

Priority	Indicator	Measure	Council	Measure Owner	Status	Climate Action Milestones	Climate Action Updates	Climate Action Next Steps
CA1 Operating at net zero by 2030	CA1.1 Leisure centres	CA1.1.01 Deliver decarbonisation measures at leisure centres (PSDS)	CDC	Nicola Riley	★	Delivered by September 2021	Tender documents have been issued to prospective bidders as part of the decarbonisation proposals with interested parties undertaking site visits of the facilities ahead of submission of tenders. More in depth discussions/proposals around the transfer of utility bill responsibilities have taken place during September	The next steps within the delivery of the decarbonisation proposals for the Leisure Centres will be the assessment of the tenders from prospective Contractors with a view to the appointment of successful bidder. Discussions are continuing between the Council and its Leisure Operator (Parkwood Leisure) around the transference of billing responsibilities
		CA1.1.02 Develop invest-to-save decarbonisation programme for leisure centres	CDC	Nicola Riley	★	<ul style="list-style-type: none"> • Monitor energy consumption/evaluation against historic meter readings (monthly, updated in December/January) • Assess the financial savings of the decarbonisation scheme (March) • Assess Leisure Centres DEC certification against previous years (when due) 	Agreed requirements for decarbonisation roadmap for remaining emissions after completion of Public Sector Decarbonisation Scheme-funded projects.	Produce draft roadmap based on boiler replacement schedule.
	CA1.2 Fleet	CA1.2.01 One Fleet management approach introduced	Joint	Rob MacDougall	★		Operating model is still in the process of being scoped and due to report soon.	Operating model scoping work due to report.
		CA1.2.03 Develop a costed EV fleet and infrastructure transition plan	CDC	Ed Potter	★	Consider EST report by 01/07/21 Approve or develop action plan by September 21		Had a teams meeting with Tom EST where we clarified many points and are he is almost ready to give feedback on the data supplied. They have all the data they need and will feedback their analysis and present their reports via a teams meeting in due course. Still not happened yet.
	CA1.4 Staff Travel	CA1.4.01 Mobilise low carbon staff travel programme	Joint	Karen Edwards	★	Salary sacrifice scheme - Q3 CDC grey fleet review - July	<p>Low carbon business travel</p> <ul style="list-style-type: none"> • Karen Edwards presented the project at Climate Action Programme Board. • Attended Adult and Children's Services DLT meetings to outline the project and discuss route forward for engaging teams. • Mileage data shared with Adult Services and CODR's HR Business Partner for dissemination to relevant Heads of Service & Teams. <p>EV Salary Sacrifice:</p> <ul style="list-style-type: none"> • IBC training completed for staff members administering the scheme. • Discussions held with CDC payroll and finance regarding implementing the scheme at CDC. 	<p>Low carbon business travel</p> <ul style="list-style-type: none"> • Due to attend CDAI DLT and Community Safety SLT on 21 October and CODR at their next meeting in November. • Discussions to start with relevant Heads of Services/ Team Manager's within Children's Services, Adult Services and Environment & Place – relevant Pas/HR Business Partners to assist with arranging meetings. <p>EV Salary Sacrifice:</p> <ul style="list-style-type: none"> • Overarching employee benefits contract to be signed imminently. Once signed, Tusker system set up and organisation of launch event. Continue discussions with CDC • colleagues regarding feasibility of launching the scheme at CDC.

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	CA1.5 Property	CA1.5.01 Introduce new design standards for new build and refurbishment	Joint	Vic Kurzeja		Stage 1 completed by end Feb 2021 Stage 2 to be completed in June 2021	work progressing	
		CA1.5.04 Deliver decarbonisation measures in corporate buildings (PSDS) at CDC	CDC	Vic Kurzeja		26.07.2021 Design phase complete, 19.08.2021 Installation contractors selected, 4.12.2021 Projects Complete	Funding extension completed. New funding deadline 10 March 2022 in line with proposed programme. Further extension to 31 March 2022 remains possible proving a small contingency. Tender responses awaited.	Evaluate tenders once returned ready for contract initiation
		CA1.5.05 Develop invest-to-save decarbonisation programme for corporate buildings	CDC	Vic Kurzeja		Strategic plan for invest-to-save decarbonisation programme to be developed in co-ordination with OCC Property	Currently developing scope so that the specification can be written. Some of the proposed works in the capital bid are being carried out by the PSDS decarbonisation works ie Franklins House.	Once scope has been developed the specification can be written ready for tendering.
	CA1.7 Supply chain	CA1.7.01 Introduce Social Value policy for new contracts	Joint	Melissa Sage		Contract Signature and Portal Implementation Kick-off (completed) Social Value Policy - Development & Approvals (underway) TOMs Workshop(s); Policy Alignment Phase Portal Creation, Training and Trial Phase Social Value Policy - Launch & Communications Phase Portal Implementation and Delivery Phase	Twelfth and final draft of Social Value Policy has now been reviewed and signed off by management in both Procurement and Climate Action. Procurement's review and sign-off completed w.c. 19 July 2021; Climate Action's review and sign-off completed w.c. 26 July 2021. Business partner review of policy final draft has been completed; Law on 19 August 2021 and Finance on 26 August 2021. Review by Directorate Leadership Team (DLT) completed on 6 September 2021 and the comments arising have been addressed appropriately as of 29 September 2021. Still waiting on a confirmed date for Chief Executive Direct Reports (CEDR) review, to be provided soon by Service Manager – Executive Support. Following this, the project team will submit relevant materials and submission form to be placed on the relevant Forward Plan for Cabinet. Initial consultations with Communications completed on 25 August and 23 September 2021; further preparation work required prior to re-engagement ahead of internal and external communication campaign. Checklist of actions for internal communications provided by Senior Internal Communications Officer and Climate Action Policy Officer (re: Climate Café). Preparation work underway for CEDR review of policy (aiming for October now DLT review has been completed). Draft CEDR report already completed, reviewed and approved by management level in Procurement, as well as Law and Finance as part of BP Review.	Social Value Portal (SVP) to hold TOMs (Themes, Objectives, Measures) Workshop to help Council deliver the policy through the Portal. Relevant approvals for policy to be obtained (management and business partner approvals completed; DLT review completed; Director/Corporate Director, CEDR and Cabinet to follow in due course). Communications Team consultation is underway already and Corporate Training (in HR) to be consulted/engaged on rollout plan for policy. Establish working group for social value to guide policy. SVP to create Portal (based on TOMs workshop outcome) and deliver training in its use.

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CA2 Enabling a zero-carbon future for Cherwell and Oxfordshire	CA2.1 Industrial and commercial	CA2.1.01 Heat Network feasibility study produced	CDC	Ed Potter	★	Sign GoL and commence work. Further milestones tbc	Agreed PM contract, Tender Spec Drafted	Appoint CDC climate action officer, send out tender docs
		CA2.1.03 Develop, consult on and publish the Recovery and Prosperity Strategy for Cherwell	CDC	Robert Jolley	★	First draft of the strategy completed – July 2021 Consultation on strategy draft, with internal and external stakeholders – September 2021 Strategy published - January 2022	Strategy draft prepared for socialisation and consultation.	Socialisation of strategy draft with officers and Members.

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	CA2.2 Land use & natural carbon management	CA2.2.01 Publish Oxfordshire Tree planting mapping tool	Joint	Rachel Wileman	★	Define template for online resource - End May 2021 Development and internal testing of online resource - End August 2021 Beta version of online tool available to public - End October 2021 Updates of online resource with NTM tree map data - End Dec 2021	Tree mapping being actively worked on by project exec' team and OCC GIS team. Various late-stage data issues cropping up and being worked through. Likely initial test release date is late October.	
		CA2.2.02 Develop Burnehyll community woodland and support planting of 25,000 trees	CDC	Ed Potter	●	contractor-led woodland planting phase 1 - Oct/Dec community planting Balancing Pond phase 2 - Oct/Dec Public access works - Nov	Grant funding expert has now been commissioned by Environment. It will take up to six months to secure grant funding. Field 4 planting commences on 29.11.2021. The organising group (Friends of Burnehyll Community Woodland) currently organising the number of local people available for the days of planting. TS suggested to the organiser that 2 people from the climate group could attend. TS is considering the appropriate number of people that can be managed effectively on site. TS will also ask the attendees to have negative lateral flow tests before the entrance to the site. CDC comms consulted on the nature of the publicity we will require for this event. At the last BCW working group meeting it was agreed that low level/Bicester-centric publicity would be preferred by stakeholders. TS will carry out a risk assessment and arrange for welfare facilities. 2 first aiders will be in attendance.	To progress as set out previously. All woodland phases are to be grant funded except for Field 4 (balancing pond) (1000 +/- trees) which is to be planted commencing 29.11.2021. It will take up to 6 months to acquire funding for woodland planting, which will mean grant funded planting can only commence in the 2022/2023 planting season, with the final phases planted during the planting season of 2023/2024
		CA2.2.03 Support planting of 3,000 trees at Banbury Country Park	CDC	Ed Potter	▲	new planning application - pending start of project officer community planting - Oct/Dec	Habitat survey submitted. No further progress to report.	Ongoing commitment to appoint project officer - date of appointment yet to be confirmed.

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	CA2.3 Domestic	CA2.3.01 Support retrofit of 150 under Green Homes Grant	Joint	Rachel Wileman	●	<p>April -installs commence</p> <p>May - 20% completed; first installs evaluation</p> <p>June - 40% completed; mid-project progress eval</p> <p>July - 60% completed: Customer feedback 6-month review</p> <p>Aug - 80% completed</p> <p>Sept - 100% completed</p>	<p>As of 28th Sept there were:</p> <p>24 completed installations</p> <p>10 currently installing</p> <p>20 agreed and awaiting installation</p> <p>15 quoted</p> <p>201 total enquiries through the system.</p>	Continued delivery of project installations - c. 50 homes targeted to be retrofitted during October.
		CA2.3.02 Local Plan Review to include reviewed policies on biodiversity	CDC	David Peckford	★	<p>1) Oxfordshire Plan Reg 18 Consultation - end July - end Sept 2021</p> <p>2) Sept 2021 - CDC Executive approval of CLPR Options Paper</p> <p>3) Sept - Oct 2021 CLPR Options Paper public consultation</p>	Consultation on Cherwell Local Plan Review Options Paper commenced 29 September 2021 for a period of 6 weeks	Consideration of responses to Options Paper, and continue to gather evidence to inform the Plan. Draft Plan to be published for consultation Summer 2022.
		CA2.3.03 Develop a strategy for net-zero carbon standard affordable housing schemes	CDC	Robert Jolley	●	<p>June 2021: With in- house Quantity Surveyor establish average industry rates for small, medium and large scale sites to zero carbon standard</p> <p>September 2021: Obtain industry updates</p> <p>on experience of applying the various zero carbon standards and agree the most suitable method of applying these to our sites</p> <p>December 2021: Work with Birmingham City to develop a system that can be delivered to the agreed standards for less than the average industry rates</p>	Have held a number of meetings with external developers, manufacturers and other councils to establish overview of current solutions. Started to collate data on costs and building systems to include within report.	Work with in-house QS to create method of identifying relevant information from stakeholders in order to create a meaningful like-for-like comparison of data provided. Continue to hold discussions with industry experts to gather additional responses on costs and possible building systems for report.

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	CA2.4 Transport and connectivity	CA2.4.02 Install 240 Park and Charge EV charging points in council-owned car parks	Joint	Llewelyn Morgan	●	<p>Pilot Car Park leases – signed Nov'20 All car park leases – Jan'21 to June'21</p> <p>Pilot Car Park Installation - Nov-Feb'21 Car Park Installations – July'21 to Oct'21</p>	<p>Park and Charge project lead, Zeta have continued developing installation plans for the remaining 21 car parks planned for the project. This work which will be funded from the following sources:</p> <ul style="list-style-type: none"> ● A grant from the Office for Zero Emission Vehicles (OZEV) On- street Residential Chargepoint Scheme (ORCS) which will fund 75% of the costs. The grant acceptance has now been signed and the initial funds released to OCC. ● Zeta have issued a bond to fund the remaining 25% - this went live 29/09/21. In the interim they will offer a guarantor for work to commence. <p>Timing for the remaining project is now:</p> <p>OCC grant funding letter for ORCS – Complete Car park legal work complete (leases and CPO contract) – 18 October 2021 Car park installation work start – beg. November 2021 Car Park installation work finish – 28th February 2022 Project completion – 31 March 2022</p>	<p>Complete the grant funding letter to enable OZEV ORCS grant funds to be provided to Zeta – 18 October 2021.</p> <p>Complete negotiations between all district councils in the project and Zeta and sign legal documents for: car park land leases, charge point operator concession contract – 18 October 2021.</p> <p>All of the above need to be completed to allow for installation work to commence start November 2021.</p>
		CA2.4.05 Deliver Cycling and Walking activation programme	Joint	Rosie Rowe	★	<p>Complete 7 School Street trials by 22 July 2021 All Community Activation projects to be completed by 1 October 2021 Deliver Wayfinding support for four schools by 12 October 2022</p>	<ul style="list-style-type: none"> ● Project 1: Community Cycling & Walking Activation – Activities ongoing: Witney - 56 people received training and/or bike for Windrush bike library. Cogges Farm Street Tag loyalty scheme received 59 users. Bicester - 20 people received cycling and maintenance training - 12 women trained as British Cycling Breeze ride instructors Oxford – 15 people received tuition and bike equipment - 5 female mechanics trained ● Project 2: School Streets – 4 schools restarted in September (St Ebbes, Windmill School Headington, St Nicholas School Abingdon and Larkrise in Oxford). ● Project 3: Street Tag – Street Tag comms planning complete for next season. Engaged with district partners for promotion support. ● Project 4: Comms Campaign (2) – FootSteps launched on 20 September ● Project 5: Wayfinding – Confirmed schools: Sandhill, St Josephs, Hanwell fields now live ● Project 6: Kidlington Health Routes – routes nearing completion 	<ul style="list-style-type: none"> ● Project 1: Community Cycling & Walking Activation – further project delivery underway. ● Project 2: School Streets – final report of the first phase of pilot schools due to be provided by Sustrans by the end of September. Currently recruiting a schools engagement officer to take this work forward. Three schools are looking at using signage (St Christophers, Tower Hill and East Oxford). ● Project 3: Street Tag - promotion of season 1. ● Project 4: Comms Campaign (2) – StreetTag promotion support Project ● 5: Wayfinding – Complete last route - Tyndale ● Project 6: Kidlington Health Routes – all routes to launch in October half term

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		CA2.4.06 Develop Banbury LCWIP	Joint	Rosie Rowe	●	Complete the Banbury LCWIP and have it approved by OCC Members	We have had an initial briefing with Cllrs with one more to go. Hopefully once that has happened we will be ready for public consultation.	A further Cllr briefing at the end of October followed by a public consultation.
		CA2.4.07 OXIS review to prioritise low carbon outcomes	Joint	Rachel Wileman	★	Completion of stage 1 (end of June) Consultation and approval of stage 1 (Autumn – exact date dependent on Growth Board meeting) Completion of overall strategy (end of 2020/21 business year)	Analysis of comments received currently underway.	Updating the Stage 1 report following the public consultation. Reporting to Future Oxfordshire Partnership in January.