

Appendix 2

Evidence Type	Subcategory	Low Risk	Medium Risk	High Risk
	Claimant's ID/NINO	If Passported/qualifying benefits: Searchlight If Standard claims: 2 items of ID and 1 NINO originals	If Passported/qualifying benefits: Searchlight If Standard claims: 2 items of ID and 1 NINO originals	If Passported/qualifying benefits: Searchlight If Standard claims: 2 items of ID and 1 NINO originals
Residency & Rent	Private Tenants	Required to raise risk score to Medium	Originals or Photocopies;	Originals Required
	Social Landlords/Non-HRA	Required to raise risk score to Medium	Originals, photocopies or electronic files from landlord.	Originals Required or electronic files from landlord
	Registered	Required to raise risk score to Medium	Originals or Photocopies	Originals Required
Household	Partner's ID/ NINO	Originals or Searchlight where identity has been verified for a qualifying benefit	Originals or Photocopies Searchlight check	Originals Required or Searchlight check
	Dependents (responsibility for not ID of)	Nothing required	Originals or Photocopies or Searchlight check	Originals Required or searchlight check
	Non-Dependent Working	Nothing required/ Searchlight	Originals or Photocopies of wage slips, P45, P60, Searchlight or VEP	Originals Required of wage slips, P45 or P60, Searchlight or VEP
	Non-Dependent (PB) Non-Dependent no income	Nothing required/ Searchlight	Searchlight check P45 or statement	Searchlight Check P45 or statement
	Non-Dependent Student	Nothing required	Originals or Photocopies	Originals Required
	Non-Dependent Not Working			Originals Required
	2AR: Non-Dependents Not Working	Nothing required	Originals or Photocopies	Originals Required
Income	State Benefits or Universal Credit	Searchlight	Searchlight Check	Searchlight or original or photocopies of documents

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	>	Earnings, SSP, SMP & SPP	>	Nothing required/ Searchlight	>	Originals, Photocopies of wage slips, P45, P60 or VEP	>	Originals Required of wage slips, P45, P60 or VEP
	>	Self Employed	>	Self-employed proforma original or non- original audited accounts, profit, and loss statements	>	Self-employed proforma or original or non-original audited accounts, profit, and loss statements	>	Self-employed proforma or original audited accounts required – Receipts and Invoices
Child Care Costs				Nothing required	>	Originals or Photocopies	>	Originals Required
Students	>	(Income + Status Required)	>	Originals or photocopies	>	Originals or Photocopies	>	Originals Required
Capital	>	Working Age					>	Originals Required; must include last 2 months' transactions
	>	Working Age & > £6,000			>	Originals or Photocopies	>	Originals Required; must include last 2 months' transactions
	>	Elderly					>	Originals Required; must include last 2 months' transactions
	>	Elderly & > £10,000			>	Originals or Photocopies	>	Originals Required; must include last 2 months' transactions
	>	Property	>	LAREV1	>	Originals, Photocopies or LAREV1	>	Originals Required and LAREV1