

# Appendix 1

## Proportionality Calculations

1.1 Under the Local Government (Committees and Political Groups) Regulations 1990 made pursuant to the Local Government and Housing Act 1989, allocations of committee seats are made to political groups and any member not in a political group is consequently not automatically entitled to seats on committees. There are no such members currently and the committee allocations take account of the Groups notified to the Chief Executive as set out below.

- Conservative Group, 25 Members (52.08%)
  - Leader: Cllr Barry Wood
- Progressive Oxfordshire Group, 11 members (20.83%)
  - Leader: Cllr Katherine Tyson
- Labour Group, 10 members (22.92%)
  - Leader: Cllr Sean Woodcock
- Independent Group, 2 members (4.17%)
  - Leader: Cllr Les Sibley

1.2 The proportionality calculations require the following adjustments to achieve the required balance across and within committees. The adjustments are indicated in italics in Table 1.

- Conservative Group has two additional seats. These are on Appeals Panel and Planning Committee (plus an additional named substitute on Planning Committee).
- Progressive Oxfordshire Group gives up one seat. This is on Licensing Committee.
- Labour Group gives up three seats. These are on Planning Committee (including a named substitute), Budget Planning Committee and Personnel Committee.
- Independent Group to give up one seat. This is on Overview and Scrutiny Committee.

1.3 Table 1: Allocation of Seats to Proportional Committees

Committee	TOTAL	Conservative	Progressive Oxfordshire	Labour	Independent
Accounts, Audit & Risk Committee	8	4	2	2	0
Appeals Panel	10	6 (+1)	2	2	0
Budget Planning Committee	12	6	3	2 (-1)	1
Licensing Committee	12	6 6	2 (-1)	3	1
Overview & Scrutiny	12	6 6	3	3	0 (-1)
Personnel Committee	12	6 6	3	2 (-1)	1
Planning Committee	18	10 (+1)	4	3 (-1)	1
Standards Committee	8	4 4	2	2	0
<b>Proportional Total by Committee</b>	<b>92</b>	<b>46</b>	<b>22</b>	<b>22</b>	<b>5</b>
<b>Aggregate Entitlement</b>	<b>92</b>	<b>48</b>	<b>21</b>	<b>19</b>	<b>4</b>
<b>Adjustment Required</b>	<b>N/A</b>	<b>Plus 2</b>	<b>Minus 1</b>	<b>Minus 3</b>	<b>Minus 1</b>

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1.4 The Constitution sets out that the Planning Committee has 12 named substitutes. These appointments are not included in the main committee proportionality calculations above but the number of substitutes per Group should reflect the political makeup of the Committee with the adjustment to ensure each Group has a named substitute. Groups should appoint the number of named substitutes as set out below:

- Conservative Group - 6
- Progressive Oxfordshire - 3
- Labour - 2
- Independent - 1

1.5 Political Groups must have regard to the following when nominating Committee members:

**Overview and Scrutiny Committee** must not include any members of the Executive.

**Personnel Committee** must include at least one member of the Executive and may not include members of the Appeals Panel.

**Appeals Panel** members may not serve as members of the Personnel Committee.