



## Overview and Scrutiny Work Programme 2023-24

(Updated: 19 July 2023)

<b>Additional meeting – Wednesday 16 August 2023</b>		
Local Plan Reg 18 Consultation	Consideration of the draft document for discussion and comments to be forwarded to Executive for their consideration on 4 September	David Peckford, Assistant Director Planning & Development Portfolio Holder - Councillor Dan Sames, Planning and Development
<b>Tuesday 19 September 2023</b>		
Performance Monitoring – July (written) and August (verbal update)	Performance Monitoring: To consider the latest performance monitoring figures prior to consideration by Executive on 2 October meeting	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder - Councillor Sandy Dallimore, Corporate Services
<b>**New suggested item**</b> Climate Action Plan update	Update on Climate Action Plan, prior to consideration by Executive (dates to be confirmed)	Ian Boll, Corporate Director Communities & Ed Potter, Assistant Director Environmental Services, Climate Change Manager, Jo Miskin Portfolio Holder - Councillor Andrew McHugh, Cleaner and Greener Communities
Working Groups update	Standing item: Progress update relating to established working groups.	Emma Faulkner, Principal Officer - Scrutiny & Democratic Lead
Work Programme 2023-24 (standing item at each meeting)	Standing item: Review of work programme, update on topics suggested	Emma Faulkner, Principal Officer - Scrutiny & Democratic Lead



	for consideration, update on items previously considered	
<b>Tuesday 24 October 2023</b>		
Performance Monitoring – Quarter Two (July to September 2023)	Performance Monitoring: To consider the latest performance monitoring figures prior to consideration by Executive at their November meeting	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder - Councillor Sandy Dallimore, Corporate Services
Rest of the meeting to be designated as ‘External Partners’ Scrutiny session		
<b>Tuesday 28 November 2023</b>		
Safeguarding Annual Audit	To endorse the annual Safeguarding Audit	Nicola Riley, Assistant Director Wellbeing and Housing Portfolio Holder - Councillor Phil Chapman, Healthy and Safe Communities
Performance Monitoring - October	Performance Monitoring: To consider the latest performance monitoring figures prior to consideration by Executive	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder - Councillor Sandy Dallimore, Corporate Services
Working Groups update	Standing item: Progress update relating to established working groups.	Emma Faulkner, Principal Officer - Scrutiny & Democratic Lead
Work Programme 2023-24 (standing item at each meeting)	Standing item: Review of work programme, update on topics suggested for consideration, update on items previously considered	Emma Faulkner, Principal Officer - Scrutiny & Democratic Lead



<b>Tuesday 30 January 2024</b>		
Working Groups update	Standing item: Progress update relating to established working groups.	Emma Faulkner, Principal Officer - Scrutiny & Democratic Lead
Performance Monitoring - December	Performance Monitoring: To consider the latest performance monitoring figures prior to consideration by Executive	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder - Councillor Sandy Dallimore, Corporate Services
Work Programme 2023-24 (standing item at each meeting)	Standing item: Review of work programme, update on topics suggested for consideration, update on items previously considered	Emma Faulkner, Principal Officer - Scrutiny & Democratic Lead
<b>Tuesday 12 March 2024</b>		
Working Groups update	Standing item: Progress update relating to established working groups.	Emma Faulkner, Principal Officer - Scrutiny & Democratic Lead
Performance Monitoring – Outcomes Framework 2024/25	Performance Monitoring: To consider the outcomes framework	Shona Ware, Assistant Director Customer Focus & Celia Prado-Teeling, Performance Team Leader Portfolio Holder - Councillor Sandy Dallimore, Corporate Services
Work Programme 2023-24 (standing item at each meeting)	Standing item: Review of work programme, update on topics suggested for consideration, update on items previously considered	Emma Faulkner, Principal Officer - Scrutiny & Democratic Lead
<b>Items to be allocated for the 2023/2024 municipal year</b>		



Castle Quay	Holding the Executive to Account: Review and update on Castle Quay	Steve Hinds, Corporate Director Resources Portfolio Holder - Councillor Eddie Reeves, Property/Donna Ford, Regeneration?
Regulatory Services	General session on the service, importance of KPIs etc around Environmental Protection, Environmental Health, Community Safety	Ian Boll, Corporate Director Communities Portfolio Holder - Councillor Phil Chapman, Healthy and Safe Communities
Annual Monitoring Report	Progress against Local Plan; housing numbers, performance against net zero etc.	Ian Boll, Corporate Director Communities Portfolio Holder - Councillor Dan Sames, Planning and Development
Attendance of Chief Constable	External Scrutiny: To meet the Council's requirement regarding crime and disorder committee. All Members will be invited to attend the meeting.	Ian Boll, Corporate Director Communities Portfolio Holder - Councillor Phil Chapman, Healthy and Safe Communities?
Food Insecurity Working Group Final Report	To consider the final reports and recommendations the working group	Chief Executive Yvonne Rees & Stephen Hinds, Corporate Director Resources & Nicola Riley, Assistant Director Wellbeing and Housing Portfolio Holder - Councillor Phil Chapman, Healthy and Safe Communities
Climate Activity Working Group Final Report	To consider the final reports and recommendations the working group	Ian Boll, Corporate Director Communities & Ed Potter, Assistant Director Environmental Services, Climate Change Manager, Jo Miskin



		Portfolio Holder - Councillor Andrew McHugh, Cleaner and Greener Communities
<b>**New suggested item**</b> Air Quality	Report for information to update on the air quality monitoring and work the team undertake	Trevor Dixon, Environmental Protection and Enforcement Manager Portfolio Holder - Councillor Andrew McHugh, Cleaner and Greener Communities

**Remaining meeting Dates 2023/24 (All Tuesday, 6.30pm unless indicated)**

1 August 2023; 19 September 2023; 24 October 2023; 28 November 2023; 30 January 2024; 12 March 2024

**Work Programme Items:**

Members are reminded of the five roles of scrutiny when considering items for the work programme:

- Performance Monitoring; Policy Development; Policy Review; Holding the Executive to Account; External Scrutiny