Appendix 1

Name and Description of risk	Potential impact	Inherent (gross) risk level (before Controls)	Controls	Control assessment	Lead Member	Risk owner	Risk manager	Residua level (a existin contro	after D	irection of travel	Mitigating actions (to address control issues)	Comments	Last updated
		Probability Impact Rating		Fully effective Partially effective Not effective				Probability Impact	Rating				
L01 - Financial resilience — Failure to react to external financial impacts, new policy and increased service demand. Poor investment and assei management	Reduced medium and long term financial viability	4 4 16	Medium Term Revenue Plan reported regularly to members.	Fully	Councillor L.McLean	Michael Furness	Joanne Kaye	4 4	16		This continuous process will include reviewing budget monitoring, active budget management, and reflection of economic and Local Government sector trends in the MTFS. Wherever possible, policy decisions will be taken as soon as possible, rather than waiting until the February Council meeting which sets the annual budget. This will allow officers to be ready to implement, or have implemented, policy decisions which will maximise positive impacts on the budget.		Risk reviewed on 09/04/24 - No changes
decisions.	Reduction in services to customers		Balanced medium term and dynamic ability to prioritise resources	Fully	Ī						The budget for 2024/25 was agreed with savings proposals		
	Increased volatility and inability to manage and respond to changes in funding levels		Highly professional, competent, qualified staff	Partially				Ш			identified to contribute to addressing forecast reductions in funding. Close monitoring of the delivery of the savings programme will take place throughout 2024/25 with mitigations required if slippage is identified.		
	Reduced financial returns (or losses) on		Good networks established locally, regionally and nationally.	Fully	Ť								
	Inability to deliver financial efficiencies		Strong shareholder function and relationships with subsidiaries	Fully							Integration and continued development of Performance, Finance and Risk reporting Internal Audits being undertaken for core financial activity and capital as well as service activity		
	Exposure to commercial pressures in relation to regeneration projects.		Financial returns from the subsidiaries are not included in the MTFS until they are reasonably assured to materialise.	Partially	Ť								
	Poor customer service and satisfaction		National guidance interpreting legislation available and used	Fully	+						Introduction and implementation of an Asset Management	+	
	Increased complexity in governance arrangements		regularly. Progress regeneration plans in a coordinated manner.	Fully	1						Strategy Capital & Investment Strategy agreed annually	_	
	. , ,	-	Participate in Oxfordshire Treasurers' Association's work streams.	,				Ш					
	Lack of officer capacity to meet service demand		Review of best practice guidance from bodies such as CIPFA, LGA and NAO.	Fully							Posts are filled by appropriately qualified individuals		
	Lack of financial awareness and understanding throughout the council		Treasury management and capital & Investment strategies in place in place. Regular financial and performance monitoring in place.	Fully				Ш			Regular involvement and engagement with colleagues across the county		
	Increased inflation in the costs of capital schemes		Independent third party advisers in place. Regular bulletins and advice received from advisers. Property portfolio income monitored through financial management arrangements on a regular basis.	Fully							Regular member training and support		
	Increased inflation in revenue costs	-	Independent third party advisers in place	Fully	7						Regular utilisation of advisors as appropriate	1	
			Asset Management Strategy in place and embedded	Fully	1						Summarise and distribute announcements to CLT and		
			Transformation Programme in place to deliver efficiencies and increased income in the future	Partially				Ш			members. Timely and good quality budget management reports, particularly property income and capital		
											Work is underway to maximise the impact of the available space in Banbury town centre		
L02 - Statutory functions – Failure	Legal challenge	3 4 12	Embedded system of legislation and policy tracking In place, with clear accountabilities, reviewed regularly by Directors.	Partially		Stephen Hinds	Shiraz Sheikh	3 3	9	\leftrightarrow	Ensure Committee forward plans are reviewed regularly by senior officers.	2023 implementation work has now	Risks reviewed on 03/04/24 - No changes
obligations and policy and legislative	Loss of opportunity to influence national policy / legislation	•	Clear accountability for responding to consultations with defined process to ensure Member engagement	Fully	†						Ensure Internal Audit plan focusses on key leadership risks.		No changes
changes are not anticipated or planned for.	Financial penalties		National guidance interpreting legislation available and used regularly	Fully							Establish corporate repository and accountability for policy/legislative changes taking into consideration all of the Council's functions.		
	Reduced service to customers		Risks and issues associated with Statutory functions incorporated into Directorate Risk Registers and regularly reviewed.	Fully							External support secured for key corporate projects including Growth Deal and IT Transformation Programme.		
	Inability to deliver council's plans		Clear accountability for horizon scanning, risk identification / categorisation / escalation and policy interpretation in place	Partially							Learning and development opportunities identified and promoted by the Chief Executive and Directors. First tranche of Senior Leadership training/development begins		
	Exposure to commercial pressures		Robust Committee forward plans to allow member oversight of policy issues and risk management, including Scrutiny and Audit	Fully	1						in August, and is cascaded throughout 2022/23. Staff briefings on rules and procedures by MO		
	Reduced resilience and business continuity	1 📙	Internal Audit Plan risk based to provide necessary	Fully	†						Review Directorate/Service risk registers.		
	Reduced staff morale, increased workload and uncertainty may lead to loss of good people	-	assurances Strong networks established locally, regionally and nationally to ensure influence on policy issues. In addition two Directors	Fully	1						Ensure Committee forward plans are reviewed regularly by senior officers.		
			hold leading national roles Senior Members aware and briefed regularly in 1:1s by	Fully	+						Ensure Internal Audit plan focusses on key leadership		
			Directors Arrangements in place to source appropriate interim resource if needed	Fully	1						risks. Establish corporate repository and accountability for policy/legislative changes taking into consideration all of		
			Ongoing programme of internal communication	Fully	-						the Council's functions. External support secured for key corporate projects		
			Programme Boards in place to oversee key corporate projects		1						including Growth Deal and IT Transformation Programme.		
			and ensure resources are allocated as required.	•	1								
			Extended Leadership Team (ELT) Meetings established to oversee and provide assurance on key organisational matters	Fully							Review Directorate/Service risk registers.		
			including resourcing.				L						

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L03 - CDC Local Plan - Failure to ensure sound, up to date local plan	Poor planning decisions leading to inappropriate growth in inappropriate place.	4 4 16	Local Development Scheme (LDS) is actively managed and reviewed, built into Service Plan, and integral to staff appraisals of all those significantly involved in Plan preparation and review	Partially	Councillor J. Conway	Ian Boll	David Peckford	3 4 12	↔	Annual (Authority) Monitoring Reports presented to the Executive on plan making and policy effectiveness.	Consultation on a draft of the Cherwell Local Plan Review took place from 22 September to 3 November 2023. A new programme for the Local Plan was agreed when the	on 28/03/2024 - Risk description, controls,
remains in place for Cherwell resulting in poor planning decisions such as	Negative (or failure to optimise) economic, social, community and environmental gain		Team capacity and capability kept under continual review with gaps and pressures identified and managed at the earliest opportunity.	Partially						An updated LDS presented to the Executive when there is a significant change in the circumstances for the Local Plan timetable.	Council's Executive approved an updated 'Icocal Development Scheme' on 5 September 2023. An Annual Monitoring Report was approved by the Executive on 4 December 2023. A 'Proposed Submission'	mitigations and comments updated.
development in inappropriate locations, inability to demonstrate an	Negative impact on the council's ability to deliver its strategic objectives, including its commitments within the Oxfordshire Housing & Growth Deal									Programme built into Directorate level objectives (e.g. via Service Plans) and staff appraisals; on-going preparation o the Local Plan is a service priority.		
adequate supply of	Increased costs in planning appeals									Project management of the Local Plan process continues.	Leadership Team and the Portfolio Holder	
land for housing and planning by appeal	Reputational damage with investor community of Cherwell as a good place to do business created by uncertainty/ lack of policy clarity		On-going review of planning appeal decisions to assess robustness and relevance of Local Plan policies	Partially						Regular Corporate Director, Portfolio Holder and Members Advisory Group briefings	for Planning and Development. The new Portfolio Holder and any new Councillors will be briefed in May 2024.	
	Failure to submit Plan for Examination by June 2025 would mean that the Council would need to prepare a Local Plan under a new plan-making system on which further Gov't guidance is awaited. This would significantly delay having a new, up-to-date Plan.		Regular Councillor briefings to ensure all timescale requirements are understood. Ensuring that staff and consultancy resourcing is maintained.	Partially						Continuance of internal Members' Advisory Group meetings. Early briefing for new Portfolio Holder in May 2024 and any new Councillors.		
L04 - Business Continuity - Failure to ensure that critical	Inability to deliver critical services to customers/residents	4 4 1	Business continuity strategy, statement of intent and framework in place and all arrangements overseen by a Business Continuity Steering Group	Fully	Councillor R. Parkinson	Ian Boll	Tim Hughes	2 3 6	\leftrightarrow	BC actions post-audit are being implemented as per plan. BCSG meeting routinely and corporate refresh across all areas is progressing.		Risk reviewed on 09/04/24- No change
services can be maintained in the event of a short or	Financial loss/ increased costs		Services prioritised and ICT recovery plans reflect those priorities and the requirements of critical services	Fully						BC Impact Assessments and BCPs being updated and reviewed by Emergency Planning Team with supporting document management system being implemented.		
long term incident impacting on the delivery of the Council's operations	Loss of important data		ICT disaster recovery arrangements in place with data centre and cloud services reducing likelihood of ICT loss and data loss	Fully						usiness Continuity Statement of Intent and Framework viewed and updated to align with new incident anagement framework		
Council's operations	Inability to recover sufficiently to restore non-critical services before they become critical		Incident management team identified in Business Continuity Framework	Fully	†					Cross-council BC Steering Group meets regularly to identify BC improvements needed; BC Steering Group has been reconvened, engagement is being made across all		
	Loss of reputation		All services undertake annual business impact assessments and updates of business continuity plans	Partially	Ī					service areas.		
	Reduced service delivery capacity in medium term due to recovery activity		Cross-council Business Continuity Steering Group meets regularly to identify Business Continuity improvements needed	Partially								
L05 - Emergency Planning (EP) - Failure to ensure that the local authority	Inability of council to respond effectively to an emergency	4 4 16	Incident Management Framework in place and key contact lists updated monthly.	Fully	Councillor R. Parkinson	Ian Boll	Tim Hughes	2 3 6	\leftrightarrow	IMF reviewed and updated. Training schedule in place and being delivered including training for new ADs/CEx and refresh for existing duty directors. Emergency plan contacts list updated monthly and reissued to all duty directors		Risk reviewed on 09/04/2024 - No change
has plans in place to respond appropriately to a civil emergency			Emergency Planning Lead Officer defined with responsibility to review, test and exercise plan and to establish, monitor and ensure all elements are covered	Fully						Supporting officers for incident response reviewed and identified across some areas, to ensure they are reviewed and updated across all service areas.		
fulfilling its duty as a category one responder	Risk to human welfare and the environment	-	Expert advice and support provided by Oxfordshire County Council's Emergency Planning Team under partnership arrangements.	Fully								
	Legal challenge		Council Duty Directors attend training relating to role prior to joining duty director rota and have refresh training annually	Fully								
	Potential financial loss through compensation claims	1 📔	Multi agency emergency exercises conducted to ensure readiness	Partially	1							
	Ineffective Cat 1 partnership relationships		Active participation in Local Resilience Forum (LRF) activities	Fully	1							
	Reputational damage		On-call rota being maintained and updated to reflect recent staffing changes	Fully								

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L06 - Safeguarding the Vulnerable – Operational and partnership actions Failure to work	Increased harm and distress caused to vulnerable individuals and their families. Council subject to external reviews	4 4 16	Engagement with the Oxfordshire partnerships protocol review to identify improvements to local arrangements in support of the strategic partnerships. Outcomes of review to be implemented. Child Exploitation prevalence report reviewed with LPA	Partially Fully	Councillor R. Parkinson		Tim Hughes	2 4 8	\leftrightarrow	Continue in linking in with Oxfordshire partnerships protoc review to ensure outcomes relevant to CDC are understoc and implemented as necessary. Exploitation concerns and actions discussed routinely at		Risk reviewed on 09/04/2024 - No change
effectively with partners to identify	Souther subject to external reviews	-	Commander following each CE sub-group meeting. Community based exploitation disruption coordinated through	Fully	+					Joint Agency Tasking and Co-ordination meetings on a monthly basis		
and protect vulnerable people in	Criminal investigations potentially compromised		the Joint Agency Tasking and Coordination Process.	,								
the district and disrupt exploitation leaving vulnerable	Potential financial liability if council deemed to be negligent.	4										
people at risk or subject to exploitation.	Reputational damage to the council.											
L07 - Health and safety Failure to ensure effective	Unsafe services leading to fatality, serious injury & ill health to employees, service users or members of the public	5 4 20	Corporate H&S governance arrangements and policies are regularly reviewed and updated by the Corporate H&S Team and monitored by the H&S Assurance Board.	Fully	Councillor C. Brant	Claire Cox	Ruth Wooldridge	3 4 12		Corporate H&S Auditing and Inspection programme on track. Reports issued to managers and actions tracked for completion. Work ongoing with 2 audits per calendar month.	RW & MG are undertaking audits and inspections on a monthly basis as per the KPI and on target for 100% completion.	Risk reviewed on 11/04/2024 - No changes
arrangements are in place for Health and Safety.	Criminal prosecution for failings Breach of legislation and potential for enforcement action.		Directors and service leads are responsible for ensuring H&S arrangements are in place within their areas or responsibility. Managers are responsible for ensuring operational health and safety risks are assessed and effective control measures implemented.	Fully	1					Work still in progress with service areas around the corporate H&S register, which will be managed and monitored with a focus on the depots as our highest risk areas.	Reports are going monthly to CLT. Ruth is also reporting in to monthly DLT meetings when necessary. All Corporate Arrangements were reviewed late 2022, RW now going through again and doing further updates.	
	Financial impact (compensation or improvement actions)		Consultation with employee representatives via employer and union consultative committees (Unison)	Fully						Post decoupling senior management will have monthly monitoring of H&S matters as a standing item at senior management meetings.		
	Reputational Impact		Corporate H&S Training provided via corporate learning and development programme. Training for operational risks may be organised by services.	Fully						Relevant and required policies and procedures are being reviewed.	RW to review the Health, Safety and Wellbeing Policy now that Gordon is in post (Quarter 1).	
			H&S performance monitored by accident and incident reports and corporate H&S auditing and inspection programme.	Fully						Working with service areas to ensure that suitable risk assessments are in place.	MG supporting Environmental Services ensuring their continued compliance.	
			H&S information is disseminated via internal communications and updates to ELT and other relevant meetings.	Fully								
 L08 - Cyber Security If there is insufficient security with regards 	Financial loss / fine	4 5 20	File and data encryption on computer devices	Fully	Councillor C.Brant	Stephen Hinds	David Spilsbury	3 5 15	↔	Additional 3rd party monitoring in place using a SIEM tool and 24/7 monitoring via a SOC.		Risk updated on 09/04/2024 -
to the data held and IT systems used by the councils and insufficient protection	Prosecution – penalties imposed		Managing access permissions and privileged users through AD and individual applications	Fully						All staff reminded to be vigilant to unexpected emails due to the heightened risk of cyber-attack due to escalating tensions in Eastern Europe and at critical periods such as the run up to Elections		Mitigating actions updated
against malicious attacks on council's	Individuals could be placed at risk of harm	1	Schedule of regular security patching	Fully	1					Cyber Security advice and guidance regularly highlighted all staff.	to	
systems then there is a risk of: a data breach, or a loss of service.	Reduced capability to deliver customer facing services		Vulnerability scanning	Fully						Cyber Security is mandatory e-learning for all staff to be completed annually and is part of new starters induction training. Additionally regular Mimecast videos sent to all users for bitesize regular training.		
	Unlawful disclosure of sensitive information		Malware protection and detection	Fully	Ī					Cyber Security Officer has reviewed advice and provided assurance on our compliance.		
	Inability to share services or work with partners		Effective information management and security training and awareness programme for staff	Fully						External Health Check undertaken each year and Cabinet Office PSN compliance reviewed and certified each year tensure the infrastructure is secure to connect to the PSN.		
	Loss of reputation	1	Password and Multi Factor Authentication security controls in place	Fully						Internal Audit completed cyber audits with no major issues or significant risks identified.	3	
	Increased threat to security due to most staff working from home		Robust information and data related incident management procedures in place	Fully						IT implemented an intrusion prevention and detection system which is monitored, and regular actions are implemented from the resulting reports.		
			Appropriate robust contractual arrangements in place with all third parties that supply systems or data processing services	Fully						IT Officer has specific responsibility for Cyber Security and we have engaged a specialist partner to advise on industr best practices and standards.		
			Appropriate plans in place to ensure ongoing PSN compliance	Fully						Microsoft Multi-Factor Authentication is embedded to authenticate users providing an enhanced level of cyber		
			Adequate preventative measures in place to mitigate insider threat, including physical and system security	Fully						security.		
			Insider threat mitigated through recruitment and line management processes	Fully	1							
			A complete restructure and update of the technical approach for the infrastructure has resulted in a move to a zero trust model.	Fully								
			Advice received from NCSC on specific activity alerts, the increased threat of globalised ransomware and malware attacks.	Fully								
			Mimecast awareness training and comprehensive defence system deployed to improve email security.	Fully								

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		₫	מי פי	Fully effective Partially effective Not effective				Probability Impact Rating				
L09 - Safeguarding the vulnerable - Internal procedures- Failure to follow our	Increased harm and distress caused to vulnerable individuals and their families Council could face criminal prosecution	4 4	6 Safeguarding lead in place and clear lines of responsibility established Safeguarding Policy and procedures in place	Fully	Councillor R. Pattenden	Ian Boll	Nicola Riley	2 4 8	*	Action plan acted upon and shared with Overview and scrutiny committee once a year Annual refresher and new training programmes including	continue with good attendance, Safeguarding News Bulletin to all	Risk reviewed on 10/04/2024 - Comments updated
internal policies and procedures in relation to safeguarding vulnerable adults and	Criminal investigations potentially compromised	-	Information on the intranet on how to escalate a concern	Fully						training for new members Continue to attend safeguarding board sub groups as necessary to maintain high levels of awareness within the system and compliance with latest practice		
children or raising concerns about their welfare.	Potential financial liability if council deemed to be negligent Reputational damage to the council		Mandatory training and awareness raising sessions are now in place for all staff. Safer recruitment practices and DBS checks for staff with	Fully	<u> </u>					Corporate monitoring of all referrals		1
weirare.	Reputational damage to the council		direct contact Data sharing agreement with other partners	Fully	†					Ensure web pages remain up to date Monitoring of implementation of corporate policies and procedures to ensure fully embedded		
			Attendance at Children and Young People Partnership Board (CYPPB)	Fully						Regular internal cross departmental meetings to discuss safeguarding practice		
			Annual Section 11 return compiled and submitted as required by legislation.	Fully						SAR's and Lessons Learned reports circulated to improve practice and knowledge.		
L10 - Sustainability of Council owned companies and delivery of planned financial and other objectives - Failure of council owned companies to achieve their intended outcomes or fail to	Unclear governance leading to lack of clarity and oversight in terms of financial and business outcomes	3 5 1	Annual business planning in place for all companies to include understanding of the link between the Council's strategic objectives being delivered and financial impact for the council. A regular Shareholder Representative meeting takes place, a Shareholder Liaison Meeting including the S.151 Officer and Monitoring Officer takes place on a quarterly basis and a Shareholder Committee meeting on a quarterly basis. A governance review is being undertaken and initial recommendations have been approved by the Shareholder Committee.	Fully	Councillor D. Hingley	Gordon Stewart	Stephen Hinds	2 3 6	\leftrightarrow	A Shareholder Representative was appointed and regular governance arrangements are in place.		Risk reviewed 01/04/2024 - No changes
meet financial objectives	Failure of council owned companies to achieve their intended outcomes or fail to meet financial objectives		Regular meetings are in place between the Council's S.151 Officer and the relevant company Finance Directors. Financial planning for the companies undertaken that will then be included within our own Medium Term Financial Strategy. Financial risks are routinely reported by the Shareholder Representative to the Shareholder Committee.	Fully						Resilience and support being developed across business to support and enhance knowledge around council companies.	to	
	Lack of understanding at officer and member level about the different roles of responsibilities required when managing council owned companies		Clear governance arrangements are in place.	Partially						Skills and experience being enhanced to deliver and support development, challenge and oversight.		
	managing council owned companies		Sound monitoring in place of both business and financial aspects of the companies and the impact on overall council performance through the Shareholder Representative meetings and through the reporting to the Corporate Leadership Team monthly.	Fully						Work with one company to ensure long term support arrangements are put in place.		
			Training in place for those undertaking Director roles relating to the companies.	Partially								

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L11 - Financial sustainability of third-party suppliers and contractors	The financial failure of a third party supplier and contractors results in the inability or reduced ability to deliver a service to customers or provide goods needed. A reduced supply market could also result in increased costs due to the council's' loss of competitive advantage.		Ensure contract management in place review and anticipate problems within key service suppliers and partners Business continuity planning arrangements in place in regards to key suppliers Ensuring that proactive review and monitoring is in place for key suppliers to ensure we are able to anticipate any potential service failures	s within key service suppliers and partners L.McLean Sheikh continuity planning arrangements in place in regards uppliers glata proactive review and monitoring is in place for oliers to ensure we are able to anticipate any potential	Shiraz Sheikh	Michael Sullivan	3 4 12			t		
	Reduced resilience and business continuity Increased complaints and/or customer dissatisfaction Increased costs and/or financial exposure to the Council due to having to cover costs or provide service due to failure of third party supplier of contractor		intelligence unit set up procurement Hub to monitor supplier and contractor market Analysis of third party spend undertaken to identify and risk assess key suppliers/contractors	Fully						Services areas to keep the key suppliers under regular check including running financial checks.	of third party spend to identify and risk assess key suppliers and contractors and to identify areas of duplication of costs. Prior to contract award, procurement carries out a credit safe check to ensure financial viability of the preferred supplier.	

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		<u> </u>	Nation of the state of the stat	Fully effective Partially effective Not effective				Probability Impact Rating					
of corporate	Threat to service delivery and performance if good management practices and controls are not adhered to.	_	Clear and robust control framework including: constitution, scheme of delegation, ethical walls policy etc.	Fully	Councillor C. Brant	Stephen Hinds	Shiraz Sheikh	3 3 9	\leftrightarrow	External Audit - external audit issue an opinion on the accounts and the Council's arrangements for securing Value for Money.		Risk reviewed - 09/04/2024 no changes	
governance leads to negative impact on service delivery or the			Member Scrutiny - OSC function, Council Executive, AARC and Standards Committees	Fully						The Council's Annual Governance Statement and Code of Corporate Governance. At least annually, a review of effectiveness of governance framework including the			
implementation of major projects	Risk of ultra vires activity or lack of legal compliance		Clear accountability and resource for corporate governance (including the shareholder role).	Fully						system of internal control and AGS is published. The work is informed by the Corporate Governance and Oversight			
	Risk of fraud or corruption		Integrated budget, performance and risk reporting framework.	Fully	-					Group. CLT & ELT has responsibility of maintenance of the governance environment.			
	Risk to financial sustainability if lack of governance results in poor investment decisions or budgetary control.		Corporate programme office and project management framework. Includes project and programme governance.	Partially									
	Failure of corporate governance in terms of major projects, budgets or council owned companies impacts upon financial sustainability of the council.		Int	Internal audit programme aligned to leadership risk register.	Fully								
	Inability to support Council's democratic functions / obligations (e.g. return to physical public meetings and public access to meetings).		Training and development resource targeted to address priority issues; examples include GDPR, safeguarding etc.	Partially									
	Elements of the COVID-19 response and recovery work may be compromised, delayed or not taken forwards.		HR policy framework.	Partially	İ								
	,		Annual governance statement process undertaken for 2023/24 connects more fully and earlier with ELT and CLT.	Fully	Ī								
		Review of the Constitution by the MO with member Fully involvement and approval by the Full Council	Fully										
and management of	Failure to actively manage the various Infrastructure Projects and Programmes, particularly in relation to those being delivered by Oxfordshire County Council, could lead	ıd	Need to establish appropriate officer and stakeholder governance structures to support effective programme delivery.	Partially	Councillor I. Middleton	Ian Boll	Robert Jolley	4 3 12	\leftrightarrow	Establishment of appropriate officer and stakeholder governance structures to support effective programme delivery		Risk reviewed on 03/04/24 - No changes	
Programmes -	to delays or failure to deliver timely obligations, which could lead to HM Government holding back some or all of its funding, or requiring repayment.		Need to institute regular and effective dialogue with developers.	Partially						Institute regular and effective dialogue with developers			
	Delivery of Infrastructure projects fail to accelerate housing delivery as commercial pressures impact house builders												
Strategy The lack of effective workforce strategies	Limit our ability to recruit, retain and develop staff	3 4 1	Analysis of workforce data and on-going monitoring of issues.	Partially	Councillor C. Brant	Stephen Hinds	Claire Cox	3 4 12	↔	There are indications that specific service areas are continue to experience recruitment difficulties for professional roles. HR is working with the relevant directors to consider alternative resourcing methods.		Risk reviewed - 09/04/2024 no changes	
ability to deliver	Impact on our ability to deliver high quality services		Key staff in post to address risks (e.g. strategic HR business partners)	Fully						Development of new L&D strategy, including apprenticeships.			
Council priorities and services.	Overreliance on temporary staff		Weekly Vacancy Management process in place	Fully	t					Development of relevant workforce plans.			
		_									Development of specific recruitment and retention strategies. It is planned for CDC to develop a framework that suits the needs of all services ensuring that the Council has access to a much wider pool of staffing agencies at competitive rates.		
	Additional training and development costs		Ongoing service redesign will set out long term service requirements	Partially						The new IT system has been implemented to improve our workforce data and continues to be develop to improve our ability to interrogate and access key data (ongoing) in order to inform workforce strategies.			