

Annex to Minutes – Appointments to Outside Bodies, Partnerships, Shareholder Committee, Member Champions 2026/2027

Outside Body / Partnership and Brief Description	Legal Status of Organisation	Proposed Councillor Representative for 2026/27	Role and Allowances/ Stipends for Outside Body / Partnership*	Commitment to Outside Body / Partnership	Legal or Constitutional Basis of Appointment	Purpose of Appointment
<p><b>Active Oxfordshire (formerly Oxfordshire Sports Partnership)</b> Active Oxfordshire is one of the 43 Active Partnerships in the UK. It helps people in the most need across Oxfordshire by working with partners to increase physical activity and mental wellbeing.</p>	Charitable Incorporated Organisation (CIO)	Dr Lisa Smith	Consultee, no allowance	One meeting every two months.	None	Needs councillor representation as Active Oxfordshire is a county-wide sports partnership. It has a significant role to play in the delivery of the Cherwell District Council's strategy. It is also useful to have oversight on national policy as Active Oxfordshire sits at county level. There is also some funding from Active Oxfordshire for projects.
<p><b>Age UK Oxfordshire</b> an independent local charity in promoting the well-being of older people throughout Oxfordshire and helping to make life a fulfilling and enjoyable experience. Now includes Banbury Age Concern.</p>	Local Independent Charity	Dr Tim Faltermeyer	Consultee, no allowance	One or two meetings per year, including the Annual General Meeting.	Cherwell District Council have a service level agreement with Age UK Oxfordshire but there is no legal or constitutional requirement for a member to be appointed.	Age UK Oxfordshire do a significant amount of work in promoting the wellbeing of older people across the county. It is important for the Council to be able to oversee and support this at a county level for the district.
<p><b>Banbury Business Improvement District (BID) Board</b> Banbury BID is set up as a Limited Company. It is led, on behalf of its levy</p>	Private Company Limited by Guarantee Without Share Capital	Chris Brant	Observer to the board.	One board meeting every two months.	None. Council has the right to appoint one non-voting observer to the board.	To participate in the board meetings, supporting mutual objectives to enhance the vitality of central Banbury.

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payers, by a Board made up of volunteer Directors of the Banbury BID company.						
<b>Banbury Charities</b> Banbury Charities are a group of eight registered charities (registration number 201418) with the aim of benefiting inhabitants of the former Borough of Banbury and within a five-mile radius of Banbury Cross.	Registered Charity	Rob Pattenden	Appointed to Board and, at present, also appointed as Trustee. Four-year term.  No allowance.	One formal meeting once a quarter but informal meetings every other week.	There are potential conflicts of interest for councillors. This is being explored with Banbury Charities.	Banbury Charities is a key, local grant-giving organisation that combats deprivation in Banbury. Councillor input on this is important as the organisation has decision-making powers and officers have little engagement with the organisation.
<b>Banbury Museum Trust</b> The Banbury Museum Trust is a registered charity. Banbury Museum is a purpose-built museum, which displays historic collections relating to North Oxfordshire and beyond, and temporary exhibitions. The Museum engages a broad audience through an extensive programme of educational activities and	Registered Charity	TBC	Appointed to board of trustees. Allowance to be confirmed.  No allowance.	One meeting every quarter.	A Cherwell District Council member is appointed as a trustee according to the Museum Trust's Incorporation Document.	Cherwell District Council is a significant funder for the Banbury Museum. Alongside this, the Museum is a key cultural organisation in the district so having input and oversight of it is important.

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also engages in historical research of both activities and collections. It offers professional museum advice to other museums and heritage projects						
<b>Banbury Traffic Advisory Committee</b> To review traffic issues in Banbury. Local members have a chance to discuss local traffic issues with members and officers from all three levels of local authority. Members able to bring residents' traffic concerns and issues to the table.	Oxfordshire County Council Committee Chaired by Banbury Town Council	Kerrie Thornhill Rob Pattenden	Representative for Cherwell District Council.  No allowance.	Four meetings per year organised by Banbury Town Council.	None.	To review local traffic issues in Banbury.
<b>Bicester Traffic Advisory Committee</b> To review traffic issues in Bicester. Local members have a chance to discuss local traffic issues with members and officers from all three levels of local authority. Members able to bring residents'	Oxfordshire County Council Committee Chaired by Bicester Town Council	Chris Pruden Julius Parker Bryonie Wells	Representative for Cherwell District Council.  No allowance.	One meeting every two months.	None.	The Bicester Traffic Advisory Committee is a key body for stakeholders to discuss and influence traffic and transport projects and priorities around Bicester. It is in CDC's interests to be represented on this committee/body so that the views of the Council can be fully considered

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traffic concerns and issues to the table.						and taken into account when developing transport/traffic priorities.
<p><b>Bicester Vision</b> Bicester Vision is an independent public/private partnership bringing together all stakeholders to create a vibrant, ambitious town and community with a sustainable economy that benefits all. Through partnership, all three tiers of local government work with business representatives to overcome challenges and to maximise opportunities, engaging with the people of Bicester to ensure that the town becomes an even better place in which to live, work and play.</p>	Independent Public/Private Partnership	No appointment	<p>Vice Chair of Bicester Vision must be a local authority representative.</p> <p>No allowance.</p>	Full partnership meeting (including businesses) meets four times a year. Executive committee meets eight times a year.	<p>Bicester Vision Constitution, 4.iii.b: “Representatives of Oxfordshire County Council, Cherwell District Council and Bicester Town Council will be represented by one senior officer and one member, nominated by their own specific body.”.</p> <p>The Constitution also states that the Vice Chair must be a local authority representative.</p>	The Council has a stake in the organisation as it provides funding. Although this is now set to end, there is still an imperative that the Council, through its members, engages with the business community and demonstrates leadership to ensure that business interests are fully understood and that there is a representative voice for business that is being heard by the Council.
<b>Cherwell Local Strategic Partnership</b>	Working Partnership	Lesley McLean	Chaired by the Leader of	One meeting every quarter.	The LSP is no longer a	The LSP delivers the objectives and priorities detailed in the Cherwell

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The Local Strategic Partnership (LSP) meets regularly to bring together public, private and voluntary organisations within Cherwell.			Cherwell District Council as a representative on this partnership  No allowance.		statutory body. However, the Council were keen to maintain one and so have led on this Partnership. There is no legal or constitutional necessity for the body.	Sustainable Community Strategy 'Our District, Our Future'.
<b>Cherwell Safer Communities Partnership</b> Delivery of community safety agenda.	Statutory Partnership (Reports to Safer Oxfordshire Partnership)	Nicola Borkmann	Chaired by CDC Portfolio Holder with responsibility for safer communities  No allowance.	One meeting every quarter.	There is a constitutional requirement for this Partnership to be chaired by a Cherwell District Council.  Under Section 6 of the Crime and Disorder Act 1998.	It is important for Cherwell District Council to have member representation on this to aid deliver the Council's community safety agenda.
<b>Cotswold National Landscape Conservation Board</b> Previously called Cotswold AONB. Conservation Board	Independent Statutory Body	Chris Brant	Cherwell District Council has a seat as a board member.	One meeting every quarter.	There is a constitutional requirement to appoint a councillor to the Board. 2.02 of	Part of the Cherwell district is within the AONB and a member is needed to represent the interests of the district.

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<p>The Board encourage all those who work, play, and develop, to not only to respect the AONB, but also to enhance it.</p>			<p>Former appointed councillor was also a part of Executive Committee.</p> <p>Members are appointed as individuals rather than representatives.</p> <p>There is an allowance determined annually by the Board.</p>		<p>the Board's Constitution states: "The Board comprises 37 members: 15 appointed by local authorities."</p>	
<p><b>Digital Infrastructure Programme (DIP) Board</b> The Oxfordshire Digital Infrastructure Programme helps facilitate digital infrastructure delivery and improve access to broadband, mobile and</p>	<p>Working Partnership</p>	<p>Chris Pruden</p>	<p>Cherwell District Council has a representative on the board.</p> <p>No allowance.</p>	<p>One meeting every quarter.</p> <p>Officer attends in support.</p>	<p>No legal / constitutional requirement for member appointment. Programme driven by Oxfordshire County Council to encourage</p>	<p>To ensure the coordination of enhanced digital infrastructure throughout the county. Including, notably, Cherwell.</p> <p>The DIP received external funding and commissioned and supplemented additional work in the county.</p>

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public access to Wi-Fi services across Oxfordshire. It is made up of local authorities, businesses and commercial suppliers.					more joined-up working with city and districts relating to digital infrastructure.	Enable delivery of digital infrastructure projects.
<b>District Councils' Network (DCN)</b> The District Councils' Network (DCN) is a cross-party member led network of 191 district councils. It is a Special Interest Group of the Local Government Association (LGA) and provides a single voice for all district councils within the Local Government Association.	Special Interest Group of the LGA	Lesley McLean	Representative for Cherwell District Council.  No allowance.		The DCN Constitution includes the following clause: "5.1 The Assembly shall comprise the Leaders of the Member Authorities or Executive Mayor or equivalent in the case of Member Authorities that do not have a Leader".	In terms of Councillor representative, it is for each Member Authority without a Leader to define an elected member holding an equivalent position.
<b>East-West Rail Mainline Partnership</b> The East-West Rail Mainline Partnership consists of local authorities sharing the	Working Partnership	Lesley McLean	Representative for Cherwell District Council.		Cherwell District Council is a full member of the Partnership. Section 2.9 of the	As a partnership, it is necessary for Cherwell District Council to have input in the discussions and understand any implications of the Partnership's decisions on the district.

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ambition for a strategic railway connecting East Anglia with central, southern and western England into southern Wales.			No allowance.		Partnership's Terms of Reference state that: "The interests of a local authority that is a member of the Partnership shall be represented by an elected member of that authority."	
<b>Kidlington Traffic Advisory Committee</b> Provide advice, local knowledge, concerns of local residents and acts as a facilitator on some matters.	Oxfordshire County Council Committee Chaired by Kidlington Parish Council	Lesley McLean	Representative for Cherwell District Council.  No allowance.	Former appointed councillor never attended a meeting for this.	None.	For awareness and discussion of local traffic issues.
<b>Local Government Association (LGA) General Assembly</b> The General Assembly - the 'Parliament of Local Government' - meets once a year and is the	National Membership Body for Local Authorities	Lesley McLean	The Member is appointed is ordinarily the Council Leader.		Per the LGA's Constitution, section 6.1: "Each local authority in full or corporate or voting associate	Member authorities appoint representatives to serve on the LGA General Assembly for the period of one year. The number of Members an authority can nominate is the same as the number of votes the

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<p>only LGA decision-making forum which all authorities in membership are eligible to attend and to vote. The General Assembly elects the political leadership of the LGA, receives the annual report and accounts and may debate motions on issues of national significance to local government. It is a key element of the LGA's governance arrangements.</p>			<p>No allowance.</p>		<p>membership of the Association shall be entitled to appoint one democratically elected local representative to the General Assembly”.</p>	<p>authority is allocated - Cherwell District Council has one vote.</p>
<p><b>London-Oxford Airport Consultative Committee</b> Forum for local communities to express their concerns and gain updates and feedback from the airport on its evolution and any development plans, be they immediate or longer term</p>	<p>Forum</p>	<p>TBC</p>	<p>Observer and forum participant. Former appointed councillor was not called on to attend meetings.  No allowance.</p>	<p>Approximately two meetings a year.</p>	<p>None.</p>	<p>Member oversight may be useful but the Committee has no decision-making power. As such, it is possible for an officer to attend and report back on the meeting.</p>

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<p><b>North Oxfordshire School Sports Partnership</b> North Oxfordshire School Sport Partnership is a non-profit making organisation that now works in partnership with 60 schools from across North Oxfordshire. Their aim is to engage more 4- to-19-year-olds in high quality Physical Education, School and Community Sport, thereby promoting excellence and lifelong participation in health-promoting activity</p>	Working Partnership	Dr Lisa Smith	Representative for Cherwell District Council.  No allowance.		None.	Councillor participation is not required.
<p><b>Oxfordshire Association of Local Councils (OALC)</b> Part of a national network and has been representing Town and Parish Councils, and Parish Meetings for over seventy years. OALC provides advice and</p>	Local Branch of NALC (National Association of Local Councils)	Lesley McLean	Representative to OALC appointed by the Council.  No allowance.	Meetings not compulsory	None.	The Parish Charter, to which CDC is a signatory, sets out the importance of principal authorities keeping open lines of communication with parishes, so it is important for CDC to continue to have a member representative.

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information for member Town and Parish Council and Parish Meetings, and training for councillors and clerks. OALC represents local council interests through partnerships with other local and regional agencies in the public, private and voluntary sectors.						
<b>Oxfordshire Blue Plaques Board</b> The Oxfordshire Blue Plaques scheme promotes recognition and awareness of people, places and events that have been of lasting significance in the life of Oxfordshire or more widely. The scheme is administered by the Oxford Civic Society.	Voluntary Body	Robert Parkinson	Personal interest.  No allowance.	One meeting every month.	None.	Officers have had very little involvement with the Blue Plaques.
<b>Oxfordshire Combatting Drugs Partnership</b>	Working Partnership	Dr Tim Faltermeyer	Representative for Cherwell	One meeting a quarter.	None.	It is recommended by the Combating Drugs Partnership Guidance (2022) that elected

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<p>The partnership aims to assist residents in accessing the help they need as well as to reduce the crime which drug use is often linked with. The CDP is committed to making a long-term positive impact by creating and delivering on a local action plan which addresses the targets in the national strategy.</p>			<p>District Council.</p> <p>No allowance.</p>			<p>members at primary authorities of all tiers are represented at combating drugs partnerships.</p> <p>It is important for Cherwell District Council to have input and oversight on the work done by the CDP and, given that it works at county level, it helps keep the Council aware of national policy.</p>
<p><b>Oxfordshire Inclusive Economy Partnership (OIEP) Steering Group</b>                      The OIEP is working together to create a more equal and sustainable region that creates opportunities and benefits for all people within the county. The OIEP's work supports the delivery of Oxfordshire's Strategic Vision for Long-Term Sustainable Development, which all</p>	<p>Partnership Arrangement under Future Oxfordshire Partnership (FOP)</p>	<p>Lesley McLean</p>	<p>Appointee is relevant portfolio holder.</p> <p>No allowance.</p>	<p>One meeting every quarter.</p>	<p>In June 2023, Cherwell District Council signed the OIEP's charter. Per the resolution at the June 2023 Executive meeting: "That engagement with and membership of the OIEP Steering Group and Working Groups on</p>	<p>The OIEP was committed to as part of the Future Oxfordshire Partnership economy work. It is an arms-length partnership reporting back to the Future Oxfordshire Partnership.</p> <p>To reflect the Council's commitment to engaging all in the economy. Pledges have been made to contribute to OIEP's delivery plan.</p>

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of Oxfordshire's six councils have adopted.					behalf of the Council be delegated to the Corporate Director – Communities, in conjunction with the Portfolio Holder for Regeneration.”.	
<p><b>Oxfordshire Resources and Waste Partnership</b> Oxfordshire Resources and Waste Partnership (ORWP) is a collaborative Partnership for the management of household waste, made up of all six Oxfordshire local authorities</p>	Working Partnership	Alisa Russell	Representative for Cherwell District Council.  No allowance.	One meeting every quarter.	Memorandum of Understanding, 7: “Each Partner will appoint an elected member and a substitute elected member to serve on the Partnership Board (called "Partnership Members")”.  Cherwell District Council is a partner.	Member-led board that coordinates Oxfordshire waste management with its own budget and Partnership Manager.
<p><b>Parking and Traffic Regulations Outside London (PATROL)</b></p>	Statutory Joint Committee	Chris Brant	None	The PATROL Joint Committee	Joint Committee	The PATROL ( <b>P</b> arking and <b>T</b> raffic <b>R</b> egulations <b>O</b> utside <b>L</b> ondon) Joint Committee

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<p><b>Adjudication Joint Committee</b>                      The PATROL (Parking and Traffic Regulations Outside London) Joint Committee represents over 300 local authorities in England (outside London) and Wales. PATROL also provides information in relation to penalties issued from other road user charging schemes.</p>				<p>hosts an Annual Meeting of all authority committee members in July, with ongoing business throughout the rest of the year delegated to an Executive Sub-Committee, which meets in January and October. The Executive Sub-Committee comprises of councillors from the main Joint Committee who have volunteered to sit.</p>		<p>represents over 300 local authorities in England (outside London) and Wales. PATROL also provides information in relation to penalties issued from other road user charging schemes.</p>
<p><b>Safer Oxfordshire Partnership</b></p>	<p>Working Partnership</p>	<p>Dr Tim Faltemeyer</p>	<p>Representative for</p>	<p>No meetings.</p>	<p>None.</p>	<p>The partnership supports collaboration on shared community</p>

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The Safer Oxfordshire Partnership provides strategic oversight and direction for preventing crime and anti-social behaviour across Oxfordshire.			Cherwell District Council.  No allowance.			safety priorities across the four district-led Community Safety Partnerships. It acts as the single point of contact for the office of the Police and Crime Commissioner.
<b>The Mill Arts Centre Trust</b> The Mill is a multi-function arts centre which provides a range of education/arts services to community in particular those vulnerable to society.	Registered Charity	TBC	Representative for Cherwell District Council on board as trustee.  No allowance.	One meeting every quarter.	A Cherwell District Council member is appointed as a trustee according to the Arts Centre Trust's Incorporation Document.	The Mill Arts Centre is the only arts centre in the district, making it important for the Council to have input and oversight of it, especially because the Council is a principal funder.

**NOTE:** The Children's Trust Board and Local Nature Partnership were previously included on the list of Outside Body appointments as the representative was a CDC councillor. Whilst the appointee was a CDC councillor, as County wide partnership board with district / city representative rotating and being confirmed by the Oxfordshire Leaders Joint Committee. The district / city representative to the Children's Trust Board and Local Nature Partnership will be appointed at the meeting of the Oxfordshire Leaders Joint Committee on Tuesday 23 June.

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### **Member Champions 2026/2027**

Cherwell District Council Member Champion appointments are made annually.

<b>Member Champion for</b>	<b>Councillor Representative</b>	<b>Proposed Councillor Representative for 2026/27</b>	<b>Reason for Appointment</b>
Cycling	Relevant Portfolio Holder	Lisa Smith	Personal interest
Food	Relevant Portfolio Holder	Ian Middleton	Aligns to portfolio
Military	Appointment Based on General Interest/Expertise	Rob Pattenden	Personal interest

### **Shareholder Committee 2026/2027**

The Shareholder Committee is a subcommittee of Executive. No substitutes are permitted.

Shareholder Committee 2026/27: Lesley McLean, Ian Middleton, Alisa Russell, Rob Pattenden, Chris Brant

(The Chair and Vice-Chair will be appointed at the first Shareholder Committee meeting of the 2026/2027 municipal year on 25 June 2026).

### **Informal Advisory Groups (Executive Advisory Groups) 2026/2027**

Local Plan Members' Advisory Group 2026/27: To be filled by Groups

Kidlington Area Oversight Group: To be filled by Groups

Bicester Area Oversight Group: To be filled by Groups

Banbury Area Oversight Group: To be filled by Groups

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