

This report is public	
Cherwell District Council Productivity Plan	
Committee	Executive
Date of Committee	8 July 2024
Portfolio Holder presenting the report	Portfolio Holder for Finance and Resources, Cllr Lesley McLean
Date Portfolio Holder agreed report	14 June 2024
Report of	Assistant Director of Finance (S151 Officer)

Purpose of report

On 16 April 2024 the Minister for Local Government, Simon Hoare, wrote to all councils explaining that they were required to prepare a Productivity Plan to submit to Government by 19 July 2024. This report presents a draft Productivity Plan for the Executive to consider for submission to the Government.

1. Recommendations

The Executive resolves:

- 1.1 To approve the Productivity Plan for submission to the Government.

2. Executive Summary

- 2.1 Local Government Minister Simon Hoare wrote to all councils to notify them that they were required to submit a productivity plan by 19 July 2024. This productivity plan should include member oversight and endorsement prior to submission.
- 2.2 The Government did not provide a specific template for submissions to be made on. However, a number of themes and questions were provided by the Minister. The proposed approach to providing the Government with the efficiency plan is to provide specific responses to the questions raised.
- 2.3 The main way in which the delivery of the productivity plan will be monitored is through the council's monthly Budget Management Reports to Executive which will show the:
 - overall forecast spend compared to budget for the year,
 - forecast delivery of savings proposals for the year within that,
 - any mitigations that the council may feel are required

On a quarterly basis these reports will also include performance monitoring for the council which will help to ensure that delivery of the council's priorities is on track.

Implications & Impact Assessments

Implications	Commentary			
Finance	There are no financial implications associated with this report. Rachel Ainsworth FBP 6/6/24			
Legal	There are no legal implications associated with this report. Alison Coles, Legal Services Operations Manager, 11 June 2024			
Risk Management	There are no risk implications arising directly from this report. Celia Prado-Teeling, Performance Team Leader, 13 June 2024			
Impact Assessments	Positive	Neutral	Negative	Commentary
Equality Impact		X		
A Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		X		
B Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		X		
Climate & Environmental Impact				Not Applicable
ICT & Digital Impact				Not Applicable
Data Impact				Not Applicable
Procurement & subsidy				Not Applicable
Council Priorities	Not Applicable			
Human Resources	Not Applicable			
Property	Not Applicable			
Consultation & Engagement	None required			

Supporting Information

3. Alternative Options and Reasons for Rejection

3.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option1: The alternative option is to not submit a productivity plan to the Government. This is not recommended as submission of a productivity plan is a requirement of the Government.

4 Conclusion and Reasons for Recommendations

4.1 The council is required to submit a productivity plan to Government which has been endorsed by Members. This productivity plan answers the questions raised by

Decision Information

Key Decision	No
Subject to Call in	Yes
If not, why not subject to call in	Not Applicable
Ward(s) Affected	All

Document Information

Appendices	
Appendix 1	Secretary of State Letter requesting Productivity Plan
Appendix 2	CDC Productivity Plan 2024
Background Papers	None
Reference Papers	None
Report Author	Michael Furness, Assistant Director of Finance (S151 Officer)
Report Author contact details	Michael.furness@cherwell-dc.gov.uk 01295 221845