



Climate Activity Review Group Scoping Document

This scoping template is designed to assist councillors and officers in establishing the focus of a scrutiny review group. It emphasises the need for scrutiny review groups to have a clear purpose, rationale and focus for their work, and to make the best use of the resources available within a given time frame.

This document will act as a reference guide throughout the review process to ensure the does not deviate from its intended purpose.

Review Group Overview & Scrutiny (O&S) Committee Member Lead	TBC
Membership	Councillors Matt Hodgson, Perran Moon and John Broad have expressed interest.
Officer Support	Emma Faulkner, Democratic and Elections Officer Ian Boll, Corporate Director Communities Ed Potter, Assistant Director Environmental Services Climate Action Manager when appointed (recruitment is in progress)
Background	<p>At Full Council in July 2019 a motion was adopted which declared a climate emergency in Cherwell, and pledged to make Cherwell District Council net zero by 2030.</p> <p>Work has been underway towards the net zero target, and through the award of £6m funding via the public sector decarbonisation scheme, air source heat pumps, a solar heat array and photo voltaic car ports have been installed in council buildings.</p> <p>Bioregional were recently commissioned to review the council's activities against the 'One Planet Living' (OPL) framework. The O&S Committee have recommended to Executive that the OPL approach be endorsed, and further work is now required to determine the implications of the 10 OPL principles, and which ones should be fully incorporated into council policy.</p>
Rationale	Since the climate emergency declaration work has been underway towards the net carbon target, however there has not been a unified update to Members on progress of the work. The endorsement of the OPL framework is an opportunity to restart conversations on climate activities taking place across the council, whilst providing officers with additional resource to work through the detail of the framework and what can realistically be incorporated into policy.
Indicators of Success	<ul style="list-style-type: none">• A clear action plan for the incorporation of OPL principles in council policy• Ongoing progress towards the 2030 net carbon target regularly reported to Members (format to be determined during the review)

Out of Scope	Although the OPL principles will impact on the ongoing Local Plan work, detailed Local Plan work will be picked up by the relevant Member and officer working groups. This working group will focus on understanding current and future climate activity work.		
Method / Approach	<ul style="list-style-type: none"> • Discussions with Bioregional to understand the details and potential complexities of the OPL principles. • Discussions with relevant CDC officers to understand how OPL principles can be aligned with existing and developing council policy, and how they may form the basis of future strategic priorities and delivery themes. • Individual working group members will be expected to carry out research on agreed areas between meetings • Virtual meetings and MS Teams to be primary method of meeting, as this offers more flexibility to all working group members. • Updates on progress to be provided to formal O&S committee meetings. 		
Guest speakers / Witnesses / Experts	Bioregional Councillor Dan Sames, Portfolio Holder for Cleaner and Greener Communities.		
Evidence required and documents	One Planet Living Framework Carbon Management Plan (O&S 6 September)		
Site Visits	None anticipated at this stage.		
Risks	Budget implications of adopting OPL principles Availability of councillors and officers to progress the work.		
Projected Start Date	As soon as possible	Draft Report Deadline	TBC
Meeting Frequency	As required	Projected Completion Date	December 2022

Approved by Overview & Scrutiny Committee	Date:
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Draft Outline of meetings

(Review Group members are reminded that they will be required to undertake evidence gathering and work outside of the meetings detailed below to ensure that the Review completion date is met)

Meeting 1 –
Meeting 2 –

Meeting 3 –
Meeting 4 –
Meeting 5 –

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