

£000's									
CODE	PROJECT MANAGER / SERVICE OWNER	DESCRIPTION	BUDGET TOTAL	YTD ACTUAL	YTD COMMITMENTS	Forecast Outturn	RE-PROFILED BEYOND 2020/21	Current Month Variances £000	OUTTURN NARRATIVE
40062	Andrew Bowe/Tony Brummell	East West Railways	1,731	0	0	30	1,701	-	EW railways programme- T Brummell has provided 'Work in Kind' cost for Q1 & Q2 20/21
40107	Jane Norman	The Hill Community Centre	229	(55)	45	45	0	(184)	Project now complete. Retention payments still due to Edgar Taylor of £45k (JK email 04/11/20)
40093	Dean Fischer	Bicester Community Building	0	0	4	0		-	
40094	Joanne Kaye	Graven Hill - Loans and Equity	16,500	0	0	16,500	0	-	emailed JK 01/10/20
40206	Dean Fischer	Garden Town Capital Funding	2,946	0	0	2,946		-	This is for feasibility and design work for three major infrastructure schemes in Bicester (Ploughley Lane, Banbury Road and Pioneer roundabout). The schemes are active and progressing. Spend will be mainly on feasibility, tech support and appointment of contractors to bring the schemes forward. The schemes will roll on for a further 2-3 years, so reprofiling of budget will be necessary however amount to TBC
40100	Jane Norman	Orchard Lodge (Phase 1)	0	0	1	1	0	1	<p><b>Old Place Yard:</b> In the last month the final main contract payment of retention was made, £70k (which was accrued for). There should be no further capital expenditure.</p> <p><b>Spring Gardens:</b> The project lead has confirmed that there is a final balance outstanding to the main contractor Engie (Keepmoat), which is approximately £60k. They are not yet entitled but are likely to be this financial year (this has been accrued)</p> <p><b>Fairway Methodist Church (Hope House)</b> - This payment was to Oxford &amp; District Building Services (ODBS), a contractor working on The Fairway, Hope Close development. Their scope of work was related to the construction of 11 new dwellings together with associated external works; typically including house foundations, provision of water, electricity and drainage to homes as well as estate road and car park for adjacent church (car park owned by CDC and leased to the church). ODBS completed their works late 2019 (the dwellings were not marketed for sale until Sept 2019) which was followed by an extremely contentious period of about 6 months of claims and counter claims between ODBS and CDC. ODBS were seeking a payment closer to £90k which we</p>
40103	Jane Norman	Old Place Yard (Phase 1)	0	(7)	0	(7)	0	(7)	
40106	Jane Norman	Coach House Mews (Phase 1)	0	(82)	82	0	0	-	
40108	Jane Norman	Banbury Ambulance Station (Phase 1)	0	0	6	6	0	6	
40109	Jane Norman	Fairway Methodist Church (Phase 1) Hope House	0	52	0	52	0	52	
40114	Jane Norman	Cher Com Led Prog Banbury Supported Hsg	0	(1)	0	(1)		(1)	
40125	Jane Norman	Newton Close (Phase 1)	0	0	0	0		-	
40124	Jane Norman	Spring Gardens (Phase 1)	0	(133)	60	60	0	60	
40121	Jane Norman	Bicester Library (phase 1b)	970	40	44	84	673	(213)	
40111	Jane Norman	Admiral Holland Redevelopment Project (phase 1b)	669	786	21	807	61	199	
40118	Jane Norman	Creampot Crescent Cropredy (phase 1b)	0	(17)	11	0	6	6	
40214	Jane Norman	Creampot Crescent Cropredy Repurchase	350	0	0	350	0	-	This budget will only be required if CDC buy back the property if the current owner can no longer afford the property
40172	Jane Norman	Bretch Hill Reservoir (Thames Water Site) (Phase 2)	6,958	3	0	18	6,940	(0)	The Trades and Labour Club, Nizewell Head, Park Road and Wykham Lane are unlikely to be developed so will need to be removed from the capital budget. St Edith's Way needs approval to be
40173	Jane Norman	Trades & Labour Club (Phase 2)	1,542	0	0	0	0	(1,542)	
40174	Jane Norman	Angus Close (Phase 2)	344	0	0	12	332	(0)	We are still working on the land assembly for Bretch Hill and are about to submit a pre-application to planning.
40175	Jane Norman	Nizewell Head (Phase 2)	198	0	0	0	0	(198)	
40176	Jane Norman	Leys Close (Phase 2)	261	0	0	12	249	(0)	The Trades and Labour Club, Nizewell Head, Park Road and Wykham Lane are unlikely to be developed so will need to be removed from the capital budget.
40177	Jane Norman	Bullmarsh Close (Phase 2)	592	97	603	620	0	28	
40178	Jane Norman	Buchanan Road/Woodpiece Road (Phase 2)	163	0	0	12	151	0	St Edith's Way needs approval to be included in the capital budget as it is part of a package of garage sites being purchased from Sanctuary HA (which includes Angus Close and Buchanan Road).
40179	Jane Norman	Park Road (Phase 2)	196	0	0	0	0	(196)	
40180	Jane Norman	Wykham Lane (Phase 2)	189	0	0	0	0	(189)	Leys Close is also under discussion with the planners as they have issues relating to parking.
40155	Jane Norman	Build Programme (Phase 2)	124	0	0	0	96	(28)	

£000's									
CODE	PROJECT MANAGER / SERVICE OWNER	DESCRIPTION	BUDGET TOTAL	YTD ACTUAL	YTD COMMITMENTS	Forecast Outturn	RE-PROFILED BEYOND 2020/21	Current Month Variances £000	OUTTURN NARRATIVE
40213	Jane Norman	Build Team Essential Repairs & Improve C	160	0	0	160	0	-	We are waiting for a loss adjustor to assess our claim (delayed due to covid) so please include the whole amount for the rest of the year.
<b>Growth &amp; Economy Total</b>			<b>34,123</b>	<b>682</b>	<b>878</b>	<b>21,707</b>	<b>10,209</b>	<b>(2,207)</b>	
<b>Place and Growth total</b>			<b>34,123</b>	<b>682</b>	<b>878</b>	<b>21,707</b>	<b>10,209</b>	<b>(2,207)</b>	
40142	Belinda Green	Academy Harmonisation	79	25	18	79	0	-	The capital pot was established to support the project to transfer the CDC Revs and Bens data from the legacy software system, Northgate, to the Academy system. Although the data migration took place in 2017 there are a number of modules (which came as part of the original system contract) that are still to be implemented including OD customer portal, automation of new claims for benefits and CT discounts/exemptions, templating. These are all in the work plan for 19/20. £57k reprofiled from 18/19
40204	Michael Furness	Finance Replacement System	980	330	41	980	0	-	
40223		Bespoke/Custom Build Bridge Loan Sche	2,500	0	0	2,500		-	
<b>Finance Total</b>			<b>3,559</b>	<b>356</b>	<b>59</b>	<b>3,559</b>	<b>-</b>	<b>-</b>	
<b>Finance total</b>			<b>3,559</b>	<b>356</b>	<b>59</b>	<b>3,559</b>	<b>0</b>	<b>0</b>	
40067	Stuart Parkhurst	Bradley Arcade Roof Repairs	8	0	0	8	0	-	Works partially completed in prior years, further site investigation to be carried out in order to spend the full £8k
40081	Robert Fuzesi	Bicester Town Centre Redevelopment	0	28	2	31	0	31	This amount is continuously growing. This is not a direct rechargeable cost but it forms part of the financial claim against Sainsbury's. So we expect recovery of these costs in principle dependent on the outcome of the court case. This will definitely not happen in 2020/21 and have a good potential to extend until 2021/22 or even beyond.
40092	Chris Hipkiss	Spiceball Riverbank Reinstatement	50	0	0	50	0	-	The budget was prepared some time ago and got delayed due to the commencement of CQ2. The works are now part of the CQ2 and also includes the bridge too. It will than likely be absorbed into the main CQ2 budget cost and will be spent during
40139	Stuart Parkhurst	Banbury Health Centre - Refurbishment of Ventilation, Heating & Cooling Systems	253	(10)	10	100	0	(153)	In design stage, works progressing. Discussions between CDC and tenant regarding extension of the lease. The result of which may affect scope of the project. The £100k outturn is for works on the roof. The remaining £153k has been offered up as a saving
40141	Chris Hipkiss	Castle Quay 2	55,513	23,557	313	46,465	9,048	-	Latest forecast provided by AY using October's reforecast cashflow
40144	Chris Hipkiss	Castle Quay 1	5,041	1,485	360	5,041		-	Latest forecast provided by AY using October's reforecast cashflow
40159	Chris Hipkiss	Wildmere Industrial Estate	0	31	5	31	0	31	This relates to an investment purchase we backed out. We spent this money on DD work leading up to Mid March 2020. When Covid 19 hit, Yvonne / Steve together with Members decided to pull the purchase. See CH email 01/10/20
40162	Stuart Parkhurst	Housing & IT Asset System joint CDC/SNC	100	0	0	0	0	(100)	Possible harmonisation project will overtake and therefore this budget/project will move over. Project on hold until decision made. See RF email 01/10/20
40163	Stuart Parkhurst	Orchard Way - external decorations	0	(9)	9	0	0	-	Project completed
40183	Stuart Parkhurst	The Mill	250	0	0	0	0	(250)	Decision still ongoing as to whether we purchase the Mill from OCC - this budget has been offered up as an in year saving (see RF email 01/10/20)
40167	Stuart Parkhurst	Horsefair, Banbury	55	0	0	55	0	-	Currently scoping ready for tender
40190	Stuart Parkhurst	Banbury Museum Upgrade of AHU	106	(3)	19	36	0	(70)	Works have been ordered and outturn of £36k expected. £70k is a saving against this particular scheme
40191	Stuart Parkhurst	Bodicote House Fire Compliance Works	141	(6)	13	0	141	-	Order raised for design however project is on hold due to viability of project.
40192	Stuart Parkhurst	The Fairway Garage Demolition	49	67	13	69	0	20	Forecasting overspend of £21k - balances out with savings elsewhere in property. Scheme now complete awaiting retention
40194	Stuart Parkhurst	Compliance Works with Energy Performance	39	10	2	39	0	-	In the final phase of compliance works that have been instructed over the past 2 years. Full spend anticipated
40195	Stuart Parkhurst	Ferriston Roof Covering	93	3	0	0	3	(90)	Works approaching completion. £90k saving anticipated. £3k required to be rilled into 21/22 for retention payment due next year
40196	Stuart Parkhurst	Pioneer Square Fire Panel	17	(3)	3	0	0	(17)	Project on hold.
40197	Stuart Parkhurst	Corporate Asbestos Surveys	210	17	49	60	100	(50)	Works are progressing and outturn of £160k of which £100k will need to be reprofiled into 21/22 to cover cost of works. Anticipated saving of £50k
40198	Stuart Parkhurst	Corporate Fire Risk Assessments	80	20	25	20	60	-	Full spend anticipated however £60k to be reprofiled into 21/22.

£000's									
CODE	PROJECT MANAGER / SERVICE OWNER	DESCRIPTION	BUDGET TOTAL	YTD ACTUAL	YTD COMMITMENTS	Forecast Outturn	RE-PROFILED BEYOND 2020/21	Current Month Variances £000	OUTTURN NARRATIVE
40199	Stuart Parkhurst	Corporate Water Hygiene Legionella Asses	35	0	0	0	0	(35)	Works have been charged to revenue therefore this is a saving of £35k
40200	Stuart Parkhurst	Corporate Reinstatement Cost Assessments	12	(18)	15	12	0	-	Full spend anticipated in this financial year
40201	Stuart Parkhurst	Works From Compliance Surveys	260	113	10	100	160	-	Full spend anticipated however £160k to be reprofiled into 21/22.
40202	Stuart Parkhurst	Thorpe Place 18_19	68	37	1	38	0	(30)	Works completed no further costs expected
40203	Robert Fuzesi	CDC Feasibility of utilisation of proper Space	100	0	0	0	100	-	project slipped until 21/22 (see RF email 01/10/20)
40205	Stuart Parkhurst	Orchard Way Fire Safety Works	25	12	0	12	0	(13)	£13k saving against this project
40207	Stuart Parkhurst	Bridge Street Toilets Demolition	45	40	0	40	0	(5)	Works completed no further costs expected
40219	Stuart Parkhurst	Community Centre - Works	195	0	92	195	0	-	2 year scheme - £195k in yr1 and £190k in yr 2.
<b>Property Investment Total</b>			<b>62,745</b>	<b>25,372</b>	<b>940</b>	<b>52,401</b>	<b>9,612</b>	<b>(732)</b>	
<b>Comm Dev Assets total</b>			<b>62,745</b>	<b>25,372</b>	<b>940</b>	<b>52,401</b>	<b>9,612</b>	<b>(732)</b>	
40060	Karen Edwards	HR / Payroll System replacement	43	44	157	44	0	1	Commitment relates to old PO - need to cancel
40208	Karen Edwards	Project Manager for HR/Payroll system	50	41	0	57	0	7	Recharge to SNC for Q1 now in
<b>HR Total</b>			<b>93</b>	<b>85</b>	<b>157</b>	<b>101</b>	<b>0</b>	<b>8</b>	
40054	Tim Spiers	Land & Property Harmonisation	146	104	43	192	0	46	Potentially 20K coming in from OCC. 56K Commitment made up of Tascomi and 35K Entec costs dated 6/10
40056	Tim Spiers	5 Year Rolling HW / SW Replacement Prog	71	1	0	51	0	(20)	offsetting 46K above
40057	Tim Spiers	Business Systems Harmonisation Programme	52	0	0	25	0	(27)	offsetting 46K above
40059		Website Redevelopment	0	0	0	0	0	-	
40148	Tim Spiers	IT Strategy Review	0	45	2	0	0	-	19K actual is Entec dated 5/10. 28 commitments relate to Entec. This cc will be at zero as costs are journalled out
40170	Tim Spiers	Customer Excellence & Digital Transfer	59	18	9	59	0	-	Spacecraft and Jadu
40171	Tim Spiers	Unified Communications	0	0	0	0	0	-	Close cc
40209	Tim Spiers	Bodicote House Meeting Room Audio Visual	10	0	0	0	0	(10)	No longer required as per PN email dated 8/10/20
40210	Tim Spiers	CDC & OCC Technology Alignment	100	25	54	100	0	-	
40211	Tim Spiers	Legacy Iworld System Migration	100	0	0	0	0	(100)	No longer required as per PN email dated 8/10/20
40212	Tim Spiers	Procurement of Joint Performance system	65	1	3	65	0	-	
42010	Tim Spiers	WIFI Replacement	0	0	0	0	0	-	close cc - WIFI now to be coded to 21773
<b>ICT and Digital Total</b>			<b>603</b>	<b>195</b>	<b>110</b>	<b>492</b>	<b>0</b>	<b>(111)</b>	
<b>Customers, Org Dev total</b>			<b>696</b>	<b>280</b>	<b>267</b>	<b>593</b>	<b>0</b>	<b>(103)</b>	
40015	Ed Potter	Car Park Refurbishments	145	0	104	110	35	-	This project is concentrating on installing pay on exit barriers at the car park at Compton Road. Due to covid the works have been delayed and may be a requirement to slip £35k in to 21/22 to complete works. Confirmation expectation in period 9.
40021	Ed Potter	Energy Efficiency Projects	4	0	3	3	0	(1)	
40025	Ed Potter	Public Conveniences	0	0	0	0	0	-	This project was completed in 19/20.
40026	Ed Potter	Off Road Parking	18	0	0	18	0	-	This project is in conjunction with Car Park Refurbishments project CC 40015 and is expecting to be fully spent in 20/21.
40028	Ed Potter	Vehicle Replacement Programme	1,175	34	837	871	304	-	2 x sweepers and 1 x electric vehicle still now committed and delivery expected by March 2021. Slippage required of £304k in to 21/22 as further investigation wanted on larger electric vehicles before committing to diesel equivalents.
40031	Ed Potter	Urban City Electricity Installations	15	0	0	15	0	-	This project is for the refurbishment of electric sockets in Bicester centre, awaiting quotes but expecting full spend in 20/21.
40156	Ed Potter	Container Bin Replacement	5	13	0	5	0	-	Fully committed in 20/21. Overspend to be journalled to revenue CC 25802.
40186	Ed Potter	Commercial Waste Containers	26	26	0	26	0	-	Fully committed in 20/21.

£000's									
CODE	PROJECT MANAGER / SERVICE OWNER	DESCRIPTION	BUDGET TOTAL	YTD ACTUAL	YTD COMMITMENTS	Forecast Outturn	RE-PROFILED BEYOND 2020/21	Current Month Variances £000	OUTTURN NARRATIVE
40187	Ed Potter	On Street Recycling Bins	34	12	0	22	12	-	£10k to be utilised/committed for urban centre recycling bins in 20/21, the remainder £12k to slip in to 21/22 to replenish on street recycling bins stock.
40188	Ed Potter	Thorpe Lane Depot Capacity Enhancement	175	7	12	75	100	-	Anticipating commitments in quarter 3, £100k to be slipped in to 21/22 for preparation if separate food and garden waste implemented.
40216	Ed Potter	Street Scene Fencing Street Furniture &	12	0	0	12	0	-	This project is for metal steps at Kirtlington Quarry. The lease runs out in March 2021. Awaiting to hear if lease extended by Christmas 2020 to whether purchases are required. Confirmation expected in period 9.
40217	Ed Potter	Car Parking Action Plan Delivery	125	0	0	0	125	-	Member sign off on action plan was not signed off until 2nd November, delays due to covid now require slippage in to 21/22.
40218	Ed Potter	Depot Fuel System Renewal	50	0	0	0	50	-	Awaiting specification and liaising with procurement requirement, installation unlikely before April 2021 but commitments expected in 20/21.
40222	Ed Potter	Bicester Country Park	80	0	0	25	55	-	£25k outturn is for bridges, signage, bins etc - this will be received by March 2021, delays due to covid now require slippage of £55k in to 21/22. Confirmation expected in period 9.
<b>Environment and Waste Total</b>			<b>1,864</b>	<b>91</b>	<b>956</b>	<b>1,182</b>	<b>681</b>	<b>(1)</b>	
<b>Communities Total</b>			<b>1,864</b>	<b>91</b>	<b>956</b>	<b>1,182</b>	<b>681</b>	<b>(1)</b>	
40083	Tim Mills	Disabled Facilities Grants	1,965	500	10	1,100	490	(375)	Total budget comprises: £375k base budget, £497k reprofiled budget from 19/20 and £1,093k BFC contribution from County. Anticipated full year spend is £1,100k. As previously acknowledged, the inclusion of the base budget was an error. The effective budget is therefore £1,590k. Covid significantly reduced activity in the first quarter and although delivery is now picking up, contractors are heavily book and delivery is still constrained. We are not expecting to be able to recover the lost ground.
40158	Tim Mills	Abritas Upgrade	12	8	0	8	0	(4)	Of the £12k budget, £8k has been spent to date. There are no plans in place currently to spend the remaining £4k by March 2021.
40160	Tim Mills	Growth Deal grant - Heyford Regeneration	75	0	68	75	0	-	A purchase order has been raised on the finance system some time ago. We are waiting for the developer to invoice us for 90% of this funding against the PO raised (i.e. £67,500). The final 10% (£7,500) can be claimed on practical completion of the affordable homes. We are not sure if this will be before 31/3/2021 or after, but will confirm as soon as practical completion date is known. I spoke with the developer on 27/11/20 to request that he invoice us for the initial tranche £67,500.
40084	Tim Mills	Discretionary Grants Domestic Properties	200	84	0	200	0	-	The 5 year capital scheme for Discretionary grants is £150k pa and runs until 2023-24. Total budget comprises: £150k base budget, £50k reprofiled budget from 19/20. Anticipated full year spend is £200k. Progress has been made with a number of reactive landlords' grants and as of 28/10/20 we are now able to forecast commitment and spend of the budget.
<b>Housing Services Total</b>			<b>2,252</b>	<b>592</b>	<b>78</b>	<b>1,383</b>	<b>490</b>	<b>(379)</b>	
<b>Housing Total</b>			<b>2,252</b>	<b>592</b>	<b>78</b>	<b>1,383</b>	<b>490</b>	<b>(379)</b>	
40005	Tom Darlington	Whitelands Farm Sports ground	0	2	0	0	0	-	funded from S106
40006	Nicola Riley	Community Centre Refurbishments	11	0	0	11	0	-	
40007	Liam Didcock	Solar Photovoltaics at Sports Centres	43	0	0	0	43	-	No spend anticipated in 20/21 but budget to be utilised on energy efficiency scheme in 21/22
40009	Tom Gubbins	Physical Activity and Inequalities Insight	20	4	0	12	0	(8)	£12k spend on Story Map insight work
40010	Liam Didcock	North Oxfordshire Academy Astro turf	183	0	0	0	183	-	Currently in discussions with United Learning Trust regarding outstanding planning application and their contribution. Spend likely to be delayed until 21/22
40019	Liam Didcock	Bicester Leisure Centre Extension	122	0	38	38	84	-	FMG Consulting fee of £37,750 for leisure centre feasibility works. Remaining spend likely to take place in 21/22
40020	Liam Didcock	Spiceball Leis Centre Bridge Resurfacing	30	0	0	0	30	-	Spend will not take place until 21/22 when Castle Quay Waterside is completed and bridge reinstated
40035	Rebecca Dyson	Corporate Booking System	60	2	0	60	0	-	Delay due to corporate pressure on IT service.

£000's									
CODE	PROJECT MANAGER / SERVICE OWNER	DESCRIPTION	BUDGET TOTAL	YTD ACTUAL	YTD COMMITMENTS	Forecast Outturn	RE-PROFILED BEYOND 2020/21	Current Month Variances £000	OUTTURN NARRATIVE
40131	Tom Darlington	S106 Capital Costs	0	150	115	0		-	Adderbury PC Milton Rd Project - Expecting to pay the remaining amount of the existing PO for the completion of drainage works (£28,465); Bloxham PC Jubilee Hall Project - Expecting to pay the remaining amount of the existing PO for the completion of the project. Awaiting news of possible request for further s106 funds to address the rectification of the roof (£44,126.33); Cooper School Project - Contribution towards the refurbishment of the changing rooms (£12,050)(Liam leading). Bloxham Ex-Servicemen's Hall Project - Expecting to pay the outstanding amount of the existing PO (£20,530.87). NOA Athletics Track Improvements - Awaiting invoices (£5,340); Bicester Festival - Website build (£1,232)(Tara leading).
40152	Kevin Lerner	Community Capital Grants	128	54	50	126	0	(2)	£126,461.17 committed on Civica, leaving a non-committed underspend of £806.03. Funds claimed to date £67341.98 leaving a balance of £59,119.19 to claim including £25K B/F from last FY. Project delayed due to COVID. The scheme is now closed and any underspends from the CICG funded projects will go back into the CDC capital pot. No further grant applications will be invited or considered.
40215	Liam Didcock	North Oxford Academy Upgrade existing Fa	60	0	0	60	0	-	Forward funded by S106 as TrackMark was required before this financial year.
40221	Liam Didcock	Cooper School Re-Development/Refurb work	40	37	5	40	0	-	Majority of works now completed, ongoing flooring works in October to finalise. Full spend is anticipated in this financial year.
<b>Leisure and Sport Total</b>			<b>697</b>	<b>249</b>	<b>207</b>	<b>347</b>	<b>340</b>	<b>(10)</b>	
40181	Stuart Parkhurst	Sunshine Centre (new extension to the front of the site)	20	(12)	12	12	0	(8)	<i>Scheme was approved 02/07/18 for £372k (made up of £252k S106 and £120k CDC funding) However when the potential o/spend was discussed with Nicola it was discovered that S106 funds were actually £360k plus an additional £72k giving a total of S106 £432k. Plus £8k CDC funding gives a total budget of £440k.</i>
<b>Wellbeing Total</b>			<b>20</b>	<b>(12)</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>(8)</b>	
<b>Public Health Wellbeing Total</b>			<b>717</b>	<b>237</b>	<b>219</b>	<b>359</b>	<b>340</b>	<b>(18)</b>	
<b>Capital Total</b>			<b>105,956</b>	<b>27,610</b>	<b>3,396</b>	<b>81,184</b>	<b>21,332</b>	<b>(3,440)</b>	