

Overview and Scrutiny Work Programme 2024-25

(Updated: 2 September 2024)

Tuesday 15 October 2024		
Housing Strategy 2025 – 2030 (consultation)	Policy Development (pre-decision scrutiny). To consider and comment on the draft Strategy prior to submission to Executive for adoption.	Nicola Riley, Assistant Director Wellbeing and Housing & Richard Smith, Head of Housing Portfolio Holder - Councillor Chris Pruden, Housing
Working Groups update	Standing item. Progress update relating to established working groups.	Working Group Members, Democratic and Elections Team
Work Programme 2024-25 Update	Standing item. Review of work programme, update on topics suggested for consideration, update on items previously considered	Overview & Scrutiny Committee Chair, Democratic and Elections Team
Tuesday 26 November 2024		
Report on Safeguarding and the annual return.	Performance Monitoring Whilst there is no requirement to submit an annual return to the Safeguarding Boards, it is important to have an overview of the work we're doing at this time in training staff, members and the reflect on the number and nature of referrals	Nicola Riley, Assistant Director Wellbeing and Housing & Susan Asbury, Deputy Designated Safeguarding lead Portfolio Holder - Councillor Rob Pattenden, Wellbeing & Housing Services
Performance Monitoring – Quarter Two (July to September 2024)	Performance Monitoring To consider the Quarter 2 performance report, with a focus on amber / red indicators, and provide comments to the Executive.	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader



		Portfolio Holder - Councillor Chris Brant, Corporate Services
New Developments in Castle Quay (Exempt item)	Holding the Executive to account To consider an exempt update (Item suggested by Chair and Vice-Chair and endorsed by Committee at 18 July meeting.)	Corporate Director Resources and Transformation & Mona Walsh, Assistant Director Property Portfolio Holder – Councillor Lesley McLean, Portfolio Holder for Finance, Property and Regeneration
Sale of Bodicote House (Exempt item)	Holding the Executive to account To consider an exempt update (Item suggested by Chair and Vice-Chair and endorsed by Committee at 18 July meeting.)	Stephen Hinds, Corporate Director Resources and Transformation & Mona Walsh, Assistant Director Property Portfolio Holder – Councillor Lesley McLean, Portfolio Holder for Finance, Property and Regeneration
Working Groups update	Standing item. Progress update relating to established working groups.	Working Group Members, Democratic and Elections Team
Work Programme 2024-25 Update	Standing item. Review of work programme, update on topics suggested for consideration, update on items previously considered	Overview & Scrutiny Committee Chair, Democratic and Elections Team
28 January 2025		
Wellbeing Strategy Impact Assessment	Policy Development and Monitoring To consider the work undertaken so far on shaping how the impact of the new wellbeing strategy will be measured	Nicola Riley, Assistant Director Wellbeing and Housing & Tom Gubbins, Wellbeing Manager Portfolio Holder – Councillor Rob Pattenden, Healthy Communities



Transformation Programme	Holding the Executive to account. To consider an update on the transformation programme (Item suggested by Chair and Vice-Chair and endorsed by Committee at 18 July meeting.)	Stephen Hinds, Corporate Director Resources and Transformation & Shona Ware, Assistant Director Customer Focus Portfolio Holder – Councillor David Hingley, Leader & Portfolio Holder for Strategic Leadership
Performance Monitoring – Quarter Three (July to September 2024)	Performance Monitoring To consider the Quarter 3 performance report, with a focus on amber / red indicators, and provide comments to the Executive.	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder - Councillor Chris Brant, Corporate Services
Working Groups update	Standing item. Progress update relating to established working groups.	Working Group Members, Democratic and Elections Team
Work Programme 2024-25 Update	Standing item. Review of work programme, update on topics suggested for consideration, update on items previously considered	Overview & Scrutiny Committee Chair, Democratic and Elections Team
11 March 2025		
Resettlement and Migration Annual Report	Performance Monitoring To reflect on the resettlement work during the year highlighting successes and challenges	Nicola Riley, Assistant Director Wellbeing and Housing Portfolio Holder - Councillor Chris Pruden, Housing & Resettlement
Draft Performance Monitoring – Outcomes Framework 2025/26	Performance Monitoring. To consider and make comments / recommendations to Executive on the draft Performance Outcomes Framework for 2025-2026 prior to Executive adoption of the framework	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder - Councillor Chris Brant, Corporate Services



Working Groups update	Standing item. Progress update relating to established working groups.	Working Group Members, Democratic and Elections Team
Work Programme 2024-25 Update	Standing item. Review of work programme, update on topics suggested for consideration, update on items previously considered	Overview & Scrutiny Committee Chair, Democratic and Elections Team
Items to be allocated		
Local Plan Regulation 19 Consultation	Policy Development (pre-decision scrutiny). Two Overview and Committee member sit on the Member Advisory Group and will provide updates to the Committee. To consider the Local Plan Regulation 19 document and agree comments to be forwarded to Executive for their consideration	David Peckford, Assistant Director Planning & Development Portfolio Holder – Councillor Jean Conway, Planning and Development Management
Planning Application Appeals	Performance monitoring Item suggested by Chair and Vice-Chair and endorsed by Committee at 18 July meeting. Scrutiny to play a critical friend role in relation to planning appeals (report in the performance monitoring report and to Planning Committee) having particular regard to planning application refusals overturned at appeal (Planning Committee and delegated decisions), the reasons for cost implications and lessons learned.	David Peckford Assistant Director Planning and Development & Paul Seckington, Head of Development Management Portfolio Holder – Councillor Jean Conway, Planning and Development Management
Infrastructure Funding and Delivery and S106 Contributions	Performance monitoring Item suggested by Chair and Vice-Chair and endorsed by Committee at 18 July meeting. To review the policies and processes relating to the use of developer contributions and how income is collected, spent and reported.	David Peckford Assistant Director Planning and Development & Paul Seckington, Head of Development Management

		Portfolio Holder – Councillor Jean Conway, Planning and Development Management
Council Owned Companies (Graven Hill and Crown House)	Holding the Executive to account / External Scrutiny Item suggested by Chair and Vice-Chair and endorsed by Committee at 18 July meeting. The Shareholder Representative to update the Committee and answer questions relating to companies owned by the Council and the performance of those companies	Stephen Hinds, Shareholder Representative Portfolio Holder – Councillor David Hingley, Leader & Portfolio Holder for Strategic Leadership
Attendance by the Chief Constable for the Thames Valley	External Scrutiny To fulfil the Council's requirement regarding crime and disorder scrutiny to review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions no less than once in every twelve-month period. All Members will be invited to attend the meeting.	Ian Boll, Corporate Director Communities Portfolio Holder – Councillor Rob Parkinson, Safer Communities

Remaining meeting Dates 2024/25 (All Tuesday, 6.30pm unless indicated)

15 October 2024, 26 November 2024, 28 January 2025, 11 March 2025

Work Programme Items:

Members are reminded of the five roles of scrutiny when considering items for the work programme:

- Performance Monitoring; Policy Development; Policy Review; Holding the Executive to Account; External Scrutiny

The [Executive Forward Plan](#) is published on the Cherwell District Council website