




Appendix 2 – Performance Report

February 2021

Includes:







- Programme Measures
- Key Performance Measures (KPIs)

Key to symbols

Colour	Symbol	Meaning for Joint Business Plan Measures	Meaning for Joint Key Performance Measures (KPIs)
Red		Significantly behind schedule	Worse than target by more than 10%.
Amber		Slightly behind schedule	Worse than target by up to 10%.
Green		Delivering to plan / Ahead of target	Delivering to target or ahead of it.

Homes Housing that meets your needs - KPIs

Housing that meets your needs - KPIs									
Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP1.2.01 Number of Homeless Households living in Temporary Accommodation	Cllr J Donaldson	Gillian Douglas Stephen Chandler	24	35	★	Over the recent period of severe weather numbers in temporary accommodation did rise to up to 34 cases, due to single people presenting in crisis and our aim to ensure that everyone should be placed where possible. The numbers have gone down again due to the team focusing on finding ongoing solutions to move people on and further investigation into the options for each client. The case load continues to be dominated by single clients. Move-on for families, in temporary accommodation, has also proved to be successful via allocation of social housing or offers via the Cherwell Bond Scheme.	36	35	●
BP1.2.02 Number of people helped to live independently through use of DFG & other grants/loans	Cllr J Donaldson	Gillian Douglas Stephen Chandler	36.00	45.00	▲	This month we have, again, provided help to 36 households; 18 by means of major adaptations and another 18 by means of smaller works. Measures in place to reduce COVID-19 risks to staff, contractors and particularly to our mainly elderly and vulnerable clients and continue to restrict access to clients' homes for both surveys and to undertake works.	449.00	450.00	●
BP1.2.03 Homes improved through enforcement action	Cllr J Donaldson	Gillian Douglas Stephen Chandler	0.00	9.00	▲	We have been unable to conclude any enforcement actions requiring improvement works this month, although 3 cases involving work-in-default (where the Council organises work at the expense of notice recipients who have failed to act) are underway. Measures in place to reduce COVID-19 risks to residents and staff are limiting our ability to investigate and inspect premises but are also reducing the ability of contractors to undertake works.	81.00	99.00	▲
BP1.2.04 Number of affordable homes delivered including CDC and Growth Deal targets	Cllr J Donaldson	Gillian Douglas Stephen Chandler	22.00	25.00	▲	A total of 22 affordable homes were completed, in February 2021, comprising 18 Affordable Rent and 4 Shared Ownership tenures. Although this figure is below the monthly target, we are on track to deliver the overall number of affordable housing completions estimated for the year 2021/2022. Growth Deal units are expected in Spring 2021.	284.00	275.00	★
BP1.2.05 Number of Housing Standards interventions	Cllr J Donaldson	Gillian Douglas Stephen Chandler	47.00	55.00	▲	We have recorded 47 interventions this month against our target of 55. For the year so far, that means we have recorded 598 against a target of 605. Our ability to carry out both responsive and proactive visits to rented properties continues to be significantly restricted by COVID-19, which reduces our ability to implement formal enforcement activity.	598.00	605.00	●

BP1.2.06 Average time taken to process Housing Benefit New Claims	Cllr T Ilott	Belinda Green Claire Taylor	11.98	15.00		<p>The average time taken to assess new claims, during February 21, was 11.9 days against our local target of 15 days and a national average of 20 days. This is an improvement on the average time, in January 21, of 13.7 days. The average for the year is 13.03 days. Performance is strong and we continue to monitor the incoming work and the approach we are taking to new claims, ensuring that we are as proactive as possible and provide an excellent service to residents.</p>	13.03	15.00	
BP1.2.07 Average time taken to process Housing Benefit change events	Cllr T Ilott	Belinda Green Claire Taylor	8.65	8.00		<p>The average time taken to assess change events is just above our target, at 8.65 days, for February 21. The year to date continues to be good at 5.63 days.</p>	5.63	8.00	
BP1.2.08 % of Major planning applications determined to National Indicator	Cllr C Clarke	David Peckford Jane Portman	100 %	60%		<p>8 Major Planning Applications were determined, during February 2021, all of them within National Indicator target or agreed timeframe.</p>	100 %	60%	

Housing that meets your needs - KPIs

Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP1.2.09 % of Non-major planning applications determined to National Indicator	Cllr C Clarke	David Peckford Jane Portman	64 %	70%	●	87 Non-Major Planning Applications were determined, during February 2021, 56 of them within National Indicator target or agreed timeframe.	64 %	70%	●
BP1.2.10 % of Major applications overturned at appeal	Cllr C Clarke	David Peckford Jane Portman	0.00 %	10.00%	★	No Major Planning Appeals were determined by the Planning Inspectorate during February 2021.	0.00 %	10.00%	★
BP1.2.11 % of Non-major applications overturned at appeal	Cllr C Clarke	David Peckford Jane Portman	0.00 %	10.00%	★	No Non-Major Planning Application Appeals were overturned by the Planning Inspectorate during February 2021.	0.00 %	10.00%	★

Housing that meets your needs - Programme Measures

Housing that meets your needs - Programme Measures							
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP1.1.1 Homelessness Prevention	Cllr J Donaldson	Gillian Douglas Stephen Chandler	The support contract for 9 x 1-bedroom flats at Oxford House in Bicester has been awarded; a refurbishment of the property is being undertaken with a view to clients with a history of homelessness being accommodated, by the end of March 21. The Cold Weather Service and Winter Bed project is now up and running. 2 potential units of accommodation have been secured to meet the 8-bed contracts, for Housing First, with Aspire. 6 further units are needed along with 2 units for the Connections Housing First project.	Plans are in place to utilise the funding secured via the Next Steps Planning Fund to implement the Oxford House project and get clients moved into the property by the end of March. Other projects are ongoing with properties being secured for Housing First and Winter Beds.	★	Caseloads for the Housing Team remain dominated by single clients presenting in crisis. These clients often have complex needs which require further assessment and investigation to ensure that safe and suitable move-on accommodation is identified for them.	★

Housing that meets your needs - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP1.1.2 Impact of Universal Credit on residents and Council	Cllr T Ilott	Belinda Green Claire Taylor	During February 21, there has been little to report as we await the outcomes from the budget, on 3rd March, any changes to Universal Credit. We continue to work very closely with our DWP UC Partnership Manager and, also, regularly attend briefings on welfare benefits offered by the UC team.	We await the outcomes from the budget on Universal Credit customers and, in line with this, will ensure that any changes to Housing Benefit are actioned and customers are kept fully updated and supported.	★	All on target.	★
BP1.1.3 Deliver Innovative and Effective Housing Schemes	Cllr J Donaldson	Gillian Douglas Stephen Chandler	Completion of two shared ownership sales, at Admiral Holland, is still on track for March 2021.	Two more of the shared ownership flats, at Admiral Holland, are likely to proceed to reservation in March 2021.	★	Two shared ownership sales, at Admiral Holland, will complete in March 2021. There is interest in two other flats with one proceeding subject to securing the deposit and the other going through financial assessment for the mortgage. COVID-19 is still impacting on interest in the remaining 4 flats, with mortgage companies reducing the availability of products suitable for people on low incomes.	★
BP1.1.4 Deliver the Local Plan	Cllr C Clarke	David Peckford Jane Portman	Continued preparatory work for the next stage of the district wide Local Plan Review (Options stage); Continued to provide input into the Oxfordshire Plan process.	Partial Review Court Hearing in June; Subsequent Option Papers for both the Oxon Plan and the Cherwell Local Plan Review (dates to be confirmed).	●	Officers continue the preparation of district wide Local Plan Review (options stage); The timetable for the Plan is being reviewed in the context of delays to the Oxfordshire Plan; Officers continue to provide input into the Oxfordshire Plan process; An application for statutory review of the adoption of the Local Plan Partial Review (a legal challenge) has been lodged with the Planning Court and served on the Council. Court hearings are expected in June.	★

Strategic Priority - Leading on environmental sustainability - KPIs

Leading on environmental sustainability - KPI Report									
Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP2.2.1 % Waste Recycled & Composted	Cllr D Sames	Ed Potter Jason Russell	48.93 %	56.00%	▲	The recycling rate is currently up 0.6% in the last 11 months. The decrease during this month has to do with seasonality.	55.65 %	56.00%	●
BP2.2.2 Reduction of fuel consumption used by fleet	Cllr D Sames	Ed Potter Jason Russell	34,056	32,246	●	Slightly more than last year, for February. Tonnages are still high; training work continues to reduce idling.	37,307	35,691	●

Strategic Priority - Leading on environmental sustainability - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP2.1.1 Delivery of a High-Quality Waste & Collection Service to all Properties	Cllr D Sames	Ed Potter Jason Russell	Tonnages collected still high with the lockdown especially around glass.	Services such as the brown bin service will grow during the spring, it is important that the higher demand is fully met.	★	Waste & Recycling services are running well - meeting the increased demand, due to lockdown, including high tonnages through the glass banks.	★
BP2.1.2 Ensure Clean & Tidy Streets	Cllr D Sames	Ed Potter Jason Russell	All previous targets met. The Cleansing Department are successfully covering all aspects of the service at present.	Litter picking, both north and south, verges on the A34 with traffic management in place.	★	We will be looking to install replacement bins and frames on the southbound A34 laybys.	★

<p>BP2.1.3 Reduce Environmental Crime</p>	<p>Cllr D Sames</p>	<p>Jason Russell Richard Webb</p>	<p>Environmental Enforcement investigated all complaints of fly tipping, where evidence was found; 61 fly tips were investigated, 7 warning letters sent, 6 formal cautions issued, for duty of care offences, and 16 interviews under caution, conducted by letter.</p>	<p>Environmental Enforcement will continue to investigate fly tipping reports and advise businesses on how to dispose of their waste legally.</p>	<p>★</p>	<p>Work will continue investigating fly tips, waste accumulations and dog fouling complaints;</p> <p>Three prosecutions are pending: two for fly tipping and one for dog fouling;</p> <p>On the 24 February, the Department for Environment Food and Rural Affairs published the national fly tipping statistics, for 2019/20. A copy of the report can be found on the following link:</p> <p>https://www.gov.uk/government/statistics/announcements/fly-tipping-statistics-for-england-for-201920</p>	<p>★</p>
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Leading on environmental sustainability - Programme Measures Report

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP2.1.4 Protect Our Natural Environment and Promote Environmental Sustainability	Cllr A McHugh	Jason Russell Richard Webb	Air quality monitoring continued, at 42 locations across the district.	The air quality impacts for all new development proposals in the district will continue to be assessed through the planning process.	★	Work is starting on the 2021 Air Quality Annual Status Report which will report on the air quality monitoring undertaken across the district, in 2020. The report has to be submitted to the Department for Environment Food and Rural Affairs, by the end of July 2021.	★
BP2.1.5 Protect the Built Heritage	Cllr C Clarke	David Peckford Jane Portman	Conservation advice continues to be provided for Development Management decision making.	Finalisation and submission of lead member reports for completed Conservation Area Appraisals (pending); Consultation on Grimsbury Conservation Area Appraisal, in due course.	●	Work continues for Conservation Area Appraisals (in Bloxham and Grimsbury); Consultation for Grimsbury is to be undertaken in due course; Officer reports, on completed Conservation Area Appraisals, require finalisation; Heritage advice continues to be provided to inform Development Management decision making.	●
BP2.1.6 Develop the Country Parks to support good lifestyle choices	Cllr D Sames	Ed Potter Jason Russell	Community tree planting delayed due to ground conditions & lockdown rules.	Project development meeting to help set the future strategy on Burnehyl, due in March.	●	Planning for the development of the Country Parks in Banbury (behind M&S at The Gateway) and Bicester (between Kingsmere and Chesterton) continues. Lockdown, ground conditions & change in personnel have led to some small delays.	★

An enterprising economy with strong & vibrant local centres - KPIs

An enterprising economy with strong & vibrant local centres -KPI Report									
Measure	Portfolio Holder	Director/Lead	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP3.2.1 % of Council Tax collected, increase Council Tax Base	Cllr T Ilott	Belinda Green Claire Taylor	3.00 %	1.00 %	★	We achieved an in-month collection of 3.0% and a cumulative collection rate of 94.56% against a target of 96.75%, as at end of February 2021. The shortfall between what we have collected, so far, against the target equates to approx. £1.88m. The pandemic had a huge impact on Council Tax collection rates despite our best efforts. Despite issuing reminder notices, final notices, summonses and obtaining liability orders through the Magistrates Court as well as outbound calls, the collection rates remain lower this year compared to same time last year, by 1.34%. During February, we issued summonses to those Council Taxpayers who had not paid their reminder notice, issued in January 2021. Due to limitations set down by the Magistrates Court, during this pandemic, numbers of reminder and final notices have been limited to the number of cases that could be heard at the Magistrates Court.	94.56 %	96.75 %	●
BP3.2.2 % of Business Rates collected, increasing NNDR Base	Cllr T Ilott	Belinda Green Claire Taylor	3.11 %	2.25 %	★	We achieved an in-month collection of 3.11% and a cumulative collection rate of 94.30%, against a target of 96%. The shortfall equates to approx. £800k. Formal recovery action is still taking place with reminder and final notices being issued and should the debts remain unpaid, a liability order is granted. We are proactively chasing all outstanding balances by telephoning debtors and, during these conversations, we are discussing any entitlement to a reduction in rates payable.	94.30 %	96.00 %	●

An enterprising economy with strong & vibrant local centres – Programme Measures

An enterprising economy with strong & vibrant local centres - Programme Measures Report							
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP3.1.1 Promote the district as a visitor destination	Cllr L Pratt	Jane Portman Robert Jolley	Reviewed impact of COVID-19 pandemic on this sector; Continued to work with partners regarding promotion of the district, as appropriate, during the national COVID-19 restrictions.	Continue to monitor COVID-19 impact; Continue to work with partners regarding promotion of the district, as appropriate, in the context of National Lockdown restrictions.	★	Hospitality venues and visitor attractions continue to face significant challenges, due to the ongoing national COVID-19 restrictions; however, the road map announced recently by the Prime Minister will serve to alleviate some of the challenges relating to the pandemic as lockdown restrictions are gradually eased. Officers are working closely with Experience Oxfordshire (EO) who are, in turn, working with VisitEngland and VisitBritain to help the local visitor economy meet the challenges and identify opportunities.	★
BP3.1.2 Develop a Cherwell Industrial Strategy	Cllr L Pratt	Jane Portman Robert Jolley	Reviewed completed draft modules and continued drafting the refocused Cherwell Industrial Strategy document.	Complete first draft of the refocused Cherwell Industrial Strategy.	★	The ten-year draft of the Cherwell Industrial Strategy (CIS) was planned to go to consultation by Summer 2020. However, this was paused because of the need to redeploy staff in response to support to business communities, during the COVID-19 pandemic. This has triggered the most severe recession in nearly a century and there will be further significant consequences. The CIS focus and timeline have been reviewed. The CIS draft will take account of the impact on the Oxfordshire and Cherwell economies. CIS links to the OxLEP Local Industrial Strategy (LIS), a key component of the Oxfordshire Housing and Growth Deal (Productivity workstream).	★

An enterprising economy with strong & vibrant local centres - Programme Measures Report							
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP3.1.3 Support Business Enterprise, Retention, Growth and Promote Inward Investment	Cllr L Pratt	Jane Portman Robert Jolley	<p>Provided one-to-one advice and detailed support provided to Cherwell businesses as well as guidance on grants;</p> <p>Provided information and support to potential inward investors and property developers;</p> <p>Supported the Council's administration of the COVID-19 Government business and discretionary grant schemes;</p> <p>Provided guidance on new overseas trading arrangements for businesses, directly and through Oxfordshire Local Enterprise Partnership (OxLEP).</p>	<p>Support the Council's administration of the COVID-19 Government business and discretionary grant schemes;</p> <p>Provide information and advice to local businesses during the COVID-19 pandemic;</p> <p>Continue to provide guidance on new overseas trading arrangements for businesses, directly and through Oxfordshire Local Enterprise Partnership (OxLEP);</p> <p>Continue to provide support to potential new business investors.</p>	★	<p>The Council's support to businesses has been maintained through updated webpages, directly with enterprises and in collaboration with other county and district council services, Government departments, OxLEP and neighbouring local authorities.</p> <p>Support to businesses has particularly focused upon the COVID-19 pandemic and post EU Transition.</p> <p>Continued cooperation with Oxfordshire County Council and partners, to enhance digital infrastructure throughout the district. 98% of premises, in the district, are now able to access Superfast Broadband services.</p>	★
BP3.1.4 Develop Our Town Centres	Cllr L Pratt	Jane Portman Robert Jolley	<p>Reviewed the impact of COVID-19 on the district's urban centres;</p> <p>Began procurement processes required to enable delivery of the approved RHSS funded projects.</p>	<p>Continue to review impact of COVID-19 on the district's urban centres;</p> <p>Delivery of the "Reimagining Bicester Town Centre for the 21st Century" event on 25th March 2021;</p> <p>Work closely with officer groups and partners to ensure that the high streets within the district reopen safely, once restrictions are lifted;</p> <p>Progress procurement processes required to enable delivery of the approved RHSS funded projects.</p>	★	<p>Following the "Reimagining Bicester Town Centre for the 21st Century" workshop in November 2020, the Bicester Town Centre Task Group has planned a further event on 25th March 2021 to feedback on progress on key elements of delivering the Outline Plan for the town.</p> <p>Continued to liaise with Banbury BID (Business Improvement District) in the delivery of projects to support town centre vitality.</p> <p>Maintained close working with officer groups and external partners, during the COVID-19 pandemic, to ensure continued safety on the high streets within the district.</p>	★

<p>BP3.1.5 Deliver the Growth Deal</p>	<p>CLlr B Wood</p>	<p>Jane Portman Robert Jolley</p>	<p>The four Workstream Leads have submitted their Year Four Plans of Work to the Senior Responsible Officer (SRO).</p>	<p>Presentation of the Year Four Plans of Work will be delivered to the Cherwell District Council Growth Deal Board at its meeting on 30th March 2021 for approval.</p>	<p>★</p>	<p>Cherwell District Council continues to be an engaged and active participant in the Oxfordshire Housing and Growth Deal. A local officer Programme Board has been established for Cherwell. The Board reviews, on a monthly basis, the four workstreams of Affordable Housing; Infrastructure and Homes from Infrastructure; the Oxfordshire Plan 2050 and Productivity. This is a five-year programme; the Council is just completing Year Three of the programme and will enter Year Four at the start of April 2021.</p>	<p>★</p>
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Healthy, resilient and engaged communities - KPIs

Healthy, resilient and engaged communities - KPIs									
Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
BP4.2.1 Number of visits/usage of District Leisure Centre	Cllr G Reynolds	Ansaf Azhar Nicola Riley	0.00	33,333.00	▲	Leisure Facilities/Sports Pitches have remained closed, for February 2021, due to the COVID-19 pandemic.	224,792.00	226,665.00	●
BP4.2.2 High risk food businesses inspected	Cllr A McHugh	Jason Russell Richard Webb	--	100.00%	--		--	100.00%	--

Healthy, resilient and engaged communities - Programme Measures

Healthy, resilient and engaged communities - Programme Measures							
Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP4.1.1 Support Community Safety and Reduce Anti-Social Behaviour	Cllr A McHugh	Richard Webb Rob MacDougall	Community reassurance patrols continued throughout February and patrols of the Public Spaces Protection Order in Banbury recommenced. Social media messages highlighted the risks of inhaling nitrous oxide which was supported by radio interviews. A vehicle was seized by the Police as a result of joint work with the Community Safety Team.	A report will be finalised to assess the evidence in support a public spaces protection order for Bicester town centre. A number of 'Days of Action' are planned to address ongoing and emerging concerns across the District. The Cherwell Community Safety Partnership will meet this month. The Community Safety Team will be working with Thames Valley Police to restart the Cherwell Rural Crime Awareness and Engagement Partnership, in readiness for the lockdown easing.	★	Through joint working the Community Safety Team facilitated the seizure of a vehicle being used to collect scrap metal within Cherwell. The driver was found to be uninsured and have no scrap collection permit or Waste Carrier Licence. Regular reassurance and crime prevention patrols took place across the whole district, particularly following recent reports of an increase in theft of dogs. The Community Safety Team also continued to undertake visits to people's homes to assist in COVID-19 contact tracing. Following an increase in anti-social behaviour in Bicester Town centre evidence is being collated to determine whether to consult on the introduction of a Public Spaces Protection Order.	★

Healthy, resilient and engaged communities - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
<p>BP4.1.2 Promote Health & Wellbeing</p>	<p>Cllr A McHugh Cllr C Clarke</p>	<p>Ansaf Azhar Nicola Riley</p>	<p>Central Government funding: £400,000 Parishes Contain Outbreak Management Fund (Launched 11 February); £49,000 Winter Support Grant distributed via Citizens Advice.</p>	<p>Advise and assist parish authorities to produce appropriate proposals for Contain Outbreak Management Funding (deadline, 26 March). Launch 'Love to Ride' for staff wellbeing.</p>	<p>★</p>	<p>Parishes Contain Outbreak Management Fund (COMF) is one tranche of a wider programme of locally designed interventions, funded by Government (via OCC). Winter support grant is for households who need assistance obtaining food, heating & necessities.</p>	<p>★</p>
<p>BP4.1.3 Improve Leisure & Community Facilities</p>	<p>Cllr G Reynolds</p>	<p>Ansaf Azhar Nicola Riley</p>	<p>As reported, in January, Leisure Centres have been closed. However, work has been completed to the new boiler installation and changing room refurbishment, at the Spice-ball Leisure Centre.</p>	<p>Discussions will continue with proposed works, as previously mentioned, within the energy audits. Consideration is being given to the installation of height restriction barriers, at Bicester Leisure Centre.</p>	<p>★</p>	<p>Due to closure of Leisure Centres any improvement works, during February, have been limited to those mentioned within the 'last milestone'.</p>	<p>★</p>

Healthy, resilient and engaged communities - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP4.1.4 Support the Voluntary Sector	Cllr A McHugh	Ansaf Azhar Nicola Riley	February Community Link publication distributed; Cherwell Food Network delivered - 1 February; Grimsbury Network meeting delivered - 8 February; Cherwell Young People Play & Wellbeing partnership delivered -12 February; Play: Full February Half Term holiday initiative delivery; Senior activity & information packs distributed to isolated older people across the district; Winter warmer initiative continues to support our isolated and lonely older residents.	Cherwell Food Network - 17 March; North Banbury Network partnership - 18 March; Age Friendly Banbury partnership - 25 March; Community Link March publication to be distributed to voluntary organisations. Successful year-end closedown of voluntary sector grant schemes: Community Capital; Good Cause Community Partners; Community Hubs Emergency Relief; COVID-19 Councillor Priority fund.	★	Information & Activity packs for older people will be distributed in February working with Age UK Oxfordshire and other older people's groups to get vital information and engaging activity sheets to our most isolated residents. Winter Warmer initiative successfully launched, on Tuesday 26 of January, delivering a hot soup or snack to our most vulnerable and isolated residents along with information on where residents can access food deliveries locally. To date, 38 individuals are receiving a hot meal, each week. Play: Full February-Half Term. Play: Full partners will be engaging young people, this school holiday period, with outdoor trails that can be completed socially distant and fruit hampers will be given to families, as part of the initiative, this February. With exception of Community Capital, all other new schemes are running for the first time for 2020/21. Good Cause Community Partners (for organisations signed up to the Cherwell Lottery); Community Hubs Emergency Relief (for organisations delivering front line services to mitigate the COVID-19 crisis); COVID-19 Councillor Priority Fund has made awards, totalling £72,000, to voluntary sector organisations (via elected members to meet locally identified needs).	★
BP4.1.5 Enhanced Community Resilience	Cllr A McHugh	Richard Webb Rob MacDougall	Working with partners, the council continued to respond to the COVID-19 pandemic through February. Work continued to support individuals and communities with the impacts of the COVID-19 restrictions. Concerns about the risk of flooding from local water build-up were investigated to understand the risks and remedial actions possible.	A forward plan is being prepared for the next year identifying the areas for development in the council's arrangements for emergency response and reflecting community resilience priorities. Planning is progressing on COVID compliance and enforcement activities required in support of the lockdown easing roadmap.	★	The Council continues to work with partners on the response to the COVID-19 pandemic. The implications and impacts of the lockdown easing roadmap are being discussed with partners to coordinate the actions required. The Council's partnership with the County Council on emergency planning has provided resilience through the last year. A joint plan is under development which will capture the areas for improvement for Cherwell DC in its emergency response arrangements and in how it support communities to identify and manage community risks.	★

Healthy, resilient and engaged communities - Programme Measures

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
BP4.1.6 Support and Safeguard Vulnerable People	Cllr A McHugh	Ansaf Azhar Nicola Riley	During February 21 the Benefits team continued to assess claims for Housing Benefit and Council Tax reduction in a timely way. The team also ensured that anyone making a new claim, for Council tax Reduction, is awarded the COVID-19 hardship payment, of £150, to reduce their Council tax payable.	To consider any impacts from the 3rd March budget and to act as required. We await the outcome from the Budget, of 3rd March 21, and will ensure that any changes are actioned quickly and efficiently to support residents. We expect changes to Housing Benefit and Test and Trace to be confirmed.	★	In February the team continues to assess claims under the COVID-19 Council Tax discretionary hardship fund and the Government's Test and Trace scheme. Preparation for the Safeguarding Peer Challenge event on 11 March underway.	★
BP4.1.7 Promote Healthy Place Making	Cllr A McHugh	Ansaf Azhar Rosie Rowe	Further Dr Bike sessions held in Banbury, Bicester and Kidlington; Webinar on Health Impact Assessment Toolkit held on 11 February and attended by 95 people. Presentation to Extra Care Housing providers, regarding community engagement. Active Travel in Bicester stakeholder engagement group established to encourage more residents in Bicester, to walk and cycle. Wayfinding steering group meeting.	Dr Bike sessions to be held in Banbury, Bicester and Kidlington; Public consultation to be undertaken on LCWIP for Kidlington; Work to commence on LCWIP, for Banbury; MECC training for Carers Oxfordshire and volunteers linked with the Banbury mosque; Publication of heritage walks for Kidlington and surrounding villages.	★	Wayfinding steering group meeting held to discuss public feedback on possible health routes, in Kidlington; Discussion with Brighter Futures partners on enabling physical activity, in Banbury. MECC stands for Making Every Contact Count and involves training people to have short conversations which signpost people to support for health and wellbeing issues.	★