

## Appendix 2 - Report Details – Additional Revenue narrative

### Chief Executive

Chief Executives are forecasting an underspend of (£0.135m) against a budget of £5.481m (-2.5%). Directorate is working efficiently to deliver high quality services within its budget envelope.

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#### HR & OD

£0.000m Variance      HR are forecasting to remain on budget at present.

Variation to June's  
Forecast  
£0.000m

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#### Wellbeing & Housing

Variation (£0.0110m) Underspend      Income received has increased against budget.

Variation to June's Forecast (£0.020m)      Estimated additional saving of (£0.020m)

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#### Customer Focus

Variation (£0.025m) underspend      We are currently predicting an underspend of (£0.025m) at year end by managing vacancies to offset the drop in land charges income caused by volatile market conditions.

Variation to June's Forecast (£0.025m)      Staff Savings identified due to vacancies

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## **Resources**

Resources are forecasting £0.109m overspend against a budget of £5.171m (2.1%).

Whilst the total overspend is relatively small, the focus on utilising agency staff whilst going out for recruitment is being monitored. Unfortunately, the spend is necessary given the corporate projects needing support from the team to enable delivery.

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### Finance

Variation  
£0.000m  
Overspend

The Service forecasts a number of minor overspends and underspends resulting in an overall forecast in line with the budget.

Variation to June's  
Forecast  
£0.000m

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### Legal & Democratic

Variation  
£0.030m  
Overspend

Overspend is due to an increase in costs of delivering the District Elections.

Variation to June's  
Forecast  
£0.004m

The extra cost of delivering the elections is partly offset by an underspend in Legal and Procurement because of vacant posts.

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### ICT

Variation  
£0.000m

ICT are forecasting to remain on budget at present.

Variation to June's  
Forecast  
£0.000m

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### Property

Variation  
£0.079m  
Overspend

The overspend in Property is largely as a result of a dependency on agency staff. Permanent recruitment is ongoing.

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Variation to June's Forecast £0.079m	The extra staff cost is partly offset by an projected over recovery of income.
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## **Communities**

Communities are forecasting an overspend of £0.372m against a budget of £8.758m, (4.2%).

The directorate has looked carefully across all the service budget areas to identify savings to support the external cost pressure arising from changing gate fees for recycled materials.

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### **Planning & Development**

Variation £0.041m Overspend	Planning and Development presently has a projected overspend of £0.041m due largely to agency costs and to income projections being lower than expected.
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Variation to June's Forecast £0.000m	Recruitment and agency costs will continue to be managed closely having regard to future income expectations.
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### **Growth & Economy**

Variation (£0.090m) Underspend	The additional 2023/24 UK Shared Prosperity Funding allocations have allowed the service to make mitigating cuts to the service budget to support the pressures reported elsewhere in the directorate. Postponement of the Economic Prosperity Strategy has also enabled some in year savings to be made.
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Variation to June's Forecast £0.010m	Reprofiling of staffing costs and service budgets to account for the focussing of resources on the grant funding allocation have driven the savings.
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### **Environmental**

Variation £0.421m Overspend	The forecasted pressure of £0.421m within Environmental Services is primarily due to changes in the global market for recycled materials falling as recycling processing costs have increased. Commodity prices are currently very volatile and this could change during the year.
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Variation to June's Forecast £0.000m	Staffing pressures and agency costs have added a further pressure which are being closely monitored and managed.
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We hold monthly meetings with our recycling reprocessor and monitor individual commodity prices on a monthly basis.

The service is reviewing its staffing requirements to minimise fluctuations in resources in the waste service area.

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#### Regulatory

Variation  
£0.000m

Regulatory Services and Community Safety are forecasting a balanced outturn.

Variation to June's  
Forecast  
£0.000m

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### **Executive Matters**

Executive Matters is forecasting an underspend of (£0.008m) against the budget of (£3.695m), (-0.20%).

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#### Interest

Variation  
(£0.008m) underspend

Executive Matters are forecasting a minor underspend of (£0.008m).

Variation to June's  
Forecast  
(£0.000m)

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### **Policy Contingency**

Policy Contingency is forecasting on target against a budget of £5.068m, (0.00%)

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#### Policy Contingency

Variation  
£0.000m

Policy Contingency is forecasting to remain on budget at present.

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Variation to June's  
Forecast  
£0.000m

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