

Appendix 4 - Peer Review - Action Plan 2023 - 2024 - Quarter 3

Priority	Director/AD	Milestones/Actions	Quarter 3 update	Comments
PEER01 Vision	Jo Miskin	PEER01.04 Refresh the climate strategy and associated actions plans and continue to embed them across the organisation demonstrating a robust pathway to achieving its net zero ambition.	In progress	<ul style="list-style-type: none"> The 23/24 climate action plan has been approved by executive and is in implementation. The Climate Action working group continues to monitor and report up the Overview and Scrutiny Committee. Climate literacy training is being arranged for the organisation. Community Climate Forum will be held in January 2024
PEER04 Resources	Claire Cox	PEER04.02 Develop a plan and programme of activities to support staff through the Transformation and Prioritisation Programme.	In progress	Empowering and inspiring staff to lead their service transformations is a key objective of our Transformation Strategy. To achieve this, we have encouraged services to establish their own transformation working groups with guidance and direction from the central team and external subject matter experts. Change management plans are being developed alongside any major transformation proposals.
PEER05 Regeneration	David Peckford	PEER05.04 Ensure planning service can administer continued sustainable growth.	In progress	<ul style="list-style-type: none"> Consultation on a Draft Local Plan was undertaken from September to November 2023. A proposed Plan is scheduled to be consulted upon later in 2024. Planning improvement continues as part of wider transformation programme
	Mike Gillespie / Mona Walsh	PEER05.02 Undertake a strategic asset review as part of the transformation and prioritisation programme to recognise the potential of the council's property portfolio in meeting its regeneration ambition	In progress	<p>The activities below were delivered during Q3 as part of the review:</p> <ul style="list-style-type: none"> 4 Dec 2023 – Corporate leadership team briefing and Options Paper for Asset Strategy, Policies and Asset Review. 19 Dec 2023 – Update to Leader and portfolio holders on work undertaken to date and next steps for Asset Strategy, Policies and Asset Review. Comments and feedback from leader and portfolio holders will help inform next steps.
	Robert Jolley	PEER05.01 Communicate the council's vision for Banbury and Bicester. Adopt a Place shaping Strategy for Banbury (non-statutory masterplan) and clarify role in securing future stages.	In progress	<ul style="list-style-type: none"> The engagement and consultation programme for Banbury Vision 2050 began as scheduled in November, including the survey launch; media coverage; and a workshop for local schools and colleges. Further workshops with key stakeholders followed the launch and the survey closes on 15th January 2024. In Bicester, council officers undertook initial engagement with Market Square businesses regarding the Market Square proposals, whilst the procurement process to appoint stakeholder engagement specialists and design consultants for the Bicester Market Square project has progressed, with appointment planned during Q4. The design consultants will produce detailed design work to enable a full business plan and final designs to progress through the democratic cycle.

		PEER05.03 Create a prospectus for investment in Cherwell	In progress	<ul style="list-style-type: none"> • A joint Place narrative is in development with OCC and Future Oxfordshire Partnership members, workshops are ongoing in Q4 23/24. • We continue to engage and work closely with the Pan Regional Partnership on the wider investment narrative for the region.
PEER06 Communications	Julian Cotton	PEER06.01 Develop and agree a council wide Communications, and Marketing Strategy	In progress	A first draft of the strategy which will provide an easy-to-follow approach and guide communications has been produced.
PEER08 Infrastructure	Ian Boll	PEER08.02 Reset critical officer and member relations with partners and the business community, including developers) and increase the visibility of other senior leaders across the organisation.	In progress	Council officers have continued to work with developers involved in North West Bicester to bring forward proposals for the Howes Lane/Lords Lane realignment (Strategic Link Road) and develop a funding and delivery strategy with Oxfordshire County Council. An Economic Forum is planned for March 2024 to share the UK Shared Prosperity Fund business needs survey findings.
	Robert Jolley/Ian Boll	PEER08.01 Establish a clear action plan for the next phase of the infrastructure and place-shaping relationship with Oxfordshire County Council	In progress	The Future Oxfordshire Partnership leads meet monthly to review the agenda and inform the forward work programme. Projects groups are established for Bicester and Banbury. It is expected that a similar approach will be taken for Kidlington. A shared place programme officer role has been established with OCC, due to start Jan 24.