

Appendix 2 - Fees & Charges Benchmarking

Year: 24/25	Description	Budget 24/25	Lower than average		Highest Charge		Average charge	
			Cherwell	WODC	Oxford city/ODS	SODC		VOWH
Local Land Charges	CON29 only	-£243,680	£165.00	£144.50	£215.38	£150.77	£139.49	£163.03
Licence - Street Trading Permits	Annual consent	-£29,312	£1,380.50	£2,127.00	£2,961.00	£492.03	£492.03	£1,490.51
Licence - Vehicle (Driver)	Grant of licence (3 year)	-£168,544	£233.20	£289.00	£388.00	£376.00	£376.00	£332.44
Licence - Vehicle (Driver)	Renewal of license (3 year)		£205.15	£213.00	£0.00	£0.00	£0.00	£209.08
Licence - Vehicle (Hackney Carriage)	Grant of licence (1 year)		£358.60	£289.00	£453.60	£370.00	£370.00	£368.24
Licence - Vehicle (Hackney Carriage)	Renewal of license (1 year)		£311.30	£213.00	£0.00	£0.00	£0.00	£262.15
Licence - Vehicle (Private Hire)	Grant of licence (1 year)		£327.25	£289.00	£297.00	£230.00	£230.00	£274.65
Licence - Vehicle (Private Hire)	Renewal of license (1 year)		£300.85	£213.00	£0.00	£0.00	£0.00	£256.93
Licence - Vehicle (Operator)	Grant of licence (5 year)		£159.50	£462.00	£5550	£492	£848	
					Over 4 + vehicles	For 5 - 14 vehicles	For 5 - 14 vehicles	
Bulky Waste/Special Collection	Special Collections - Any (3 Items Collected)	-£254,616	£29.99	£34.00		£53.50	£53.50	£42.75
Bulky Waste/Special Collection	New: Special Collection - 1 item		£10.99	£12.00	£22.00	£10.25	£10.25	£13.10
Other Fees & Charges	Garden Waste Subscription Charges	-£1,987,877	£52.00	£50.00	£85.00	£69.00	£65.00	£64.20
Car Park Income - General	0-1 hr (General)	-£1,578,119	£1.30	£0.00	£0.00	£0.00	£0.00	£1.30
	Up to 2 hours (General)		£2.40	£0.00	£2.42	£1.68	£1.58	£2.02
	Up to 3 hours (General)		£3.30	£0.00	£3.25	£2.31	£2.42	£2.82
	Up to 4 hours (General)		£4.20	£0.00	£5.33	£0.00	£4.41	£4.65
Building Regs - Full Plans - New Dwelling	1 Dwelling	-£186,720	£925.00	£647.00	£833.33	£1,102.50	£1,102.50	£922.07
	2 Dwellings		£1,225.00	Price on application	£1,066.67	Quotation	Quotation	£1,145.84
Building Regs - Full Plans - Other new Builds	New Garage <40m2		£375.00	£0.00	£0.00	£393.75	£393.75	£387.50
	New Garage 40m2 - 60m2		£475.00	£316.00	£379.17	£472.50	£472.50	£423.03
Building Regs - Full Plans - Extensions	Extn<10m2		£450.00	£489.00	£475.00	£472.50	£472.50	£471.80
	Extn 10m2-40m2		£675.00	£647.00	£608.33	£708.75	£708.75	£669.57

Year: 24/25	Description	Budget 24/25	Cherwell	WODC	Oxford city/ODS	SODC	VOWH	Average charge
Building Regs - Full Plans - Conversions	Extn 40m2-80m2		£800.00	£813.00	£741.67	£787.50	£787.50	£785.93
	Garage Conversion		£375.00	£237.00	£475.00	£472.50	£472.50	£406.40
	Loft Conversion 80m2-100m2		£675.00	£631.00	£554.17	£0.00	£0.00	£620.06
Building Regs - Full Plans - Miscellaneous Works				Up to 8 Windows	Up to 7 windows and 2 doors	Replacement windows and doors, up to 20 units	Replacement windows and doors, up to 20 units	
							£196.88	
	Up to 6 doors/windows		£160.00	£128	£191.67	£196.88		
	Thermal upgrade		£250.00	£0.00	£237.50	£196.88	£196.88	£220.32
Building Regs - Full Plans - Construction Value	Up tp 6 Solar Panels		£625.00	£0.00	£237.50	£0.00	£0.00	£431.25
	0 -£5K		Quotation	£233.00	£291.67	£315.00	£315.00	£288.67
	0-£10K (change to 5k-10k)		£375.00	£311.00	£358.33	£393.75	£393.75	£366.37
Building Regs - Full Plans - Supplementary Fees	£10K-£40K		£600.00	£739.00	£675.00	£551.25	£551.25	£623.30
	£40K-£100K		£900.00	Price on application	£1,283.33	£0.00	£0.00	£1,091.67
	Additional Visits per hour		£75.00	£78.00	£79.17	£0.00	£0.00	£77.39
	Copies of Certificates		£45.00	£0.00	£0.00	£26.25	£26.25	£32.50
	Reopening applications after less than 3 years		£60.00	£0.00	£79.17	£78.25	£78.25	£73.92
	Reopening applications after more than 3 years		£120.00	£156.00	£79.17	£78.75	£78.75	£102.53
Planning - Pre- Application Advice			-		£216,168			
	Category A (Householder) Written Advice only (Desktop Assessment)		£153.00	£166.67	£128.56			£149.41
	Category B (1-9 Dwellings) Meeting and Written Advice - 1 Dwelling		£382.50	£550.00	£0.00	£934.92	1-2 Dwellings	£466.25
	Category C (10-99 dwellings) Meeting and Written Advice - 10 dwellings		£1,000.00	£0.00	£0.00	£2293.2	10-50 Dwellings	£1,000.00
		There are other fees and charges for Pre – Application Advice, however scale measurements are different when comparing to neighbouring councils.						

Year: 24/25	Description	Budget 24/25	Cherwell	WODC	Oxford city/ODS	SODC	VOWH	Average charge
HMO Registrations	total fee for new application (stage 1 and stage 2)	-£30,291	£1,260.00	£802.00	£2,640.00	£938.00	£938.00	£1,315.60
Legal Costs	Solicitors and legal executives with over 8 years experience (p/hr)	Based on Staffing costs	£261.00	£0.00	£200.00	£220.50	£220.50	£225.50
	Solicitors and legal executives with over 4 years experience (p/hr)		£218.00	£0.00	£200.00	£220.50	£220.50	£214.75
	Other Solicitors or legal executives and fee earners of equivalent experience (p/hr)		£178.00	£0.00	£200.00	£220.50	£220.50	£204.75
	Trainee solicitors, paralegals and other fee earners (/hr)		£126.00	£0.00	£200.00	£131.25	£131.25	£147.13
	Section 106 agreements -hourly rate for all agreements			0	£250.00	£220.50	£220.50	£230.33
	Execution and other post completion formalities on external section 106 agreements going forward.			0	0	£225.75	£225.75	£225.75
	Redemption of mortgages (DSI)			0	0	£131.25	£131.25	£131.25
	Acquisitions - hourly rate			0	0	£220.50	£220.50	£220.50
	Grant of a lease *			0	0	1,764 - 3,696	1,764 - 3,696	1,764 - 3,696
	Grant of an easement *			0	0	1,764 - 3,696	1,764 - 3,696	1,764 - 3,696
	Licences to Assign\Underlet\Charge\Alter\Undertake works *			£265.00	£860.00	918.75 - 2,152.50	918.75 - 2,152.50	
	Scaffolding licence *			£0.00	£0.00	792.75 - 1,543.50	792.75 - 1,543.50	792.75 - 1,543.50
	Sales *		Spoken to	£0.00	£0.00	1,212.75 - 1,785	1,212.75 - 1,785	1,212.75 - 1,785
	Tenancy at Will/ Licence to occupy/use *		Legal and they are reviewing	£0.00	£0.00	798 - 1,575	798 - 1,575	798 - 1,575
	Consent under a restriction/ miscellaneous matters such as Deeds of Covenant/ Release *		but no list as yet	£0.00	£0.00	215.25 - 1,653.75	215.25 - 1,653.75	215.25 - 1,653.75
	Grant of Wayleave *			£0.00	£500.00	882 - 1,212.75	882 - 1,212.75	

Year: 24/25	Description	Budget 24/25	Cherwell	WODC	Oxford city/ODS	SODC	VOWH	Average charge
Legal Costs continued	New Commercial Lease			£535.00	£0.00	£0.00	£0.00	£535.00
	Renewal Leases			£105.00	£0.00	£0.00	£0.00	£105.00
	Dead of Variation			£265.00	£935.00	£0.00	£0.00	£600.00
	Deed of grant/release			£535.00	£935.00	£0.00	£0.00	£735.00
	Deed of surrender			£265.00	£0.00	£0.00	£0.00	£265.00
	Licence for Use			£160.00	£0.00	£0.00	£0.00	£160.00
	Disposal			£535.00	£0.00	£0.00	£0.00	£535.00
	Legal Hub Transaction			£0.00	£140.00	£0.00	£0.00	£140.00
	Deed of Covenant			£0.00	£500.00	£0.00	£0.00	£500.00
	Register of Electors							
	Printed copy of the Electoral Register (edited version) - basic charge		£10.00	0	0	£10.00	£10.00	£10.00
	Printed copy of the Electoral Register (edited version) - additional charge per 1,000 entries		£5.00	0	0	£5.00	£5.00	£5.00
	Data Copy of the Electoral Register (edited version) - basic charge		£20.00	0	0	£20.00	£20.00	£20.00
	Data Copy of the Electoral Register (edited version) - additional charge per 1,000 entries		£1.50	0	0	£1.50	£1.50	£1.50
	Printed copy of the List of Overseas Electors		£10.00	0	0	£10.00	£10.00	£10.00
	Printed copy of the List of Overseas Electors - additional charge per 1,000 entries		£5.00	0	0	£5.00	£5.00	£5.00
	Data copy of the list of overseas electors		£20.00	0	0	£20.00	£20.00	£20.00
	Data copy of the list of Overseas Electors – additional charge per 1,000 entries		£1.50	0	0	£1.50	£1.50	£1.50
	Copy of a return or declaration of election expenses (or accompanying document) – per side		£0.00	0	0	£0.20	£0.20	£0.20
	Marked copy of the register used at Election, admin fee for each request		£10.00	0	0	£10.00	£10.00	£10.00
	Marked copy of Register used at Election – additional charge per 1,000 entries printed format		£2.00	0	0	£2.00	£2.00	£2.00
	Marked register 1000 entries data		£1.00	0	0	£1.00	£1.00	£1.00