




# Appendix 2 – Performance Report

## March 2021

Includes:







- Programme Measures
- Key Performance Measures (KPIs)

Key to symbols

Colour	Symbol	Meaning for Joint Business Plan Measures	Meaning for Joint Key Performance Measures (KPIs)
Red		Significantly behind schedule	Worse than target by more than 10%.
Amber		Slightly behind schedule	Worse than target by up to 10%.
Green		Delivering to plan / Ahead of target	Delivering to target or ahead of it.

## Homes Housing that meets your needs - KPIs

Housing that meets your needs - KPIs									
Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
<b>BP1.2.01 Number of Homeless Households living in Temporary Accommodation</b>	Cllr J Donaldson	Gillian Douglas Stephen Chandler	31	35	★	Numbers in temporary accommodation remain within target, as at the end of March 21. The figure of 31 and increasing does include 14 single clients who have been accommodated as a result of the COVID-19 pandemic. Plans are in place to deliver further units of accommodation to move people out of hotel placements as soon as possible. There is concern that the number of families approaching emergency placement may increase once the courts restart and eviction proceedings resume.	36	35	●
<b>BP1.2.02 Number of people helped to live independently through use of DFG &amp; other grants/loans</b>	Cllr J Donaldson	Gillian Douglas Stephen Chandler	43.00	45.00	●	We have provided help to 43 households this month; 17 by means of major adaptations and another 26 by means of smaller works. Measures in place to reduce COVID-19 risks to staff, contractors and, particularly, to our mainly elderly and vulnerable clients. Restrict access to clients' homes continues for both surveys and to undertake works.	492.00	540.00	●
<b>BP1.2.03 Homes improved through enforcement action</b>	Cllr J Donaldson	Gillian Douglas Stephen Chandler	3.00	9.00	▲	We have been able to improve 3 homes by means of enforcement action, this month. 2 required work-in-default, which involved the Council organising, undertaking and recovering associated costs. This is because notice recipients had failed to do so. Measures to reduce COVID-19 risks to residents and staff in place are still restricting our ability to investigate and inspect premises and are, also, reducing the ability of contractors to undertake works.	84.00	108.00	▲
<b>BP1.2.04 Number of affordable homes delivered including CDC and Growth Deal targets</b>	Cllr J Donaldson	Gillian Douglas Stephen Chandler	11.00	25.00	▲	There were 11 Affordable homes completed in March 2021, of which, 9 Affordable Rent and 2 Shared Ownership tenure. None delivered via Growth Deal funding. Some completions, expected in March 2021, have been delayed due to the knock-on effect of site closures, experienced earlier in 2020, in response to Covid-19 lockdown measures. In addition, some developers have shifted build schedules to focus on market properties whilst market sales are going well.	295.00	300.00	●
<b>BP1.2.05 Number of Housing Standards interventions</b>	Cllr J Donaldson	Gillian Douglas Stephen Chandler	78.00	55.00	★	We have recorded 78 interventions this month, against our target of 55. For the year, we have undertaken 676 interventions, against our target of 660. The total comprises 118 enforcement notices, responding to 457 service-requests and 101 proactive interventions. Despite our success, our ability to carry out both responsive and proactive visits, to rented properties, continues to be significantly restricted by COVID-19, which has reduced our ability to implement formal enforcement activity.	655.00	660.00	●

<b>BP1.2.06 Average time taken to process Housing Benefit New Claims</b>	Cllr T Ilott	Belinda Green Claire Taylor	10.10	15.00		The average time taken to assess new claims during March 21 was excellent, at 10.10 days, against a local target of 15 days. The end of year position is also very strong, under 13 days, despite the challenge presented by the pandemic over the last 12 months, which have meant a sharp increase in the number of new claims received at certain points of the year. The national picture is an average of 20 days.	12.78	15.00	
<b>BP1.2.07 Average time taken to process Housing Benefit change events</b>	Cllr T Ilott	Belinda Green Claire Taylor	4.05	8.00		The average time taken to assess changes during March 21 was 4.05 days, against a target of 8 days. The end of year position is also very good, at 5.49 days, against a national picture of 8 days.	5.49	8.00	
<b>BP1.2.08 % of Major planning applications determined to National Indicator</b>	Cllr C Clarke	Bill Cotton David Peckford	100 %	60%		6 Major Planning Applications were determined, during March 2021, all of them within National Indicator target or agreed timeframe.	100 %	60%	

**Housing that meets your needs - KPIs**

Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
<b>BP1.2.09 % of Non-major planning applications determined to National Indicator</b>	Cllr C Clarke	Bill Cotton David Peckford	77%	70%	★	124 Non-Major Planning Applications were determined, during March 2021, 95 of them within National Indicator target or agreed timeframe.	77%	70%	★
<b>BP1.2.10 % of Major applications overturned at appeal</b>	Cllr C Clarke	Bill Cotton David Peckford	0.00 %	10.00%	★	No Major Planning Appeals were overturned by the Planning Inspectorate, during March 2021.	0.00 %	10.00%	★
<b>BP1.2.11 % of Non-major applications overturned at appeal</b>	Cllr C Clarke	Bill Cotton David Peckford	0.81 %	10.00%	★	1 Non-Major Planning Application Appeal was overturned by the Planning Inspectorate, during March 2021.	0.81 %	10.00%	★
<b>BP1.2.12 Maintain 5 Year Land Supply</b>	Cllr C Clarke	Bill Cotton David Peckford	4.70	5.00	●	The 2020 Annual Monitoring Report (AMR) reports a 4.7-year housing land supply for Cherwell for 2021-2026. This is below the 5-year supply requirement. However, provisional monitoring of housing delivery, for 2020/21, suggests housing completions of 1,172 which is 13 more than last year (1,159) and 30 more than the Local Plan requirement for Cherwell. The annual completion figure will be confirmed later, in the Spring, when all data has been reconciled. The monitoring period for the five-year supply, for Oxford's needs, commenced on 1st April 2021.	4.40	5.00	▲
<b>BP1.2.13 Net Additional Housing Completions Quarterly)</b>	Cllr C Clarke	Bill Cotton David Peckford	400	286	★	The provisional monitoring return for Q4 is 400 homes indicating strong housing delivery. The provisional annual figure for 2020/21 is therefore 1,172 housing completions, which is 13 more than last year (1,159) and 30 more than the Local Plan requirement for Cherwell (1,142). Strong delivery in Q3 & Q4 has compensated for the much weaker delivery in Q1 and Q2. The annual completion figure will be confirmed later, in the Spring, when all data has been reconciled.	293	286	★

## Housing that meets your needs - Programme Measures

Housing that meets your needs - Programme Measures							
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<b>BP1.1.1 Homelessness Prevention</b>	Cllr J Donaldson	Gillian Douglas Stephen Chandler	Plans are in place to utilise the funding secured, via the Next Steps Planning Fund, to implement the Oxford House project and get clients moved into properties by the end of March. Other projects are ongoing, with properties being secured for Housing First and Winter Beds.	Clients will be moving into 9 additional units of accommodation, in Bicester, secured as a move-on option for those with a history of rough-sleeping, in Cherwell. 2 additional 'winter beds' have been secured and a total of 11 Housing First units are in place. 5 further units of Housing First are still to be identified to offer clients with complex needs housing to resolve their issues, in the long term. CDC are working with partners across the county to secure ongoing funding, via the Rough Sleeper Initiative, to continue to support services for single homeless clients. It is our aim to ensure no-one has to rough sleep in Cherwell.	★	The workload of the Housing Options Team continues to be dominated by single clients presenting in crisis. In response to the ongoing pandemic it is our aim to make accommodation offers to all those genuinely at risk and ensure no-one has to rough-sleep in our district. The team still focus, where possible, in preventing crisis situations and working 'upstream' of any statutory duties.	★
<b>BP1.1.2 Impact of Universal Credit on residents and Council</b>	Cllr T Hott	Belinda Green Claire Taylor	During March 21, we have continued to work with the Universal Credit team and our new Partnership Manager to support residents with access to Universal Credit.	The next meeting, with our Universal Credit Partnership Manager, is due to take place in May 21.	★	This has been delivered to plan, throughout 20-21, despite the difficulties presented by the pandemic.	★

Housing that meets your needs - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<b>BP1.1.3 Deliver Innovative and Effective Housing Schemes</b>	Cllr J Donaldson	Gillian Douglas Stephen Chandler	Two shared-ownership sales, at Admiral Holland, completed on 18th March.	Of the 5, remaining shared-ownership units, at Admiral Holland, 3 have mortgages approved and proceeding with the reservation process. These will be completed, by May 2021.	●	The sales, at Admiral Holland, are going well. Only 2 of the one-bedroom flats remain with interest, now picking up. The development of 3 bungalows, at Bullmarsh Close, is due and on target, for May 2021.	★
<b>BP1.1.4 Deliver the Local Plan</b>	Cllr C Clarke	Bill Cotton David Peckford	Continued preparatory work for the next stage of the district wide Local Plan Review (Options stage); Continued to provide input into the Oxfordshire Plan process.	Partial Review Court Hearing, in June;  Subsequent Option Papers for both the Oxon Plan and the Cherwell Local Plan Review (dates to be confirmed).	●	Officers continue the preparation of district wide Local Plan Review (options stage); The timetable for the Plan is being reviewed in the context of delays to the Oxfordshire Plan; Officers continue to provide input into the Oxfordshire Plan process; An application for statutory review, of the adoption of the Local Plan Partial Review (a legal challenge), has been lodged with the Planning Court and served on the Council. Court hearings are expected in June.	★

Strategic Priority - Leading on environmental sustainability - KPIs

Leading on environmental sustainability - KPI Report									
Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
<b>BP2.2.1 % Waste Recycled &amp; Composted</b>	Cllr D Sames	Bill Cotton Ed Potter	53.46%	56.00%	●	<p>The tonnage data is in for 2020/21 and the recycling % has increased by 0.5%, this is a good achievement in difficult times;</p> <p>The most amazing stats are the increase in tonnage across the board, with an additional 7,067 tonnes collected;</p> <p>To put this in perspective this is 10 times the normal annual increase of 700 tonnes;</p> <p>This is an additional 10 bins collected from every household in the Cherwell District throughout 2020/21;</p> <p>The collection crews have carried out approximately 677 additional journeys to the disposal points this year and with all of this additional workload residents have received a totally uninterrupted service.</p>	55.47%	56.00%	●
<b>BP2.2.2 Reduction of fuel consumption used by fleet</b>	Cllr D Sames	Bill Cotton Ed Potter	39,001	34,538	▲	<p>Due to lockdowns and the COVID-19 pandemic the Waste Collection team have collected additional 7,067 tonnes of waste and recycling; this is 10 times the normal increase in a year. To dispose of this waste and recycling an approximately 677 additional journeys to the disposal points have been undertaken this year which has increased the amount of fuel consumed. Slightly more fuel used than this time last year.</p>	37,448	35,595	●

Strategic Priority - Leading on environmental sustainability - Programme Measures

Leading on environmental sustainability – Programme measures Report							
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<b>BP2.1.1 Delivery of a High-Quality Waste &amp; Collection Service to all Properties</b>	Cllr D Sames	Bill Cotton Ed Potter	Full results still to be in but recycling rate will be around 56%.	Preparation for development of separate food waste collections, for Autumn 2021.	★	Difficult & challenging year with 7,000 additional tonnage collected during the pandemic.	★
<b>BP2.1.2 Ensure Clean &amp; Tidy Streets</b>	Cllr D Sames	Bill Cotton Ed Potter	Street Cleansing carried out litter-picking of the A34 verges, in March, with the relevant traffic management in place.	Assist with the distribution of litter-picking equipment to persons wishing to litter-pick in their local areas, including the collection of waste and recyclable materials.	★	All areas are being covered as per our rota's. Staff members who were told to self-isolate are now happily back at work.	★
<b>BP2.1.3 Reduce Environmental Crime</b>	Cllr D Sames	Bill Cotton Richard Webb	Environmental Enforcement investigated all complaints of fly tipping, where evidence was found; 75 fly tips were investigated, 14 warning letters sent, 1 interview under caution conducted by letter and one notice served.	Environmental Enforcement will continue to investigate fly tipping reports and advise businesses on how to dispose of their waste legally.	★	Work will continue investigating fly tips, waste accumulations and dog fouling complaints; There was one successful prosecution for dog fouling. The defendant pled guilty and received a conditional discharge for 6 months, and ordered to pay £220 legal costs together with £22 victim surcharge; Four prosecutions are pending, for fly tipping.	★



## Leading on environmental sustainability - Programme Measures Report

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<b>BP2.1.4 Protect Our Natural Environment and Promote Environmental Sustainability</b>	Cllr A McHugh	Bill Cotton Richard Webb	The air quality impacts for all new development proposals, in the district, continued to be assessed through the planning process.	Air quality monitoring will continue, at 42 locations, across the district. Two additional monitors that will provide real time data for nitrogen dioxide and particulate matter (both PM10 and PM 2.5) will be set up in Hennef Way and Bicester Air Quality Management Areas. The monitors are on loan from Oxfordshire County Council.	★	Our application for an air quality grant from the Department for Environment Food and Rural Affairs was successful and we have received £17,300 for the purchase of monitors and promotional material. Grants were awarded for projects that increase awareness and encourage behavioural changes to improve air quality. Portable monitors will be purchased that can be moved around schools, doctors' surgeries and hospitals in the district which will support work already being carried out by Oxfordshire County Council.	★
<b>BP2.1.5 Protect the Built Heritage</b>	Cllr C Clarke	Bill Cotton David Peckford	Conservation advice continues to be provided for Development Management decision making; Higher caseloads being experienced.	Finalisation and submission of lead member reports for completed Conservation Area Appraisals (pending); Consultation on Grimsbury Conservation Area Appraisal, in due course.	●	Heritage advice continues to be provided to inform Development Management decision making; Officer reports, on completed Conservation Area Appraisals, require finalisation.	●
<b>BP2.1.6 Develop the Country Parks to support good lifestyle choices</b>	Cllr D Sames	Bill Cotton Ed Potter	Planning work still underway.	People resources need to be identified, including a project manager, to ensure rapid development of two parks.	★	Country Park development still progressing but looking for more significant progress, in 2021/22, as land issues have been resolved.	★

An enterprising economy with strong & vibrant local centres - KPIs

An enterprising economy with strong & vibrant local centres -KPI Report									
Measure	Portfolio Holder	Director/Lead	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
<b>BP3.2.1 % of Council Tax collected, increase Council Tax Base</b>	Cllr T Ilott	Belinda Green Claire Taylor	2.90%	1.00 %	★	We have achieved an in-month collection of 2.90% and an end of year collection rate of 97.46%. The shortfall between what we have collected against the target of 97.75% equates to approx. £878k. In March 2021, all accounts with arrears balance over £15 received a reminder notice and those accounts that remain unpaid will receive a summons, in April 2021. The pandemic has had a huge impact on Council Tax collection rates with the courts initially withdrawing liability order hearing dates and, once court hearings re-commenced, limited the number of debtors that could go through formal recovery. The issuing of reminders in previous years would usually commence mid-April for in-year arrears, however, in 2020/21 reminders were not issued until mid-September 2020.	97.46%%	97.75 %	●
<b>BP3.2.2 % of Business Rates collected, increasing NNDR Base</b>	Cllr T Ilott	Belinda Green Claire Taylor	3.31%	2.50 %	★	We have achieved an in-month collection of 3.31% and an end of year collection rate of 97.61%. The shortfall against the end of year target equates to approx. £408k. Due to the pandemic, the issuing of reminder and final notices commenced in September and whilst the numbers of reminder and final notices weren't limited in 2020/21, the delay in issuing them had a negative impact on collection rates. We proactively chased all outstanding balances by telephoning debtors and during these conversations discussed any entitlement to a reduction in rates payable. Those businesses, that still had debts outstanding, were issued with a summons if the reminder or final notice remained unpaid.	97.61%	98.50%	●

An enterprising economy with strong & vibrant local centres – Programme Measures

An enterprising economy with strong & vibrant local centres - Programme Measures Report							
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<b>BP3.1.1 Promote the district as a visitor destination</b>	Cllr L Pratt	Bill Cotton Robert Jolley	Reviewed impact of COVID-19 pandemic on this sector; Continued to work with partners regarding promotion of the district, as appropriate, during the national COVID-19 restrictions.	Continue to monitor COVID-19 impact; Continue to work with partners regarding promotion of the district, as appropriate, in the context of the gradual lifting of National Lockdown restrictions.	★	Hospitality venues and visitor attractions continue to face significant challenges, due to the ongoing national COVID-19 restrictions; however, some of these challenges will be alleviated as lockdown restrictions are gradually eased over the coming months. Officers are working closely with Experience Oxfordshire (EO) who are, in turn, working with VisitEngland and VisitBritain to help the local visitor economy meet the challenges and identify opportunities.	★
<b>BP3.1.2 Develop a Cherwell Industrial Strategy</b>	Cllr L Pratt	Bill Cotton Robert Jolley	Reviewed completed of draft modules and continued drafting the foundation modules of the refocused Cherwell Industrial Strategy document.	Complete first draft of the refocused Cherwell Industrial Strategy.	★	The ten-year draft of the Cherwell Industrial Strategy (CIS) was planned to go to consultation by Summer 2020. However, this was paused because of the need to redeploy staff in response to support business communities during the COVID-19 pandemic. This has triggered the most severe recession in nearly a century and there will be further significant consequences. The CIS focus and timeline has been reviewed. The CIS draft will take account of the impact on the Oxfordshire and Cherwell economies. CIS links to the OxLEP Local Industrial Strategy (LIS), a key component of the Oxfordshire Housing and Growth Deal (Productivity workstream).	★

An enterprising economy with strong & vibrant local centres - Programme Measures Report							
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<b>BP3.1.3 Support Business Enterprise, Retention, Growth and Promote Inward Investment</b>	Cllr L Pratt	Bill Cotton Robert Jolley	<p>Provided one-to-one advice and detailed support provided to Cherwell businesses as well as guidance on grants;</p> <p>Provided information and support to potential inward investors and property developers;</p> <p>Supported the Council's administration of the COVID-19 Government business and discretionary grant schemes;</p> <p>Provided guidance on new overseas trading arrangements for businesses, directly and through Oxfordshire Local Enterprise Partnership (OxLEP).</p>	<p>Support the Council's administration of the COVID-19 Government business and discretionary grant schemes;</p> <p>Provide information and advice to local businesses during the COVID-19 pandemic;</p> <p>Continue to provide guidance on new overseas trading arrangements for businesses, directly and through Oxfordshire Local Enterprise Partnership (OxLEP);</p> <p>Continue to provide support to potential new business investors.</p>	★	<p>The Council's support to businesses has been maintained through updated webpages, directly with enterprises, and in collaboration with other county and district council services, Government departments, OxLEP and neighbouring local authorities.</p> <p>Support to businesses has particularly focused upon the COVID-19 pandemic and post EU Transition.</p> <p>Continued cooperation with Oxfordshire County Council and partners, to enhance digital infrastructure throughout the district. 98% of premises in the district are now able to access Superfast Broadband services.</p>	★
<b>BP3.1.4 Develop Our Town Centres</b>	Cllr L Pratt	Bill Cotton Robert Jolley	<p>Reviewed the impact of COVID-19 on the district's urban centres;</p> <p>Progressed procurement processes required to enable delivery of the approved Reopening High Streets Safely (RHSS) funded projects;</p> <p>Delivered the "Reimagining Bicester Town Centre for the 21st Century" event, on 25th March 2021.</p>	<p>Continue to review impact of COVID-19 on the district's urban centres;</p> <p>Work closely with officer groups, businesses and partners to ensure that the high streets within the district are able to reopen safely, as part of Step Two of the Government's COVID-19 Road Map (12th April 2021).</p>	★	<p>Following the "Reimagining Bicester Town Centre for the 21st Century" workshop, in November 2020, the Bicester Town Centre Task Group delivered a further event, on 25th March 2021, to feedback on progress on key elements of delivering the Outline Plan for the town.</p> <p>Continued to liaise with Banbury BID (Business Improvement District) in the delivery of projects to support town centre vitality.</p> <p>Maintained close working with officer groups and external partners, during the COVID-19 pandemic, to ensure continued safety on the high streets within the district.</p>	★

An enterprising economy with strong & vibrant		Local centres - Programme Measures Report					
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<b>BP3.1.5 Deliver the Growth Deal</b>	Cllr B Wood	Bill Cotton Robert Jolley	The Year Four Plans of Work were under review by the Senior Responsible Officer.	The Year Four Plans of Work are scheduled to progress through the Council's officer decision-making process.	★	Cherwell District Council continues to be an engaged and active participant in the Oxfordshire Housing and Growth Deal. A local officer Programme Board has been established for Cherwell. The Board reviews, on a monthly basis, the four Workstreams of Affordable Housing; Infrastructure and Homes from Infrastructure; the Oxfordshire Plan 2050; and Productivity. This is a five-year programme; Cherwell completed Year Three at the end of March 2021 and enters Year Four at the start of April 2021.	★

## Healthy, resilient and engaged communities - KPIs

Healthy, resilient and engaged communities - KPIs									
Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
<b>BP4.2.1 Number of visits/usage of District Leisure Centre</b>	Cllr G Reynolds	Ansaf Azhar Nicola Riley	2,523.00	33,333.00	▲	Leisure Centres remained closed due to the Government restrictions for the month of March, however, outdoor 'organised' sport was allowed to return and, therefore, from the 29th to 31st March there were some utilisation figures for Stratfield Brake, Whitelands, North Oxfordshire Academy and Cooper School. In addition, the Outdoor Pool at Woodgreen Leisure Centre was able to re-open for the same period. The usage figures are considerably down on the same period of last year. This was expected as the Centres were still open, on 20th March in 2020.	227,315.00	259,998.00	▲
<b>BP4.2.2 High risk food businesses inspected</b>	Cllr A McHugh	Bill Cotton Richard Webb	-	100.00%	-	This KPI measure "High risk food businesses inspected" will no longer be relevant this year due to the Food Standards Agency changing the national food law enforcement programme as a consequence of COVID-19. Food safety will be assured through alternative, targeted measures.	-	100.00%	-

Healthy, resilient and engaged communities - Programme Measures

Healthy, resilient and engaged communities - Programme Measures							
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP4.1.1 Support Community Safety and Reduce Anti-Social Behaviour	Cllr A McHugh	Richard Webb Rob MacDougall	<p>Activity to reduce crime and anti-social behaviour in Cherwell in March included: Continued education and enforcement with relevant people, in Banbury town centre, under the public space's protection order; COVID-19 compliance patrols within Town Centres and at weekends; Completing reassurance Patrols around Schools following claims of bullying, raised by parents; Regular patrols within local Parks in response to concerns over drug dealing, off-road motorbikes and anti-social behaviour, in general; The seizure of an illegal scrap metal collectors van that was, then, featured by the Banbury Guardian; Social media communications with crime prevention advice and information sharing which was read by over 25,000 people.</p>	<p>Community safety related activity planned for April includes: Local community engagement events around the Easter period; Providing a reassurance presence in the District's parks during the school holidays; A multi-agency proactive operation to raise awareness to knife crime; Supporting the Police in working to ensure safe use of E-Scooters on our roads and pathways; Joint patrols to address an increase in reports of unlicensed scrap metal collectors within the District; Carrying out daytime and evening activity to monitor the High Streets and town centres and night-time economy, as the lockdown restrictions ease.</p>	★	<p>The focus, in April, will be supporting businesses and areas with retail and hospitality businesses to reopen safely as the lockdown restrictions ease. A programme of face-to-face visits will be carried out in Banbury, Bicester and Kidlington centres to advise businesses on the changes to the rules since the last lockdown ended and to ask what support they require from the council. Work is continuing to gather data, in relation to a potential future proposal, for a public space's protection order in Bicester Town Centre.</p>	★

**Healthy, resilient and engaged communities - Programme Measures**

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<p><b>BP4.1.2 Promote Health &amp; Wellbeing</b></p>	<p>Cllr A McHugh Cllr C Clarke</p>	<p>Ansaf Azhar Nicola Riley</p>	<p>Contain Outbreak Management Fund - 23 parishes have devised programmes and submitted claims totalling £259,000. Love to Ride launch delayed, pending discussions with OCC colleagues around public cycling initiative.</p>	<p>Oversee successful distribution of additional £50,000 Winter Support Grant, via Citizens Advice.</p>	<p>★</p>	<p>Additional Winter Support Grant is to assist families and individuals who have been hardest hit by the COVID-19 crisis. Help comes in the form of grocery vouchers and payment of utility bills.</p>	<p>★</p>
<p><b>BP4.1.3 Improve Leisure &amp; Community Facilities</b></p>	<p>Cllr G Reynolds</p>	<p>Ansaf Azhar Nicola Riley</p>	<p>Any improvements to the Leisure facilities has been limited, however, as part of the scheduled programme of works a new pool cover and associated stanchions had been installed, at Kidlington Leisure Centre.</p>	<p>Works have commenced and are nearing completion for the installation of the new audio-visual effects for the spinning studio, at Bicester Leisure Centre. In addition, in April, there are plans to install new height restriction barriers at the entrance to the Leisure Centre, to deter any encampments. A deep clean of the athletics track is also planned as the final part of the athletics track accreditation requirements, at North Oxfordshire Academy. Preparation required across all Leisure Centres, in readiness for re-opening of facilities, on the 12th April.</p>	<p>★</p>	<p>Works have been ongoing to complete new audio-visual lighting installations to the Spin Studio, at Bicester Leisure Centre. Future works are planned as part of the April's milestone.</p>	<p>★</p>



Healthy, resilient and engaged communities - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP4.1.4 Support the Voluntary Sector	Cllr A McHugh	Ansaf Azhar Nicola Riley	Successful year-end closedown of voluntary sector grant schemes, with: Community Capital; Good Cause Community Partners; Community Hubs Emergency Relief and COVID-19 Councillor Priority. Cherwell Food Network – 17 March; North Banbury Network partnership – 18 March; Age Friendly Banbury partnership – 25 March; Community Link March publication to be distributed to voluntary organisations; Two new older people's information & activity sheets produced - March 2021; Support to all Cherwell Community Centre's to help navigate guidance to safely re-open, in April; Wild Bicester initiative launched – encouraging nature volunteering in the town; Winter Warmer initiative delivered throughout March 2021.	Hold the April meeting, of Cherwell Local Strategic Partnership, focusing on Health & Wellbeing. North Banbury Network - 19 April; Grimsbury Network - 20 April; Age Friendly Banbury pop-up engagement event "seeds of hope" - 22 April; CDC & OCVA voluntary organisations training programme will be live - April 2021.	★	Focus of the Local Strategic Partnership (LSP) meeting will be the role played by partner organisations in delivering the priorities of the Oxfordshire Health Improvement Board. Older people's information & activity sheets support those voluntary organisations working with older residents to get vital information out to them and keep them engaged during lock down restrictions; Age Friendly Banbury "seeds of hope" pop-up event will support town by welcoming older residents back into the town centre and help the partnership to engage with individuals and look at what's needed to support them moving forward in the year and to give out information packs; North Banbury Network & Grimsbury Network are local partnerships that bring together key stakeholders and voluntary organisations, from both localities, to work on initiatives together that feed into the Brighter Futures partnership for Banbury.	★

**Healthy, resilient and engaged communities - Programme Measures**

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<p><b>BP4.1.5 Enhanced Community Resilience</b></p>	<p>Cllr A McHugh</p>	<p>Richard Webb Rob MacDougall</p>	<p>During March, the council continued to work with partners for the COVID-19 pandemic response. The council continued to offer support to people who needed to isolate or were shielding. In addition, council officers supported the vaccination programme, through visiting the addresses of people, in Banbury and Kidlington that had not responded to invitations to book a vaccination.</p>	<p>A programme of work is now under development, jointly with Oxfordshire County Council, which will ensure the council's emergency incident response plans are refreshed and contact information required by the council is up to date. Training is also being planned for senior officers who support the council's duty director-rota to provide initial response to any emergency incident that arises in the district.</p>	<p>★</p>	<p>The community resilience work of the council has been dominated in the last year by the demands of the COVID-19 pandemic response. As the roadmap for easing restrictions progresses the council will be working with Oxfordshire County Council to refresh our overall emergency response arrangements and update our incident response plans. The council will wish to work with local areas on their community resilience plans, reflecting learnings from the pandemic.</p>	<p>★</p>

## Healthy, resilient and engaged communities - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<b>BP4.1.6 Support and Safeguard Vulnerable People</b>	Cllr A McHugh	Ansaf Azhar Nicola Riley	Annual Safeguarding audit approved by Safeguarding Boards. Housing Benefit new claims and change events have been assessed in a timely way, throughout 20-21, so supporting some of our most vulnerable residents. The team have also continued to award Discretionary Housing Payments to help sustain tenancies and, also, Council Tax Hardship payments to those impacted by COVID-19.	Promotion of neglect strategy within CDC.	★	Cherwell District Council continues to take its role in promoting the support for and safeguarding of vulnerable people and children very seriously and is delivering its safeguarding strategy, as planned.	★
<b>BP4.1.7 Promote Healthy Place Making</b>	Cllr A McHugh	Ansaf Azhar Rosie Rowe	Further Dr Bike sessions held in Banbury, Bicester and Kidlington; MECC training (Making Evert Contact Count) run for carers Oxfordshire and volunteers linked with the Banbury mosque; Consultation on Kidlington LCWIP commenced; Funding approval agreed to deliver 4 Health Routes in Banbury.	Publication of heritage walks for Kidlington and surrounding villages; Work to commence on LCWIP, for Banbury; Consultation commenced, on wayfinding scheme, for 4 Health Routes, in Kidlington; Healthy Bicester stakeholder meeting scheduled for 22 April.	★	An LCWIP is a Local Cycling & Walking Infrastructure Plan. It identifies schemes that can make cycling and walking safer and more connected in a place and is key to securing investment into infrastructure improvements. An LCWIP has been completed for Bicester and they are now being developed for Banbury and Kidlington.	★