

Appendix 7 - Fees and Charges Schedule

<b>Lawyer Hourly Rates / Fees</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (Excl. VAT) National 1</b>	<b>Proposed Fee 24-25 (Excl. VAT) National 1</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Solicitors and legal executives with over 8 years qualified experience	£261.00	£287.10	<b>£26.10</b>	<b>10.0%</b>	Discretionary
Solicitors and legal executives with over 4 years qualified experience	£218.00	£239.80	<b>£21.80</b>	<b>10.0%</b>	Discretionary
Other solicitors or legal executives and fee earners of equivalent experience	£178.00	£195.80	<b>£17.80</b>	<b>10.0%</b>	Discretionary
Trainee solicitors, paralegals and other fee earners	£126.00	£138.60	<b>£12.60</b>	<b>10.0%</b>	Discretionary

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<b>Planning</b>					
Fees and Charges	Fee 23-24 (Excl. VAT)	Proposed Fee 24-25 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Planning Application fees</b>					
<b>1. Erection of dwellings</b>					
(1) Where the application is for outline planning permission and:					
(a) Site does not exceed 2.5 hectares (£462 per 0.1 Ha) (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) Site exceed 2.5 hectares (£11,432; and an additional £138 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £150,000) (No VAT)	£11,432.00	£11,432.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
1A) Where the application is for permission in principle (£402 for each 0.1 hectare of the site area) (No VAT)	£402.00	£402.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(2) In other cases:					
(a) Where the number of dwellinghouses to be created by the development is 50 or fewer (£462 for each dwellinghouse) (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) Where the number of dwellinghouses to be where the number of dwellinghouses to be created by the development exceeds 50 (£22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000) (No VAT)	£22,859.00	£22,859.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
<b>2. The erection of buildings</b>					
(1) Where the application is for outline planning permission and:					
(a) The site area does not exceed 2.5 hectares (£462 for each 0.1 hectare of the site area) (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) The site area exceeds 2.5 hectares (£11,432; and an additional £138 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £150,000) (No VAT)	£11,432.00	£11,432.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
1A) Where the application is for permission in principle (£402 for each 0.1 hectare of the site area) (No VAT)	£402.00	£402.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(2) In other cases:					
(a) Where no floor space is to be created by the development (No VAT)	£234.00	£234.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) Where the area of gross floor space to be created by the development does not exceed 40 square metres (No VAT)	£234.00	£234.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square metres (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(d) where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres (for each 75 square metres of that area) (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(e) where the area of gross floor space to be created by the development exceeds 3750 square metres. Additional £138 for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £300,000	£22,859.00	£22,859.00	<b>£0.00</b>	<b>0.0%</b>	Statutory

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Fees and Charges	Fee 23-24 (Excl. VAT)	Proposed Fee 24-25 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes.</b>					
(1) where the application is for outline planning permission and:					
(a) the site area does not exceed 2.5 hectares. Per each 0.1 hectare of the site area	£462.00	£462.00	£0.00	0.0%	Statutory
(b) the site area exceeds 2.5 hectares. Additional £138 for each additional hectare additional 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £150,000	£11,432.00	£11,432.00	£0.00	0.0%	Statutory
(1A) Where the application is for permission in principle. Per each 0.1 hectare of the site area.	£402.00	£402.00	£0.00	0.0%	Statutory
(2) In other cases:					
(a) where the area of gross floor space to be created by the development does not exceed 465 square metres	£96.00	£96.00	£0.00	0.0%	Statutory
(b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres	£462.00	£462.00	£0.00	0.0%	Statutory
(c) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres. Additional £462 for each 75 square metres in excess of 540 square metres	£462.00	£462.00	£0.00	0.0%	Statutory
(d) where the area of gross floor space to be created by the development exceeds 4215 square metres. Additional £138 for each 75 square metres in excess of 4215 square metres, subject to a maximum in total of £300,000.	£22,859.00	£22,859.00	£0.00	0.0%	Statutory
<b>4. The erection of glasshouses on land used for the purposes of agriculture.</b>					
(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres	£96.00	£96.00	£0.00	0.0%	Statutory
(2) where the area of gross floor space to be created by the development exceeds 465 square metres	£2,580.00	£2,580.00	£0.00	0.0%	Statutory
<b>5. The erection, alteration or replacement of plant or machinery.</b>					
(1) Where the site area does not exceed 5 hectares. Per each 0.1 hectare of the site area	£462.00	£462.00	£0.00	0.0%	Statutory
(2) where the site area exceeds 5 hectares. Additional £138 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £300,000.	£22,859.00	£22,859.00	£0.00	0.0%	Statutory
<b>6. The enlargement, improvement or other alteration of existing dwellinghouses.</b>					
(1) Where the application relates to one dwellinghouse.	£206.00	£206.00	£0.00	0.0%	Statutory
(2) where the application relates to two or more dwellinghouses	£407.00	£407.00	£0.00	0.0%	Statutory
<b>7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.</b>					
	£206.00	£206.00	£0.00	0.0%	Statutory
<b>8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</b>					
	£234.00	£234.00	£0.00	0.0%	Statutory
<b>9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.</b>					
(1) Where the site area does not exceed 7.5 hectares, £385 £423 £508 for each 0.1 hectare of the site area;	£508.00	£508.00	£0.00	0.0%	Statutory
(2) where the site area exceeds 7.5 hectares. Additional £151 for each 0.1 hectare in excess of 7.5 hectares, subject to a maximum in total of £300,000	£38,070.00	£38,070.00	£0.00	0.0%	Statutory
<b>9A. The carrying out of any operations for the winning and working of oil or natural gas.</b>					
Where the site area:					
(a) does not exceed 15 hectares. Per each 0.1 hectare of the site area	£257.00	£257.00	£0.00	0.0%	Statutory
(b) exceeds 15 hectares. Additional £151 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000.	£38,520.00	£38,520.00	£0.00	0.0%	Statutory

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<b>10. The carrying out of any operations not coming within any of the above categories.</b>					
(1) In the case of operations for the winning and working of minerals:					
(a) where the site area does not exceed 15 hectares. Per each 0.1 hectare of the site area	£234.00	£234.00	£0.00	0.0%	Statutory
(b) where the site area exceeds 15 hectares. Additional £138 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000	£34,934.00	£34,934.00	£0.00	0.0%	Statutory
(2) in any other case. Per each 0.1 hectare of the site area, subject to a maximum in total of £2,028	£234.00	£234.00	£0.00	0.0%	Statutory
<b>11. The change of use of a building to use as one or more separate dwellinghouses.</b>					
(1) Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses:					
(a) where the change of use is to use as 50 or fewer dwellinghouses, for each additional dwellinghouse	£462.00	£462.00	£0.00	0.0%	Statutory
(b) where the change of use is to use as more than 50 dwellinghouses. Additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000	£22,859.00	£22,859.00	£0.00	0.0%	Statutory
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(a) where the change of use is to use as 50 or fewer dwellinghouses, for each dwellinghouse	£462.00	£462.00	£0.00	0.0%	Statutory
(b) where the change of use is to use as more than 50 dwellinghouses. Additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000	£22,859.00	£22,859.00	£0.00	0.0%	Statutory
<b>12. The use of land for:</b>					
<b>(a) the disposal of refuse or waste materials;</b>					
<b>(b) the deposit of material remaining after minerals have been extracted from land; or</b>					
<b>(c) the storage of minerals in the open.</b>					
(1) Where the site area does not exceed 15 hectares, for each 0.1 hectare of the site area	£234.00	£234.00	£0.00	0.0%	Statutory
(2) where the site area exceeds 15 hectares, an additional £138 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000	£34,934.00	£34,934.00	£0.00	0.0%	Statutory
<b>13. The making of a material change in the use of a building or land</b>	£462.00	£462.00	£0.00	0.0%	Statutory
<b>Fees for Advertisements</b>					
1. Advertisements displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters: (a) the nature of the business or other activity carried on on the premises; (b) the goods sold or the services provided on the premises; or (c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.	£132.00	£132.00	£0.00	0.0%	Statutory
2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.	£132.00	£132.00	£0.00	0.0%	Statutory
3. All other advertisements.	£462.00	£462.00	£0.00	0.0%	Statutory
<b>Lawful Development Certificate</b>					
Application for a certificate to establish the lawfulness of an existing land-use, or of development already carried out. Same as Planning Application fee for that use or operation.			£0.00	N/A	Statutory
Application for a certificate to establish that it was lawful not to comply with a particular condition or other limitation imposed on a planning permission.	£234.00	£234.00	£0.00	0.0%	Statutory
Application for a certificate to state that a proposed use would be lawful. Half as Planning Application fee for that use or operation.			£0.00	N/A	Statutory

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<b>Prior Approval</b>					
Construction of new dwellinghouses:					
(a) Not more than 50 dwellinghouses. Per dwelling	£334.00	£334.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) More than 50 dwellinghouses, additional £100 for each dwellinghouse to maximum fee of £300,000	£16,525.00	£16,525.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Enlargement of a dwellinghouse by construction of additional storeys	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Agricultural and Forestry buildings & operations	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Demolition of buildings	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Communications	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Change of Use of a building and any land. £206 if it includes building operations in connection with the change of use	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Erection, extension, or alteration of a university building	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
<b>Reserved Matters</b>					
Application for approval of reserved matters following outline approval. Sum equal to approval of all the reserved matters, subject to minimum.	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
<b>Approval/Variation/Discharge of Condition</b>					
Application for removal or variation of a condition following grant of planning permission	£234.00	£234.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Request to discharge one or more planning conditions (Householder)	£34.00	£34.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Request to discharge one or more planning conditions (Non Householder)	£116.00	£116.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Application for a non-material amendment following a grant of planning permission					
(a) Applications in respect of householder developments	£34.00	£34.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) Applications in respect of other developments	£234.00	£234.00	<b>£0.00</b>	<b>0.0%</b>	Statutory

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Fees and Charges	Fee 23-24 (Excl. VAT)	Proposed Fee 24-25 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Pre-Application Charges</b>					
The Council has reviewed its pre-application offer to ensure that we continue to offer a suitable avenue for prospective applicants to obtain feedback on their proposals before making a formal application, at a fee that reflects the impact it has on our resources. The variation of the fee structure outlined below will ensure that proportionate fees will be charged so that this service is appropriately funded.					
<b>Category A (Householder)</b>					
Written Advice only (Desktop Assessment)	£153.00	£153.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
<b>Category B (1-9 Dwellings)</b>					
Meeting and Written Advice - 1 Dwelling	£382.50	£382.50	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Meeting and Written Advice - Per each additional dwelling	£75.00	£75.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel)	£200.00	£200.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Follow-up Written Clarification	£150.00	£150.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
<b>Category C (10-99 dwellings)</b>					
Meeting and Written Advice - 10 dwellings	£1,000.00	£1,000.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Meeting and Written Advice - Per additional dwelling	£30.00	£30.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Meeting and Written Advice - Maximum	£4,500.00	£4,500.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel)	£200.00	£200.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Follow-up Written Clarification	£150.00	£150.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
<b>Category D (250+ Dwellings)</b>					
Minimum Charge	£5,000.00	£5,000.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£85.00	£93.50	<b>£8.50</b>	<b>10.0%</b>	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£100.00	£110.00	<b>£10.00</b>	<b>10.0%</b>	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£120.00	£132.00	<b>£12.00</b>	<b>10.0%</b>	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£135.00	£148.50	<b>£13.50</b>	<b>10.0%</b>	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£150.00	£165.00	<b>£15.00</b>	<b>10.0%</b>	Discretionary
<b>Category E (Hotels, HMOs, Communal housing of elderly &amp; disabled)</b>					
Meeting and Written Advice - Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher)	£120.00	£120.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Meeting and Written Advice Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Minimum	£360.00	£360.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Meeting and Written Advice Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Maximum	£4,500.00	£4,500.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£200.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Follow-up Written Clarification	£150.00	£150.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary

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<b>Category F (Listed building and Conservation Area advice)</b>					
Bespoke charge agreed in advance based on agreed assumptions on hourly rate for officer(s)					
Officer hourly rate - Conservation Officer	£65.00	£71.50	£6.50	10.0%	Discretionary
Officer hourly rate - Senior Conservation Officer	£85.00	£93.50	£8.50	10.0%	Discretionary
Officer hourly rate - Manager	£125.00	£137.50	£12.50	10.0%	Discretionary
Site Visit (Set charge in addition to hourly rate)	£80.00	£80.00	£0.00	0.0%	Discretionary
<b>Category G - Shopfronts</b>					
Written Advice only (Desktop Assessment)	£150.00	£150.00	£0.00	0.0%	Discretionary
<b>Category H - Advertisements</b>					
Written Advice only (Desktop Assessment)	£150.00	£150.00	£0.00	0.0%	Discretionary
<b>Category I (Telecommunications)</b>					
Written Advice only (Desktop Assessment)	£150.00	£150.00	£0.00	0.0%	Discretionary
<b>Category J (Agricultural, forestry &amp; glasshouse devt – less than 465 sqm)</b>					
Written Advice only (Desktop Assessment)	£150.00	£150.00	£0.00	0.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£200.00	£0.00	0.0%	Discretionary
<b>Category K (Agricultural, forestry &amp; glasshouse devt – more than 465 sqm)</b>					
Meeting and Written Advice - Up to 540 sqm	£200.00	£200.00	£0.00	0.0%	Discretionary
Meeting and Written Advice - Per each additional 75 sqm (or part thereof)	£120.00	£120.00	£0.00	0.0%	
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£200.00	£0.00	0.0%	Discretionary
Follow-up Written Clarification	£150.00	£150.00	£0.00	0.0%	Discretionary
<b>Category L (Change of use of land to equestrian)</b>					
Written Advice only (Desktop Assessment)	£150.00	£150.00	£0.00	0.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£200.00	£0.00	0.0%	Discretionary
Meeting - Bespoke charge based on agreed assumptions on hourly rate for officer(s)	£0.00	£0.00	£0.00	N/A	Discretionary
Officer hourly rate - Planning Officer	£85.00	£93.50	£8.50	10.0%	Discretionary
Officer hourly rate - Senior Planning Officer	£100.00	£110.00	£10.00	10.0%	Discretionary
Officer hourly rate - Principal Planning Officer	£120.00	£132.00	£12.00	10.0%	Discretionary
Officer hourly rate - Team Leader	£135.00	£148.50	£13.50	10.0%	Discretionary
Officer hourly rate - Senior Manager	£150.00	£165.00	£15.00	10.0%	Discretionary
<b>Category M (Anemometer masts or single wind turbines of less than 100 m in height)</b>					
Meeting and Written Advice	£600.00	£600.00	£0.00	0.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	£200.00	£200.00	£0.00	0.0%	Discretionary
Follow-up Written Clarification	£150.00	£150.00	£0.00	0.0%	Discretionary

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<b>Category N (Wind and solar farm developments)</b>					
Minimum charge	£4,000.00	£4,000.00	£0.00	0.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£85.00	£93.50	£8.50	10.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£100.00	£110.00	£10.00	10.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£120.00	£132.00	£12.00	10.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£135.00	£148.50	£13.50	10.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£150.00	£165.00	£15.00	10.0%	Discretionary
<b>Category O (Other developments inc change of use: floorspace less than 200 sqm and the site area is less than 0.1 hectares)</b>					
Meeting and Written Advice	£200.00	£200.00	£0.00	0.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£200.00	£200.00	£0.00	0.0%	Discretionary
Follow-up Written Clarification	£150.00	£150.00	£0.00	0.0%	Discretionary
<b>Category P (Other developments inc change of use: floorspace less than 1000 sqm and the site area is less than 0.5 hectares)</b>					
Meeting and Written Advice	£350.00	£350.00	£0.00	0.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£200.00	£200.00	£0.00	0.0%	Discretionary
Follow-up Written Clarification	£150.00	£150.00	£0.00	0.0%	Discretionary
<b>Category Q (Other developments inc change of use: floorspace less than 5000 sqm and the site area is less than 1 hectare)</b>					
Meeting and Written Advice	£1,500.00	£1,500.00	£0.00	0.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£200.00	£200.00	£0.00	0.0%	Discretionary
Follow-up Written Clarification	£150.00	£150.00	£0.00	0.0%	Discretionary
<b>Category R (Other developments inc change of use: floorspace less than 10000 sqm and the site area is less than 2 hectares)</b>					
Meeting and Written Advice	£2,750.00	£2,750.00	£0.00	0.0%	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	£200.00	£200.00	£0.00	0.0%	Discretionary
Follow-up Written Clarification	£150.00	£150.00	£0.00	0.0%	Discretionary
<b>Category S (Other developments inc change of use: floorspace more than 10000 sqm and the site area is more than 2 hectares)</b>					
Meeting and Written Advice	£4,000.00	£4,000.00	£0.00	0.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£85.00	£93.50	£8.50	10.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£100.00	£110.00	£10.00	10.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£120.00	£132.00	£12.00	10.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£135.00	£148.50	£13.50	10.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£150.00	£165.00	£15.00	10.0%	Discretionary
<b>Category T (Written requests for information)</b>					
Bespoke charge based on levels of officer input with minimum of £300 (ex VAT)	£300.00	£300.00	£0.00	0.0%	Discretionary
Officer hourly rate - Officer	£65.00	£65.00	£0.00	0.0%	Discretionary
Officer hourly rate - Senior Officer	£85.00	£85.00	£0.00	0.0%	Discretionary
Officer hourly rate - Principal Officer	£100.00	£100.00	£0.00	0.0%	Discretionary
<b>Category U (Parish/Town Council developments and other exemptions)</b>					
Fee	£0.00	£0.00	£0.00	N/A	Discretionary

Appendix 7 - Fees and Charges Schedule

<b>Planning</b>					
Fees and Charges	Fee 23-24 (Excl. VAT)	Proposed Fee 24-25 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Planning Performance Agreements</b>					
Setting up PPA (Administration charge)	£500.00	£550.00	<b>£50.00</b>	<b>10.0%</b>	Discretionary
Meetings (assumptions on hourly rate of officer preparation, attendance and follow-up) plus set, per meeting, administration charge of (£72 inc VAT)	£60.00	£66.00	<b>£6.00</b>	<b>10.0%</b>	Discretionary
Officer hourly rate - Planning Officer	£85.00	£93.50	<b>£8.50</b>	<b>10.0%</b>	Discretionary
Officer hourly rate - Senior Planning Officer	£100.00	£110.00	<b>£10.00</b>	<b>10.0%</b>	Discretionary
Officer hourly rate - Principal Planning Officer	£120.00	£132.00	<b>£12.00</b>	<b>10.0%</b>	Discretionary
Officer hourly rate - Team Leader	£135.00	£148.50	<b>£13.50</b>	<b>10.0%</b>	Discretionary
Officer hourly rate - Senior Manager	£150.00	£165.00	<b>£15.00</b>	<b>10.0%</b>	Discretionary
Officer hourly rate - Assistant Director	£190.00	£209.00	<b>£19.00</b>	<b>10.0%</b>	Discretionary
<b>Development Monitoring</b>					
Registration charge for S106 agreements (per agreement)	£500.00	£550.00	<b>£50.00</b>	<b>10.0%</b>	Discretionary
S73 Variations, linking agreements and modifications - Bespoke charge	£0.00	£0.00	<b>£0.00</b>	<b>N/A</b>	Discretionary
Less than 10 dwellings and/or 1,000sqm of floorspace) - Bespoke charge based on number of obligations and triggers with minimum of £500 (exc VAT)	£500.00	£550.00	<b>£50.00</b>	<b>10.0%</b>	Discretionary
10 - 100 dwellings and/or 1,000 - 10,000sqm of floorspace) - Bespoke charge based on number of obligations and triggers with minimum of £1,000 (exc VAT)	£1,000.00	£1,100.00	<b>£100.00</b>	<b>10.0%</b>	Discretionary
100 - 250 dwellings units and/or 10,000 - 75,000sqm of floorspace - Bespoke charge based on number of obligations and triggers with minimum of £5,000 (exc VAT)	£5,000.00	£5,500.00	<b>£500.00</b>	<b>10.0%</b>	Discretionary
251+ dwellings units and/or 75,001sqm+ of floorspace - Bespoke charge based on number of obligations and triggers with minimum of £10,000 (exc VAT)	£10,000.00	£11,000.00	<b>£1,000.00</b>	<b>10.0%</b>	Discretionary
Desktop records check and guidance on compliance issued via email (per request)	£200.00	£220.00	<b>£20.00</b>	<b>10.0%</b>	Discretionary
Fee for remedial inspections for on-site provisions (Monitoring officer only)	£200.00	£220.00	<b>£20.00</b>	<b>10.0%</b>	Discretionary
<b>High Hedges</b>					
Application fee for High hedges complaint	£396.00	£435.60	<b>£39.60</b>	<b>10.0%</b>	Discretionary
<b>Planning Enforcement</b>					
Confirmation of closure of enforcement case where it was found not expedient to take action (available for a 12-month period following closure of the case)	£85.00	£93.50	<b>£8.50</b>	<b>10.0%</b>	Discretionary
Confirmation that an Enforcement Notice had been complied with	£200.00	£220.00	<b>£20.00</b>	<b>10.0%</b>	Discretionary
Request to withdraw enforcement notice	£200.00	£220.00	<b>£20.00</b>	<b>10.0%</b>	Discretionary
<b>Supplementary Fees</b>					
Administration charges for invalid submissions not made valid.					
Householder, Minor and Other applications with no planning officer input	£40.00	£44.00	<b>£4.00</b>	<b>10.0%</b>	Discretionary
Major Applications and applications where officer input required	£90.00	£99.00	<b>£9.00</b>	<b>10.0%</b>	Discretionary

Appendix 7 - Fees and Charges Schedule

<b>Building control</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (Excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>New Dwellings</b>					
1 Dwelling	£800.00	£925.00	<b>£125.00</b>	<b>15.6%</b>	Discretionary
2 Dwellings	£1,075.00	£1,225.00	<b>£150.00</b>	<b>14.0%</b>	Discretionary
3 Dwellings	£1,350.00	£1,550.00	<b>£200.00</b>	<b>14.8%</b>	Discretionary
4 Dwellings	£1,500.00	£1,725.00	<b>£225.00</b>	<b>15.0%</b>	Discretionary
5 Dwellings	£1,700.00	£1,950.00	<b>£250.00</b>	<b>14.7%</b>	Discretionary
<b>Other New Builds</b>					
New Garage <40m2	£325.00	£375.00	<b>£50.00</b>	<b>15.4%</b>	Discretionary
New Garage 40m2 - 60m2	£405.00	£475.00	<b>£70.00</b>	<b>17.3%</b>	Discretionary
<b>Extensions</b>					
Extn<10m2	£325.00	£375.00	<b>£50.00</b>	<b>15.4%</b>	Discretionary
Extn 10m2-40m2	£585.00	£643.50	<b>£58.50</b>	<b>10.0%</b>	Discretionary
Extn 40m2-80m2	£695.00	£764.50	<b>£69.50</b>	<b>10.0%</b>	Discretionary
<b>Conversions</b>					
Garage Conversion	£320.00	£375.00	<b>£55.00</b>	<b>17.2%</b>	Discretionary
Loft conversion <80m2	£540.00	£625.00	<b>£85.00</b>	<b>15.7%</b>	Discretionary
Loft Conversion 80m2-100m2	£585.00	£675.00	<b>£90.00</b>	<b>15.4%</b>	Discretionary
<b>Miscellaneous Works</b>					
Underpinning	£370.00	£425.00	<b>£55.00</b>	<b>14.9%</b>	Discretionary
Up to 6 doors/windows	£140.00	£160.00	<b>£20.00</b>	<b>14.3%</b>	Discretionary
Each additional door/window	£25.00	£30.00	<b>£5.00</b>	<b>20.0%</b>	Discretionary
Heating Appliance	£210.00	£625.00	<b>£415.00</b>	<b>197.6%</b>	Discretionary
Electrical Appliance	£540.00	£625.00	<b>£85.00</b>	<b>15.7%</b>	Discretionary
Thermal upgrade	£210.00	£250.00	<b>£40.00</b>	<b>19.0%</b>	Discretionary
Up tp 6 Solar Panels	£540.00	£625.00	<b>£85.00</b>	<b>15.7%</b>	Discretionary
<b>Based on Construction Value</b>					
0-£10K	£320.00	£375.00	<b>£55.00</b>	<b>17.2%</b>	Discretionary
£10K-£40K	£515.00	£600.00	<b>£85.00</b>	<b>16.5%</b>	Discretionary
£40K-£100K	£770.00	£900.00	<b>£130.00</b>	<b>16.9%</b>	Discretionary
Building notice supplement	10%	10%	<b>£0.00</b>	<b>0.0%</b>	Discretionary
<b>Supplementary Fees</b>					
Additional Visits per hour	£71.32	£75.00	<b>£3.68</b>	<b>5.2%</b>	Discretionary
Copies of Certificates	£40.00	£45.00	<b>£5.00</b>	<b>12.5%</b>	Discretionary
Reopening applications after less than 3 years	£50.00	£60.00	<b>£10.00</b>	<b>20.0%</b>	Discretionary
Reopening applications after more than 3 years	£100.00	£120.00	<b>£20.00</b>	<b>20.0%</b>	Discretionary

## Appendix 7 - Fees and Charges Schedule

<b>Housing Standards</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (Excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
HMO Licence category A - Higher rate new application (where the HMO has been unlicensed for 6 weeks or more)	£1,146.00	£1,260.60	<b>£114.60</b>	<b>10.0%</b>	Discretionary
HMO Licence category B - Standard new application (where the HMO was acquired or became licensable within 6 weeks, or change of existing licence holder)	£710.00	£781.00	<b>£71.00</b>	<b>10.0%</b>	Discretionary
HMO Licence category C - Higher rate renewal (where we have concerns about the HMO management or conditions)	£710.00	£781.00	<b>£71.00</b>	<b>10.0%</b>	Discretionary
HMO Licence category D - Standard rate renewal (valid application made and paid on time with no compliance issues)	£491.00	£540.10	<b>£49.10</b>	<b>10.0%</b>	Discretionary
Landlord advice visits (per visit)	£160.00	£176.00	<b>£16.00</b>	<b>10.0%</b>	Discretionary
Desktop review of plans etc.	£110.00	£121.00	<b>£11.00</b>	<b>10.0%</b>	Discretionary
Empty Homes VAT-exemption letter	£44.00	£48.40	<b>£4.40</b>	<b>10.0%</b>	Discretionary
Housing Act 2004 - serving an Improvement Notice	£480.00	£528.00	<b>£48.00</b>	<b>10.0%</b>	Discretionary
Housing Act 2004 - making a Prohibition Order	£480.00	£528.00	<b>£48.00</b>	<b>10.0%</b>	Discretionary
Housing Act 2004 - taking emergency remedial action	£480.00	£528.00	<b>£48.00</b>	<b>10.0%</b>	Discretionary
Housing Act 2004 - Making an emergency prohibition order	£480.00	£528.00	<b>£48.00</b>	<b>10.0%</b>	Discretionary
Housing Act 2004 - Reviewing suspended improvement notice or prohibition order	£240.00	£264.00	<b>£24.00</b>	<b>10.0%</b>	Discretionary
<b>Housing Allocations</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (Excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Fee charged to Registered Providers for advertising available lettings	£78.03	£85.83	<b>£7.80</b>	<b>10.0%</b>	Discretionary

## Appendix 7 - Fees and Charges Schedule

<b>Land Drainage</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (Excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Consent Application fee	£50.00	£50.00	£0.00	0.0%	Statutory

<b>Street Naming and Numbering</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (Excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Assigning official address's to properties	£40.00	£44.00	£4.00	10.0%	Discretionary

<b>Environmental Services</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (excl. VAT)</b>	<b>Proposed Fee 24-25 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Special Collections</b>					
Special Collections - Clearout (Garden waste or waste package)	£69.50	£84.99	£15.49	22.3%	Discretionary
Special Collections - Clearout (Garden waste or waste package)	£120.00	£140.00	£20.00	16.7%	Discretionary
Special Collections - Any (3 Items Collected)	£29.99	£35.99	£6.00	20.0%	Discretionary
New: Special Collection - 1 item	£10.99	£13.99	£3.00	27.3%	Discretionary
New: Special Collection - 1 large item	£16.99	£20.99	£4.00	23.5%	Discretionary
Special Collections - Any (3 Items Collected) During Blitz Weeks	£20.00	£25.00	£5.00	25.0%	Discretionary
<b>Bins and Waste Sacks</b>					
Blue Wheeled Bins	£35.00	£40.00	£5.00	14.3%	Discretionary
240L Additional Green Bin - Annual Charge	£120.00	£132.00	£12.00	10.0%	Discretionary
Bundles of 25 Trade Waste Sacks	£62.50	£68.50	£6.00	9.6%	Both Statutory and Discretionary elements
Bundles of 25 Trade Recycling Sacks	£45.00	£49.50	£4.50	10.0%	Both Statutory and Discretionary elements
<b>COMMERCIAL REFUSE COLLECTION - PER LIFT</b>					
240 litre bin	£7.75	£8.25	£0.50	6.5%	Both Statutory and Discretionary elements
360 litre bin	£10.00	£10.50	£0.50	5.0%	Both Statutory and Discretionary elements
660 litre bin	£14.25	£15.00	£0.75	5.3%	Both Statutory and Discretionary elements
1100 litre bin	£19.00	£19.50	£0.50	2.6%	Both Statutory and Discretionary elements
<b>COMMERCIAL RECYCLING COLLECTION - PER LIFT</b>					
240 litre bin	£5.00	£5.25	£0.25	5.0%	Both Statutory and Discretionary elements
360 litre bin	£6.50	£7.00	£0.50	7.7%	Both Statutory and Discretionary elements
660 litre bin	£9.00	£9.75	£0.75	8.3%	Both Statutory and Discretionary elements
1100 litre bin	£12.00	£12.50	£0.50	4.2%	Both Statutory and Discretionary elements
<b>COMMERCIAL GLASS RECYCLING COLLECTION - PER LIFT</b>					
240 litre bin	£5.25	£6.00	£0.75	14.3%	Both Statutory and Discretionary elements
360 litre bin	£6.75	£7.50	£0.75	11.1%	Both Statutory and Discretionary elements
<b>COMMERCIAL FOOD RECYCLING - PER LIFT</b>					
140 litre bin	£4.50	£5.00	£0.50	11.1%	Both Statutory and Discretionary elements

\* Discount of 10% for >5 bins, 20% for >10 bins

<b>Environmental Services</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (excl. VAT)</b>	<b>Proposed Fee 24-25 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Schedule II Collections - Schools</b>					
240L Wheeled Bin Package	£170.00	£190.00	£20.00	11.8%	Both Statutory and Discretionary elements
360L Wheeled Bin Package	£235.00	£260.00	£25.00	10.6%	Both Statutory and Discretionary elements
660L Wheeled Bin Package	£360.00	£390.00	£30.00	8.3%	Both Statutory and Discretionary elements
1100L Wheeled Bin Package	£490.00	£507.00	£17.00	3.5%	Both Statutory and Discretionary elements
<b>Trade Glass Collection (1 bell)</b>					
Trade Glass Collection (1 bell)	£125.00	£137.50	£12.50	10.0%	Discretionary
<b>Garden Waste Charges - 240L Brown Wheeled Bin</b>					
Sign up before 1st March 2024	£39.00	£49.00	£10.00	25.6%	Both Statutory and Discretionary elements
Sign up after 1st March 2024	£43.00	£49.00	£6.00	14.0%	Both Statutory and Discretionary elements
Additonal licences (1st March - 28th February 2023)	£33.00	£49.00	£16.00	48.5%	Both Statutory and Discretionary elements
Bundles of 25 Biodegradable Garden Waste Sacks	£47.50	£49.50	£2.00	4.2%	Discretionary
Roll of 52 Compostable Liners	£4.50	£4.95	£0.45	10.0%	Discretionary
<b>Dog bin emptying charge</b>					
For parishes with more than 20 bins	£1.70	£1.85	£0.15	8.8%	Discretionary
For parishes with more than 5 bins	£1.80	£2.00	£0.20	11.1%	Discretionary
For parishes with less than 5 bins	£1.95	£2.15	£0.20	10.0%	Discretionary
<b>MOT's</b>					
Class IV for Trade, Staff and Account Customers	£45.00	£47.00	£2.00	4.4%	Discretionary
Clas IV for General Public	£50.00	£52.00	£2.00	4.0%	Discretionary
Class V for Trade, Staff and Account Customers	£50.00	£52.00	£2.00	4.0%	Discretionary
Class V for General Public	£55.00	£57.00	£2.00	3.6%	Discretionary
Class VII for Trade, Staff and Account Customers	£50.00	£52.00	£2.00	4.0%	Discretionary
Class VII for General Public	£55.00	£57.00	£2.00	3.6%	Discretionary
<b>Other</b>					
Hourly Rate - Workshop (External)	£62.50	£65.00	£2.50	4.0%	Discretionary
Use of Washdown facility at Thorpe Lane Depot	£57.50	£60.00	£2.50	4.3%	Discretionary
Use of Public Conveniences - Bicester	£0.20	£0.20	£0.00	0.0%	Discretionary
Use of Public Conveniences - Banbury and Kidlington	£0.20	£0.20	£0.00	0.0%	Discretionary
Pitch Fees 'Casual'	£32.00	£35.20	£3.20	10.0%	Discretionary
Pitch Fees 'Regular'	£26.35	£28.99	£2.64	10.0%	Discretionary
Pitch Fees 'Charity/Community'	£15.50	£17.05	£1.55	10.0%	Discretionary
Highway Closures	£93.00	£102.30	£9.30	10.0%	Discretionary

<b>Car Parking</b>					
Fees and Charges	Fee 23-24 (excl. VAT)*	Proposed Fee 24-25 (excl. VAT)*	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Banbury Short Stay (Charges apply 8am-6pm. Free Parking after 6pm)</b>					
<b>Market Place Monday To Saturday</b>					
0 -30 minutes	£1.20	£1.30	£0.10	8.3%	Discretionary
0 - 1 hour	£1.70	£1.90	£0.20	11.8%	Discretionary
<b>Market Place Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Horsefair West Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 hours	£3.00	£3.30	£0.30	10.0%	Discretionary
<b>Horsefair West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Calthorpe Street West (part) Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
<b>Calthorpe Street West (part) Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Calthorpe Street East Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
<b>Calthorpe Street East Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>South Bar East (part) up to Calthorpe Street Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
<b>South Bar East (part) up to Calthorpe Street Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>North Bar East Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
<b>North Bar East Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>The Mill Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary

\* Changes in car parking fees will come into effect from 01.07.23, and will remain at 2022-23 fee levels until then.

Appendix 7 - Fees and Charges Schedule

<b>Car Parking</b>					
Fees and Charges	Fee 23-24 (excl. VAT)*	Proposed Fee 24-25 (excl. VAT)*	Actual Increase	% Increase	Statutory/ Discretionary?
<b>The Mill Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Chamberlaine Court Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
<b>Chamberlaine Court Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Bridge Street (Blue Badge Holders Only)</b>					
Monday To Saturday	£0.00	£0.00	£0.00	N/A	Discretionary
Sunday and Bank Holidays	£0.00	£0.00	£0.00	N/A	Discretionary
Free of charge up to maximum stay permitted					
<b>Banbury Long Stay (charges apply 8am-6pm. Free Parking after 6pm)</b>					
<b>Riverside Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
3 - 4 Hours	£3.80	£4.20	£0.40	10.5%	Discretionary
Day rate up to 6pm	£5.50	£6.00	£0.50	9.1%	Discretionary
<b>Riverside Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>South Bar East and West Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
3 - 4 Hours	£3.80	£4.20	£0.40	10.5%	Discretionary
Day rate up to 6pm	£5.50	£6.00	£0.50	9.1%	Discretionary
<b>South Bar East and West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>North Bar West Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
3 - 4 Hours	£3.80	£4.20	£0.40	10.5%	Discretionary
Day rate up to 6pm	£5.50	£6.00	£0.50	9.1%	Discretionary
<b>North Bar West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Calthorpe Street West Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
3 - 4 Hours	£3.80	£4.20	£0.40	10.5%	Discretionary
Day rate up to 6pm	£5.50	£6.00	£0.50	9.1%	Discretionary

\* Changes in car parking fees will come into effect from 01.07.23, and will remain at 2022-23 fee levels until then.

Appendix 7 - Fees and Charges Schedule

<b>Car Parking</b>					
Fees and Charges	Fee 23-24 (excl. VAT)*	Proposed Fee 24-25 (excl. VAT)*	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Calthorpe Street West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Windsor Street Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
3 - 4 Hours	£3.80	£4.20	£0.40	10.5%	Discretionary
Day rate up to 6pm	£5.50	£6.00	£0.50	9.1%	Discretionary
<b>Windsor Street Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Bolton Road Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
3 - 4 Hours	£3.80	£4.20	£0.40	10.5%	Discretionary
Day rate up to 6pm	£5.50	£6.00	£0.50	9.1%	Discretionary
<b>Bolton Road Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Cherwell Drive Monday to Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
3 - 4 Hours	£3.80	£4.20	£0.40	10.5%	Discretionary
Day rate up to 6pm	£5.50	£6.00	£0.50	9.1%	Discretionary
<b>Cherwell Drive Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Compton Road Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
3 - 4 Hours	£3.80	£4.20	£0.40	10.5%	Discretionary
Day rate up to 6pm	£5.50	£6.00	£0.50	9.1%	Discretionary
<b>Compton Road Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Drop Off - Pick Up Points</b>					
<b>Bridge Street (all week)</b>					
0 - 15 minutes	£0.40	£0.50	£0.10	25.0%	Discretionary
Horsefair East - Coaches Drop Off/Pick Up - no charge	£0.00	£0.00	£0.00	N/A	Discretionary
<b>Permits Banbury &amp; Bicester</b>					
<b>5 Day Permit Valid Monday - Friday</b>					
Annual	£770.00	£850.00	£80.00	10.4%	Discretionary
Quarterly	£210.00	£230.00	£20.00	9.5%	Discretionary
Monthly	£80.00	£90.00	£10.00	12.5%	Discretionary
<b>7 Day Permit Valid Monday - Sunday</b>					
Annual	£1,000.00	£1,100.00	£100.00	10.0%	Discretionary
Quarterly	£270.00	£300.00	£30.00	11.1%	Discretionary
Monthly	£100.00	£110.00	£10.00	10.0%	Discretionary

\* Changes in car parking fees will come into effect from 01.07.23, and will remain at 2022-23 fee levels until then.

<b>Car Parking</b>					
Fees and Charges	Fee 23-24 (excl. VAT)*	Proposed Fee 24-25 (excl. VAT)*	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Bicester Short Stay (Charges apply 8am-7pm. Free Parking after 7pm)</b>					
<b>Market Square Monday To Saturday</b>					
0 - 30 Minutes	£1.20	£1.30	£0.10	8.3%	Discretionary
0 - 1 Hour	£1.70	£1.90	£0.20	11.8%	Discretionary
<b>Market Square Sunday and Bank Holidays</b>					
0 - 1 Hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Claremont Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
<b>Claremont Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Chapel Brook Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
<b>Chapel Brook Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Victoria Road Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
<b>Victoria Road Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Bicester Long Stay</b>					
<b>Cattle Market Monday To Saturday</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
1 - 2 Hours	£2.20	£2.40	£0.20	9.1%	Discretionary
2 - 3 Hours	£3.00	£3.30	£0.30	10.0%	Discretionary
3 - 4 Hours	£3.80	£4.20	£0.40	10.5%	Discretionary
Day rate up to 6pm	£5.50	£6.00	£0.50	9.1%	Discretionary
<b>Cattle Market Sunday and Bank Holidays</b>					
0 - 1 hour	£1.20	£1.30	£0.10	8.3%	Discretionary
Over 1 hour flat rate	£1.60	£1.80	£0.20	12.5%	Discretionary
<b>Kidlington</b>					
Curtis Place (all week) - no charge	£0.00	£0.00	£0.00	N/A	Discretionary

\* Changes in car parking fees will come into effect from 01.07.23, and will remain at 2022-23 fee levels until then.

## Appendix 7 - Fees and Charges Schedule

<b>Land Charges</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (Excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Full Search Fee (LLC1 & CON29R)	£185.00	£215.00	£30.00	16.2%	Both Statutory and Discretionary elements as combination of LLC1 and CON29
Additional parcel CON29	£18.00	£25.00	£7.00	38.9%	Discretionary
Additional parcel LLC1	£2.00	£2.00	£0.00	0.0%	Statutory
Additional parcel Q22	£1.25	£1.33	£0.08	6.4%	Discretionary - Fee set by OCC
LLC1 Only (Register search )	£50.00	£50.00	£0.00	0.0%	Statutory
CON 29R only (no LLC1)	£135.00	£165.00	£30.00	22.2%	Discretionary
CON290 (Optional enquiries Question 4-21)	£10.00	£18.00	£8.00	80.0%	Discretionary
CON290 (Question 22) Administration Charge	£0.00	£10.00	£10.00	#DIV/0!	Discretionary
CON290 Question 22	£42.00	£44.17	£2.17	5.2%	Discretionary - Fee set by OCC
PART 3 Own worded enquiries	£20.00	£30.00	£10.00	50.0%	Discretionary

Appendix 7 - Fees and Charges Schedule

<b>Electoral Services - Electoral Register - Statutory Charges*</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Electoral Register Data format - per transaction	£20.00	£20.00	£0.00	0.00%	Statutory
Electoral Register Data format - per 1000 names or part thereof	£1.50	£1.50	£0.00	0.00%	Statutory
Electoral Register Print format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory
Electoral Register Print format - per 1000 names or part thereof	£5.00	£5.00	£0.00	0.00%	Statutory
Electoral Register - Marked copies of Register and Absent Lists - Data format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory
Electoral Register - Marked copies of Register and Absent Lists - Data format - per 1000 names or part thereof	£1.00	£1.00	£0.00	0.00%	Statutory
Electoral Register - Marked copies of Register and Absent Lists - Print format - per transaction	£10.00	£10.00	£0.00	0.00%	Statutory
Electoral Register - Marked copies of Register and Absent Lists - Print format - per 1000 names or part thereof	£2.00	£2.00	£0.00	0.00%	Statutory
Electoral Register - Overseas elections - Data format - per transaction	£20.00	£20.00	£0.00	0.00%	Statutory
Electoral Register - Overseas elections - Data format - per 100 names or part thereof	£1.50	£1.50	£0.00	0.00%	Statutory
Electoral Register - Overseas elections - Print format - per transaction	£5.00	£5.00	£0.00	0.00%	Statutory
Electoral Register - Overseas elections - Print format - per 100 names or part thereof	£5.00	£5.00	£0.00	0.00%	Statutory

\*Prescribed fees as set out in the Representation of the People (England and Wales) Regulations 2001

Appendix 7 - Fees and Charges Schedule

<b>Returning Officer (RO)* - Local Elections (scheduled &amp; unscheduled)**</b>					
<b>Fees and Charges</b>	<b>Current fee</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
For each district ward (3 seats) - 1 seat uncontested	£48.00	£49.32	£1.32	2.75%	Statutory role - personal appointment
For each district ward (3 seats) - 2 seats uncontested	£96.00	£98.64	£2.64	2.75%	Statutory role - personal appointment
For each district ward (3 seats) - 3 seats uncontested	£144.00	£147.96	£3.96	2.75%	Statutory role - personal appointment
For each district ward (3 seats) - 1 seat contested	£100.00	£102.75	£2.75	2.75%	Statutory role - personal appointment
For each district ward (3 seats) - 2 seats contested	£200.00	£205.50	£5.50	2.75%	Statutory role - personal appointment
For each district ward (3 seats) - 3 seats contested	£300.00	£308.25	£8.25	2.75%	Statutory role - personal appointment
Deputy Returning Officer*** (district elections contested and uncontested)	85% RO fee	85% RO fee	N/A	N/A	Statutory role - personal appointment
Returning Officer Count Fee - for each district ward (3 seats) - 1 seat	£60.00	£61.65	£1.65	2.75%	Statutory role - personal appointment
Returning Officer Count Fee - for each district ward (3 seats) - 2 seats contested	£120.00	£123.30	£3.30	2.75%	Statutory role - personal appointment
Returning Officer Count Fee - for each district ward (3 seats) - 3 seats contested	£180.00	£184.95	£4.95	2.75%	Statutory role - personal appointment
Returning Officer - recount fee for each recount	£25.00	£25.69	£0.69	2.75%	Statutory role - personal appointment
Deputy Returning Officer*** count fee district elections	85% RO fee	85% RO fee	N/A	N/A	Statutory role - personal appointment
For each Parish Council / Parish Council Ward - uncontested	£35.00	£35.96	£0.96	2.75%	Statutory role - personal appointment
For each Parish Council / Parish Council Ward - contested	£70.00	£71.93	£1.93	2.75%	Statutory role - personal appointment
Deputy Returning Officer*** (parish elections contested and uncontested)	85% RO fee	85% RO fee	N/A	N/A	Statutory role - personal appointment
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate under 1000	£45.00	£46.24	£1.24	2.75%	Statutory role - personal appointment
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate 1000 - 2000	£50.00	£51.38	£1.38	2.75%	Statutory role - personal appointment
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate 2000 - 3000	£55.00	£56.51	£1.51	2.75%	Statutory role - personal appointment
Returning Officer Count fee - For each Parish Council / Parish Council Ward - electorate greater than 3000	£60.00	£61.65	£1.65	2.75%	Statutory role - personal appointment
Returning Officer - recount fee for each recount	£25.00	£25.69	£0.69	2.75%	Statutory role - personal appointment
Deputy Returning Officer count fee*** (parish elections)	85% RO fee	85% RO fee	N/A	N/A	Statutory role - personal appointment

\*Returning Officer, fee for conducting the election and generally performing the duties required by any enactments relating to the election, other than any duties for which separate fees are provided

\*\*Returning Officer fees for county elections and national are set by the body responsible for funding the election

\*\*\*The CDC Returning Officer fee is increased in line with staff cost of living increase

\*\*\*\*Appointed for the purposes of conducting and generally performing the duties assigned by the Returning Officer, other than duties for which separate fees are provided.

The Returning Officer has delegation to agree the fees their staff working on elections. The Oxfordshire County Council fee schedule for staff working on elections is adopted by all Oxfordshire districts/City, subject to local amendments for local circumstances by the respective Returning Officer

<b>Parish Elections - Uncontested Election</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Uncontested Election recharge - scheduled-election	£250.00	£200.00	-£50.00	-20.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level and recharge consistent with other Oxfordshire districts
Uncontested Election recharge - by-election	£250.00	£200.00	-£50.00	-20.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level and recharge consistent with other Oxfordshire districts

<b>Parish Elections - Contested Scheduled Election (combined)*</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Adderbury	£2,402.50	£2,642.75	£240.25	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Ambrosden	£1,964.26	£2,160.69	£196.43	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Ardley with Fewcott	£1,688.98	£1,857.88	£168.90	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Arccott	£1,798.64	£1,978.50	£179.86	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Calthorpe North Ward	£3,484.53	£3,832.98	£348.45	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Calthorpe South Ward	£3,021.13	£3,323.24	£302.11	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Easington North Ward	£1,782.59	£1,960.85	£178.26	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Easington South Ward	£3,008.80	£3,309.68	£300.88	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Grimsbury Ward	£3,855.96	£4,241.56	£385.60	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Hardwick East Ward	£1,865.91	£2,052.50	£186.59	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Hardwick West Ward	£4,208.79	£4,629.67	£420.88	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Neithrop North Ward	£2,574.69	£2,832.16	£257.47	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Neithrop South Ward	£2,530.21	£2,783.23	£253.02	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Park Road Ward	£3,095.64	£3,405.20	£309.56	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Ruscote Ward	£5,561.83	£6,118.01	£556.18	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Banbury Town Council - Town Centre Ward	£3,161.47	£3,477.62	£316.15	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Barford St John and St Michael	£1,842.42	£2,026.66	£184.24	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Begbroke	£1,797.21	£1,976.93	£179.72	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - East Ward	£4,532.06	£4,985.27	£453.21	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - North Ward	£3,686.93	£4,055.62	£368.69	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - South Ward	£6,137.24	£6,750.96	£613.72	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bicester Town Council - West Ward	£4,594.28	£5,053.71	£459.43	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Blackthorn	£1,708.62	£1,879.48	£170.86	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bletchington	£1,841.29	£2,025.42	£184.13	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bloxham	£2,812.49	£3,093.74	£281.25	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bodicote	£2,048.01	£2,252.81	£204.80	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bourton	£1,789.27	£1,968.20	£178.93	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Broughton	£1,720.54	£1,892.59	£172.05	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Bucknell	£1,746.31	£1,920.94	£174.63	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Caversfield	£3,540.91	£3,895.00	£354.09	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Charlton-on-Otmoor	£1,739.29	£1,913.22	£173.93	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level

Appendix 7 - Fees and Charges Schedule

Chesterton	£1,861.45	£2,047.60	£186.15	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Claydon with Clattercot	£1,761.11	£1,937.22	£176.11	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Cropredy	£1,789.47	£1,968.42	£178.95	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Deddington	£2,201.53	£2,421.68	£220.15	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Drayton	£1,741.82	£1,916.00	£174.18	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Duns Tew	£1,816.59	£1,998.25	£181.66	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Epwell	£1,715.30	£1,886.83	£171.53	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Fencott & Murcott	£1,759.21	£1,935.13	£175.92	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Finnere	£1,738.00	£1,911.80	£173.80	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Fringford	£1,795.75	£1,975.33	£179.58	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Fritwell	£1,768.91	£1,945.80	£176.89	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Gosford & Water Eaton	£2,196.47	£2,416.12	£219.65	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hanwell	£1,780.85	£1,958.94	£178.09	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hethe	£1,739.63	£1,913.59	£173.96	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Heyford Park	£1,982.19	£2,180.41	£198.22	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hook Norton	£2,165.50	£2,382.05	£216.55	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Horley	£1,716.54	£1,888.19	£171.65	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Hornton	£1,720.69	£1,892.76	£172.07	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Horton-cum-Studley	£1,762.98	£1,939.28	£176.30	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Islip	£1,838.67	£2,022.54	£183.87	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Dogwood Ward	£2,420.60	£2,662.66	£242.06	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Exeter Ward	£2,097.68	£2,307.45	£209.77	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Orchard Ward	£2,569.53	£2,826.48	£256.95	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - St Mary's Ward	£2,535.92	£2,789.51	£253.59	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kidlington Parish Council - Roundham Ward	£2,173.30	£2,390.63	£217.33	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Kirtlington	£1,777.67	£1,955.44	£177.77	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Launton	£1,898.71	£2,088.58	£189.87	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Lower Heyford	£1,801.31	£1,981.44	£180.13	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Merton	£1,741.94	£1,916.13	£174.19	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Middleton Stoney	£1,725.69	£1,898.26	£172.57	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Milcombe	£1,817.40	£1,999.14	£181.74	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Mollington	£1,808.79	£1,989.67	£180.88	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
North Newington	£1,883.62	£2,071.98	£188.36	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Piddington	£1,751.60	£1,926.76	£175.16	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Shenington with Alkerton	£1,732.85	£1,906.14	£173.29	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Shipton-on-Cherwell & Thrupp	£1,798.62	£1,978.48	£179.86	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Shutford	£1,748.84	£1,923.72	£174.88	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Sibford Ferris	£1,747.78	£1,922.56	£174.78	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Sibford Gower	£1,759.67	£1,935.64	£175.97	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Somerton	£1,759.02	£1,934.92	£175.90	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Souldern	£1,782.77	£1,961.05	£178.28	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level

## Appendix 7 - Fees and Charges Schedule

South Newington	£1,732.51	£1,905.76	£173.25	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Steeple Aston	£1,850.98	£2,036.08	£185.10	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Stoke Lyne	£1,733.36	£1,906.70	£173.34	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Stratton Audley	£1,833.84	£2,017.22	£183.38	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Swalcliffe	£1,690.88	£1,859.97	£169.09	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Tadmarton	£1,761.70	£1,937.87	£176.17	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Upper Heyford	£1,754.45	£1,929.90	£175.45	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wardington	£1,822.81	£2,005.09	£182.28	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wendlebury	£1,723.04	£1,895.34	£172.30	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Weston-on-the-Green	£1,761.76	£1,937.94	£176.18	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wigginton	£1,723.38	£1,895.72	£172.34	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Wroxton	£1,757.13	£1,932.84	£175.71	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level
Yarnton	£2,422.30	£2,664.53	£242.23	10.0%	Statutory requirement to run elections on behalf of parishes - discretionary fee level

\*The increases reflect actual costs but with a fixed maximum amount to enable parish councils to budget accordingly. Going forward, recharges will be reviewed and increased annually.

Appendix 7 - Fees and Charges Schedule

Parish Elections - By-Election*, excludes poll cards**					
Fees and Charges	Current fee	Proposed Fee 24-25 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
Adderbury	£3,008.04	£3,308.84	£300.80	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Ambrosden	£2,294.92	£2,524.41	£229.49	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Ardley with Fewcott	£1,959.10	£2,155.01	£195.91	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Arncott	£2,096.93	£2,306.62	£209.69	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Calthorpe North Ward	£3,820.95	£4,203.05	£382.10	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Calthorpe South Ward	£3,983.96	£4,382.36	£398.40	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Easington North Ward	£2,126.82	£2,339.50	£212.68	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Easington South Ward	£3,991.90	£4,391.09	£399.19	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Grimsbury Ward	£5,261.91	£5,788.10	£526.19	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Hardwick East Ward	£2,267.47	£2,494.22	£226.75	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Hardwick West Ward	£5,915.58	£6,507.14	£591.56	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Neithrop North Ward	£3,365.43	£3,701.97	£336.54	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Neithrop South Ward	£3,206.96	£3,527.66	£320.70	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Park Road Ward	£4,722.93	£5,195.22	£472.29	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Ruscote Ward	£8,595.66	£9,455.23	£859.57	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Banbury Town Council - Town Centre Ward	£4,442.64	£4,886.90	£444.26	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Barford St John and St Michael	£2,239.98	£2,463.98	£224.00	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Begbroke	£2,143.06	£2,357.37	£214.31	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Bicester Town Council - East Ward	£6,581.62	£7,239.78	£658.16	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Bicester Town Council - North Ward	£5,040.46	£5,544.51	£504.05	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Bicester Town Council - South Ward	£8,127.97	£8,940.77	£812.80	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Bicester Town Council - West Ward	£6,693.05	£7,362.36	£669.31	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Blackthorn	£1,985.38	£2,183.92	£198.54	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Bletchington	£2,211.73	£2,432.90	£221.17	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Bloxham	£3,425.02	£3,767.52	£342.50	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Bodicote	£2,427.16	£2,669.88	£242.72	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Bourton	£2,127.19	£2,339.91	£212.72	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Broughton	£2,009.23	£2,210.15	£200.92	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Bucknell	£2,067.26	£2,273.99	£206.73	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Caversfield	£3,753.72	£4,129.09	£375.37	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Charlton-on-Otmoor	£2,040.22	£2,244.24	£204.02	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Chesterton	£2,258.55	£2,484.41	£225.86	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Claydon with Clattercot	£2,090.36	£2,299.40	£209.04	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Cropredy	£2,127.59	£2,340.35	£212.76	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Deddington	£2,710.86	£2,981.95	£271.09	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Drayton	£2,032.29	£2,235.52	£203.23	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Duns Tew	£2,194.82	£2,414.30	£219.48	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Epwell	£1,998.74	£2,198.61	£199.87	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Fencott & Murcott	£2,093.07	£2,302.38	£209.31	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Finmere	£2,037.65	£2,241.42	£203.77	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level

Appendix 7 - Fees and Charges Schedule

Fringford	£2,146.64	£2,361.30	£214.66	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Fritwell	£2,086.46	£2,295.11	£208.65	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Gosford & Water Eaton	£2,798.33	£3,078.16	£279.83	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Hanwell	£2,136.35	£2,349.99	£213.64	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Hethe	£2,053.90	£2,259.29	£205.39	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Heyford Park	£2,317.78	£2,549.56	£231.78	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Hook Norton	£2,684.39	£2,952.83	£268.44	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Horley	£2,001.23	£2,201.35	£200.12	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Hornton	£2,009.53	£2,210.48	£200.95	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Horton-cum-Studley	£2,087.61	£2,296.37	£208.76	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Islip	£2,232.49	£2,455.74	£223.25	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Kidlington Parish Council - Dogwood Ward	£3,057.25	£3,362.98	£305.73	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Kidlington Parish Council - Exeter Ward	£2,585.51	£2,844.06	£258.55	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Kidlington Parish Council - Orchard Ward	£3,348.61	£3,683.47	£334.86	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Kidlington Parish Council - St Mary's Ward	£3,244.38	£3,568.82	£324.44	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Kidlington Parish Council - Roundham Ward	£2,693.50	£2,962.85	£269.35	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Kirtlington	£2,097.48	£2,307.23	£209.75	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Launton	£2,196.31	£2,415.94	£219.63	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Lower Heyford	£2,164.27	£2,380.70	£216.43	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Merton	£2,052.02	£2,257.22	£205.20	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Middleton Stoney	£2,019.53	£2,221.48	£201.95	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Milcombe	£2,189.94	£2,408.93	£218.99	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Mollington	£2,179.23	£2,397.15	£217.92	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
North Newington	£2,335.38	£2,568.92	£233.54	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Piddington	£2,071.34	£2,278.47	£207.13	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Shenington with Alkerton	£2,027.35	£2,230.09	£202.74	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Shipton-on-Cherwell & Thrupp	£2,165.38	£2,381.92	£216.54	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Shutford	£2,059.33	£2,265.26	£205.93	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Sibford Ferris	£2,063.70	£2,270.07	£206.37	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Sibford Gower	£2,080.99	£2,289.09	£208.10	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Somerton	£2,086.19	£2,294.81	£208.62	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Souldern	£2,133.68	£2,347.05	£213.37	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
South Newington	£2,039.67	£2,243.64	£203.97	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Steeple Aston	£2,187.60	£2,406.36	£218.76	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Stoke Lyne	£2,041.37	£2,245.51	£204.14	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Stratton Audley	£2,229.33	£2,452.26	£222.93	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Swalcliffe	£1,956.41	£2,152.05	£195.64	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Tadmarton	£2,085.04	£2,293.54	£208.50	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Upper Heyford	£2,077.04	£2,284.74	£207.70	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Wardington	£2,200.77	£2,420.85	£220.08	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Wendlebury	£2,007.73	£2,208.50	£200.77	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Weston-on-the-Green	£2,085.16	£2,293.68	£208.52	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Wigginton	£2,021.41	£2,223.55	£202.14	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level

## Appendix 7 - Fees and Charges Schedule

Wroxton	£2,075.91	£2,283.50	£207.59	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level
Yarnton	£2,632.64	£2,895.90	£263.26	10.0%	Statutory requirement to run elections on behalf of parishes discretionary fee level

\*Parish recharges reflect actual costs but with a fixed maximum amount to enable parish councils to budget accordingly.

\*\* If a parish council requests poll cards for a by-election, the actual cost of poll cards (production and postage will be recharged)

Appendix 7 - Fees and Charges Schedule

Public Protection, Environmental Health, Licensing					
Fees and Charges	Fee 23-24 (Excl. VAT)	Proposed Fee 24-25 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Environmental Health, Environmental Protection and Licensing</b>					
<b>Gambling Act</b>					
Premises	Various				Statutory
<b>Animal Licensing</b>					
Animal Boarding Establishment Licence	£418.50	£460.35	£41.85	10.0%	Discretionary
Pet Shop Licence	£418.50	£460.35	£41.85	10.0%	Discretionary
Riding Establishment Licence	£418.50	£460.35	£41.85	10.0%	Discretionary
Dog Breeding Establishment Licence	£418.50	£460.35	£41.85	10.0%	Discretionary
Dangerous Wild Animals Licence	£418.50	£460.35	£41.85	10.0%	Discretionary
Zoo Licence	£625.00	£687.50	£62.50	10.0%	Discretionary
<b>Skin Piercing, Tattooing, Acupuncture, Electrolysis etc.</b>					
Registration Fee	£115.00	£126.50	£11.50	10.0%	Discretionary
Registration of Premises	£170.00	£187.00	£17.00	10.0%	Discretionary
<b>Scrap Metal</b>					
Variation of scrap metal dealers licence type Collector - Dealer	£225.00	£247.50	£22.50	10.0%	Discretionary
Variation of scrap metal dealers licence - Admin, change of name or replacement	£113.50	£124.85	£11.35	10.0%	Discretionary
Scrap metal dealers site	£520.00	£572.00	£52.00	10.0%	Discretionary
Scrap metal collectors licence	£307.50	£338.25	£30.75	10.0%	Discretionary
<b>Street Trading consent charges</b>					
12 month period	£1,255.00	£1,380.50	£125.50	10.0%	Discretionary
6 month period	£625.00	£687.50	£62.50	10.0%	Discretionary
3 month period	£320.00	£352.00	£32.00	10.0%	Discretionary
1 month period	£180.00	£198.00	£18.00	10.0%	Discretionary
<b>Table and Chairs consent charges</b>					
12 month period (per chair)	£17.00	£18.70	£1.70	10.0%	Discretionary
Pavement licences (per chair- licences cannot extend beyond 30/09/2)	£15.80		£-15.80	-100.0%	Statutory
<b>Private Hire and Hackney Carriage DRIVER Fees and Charges</b>					
Grant of Licence 1 Year	£129.50	£142.45	£12.95	10.0%	Discretionary
Grant of licence 3 Years	£212.00	£233.20	£21.20	10.0%	Discretionary
Renewal of existing licence 1 year	£108.00	£118.80	£10.80	10.0%	Discretionary
Renewal of existing licence 3 years	£186.50	£205.15	£18.65	10.0%	Discretionary
DBS (was CRB) check and DVLA check	£70.00	£77.00	£7.00	10.0%	Discretionary
Knowledge Test	£31.50	£34.65	£3.15	10.0%	Discretionary
Re take of Knowledge test	£27.00	£29.70	£2.70	10.0%	Discretionary
Cost of badge/ replacement badge	£35.00	£38.50	£3.50	10.0%	Discretionary
Cost of replacement paper licence	£17.00	£18.70	£1.70	10.0%	Discretionary
Disability and Safeguarding Awareness Training	£50.00		£-50.00	-100.0%	Fee set by OCC
English Testing	£45.50	£50.05	£4.55	10.0%	Discretionary
<b>Hackney Carriage VEHICLE Fees and Charges</b>					
Grant of licence	£326.00	£358.60	£32.60	10.0%	Discretionary
Renewal of existing licence	£283.00	£311.30	£28.30	10.0%	Discretionary
Replacement licence plate	£25.00	£27.50	£2.50	10.0%	Discretionary
Replacement bracket	£25.00	£27.50	£2.50	10.0%	Discretionary
Change of vehicle only	£123.00	£135.30	£12.30	10.0%	Discretionary
Transfer of licensee only	£62.50	£68.75	£6.25	10.0%	Discretionary
Change of vehicle and licensee	£185.50	£204.05	£18.55	10.0%	Discretionary
<b>Private Hire VEHICLE Fees and Charges</b>					
Grant of new licence	£297.50	£327.25	£29.75	10.0%	Discretionary
Renewal of licence	£273.50	£300.85	£27.35	10.0%	Discretionary
Internal Plate Replacement	£12.50	£13.75	£1.25	10.0%	Discretionary
Plate or bracket replacement	£25.00	£27.50	£2.50	10.0%	Discretionary
Cost of replacement paper licence	£17.00	£18.70	£1.70	10.0%	Discretionary
Change of vehicle only	£123.00	£135.30	£12.30	10.0%	Discretionary
Transfer of licensee only	£62.50	£68.75	£6.25	10.0%	Discretionary
Change of vehicle and licensee	£185.50	£204.05	£18.55	10.0%	Discretionary
<b>Private Hire OPERATOR Fees and Charges</b>					
Operator's Licence (one vehicle only) - 1 year	£157.00	£172.70	£15.70	10.0%	Discretionary
Operator's Licence (one vehicle only) – 5 year	£145.00	£159.50	£14.50	10.0%	Discretionary
For each additional vehicle	£23.00	£25.30	£2.30	10.0%	Discretionary
<b>Sex Establishment Venue</b>					
Application	£1,745.00	£1,919.50	£174.50	10.0%	Discretionary
Renewal	£1,155.00	£1,270.50	£115.50	10.0%	Discretionary
<b>Contaminated land enquiry</b>					
Charge per hour or part thereof	£74.50	£82.00	£7.50	10.1%	Discretionary

Appendix 7 - Fees and Charges Schedule

Public Protection, Environmental Health, Licensing					
Fees and Charges	Fee 23-24 (Excl. VAT)	Proposed Fee 24-25 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Health Protection</b>					
Food Export/Hygiene Certificates	£126.00	£139.00	£13.00	10.3%	Discretionary
Food Hygiene Rating Scheme Rescore Visit	£310.00	£341.00	£31.00	10.0%	Discretionary
Food Surrender Certificates	£136.00	£150.00	£14.00	10.3%	Discretionary
Copies of Food Premises Register (a) Single Entry	£4.75	£5.23	£0.48	10.0%	Discretionary
Copies of Food Premises Register (b) Full Register	£355.00	£390.50	£35.50	10.0%	Discretionary
Factual Statements for Civil Proceedings	£175.00	£192.50	£17.50	10.0%	Discretionary
Reports provided under the Environmental Information Regulations	£165.00	£165.00	£0.00	0.0%	Statutory
<b>Water Sampling</b>					
Large/Commercial use supplies (each assessment at £68/hour capped at £500)	£500.00	£500.00	£0.00	0.0%	Statutory
Risk assessment (each assessment at £68/hour capped at £500)	£500.00	£500.00	£0.00	0.0%	Statutory
Sampling (each visit)	£100.00	£100.00	£0.00	0.0%	Statutory
Investigation	£100.00	£100.00	£0.00	0.0%	Statutory
Granting an authorisation	£100.00	£100.00	£0.00	0.0%	Statutory
Analysing a sample:					
Taken under regulation 10	£25.00	£25.00	£0.00	0.0%	Statutory
Taken during Check monitoring	£100.00	£100.00	£0.00	0.0%	Statutory
Taken during Audit monitoring	£500.00	£500.00	£0.00	0.0%	Statutory
<b>Water Sampling Fees:</b>					
Lab Fees (Depending on criteria)	£92.50	£101.75	£9.25	10.0%	Discretionary
Pools (basic swimming pool test)	£36.00	£39.60	£3.60	10.0%	Discretionary
Sampling and admin cost recovery hourly rate	£50.00	£55.00	£5.00	10.0%	Discretionary
Courier charge	£36.00	£39.60	£3.60	10.0%	Discretionary
<b>Health Protection - Food Safety</b>					
Level 2 Food Safety in Catering Course					
Taught Course	£81.50	£89.65	£8.15	10.0%	Discretionary
Taught - Voluntary Groups	£46.00	£50.60	£4.60	10.0%	Discretionary
Taught - Unemployed	£46.00	£50.60	£4.60	10.0%	Discretionary
E-learning (all level 2 courses)	£27.50	£30.50	£3.00	10.9%	Discretionary
Level 2 Personal license Holder elearning and invigilated exam	£90.00	£99.00	£9.00	10.0%	Discretionary
Invigilated exam resit	£28.50	£31.35	£2.85	10.0%	Discretionary
Level 3 Food Hygiene Course Taught Course	£320.00	£352.00	£32.00	10.0%	Discretionary
Cost recovery - Commercial & Business Support					
Basic cost recovery (qualified officer)	£77.00	£84.70	£7.70	10.0%	Discretionary
Full cost recovery (qualified officer)	£85.00	£93.50	£8.50	10.0%	Discretionary
Mileage cost per mile	£0.45	£0.50	£0.05	10.0%	Discretionary
Strive for 5	£278.00	£305.80	£27.80	10.0%	Discretionary
SFBB Packs (without diary)	£17.50	£19.25	£1.75	10.0%	Discretionary
SFBB 48 week diary refills	£16.50	£18.15	£1.65	10.0%	Discretionary
SFBB Pack with 48 week diary refill	£27.50	£30.25	£2.75	10.0%	Discretionary
<b>Mobile Home Sites Fees</b>					
New Application					
1 to 10 pitches	£328.50	£361.35	£32.85	10.0%	Discretionary
11 to 30 pitches	£482.50	£530.75	£48.25	10.0%	Discretionary
31 to 99 pitches	£626.00	£688.60	£62.60	10.0%	Discretionary
100 or more pitches	£780.00	£858.00	£78.00	10.0%	Discretionary
Annual Fee					
1 to 10 pitches	£257.00	£282.70	£25.70	10.0%	Discretionary
11 to 30 pitches	£328.50	£361.35	£32.85	10.0%	Discretionary
31 to 99 pitches	£405.50	£446.05	£40.55	10.0%	Discretionary
100 or more pitches	£482.50	£530.75	£48.25	10.0%	Discretionary
Transfer/amendment	£181.50	£199.65	£18.15	10.0%	Discretionary
Replacement paper licence	£17.00	£18.70	£1.70	10.0%	Discretionary
Lodging rules	£62.40	£68.64	£6.24	10.0%	Discretionary

Appendix 7 - Fees and Charges Schedule

<b>Public Protection, Environmental Health, Licensing</b>					
<b>Fees and Charges</b>	<b>Fee 23-24 (Excl. VAT)</b>	<b>Proposed Fee 24-25 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Environmental Enforcement</b>					
Unwanted vehicle	£35.50	£39.00	£3.50	9.9%	Discretionary
Rats & Mice, Per consultation - 3 visits	£62.50	£68.75	£6.25	10.0%	Discretionary
Additional visit	£20.50	£22.55	£2.05	10.0%	Discretionary
Fleas, cockroaches ants, carpet beetles, and other household insects	£79.00	£87.00	£8.00	10.1%	Discretionary
Bedbugs	£112.50	£123.75	£11.25	10.0%	Discretionary
Wasps Nests	£67.75	£74.55	£6.80	10.0%	Discretionary
Collection of stray dogs	£171.00	£189.00	£18.00	10.5%	Both Statutory and Discretionary Elements
Kennel Costs (per day/part of)	£22.50		-£22.50	-100.0%	Discretionary

Appendix 7 - Fees and Charges Schedule

<b>NOA, Cooper School and Stratfield Brake</b>					
<b>Fees and Charges</b>	<b>Fees 2023-24 (excl. VAT)</b>	<b>Proposed Fee 2024-25 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>NORTH OXFORDSHIRE ACADEMY ATP BANBURY</b>					
<b>ATP/GRASS INNER PITCH</b>					
Senior Match	£68.45	£75.30	£6.85	10.0%	Discretionary
Junior Match	£34.10	£37.51	£3.41	10.0%	Discretionary
Senior Training Whole Pitch	£49.45	£54.40	£4.95	10.0%	Discretionary
Senior Training Half Pitch	£30.75	£33.83	£3.08	10.0%	Discretionary
Junior Training Whole Pitch	£26.40	£29.04	£2.64	10.0%	Discretionary
Junior Training Half Pitch	£15.50	£17.05	£1.55	10.0%	Discretionary
<b>NORTH OXFORDSHIRE ACADEMY ATP FOR KEYHOLDERS</b>					
<b>60 Minutes Hire</b>					
Senior Match	£58.75	£64.63	£5.88	10.0%	Discretionary
Junior Match	£21.60	£23.76	£2.16	10.0%	Discretionary
<b>NORTH OXFORDSHIRE ATHLETICS TRACK BANBURY</b>					
<b>Fixtures</b>					
Non Cherwell Based Clubs Fixtures	£53.60	£58.96	£5.36	10.0%	Discretionary
Cherwell Clubs – Seniors Fixtures	£40.90	£44.99	£4.09	10.0%	Discretionary
Cherwell Clubs – Juniors Fixtures	£32.40	£35.64	£3.24	10.0%	Discretionary
Seniors Training	£42.60	£46.86	£4.26	10.0%	Discretionary
Juniors	£22.00	£24.20	£2.20	10.0%	Discretionary
<b>PAVILION/CHANGING/CLUB ROOM HIRE</b>					
Pavilion/Changing/Club Room Hire	£17.35	£19.09	£1.74	10.0%	Discretionary
<b>NOA Holiday Hubs</b>					
Session 8:45am to 3:00pm	£16.55	£18.21	£1.66	10.0%	Discretionary
Session 8:45am to 5:00pm	£21.00	£23.10	£2.10	10.0%	Discretionary
<b>COOPER SCHOOL, BICESTER</b>					
<b>Sports Hall Hire – 55 Minutes</b>					
Senior	£46.10	£50.71	£4.61	10.0%	Discretionary
Junior	£27.55	£30.31	£2.76	10.0%	Discretionary
<b>Badminton Court - 55 minutes</b>					
Senior	£10.20	£11.22	£1.02	10.0%	Discretionary
Junior	£5.00	£5.50	£0.50	10.0%	Discretionary
<b>ATP – 60 Minutes</b>					
Senior Whole Pitch	£53.70	£59.07	£5.37	10.0%	Discretionary
Senior Half Pitch	£35.30	£38.83	£3.53	10.0%	Discretionary
Senior Quarter Pitch	£29.55	£32.51	£2.96	10.0%	Discretionary
Junior Whole Pitch	£45.30	£49.83	£4.53	10.0%	Discretionary
Junior Half Pitch	£28.20	£31.02	£2.82	10.0%	Discretionary
Junior Quarter Pitch	£19.75	£21.73	£1.98	10.0%	Discretionary
<b>Hockey Club – Whole Pitch</b>					
Senior Match – 90 Minutes	£94.60	£104.06	£9.46	10.0%	Discretionary
Senior Training – 60 Minutes	£54.00	£59.40	£5.40	10.0%	Discretionary
Junior Match – 90 Minutes	£49.35	£54.29	£4.94	10.0%	Discretionary
Junior Training – 60 Minutes	£31.90	£35.09	£3.19	10.0%	Discretionary
<b>Performance Hall</b>					
Hire charge (per hour)	£28.60	£31.46	£2.86	10.0%	Discretionary
Hire charge with tiered seating	£57.15	£62.87	£5.72	10.0%	Discretionary
Events hire including seating/lighting/stage					
<b>Cooper Holiday Hubs</b>					
Session 8:45am to 3:00pm	£16.55	£18.21	£1.66	10.0%	Discretionary
Session 8:45am to 5:00pm	£21.00	£23.10	£2.10	10.0%	Discretionary
Public Liability Insurance re-charge charged at 10% of total hire fee.					
*Block bookings of 10 sessions or more are exempt from VAT					

Appendix 7 - Fees and Charges Schedule

<b>NOA, Cooper School and Stratfield Brake</b>					
<b>Fees and Charges</b>	<b>Fees 2023-24 (excl. VAT)</b>	<b>Proposed Fee 2024-25 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>STRATFIELD BRAKE</b>					
Cricket Pitch Hire (per match)	£102.70	£112.97	£10.27	10.0%	Discretionary
Cricket Pitch Hire (per match) - junior	£50.85	£55.94	£5.09	10.0%	Discretionary
Cricket Nets Hire (per hour)	£15.85	£17.44	£1.59	10.0%	Discretionary
Rugby Pitch Hire - Adult Matches (per match)	£74.15	£81.57	£7.42	10.0%	Discretionary
Rugby Pitch Hire - Adult Training (per hour)	£47.70	£52.47	£4.77	10.0%	Discretionary
Rugby Pitch Hire - Junior Matches (per match)	£40.25	£44.28	£4.03	10.0%	Discretionary
Rugby Pitch Hire - Junior Training (per hour)	£25.40	£27.94	£2.54	10.0%	Discretionary
Rugby Pitch Hire - Mini Matches (per match)	£18.00	£19.80	£1.80	10.0%	Discretionary
Rugby Pitch Hire - Mini Training (per hour)	£10.60	£11.66	£1.06	10.0%	Discretionary
GAB Adult Pitch Hire - Match	£59.30	£65.23	£5.93	10.0%	Discretionary
GAB Adult Pitch Hire - Training	£40.25	£44.28	£4.03	10.0%	Discretionary
GAB Junior Pitch Hire - Match	£32.85	£36.14	£3.29	10.0%	Discretionary
GAB Junior Pitch Hire - Training	£22.25	£24.48	£2.23	10.0%	Discretionary
GAB Mini Pitch Hire - Match	£14.85	£16.34	£1.49	10.0%	Discretionary
GAB Mini Pitch Hire - Training	£10.60	£11.66	£1.06	10.0%	Discretionary
Football Pitch Hire - Adult Matches (per match)	£74.15	£81.57	£7.42	10.0%	Discretionary
Football Pitch Hire - Adult Training (per hour)	£47.70	£52.47	£4.77	10.0%	Discretionary
Football Pitch Hire - Junior Matches (per match)	£40.25	£44.28	£4.03	10.0%	Discretionary
Football Pitch Hire - Junior Training (per hour)	£26.45	£29.10	£2.65	10.0%	Discretionary
Football Pitch Hire - Mini Matches (per match)	£18.00	£19.80	£1.80	10.0%	Discretionary
Football Pitch Hire - Mini Training (per hour)	£10.60	£11.66	£1.06	10.0%	Discretionary
KYFC Football Pitch Hire - Junior Matches (per match) 9v9 & 11v11	£31.85	£35.04	£3.19	10.0%	Discretionary
KYFC Football Pitch Hire - Junior Training(p.hr) 9v9 & 11v11	£25.45	£28.00	£2.55	10.0%	Discretionary
KYFC Football Pitch Hire - Mini Matches (per match) 5v5 & 7v7	£14.85	£16.34	£1.49	10.0%	Discretionary
KYFC Football Pitch Hire - Mini Training (p.hr) 5v5 & 7v7	£10.60	£11.66	£1.06	10.0%	Discretionary
Function Room Hire - per hour	£28.05	£30.86	£2.81	10.0%	Discretionary
Running Club Showers	£1.40	£1.54	£0.14	10.0%	Discretionary
Changing Room Hire (per hour)	£10.60	£11.66	£1.06	10.0%	Discretionary

Appendix 7 - Fees and Charges Schedule

<b>HOLIDAY ACTIVITIES</b>					
<b>Fees and Charges</b>	<b>Fees 2023-24 (excl. VAT)</b>	<b>Proposed Fees 2024-25 (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
Day booking for holiday activity (8:45am to 3:00pm)	<b>£15.60</b>	<b>£22.50</b>	<b>44.23%</b>	<b>6.9</b>	Discretionary