

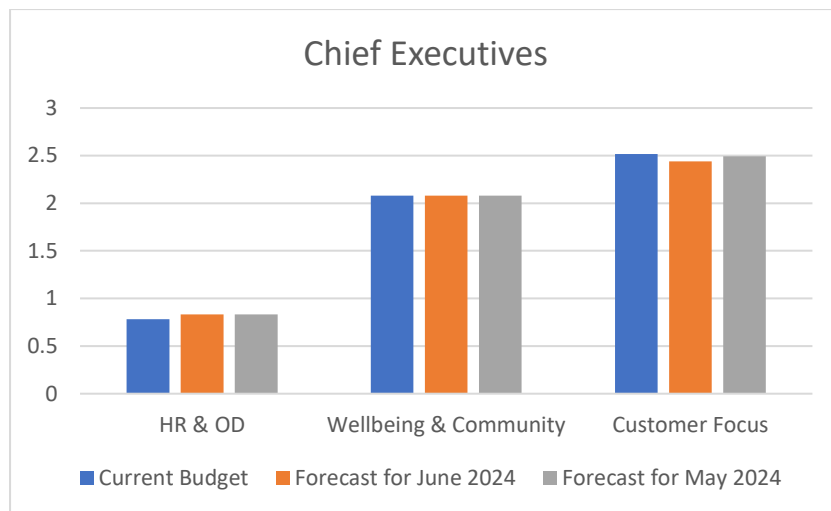
## Appendix 2 - Report Details – Additional Revenue narrative

### Chief Executive

#### Revenue:

Chief Executives are forecasting an underspend of (£0.030m) against a budget of £5.379m (-0.6%).

The directorate continues to provide critical, high quality services to support both our residents and staff. We continue to seek ways to deliver services efficiently.



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#### HR & OD

Variations      £0.050m      Implementation of the managed payroll system has proven  
Overspend      more economical and offered more resilience than the in-  
house service, however there is an anticipated overspend  
of £0.050m as a result of the implementation which the  
Council is looking to mitigate within this financial year and  
appropriately budget for in 2025/26.

Variation      to      May's  
Forecast  
£0.000m

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#### Wellbeing & Housing

Variation  
£0.000m      The services continue to actively manage pressures  
arising from operating front line services and flexing  
programme delivery to keep the service on track financially  
overall.

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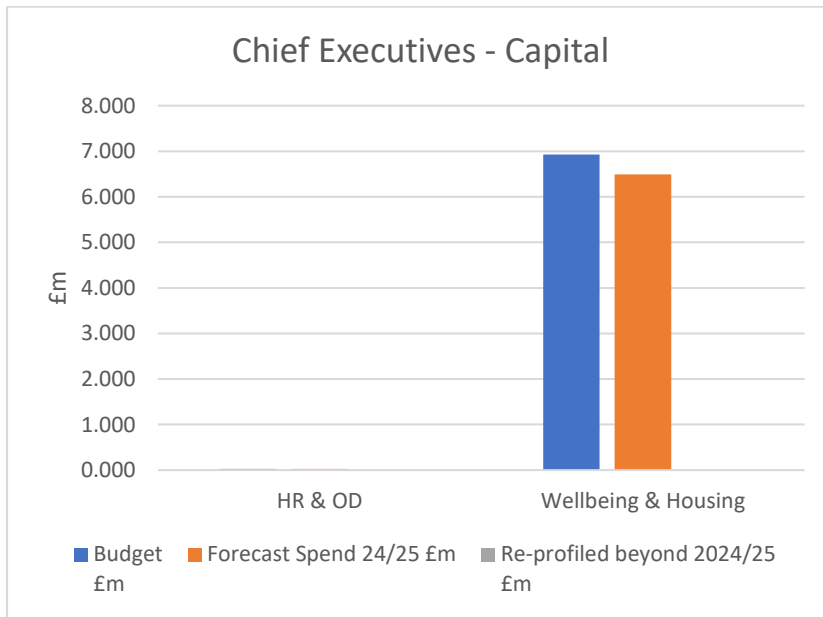
Variation to May's Forecast  
£0.000m

Customer Focus

Variation (£0.080m) underspend Savings resulting from staffing vacancy efficiencies and additional Land Charges income.

Variation to May's Forecast (£0.055m) Additional staffing vacancy efficiencies of (£0.020m) and additional Land Charges income of (£0.035m) projected at year end.

Capital:



Service	Budget £m	Forecast Spend 24/25 £m	Re-profiled beyond 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
HR & OD	0.030	0.030	0.000	0.000	0.000

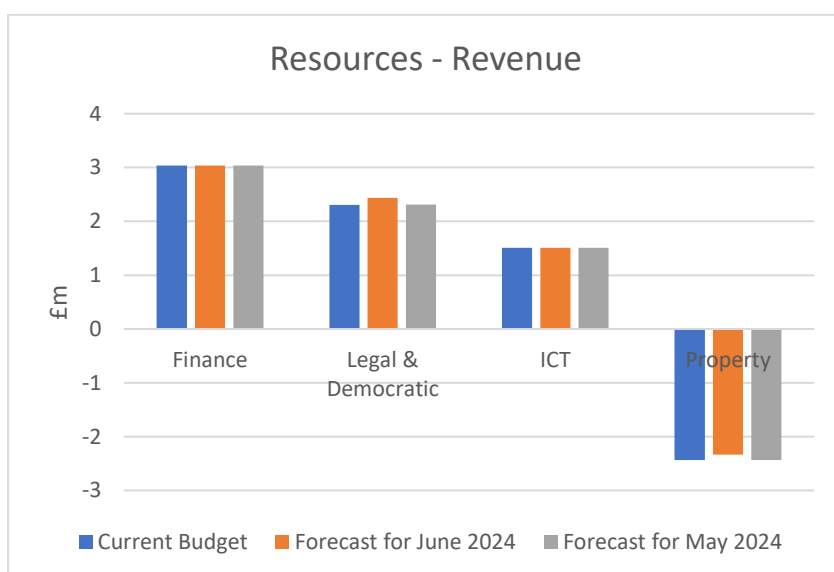
Wellbeing & Housing	6.927	6.489	0.000	(0.438)	(1.250)
<b>Total</b>	<b>6.957</b>	<b>6.519</b>	<b>0.000</b>	<b>(0.438)</b>	<b>(1.250)</b>

For detailed explanation and variances please see appendix 1.

## Resources

### Revenue:

Resources are forecasting £0.229m overspend against a budget of £4.422m (5.2%).




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### Finance

Variation  
£0.000m

Finance is forecasting in line with budget.

Variation to May's  
Forecast  
£0.000m

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Legal, Democratic,  
Elections &  
Procurement

Variation  
£0.129m

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Overspend

Professional support obtained through use of locum lawyers and other professional staff makes up the bulk of the overspend. The MO is responsible for securing appropriate and suitable legal advice, investigating and reporting on anything the Council does that has the potential to be an illegal action or investigating and reporting on any action that might count as maladministration. However, the service recognises that it needs to operate within its budget and will look to recruit to permanent positions as swiftly as possible. An additional point of note in regards to the legal budget is that there is a high element of unpredictability to costs which arise in dealing with legal instructions in regard to unforeseen matters arising, for which no 'ongoing' forecast and provision can be made. Whilst our risk management can seek to reduce this, it is unrealistic to assume this unplanned element can be completely eliminated.

Variation to May's  
Forecast  
£0.081m

There has been recruitment drive to recruit appropriately experienced and qualified staff. This has been successful to an extent, but it has not yet been possible to recruit experienced staff in some areas and there is therefore a commitment and need to develop staff and to also provide levels of support and development to less experienced staff. Vacancies remain in areas of law relating to planning and governance, both of which the MO considers high risk. We will continue to look to recruit permanent staff but will need to continue with locum staff to ensure suitably qualified and experienced professionals are providing proper advice in the short term.

The team are working on demand management measures including working proactively with service areas, to minimise the need for legal support later down the line, for example providing template legal documents, and training in e.g. enforcement processes, so as to minimise the call on officers in the department as far as possible.

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ICT

Variation  
£0.000m Overspend

IT are forecasting to be within budget with small overspends in supplies and services being offset by an underspend in salaries to be adjusted when budgets are realigned for Digital and Innovation.

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Variation to May's  
Forecast  
£0.000m

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Property

Variation  
£0.100m Overspend

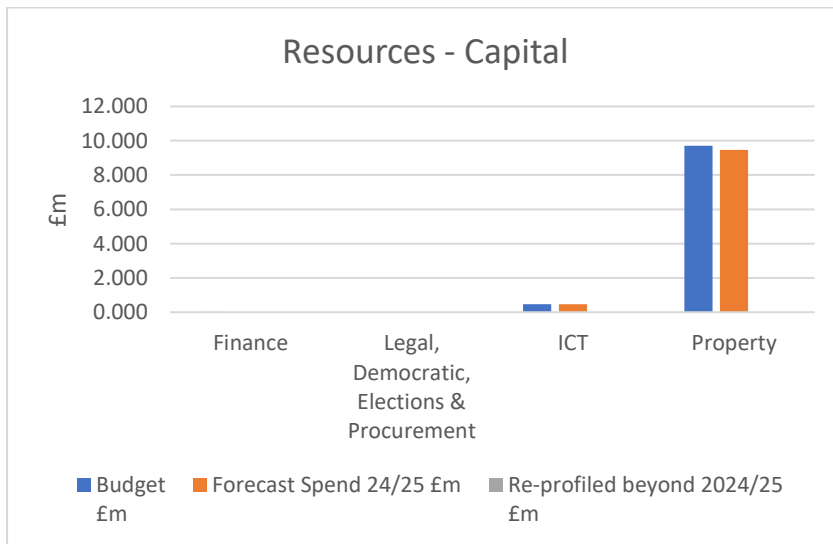
The £0.100m overspend has occurred due to void costs of holding vacant units. Some units are under offer and lettings are expected to complete soon. This will have the impact of reducing the overspend as the financial year progresses.

Variation to  
Forecast  
£0.100m

May's A pressure in void costs. Some units are under offer and lettings are expected to complete soon, thus the overspend is expected to reduce.

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Capital:



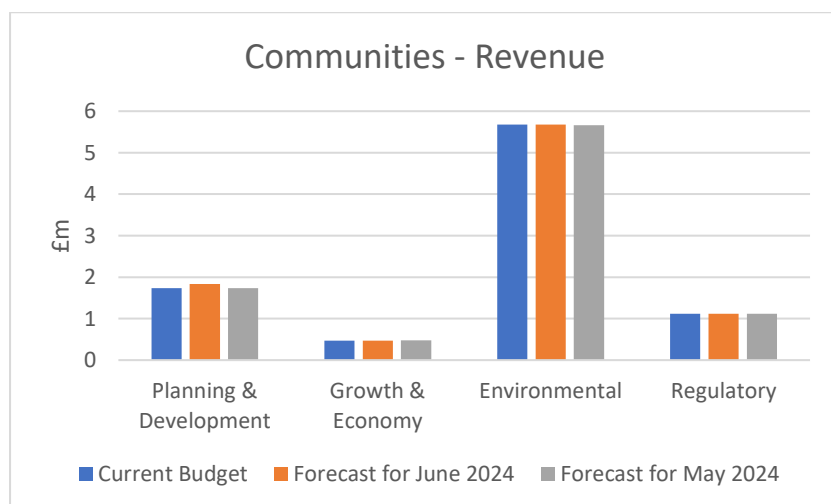
Service	Budget £m	Forecast Spend 24/25 £m	Re- profiled beyond 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
Finance	0.020	0.020	0.000	0.000	0.000
Legal, Democratic, Elections & Procurement	0.000	0.000	0.000	0.000	0.000
ICT	0.472	0.472	0.000	0.000	0.000
Property	9.712	9.467	0.000	(0.245)	(0.245)
<b>Total</b>	<b>10.204</b>	<b>9.959</b>	<b>0.000</b>	<b>(0.245)</b>	<b>(0.245)</b>

For detailed explanation and variances please see appendix 1.

## Communities

### Revenue:

Communities are forecasting an overspend of £0.100m against a budget of £8.996m, (1.1%).




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### Planning & Development

Variation  
£0.100m Overspend

Planning and Development is forecasting an overall overspend of £0.100m. The forecast for pre-application income has fallen and there are higher staffing costs (agency & consultancy). This is partly offset by income

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from Planning Performance Agreements and Building Control being higher than expected.

Variation to May's  
Forecast  
£0.100m

Forecasted costs and income have changed since last month but the main net change is the lower forecast for pre-application income which has fallen by £0.096k.  
Close monitoring of agency costs in relation to income.  
Management of planning case work in the interest of limiting the number of planning appeals.

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#### Growth & Economy

Variation  
£0.000m

Growth and Economy are predicting a balanced year end forecast as it continues to deliver upon the Shared Prosperity Funding commitments, alongside the Bicester Garden Town programme and Banbury Vision project. Additional resource has been secured for the development of an infrastructure programme for Kidlington and to provide project management capacity for the service.

Variation to May's  
Forecast  
£0.000m

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#### Environmental

Variation  
£0.000m

Environmental Services are currently forecasting on budget.

Variation to May's  
Forecast  
£0.000m

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#### Regulatory

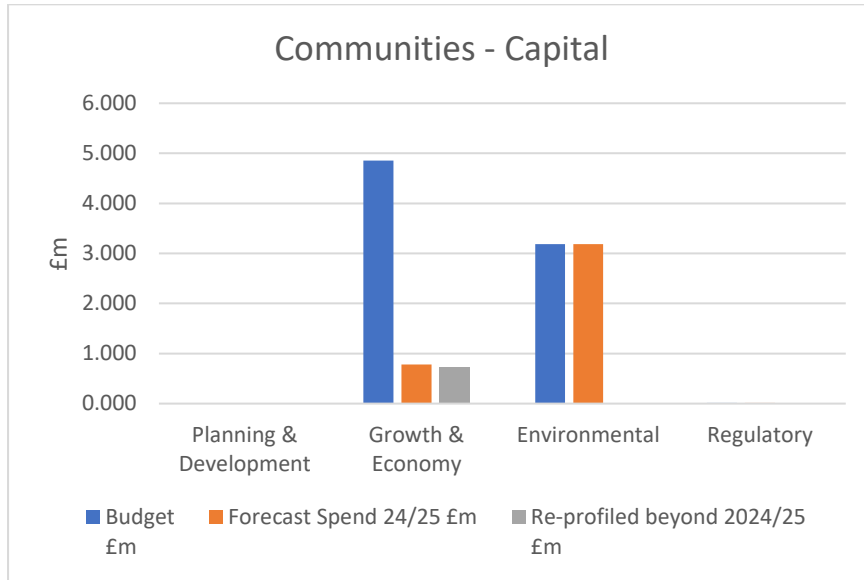
Variation  
£0.000m

Regulatory Services and Community Safety are forecasting a balanced outturn.

Variation to May's  
Forecast  
£0.000m

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Capital:



Service	Budget £m	Forecast Spend 24/25 £m	Re- profiled beyond 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
Planning & Development	0.000	0.000	0.000	0.000	0.000
Growth & Economy	4.854	0.780	0.739	(3.335)	0.000
Environmental	3.188	3.188	0.000	0.000	0.000
Regulatory	0.015	0.015	0.000	0.000	0.000
<b>Total</b>	<b>8.057</b>	<b>3.983</b>	<b>0.739</b>	<b>(3.335)</b>	<b>0.000</b>

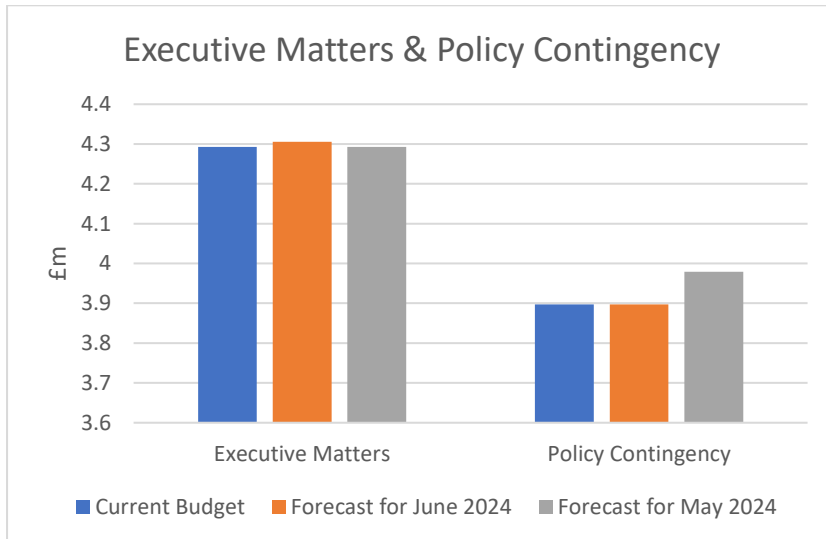
For detailed explanation and variances please see appendix 1.



## **Executive Matters**

### **Revenue:**

Executive Matters is reporting an overspend of £0.013m against a budget of £4.293m (0.30%).



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### **Executive Matters**

Variation  
£0.013m

Executive Matters are currently forecasting a minor overspend within the service.

Variation to May's  
Forecast  
£0.013m

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## **Policy Contingency**

Policy Contingency is forecasting on target with a budget of £3.897m, (0.00%)

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### **Policy Contingency**

Variation  
(£0.000m)

Policy Contingency are currently forecasting on budget.

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