

Overview and Scrutiny Work Programme 2021-22

Item	Description	Contact Officer
7 September 2021		
Revised CDC Housing Allocation Scheme	Pre-decision scrutiny & policy development: to consider and comment on the scheme	Gillian Douglas – Assistant Director Housing and Social Care Commissioning
Tenancy Strategy and Affordability Statement	Pre-decision scrutiny & policy development: to consider and comment on the scheme before Executive consider at its October meeting	Gillian Douglas – Assistant Director Housing and Social Care Commissioning Frances Evans – Housing Strategy & Development Team Leader
Constitution Annual Review – Start of process	Following the December 2020 updates to the Constitution, the Committee to review the changes and make recommendations to Full Council	Anita Bradley, Director – Law and Governance/Monitoring Officer
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
19 October 2021		
Climate Action Plan – six-monthly update	Performance Monitoring: to receive an update on progress against the climate action plan	Ed Potter – Assistant Director Environmental Services Sandra Fisher-Martins
Performance Monitoring – Quarter 1 2021/2022	Performance Report relating to Quarter 1	Louise Tustian, Head of Insight and Corporate Performance
Community Nature Plan 2020-2022 –	Policy review: An update on progress of the	Nicola Riley, Assistant Director –

Appendix 3
Updated: 6 July 2021

Item	Description	Contact Officer
Update on progress	current Community Nature Plan, following the Committee's endorsement of the plan in December 2020.	Wellbeing Sue Marchand, Community Nature Officer - Wellbeing
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
30 November 2021		
Constitution Annual Review	Following the December 2020 updates to the Constitution, the Committee to review the changes and make recommendations to Full Council	Anita Bradley, Director – Law and Governance/Monitoring Officer
Performance Monitoring – Quarter 2 2021/2022	Performance Report relating to Quarter 2	Louise Tustian, Head of Insight and Corporate Performance
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
18 January 2022		
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
15 March 2022		
Overview and Scrutiny Committee Annual Report 2021/22	The Constitution requires that the Overview and Scrutiny Committee submit an annual report to Council. This is an opportunity for the Committee to review the draft Annual	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections

Appendix 3
Updated: 6 July 2021

Item	Description	Contact Officer
	Report	
Performance Monitoring – Quarter 3 2021/2022	Performance Report relating to Quarter 3	Louise Tustian, Head of Insight and Corporate Performance
Work Programme	Standing item: Updates on topics suggested for consideration and review of work programme	Emma Faulkner, Democratic and Elections Lesley Farrell, Democratic and Elections
Items to be allocated		
New Item COVID Response – Recovery Planning and Lessons Learnt	Following a COVID update report to Executive on 5 July 2021 , a programme of engagement with the O&S Committee, all members and key partners will be developed	Robin Rogers, Programme Director COVID Response
Safeguarding Annual Audit	To endorse the annual Safeguarding Audit response	Nicola Riley, Assistant Director - Wellbeing
Business Planning for 2022/2023	Information/Briefing for the Committee ahead of Business Planning for 2022 onwards	Louise Tustian, Head of Insight and Corporate Performance
Recovery and Prosperity Strategy for Cherwell (formerly the Cherwell Industrial Strategy)	Policy development: To consider and contribute to the development of the Recovery and Prosperity Strategy for Cherwell (formerly the Cherwell Industrial Strategy)	Robert Jolley – Assistant Director Growth and Economy
Local Plan Update	Following queries raised by the Committee – this will be scheduled at the appropriate time	David Peckford, Assistant Director Planning and Development
Management Companies Managing	Query raised by the Committee about use	Ed Potter – Assistant Director

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Item	Description	Contact Officer
New Housing Developments	of management companies rather than tow/parish councils taking on responsibility for green spaces. Presentation to be scheduled to advise the Committee of the council's policy	Environmental Services

Meeting Dates 2021/22 (All Tuesday, 6.30pm unless indicated)

7 September 2021; 19 October 2021; 30 November 2021; 18 January 2022; 15 March 2022

Work Programme Items:

Members are reminded of the five roles of scrutiny when considering items for the work programme:

- Performance Monitoring
- Policy Development
- Policy Review
- Holding the Executive to Account
- External Scrutiny