

Cherwell District Council

Executive

1 April 2019

Monthly Performance, Risk and Finance Monitoring Report – February 2019

Report of Executive Director: Finance and Governance (Interim) and Assistant Director: Performance and Transformation

This report is public

Purpose of report

This report summarises the Council's Performance, Risk and Finance monitoring position as at the end of each month.

1.0 Recommendations

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report.

2.0 Introduction

- 2.1 The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.
- 2.2 This report provides an update on progress made so far in 2018-19 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.
- 2.3 The Council's performance management framework sets out the key actions, projects and programmes of work that contribute to the delivery of the 2018-19 business plan and the priorities of the Council. These measures and key performance indicators are reported on a monthly basis to highlight progress, identify areas of good performance and actions that have been taken to address underperformance or delays.
- 2.4 The Council maintains a Leadership Risk Register that is reviewed on a monthly basis. The latest available version of the risk register at the date this report is published is included in this report.
- 2.5 The Report details section is split into three parts:
 - Performance Update
 - Leadership Risk Register Update

- Finance Update

2.6 There are four appendices to this report:

- Appendix 1 - 2018/19 Business Plan
- Appendix 2 – Monthly Performance Report
- Appendix 3 – Leadership Risk Register
- Appendix 4 – Capital Programme

3.0 Report Details

Performance Update

3.1 The Council’s performance management framework sets out the key actions, projects and programmes of work that contribute to the delivery of the 2018-19 business plan (see Appendix 1) and the priorities of the Council.

3.2 The 2018-19 business plan set out three strategic priorities:

- Protected, Green and Clean;
- Thriving Communities and Wellbeing;
- District of Opportunity and Growth.

3.3 This report provides a summary of the Council’s performance in delivering against each strategic priority. To measure performance a ‘traffic light’ system is used. Where performance is on or ahead of target it is rated green, where performance is slightly behind the target it is rated amber. A red rating indicated performance is off target.

Colour	Symbol	Meaning for Joint Business Plan Measures	Meaning for Joint Key Performance Measures (KPIs)
Red		Significantly behind schedule	Worse than target by more than 10%.
Amber		Slightly behind schedule	Worse than target by up to 10%.
Green		Delivering to plan	Delivering to target or ahead of it.

Priority: Protected, Green and Clean

3.4 The Council is committed to protecting the natural environment and ensuring the character of the district is preserved and enhanced. Our commitment included working to ensure the district has high standards of environmental cleanliness and greater waste and recycling services. Maintaining the district as a low crime area is another key part of this priority and the Council is committed to working in partnership to deliver against this objective.

3.5 Overview of our performance against this strategic priority:

Providing High Quality Street Cleansing Services has seen the team complete a number of community litter picks, largely in villages, in conjunction with Keep Britain tidy to improve cleanliness and gain public support for keeping areas free of litter. Plans being developed for further work on 1000 properties in CDC to improve the quality of the dry recycling & reduce contamination.



Cherwell Community Safety Partnership started to review the delivery arrangements for the Community Safety Strategy. An Environmental Audit was undertaken with partners in Bicester town centre in February. This will be repeated periodically to engage more partners, schools and local businesses in localized improvements to reduce town centre problems. Cherwell's review of the Strategy has taken place, early findings to be discussed at the Cherwell Community Safety Partnership in March 2019.

Cherwell continues to see an increase in burglary and there are a number of activities supported by the Council assisting the police response to this trend. There will be some changes to partnership meetings to ensure that we continue to remain fit for purpose and in a position to respond to crime and community safety peers. A plan is in place to reduce the impact of Anti-Social Behaviour in Bicester Town Centre.



There is a national trend in the increase of the use of knives and violent crime. Reported violent crime in Cherwell is increasing but at a rate below the national increase trend. Police operations continue in order to tackle knife crime.

Protecting the Built heritage is reporting as delivering to plan. Appraisals continuing to be prepared to programme and well received by Committee.

Priority: Thriving Communities and Wellbeing

3.6 The Council is committed to supporting our communities to thrive and to promoting the wellbeing of our residents. This priority includes supporting health and wellbeing, improving leisure facilities and delivering leisure activities and working in partnership with voluntary organisations to deliver services in a manner that safeguards children, young people and vulnerable adults. Another key aspect of this priority is preventing homelessness, the delivery of affordable housing and improving the condition of residential properties.

3.7 Overview of our performance against this strategic priority:

Providing support to the voluntary sector has seen the team being involved in; The Hill photography project to capture the new builds progress working with young people from Bretch Hill was launched in February. The project will engage young people regularly taking them on to site and allowing them to be a part of the build process. A selection of





photographs capturing all steps of the build will form a display in the new centre in the autumn.

Volunteer Fair Bicester (aimed at students) was delivered in partnership with Citizens Advice on 8th of Feb at Bicester Sports Centre – All Bicester schools / college students attended with over 230 students visiting the voluntary organisation stands. 24 local voluntary sector partners were engaged on the day to promote their volunteer opportunities.



Play:Full (Addressing holiday hunger in Brighter Future wards in Cherwell) Evaluation has been circulated to partners and stakeholders to share good practice and engage new groups in the initiative. The next steering group meeting will take place on the 5th of March to set terms of reference and look at next steps.

Emergency planning has seen senior managers who form part of the duty manager rota attended training provided by Oxfordshire County Council in December and February. An EU Exit working group is meeting in order to coordinate service planning for potential EU Exit scenarios.



Priorities have been agreed for the new Emergency Planning partnership between Oxfordshire County Council and Cherwell District Council and work is progressing against these priorities. This includes planning training for elements of our emergency plans, including setting up rest and reception centres in the event of an incident leading to people having to be evacuated.

The Business Continuity audit report is being finalized to reflect both Cherwell and South Northants agreed actions. This report and the supporting action plan is scheduled for approval in March.

Priority: District of Opportunity and Growth

3.8 The Council is committed to developing the local economy, promoting inward investment and delivering sustainable growth. This priority also contributes towards making great places to live, work, visit and invest through economic development and working in partnership to deliver strategic transport infrastructure projects.

3.9 Overview of our performance against this strategic priority:

Delivery of the key Economic Centres has seen officers working closely with Banbury Business Improvement District (BID): Continued support to the manager and Board. The Banbury Job Fair supported 29 employers and agencies confirmed to attend. Castle Quay, the team have supported development of the marketing strategy.

The Shop-mobility location within Banbury has been assisted by the team ensuring retention of the service in Banbury, Castle Quay.

Delivering of the Local Plan - The public hearings for the Partial Review of the Local Plan took place in February 2019. Officers are now awaiting the Planning Inspector's initial observations including his advice on points of principle, whether further work is required by the Council and whether the Inspector will proceed to writing his full report. Prior to providing his observations, the Inspector is inviting comments from representors on information submitted by the Council during and following the hearings.

Summary of Performance

3.10 The Council reports on performance against 20 joint business plan measures and 12 key performance indicators on a monthly basis. Performance for this month is summarised in the table below. The full details, including commentary against each measure and key performance indicator can be found in Appendix 2.



Business Plan Measures and Key Performance Indicators (32)					
Status	Description	February	%	YTD	%
Green	On target	32	100%	29	91%
Amber	Slightly off target	0	0%	3	9%
Red	Off target	0	0%	0	0%

3.11 **Spotlight on: the Customer Services team: the Council's "front door" for customers**

The Customer Services team is the Council's "front door" for both Cherwell and South Northants.

It has been a joint, integrated team for several years and although we publish a number of telephone contact numbers for the services of both Councils, the vast majority of them come through to the joint team as do emails and face to face enquiries.

From missed bins through to stray dogs, electoral registration, Council Tax and Business Rates and everything in between (and enquiries that relate to our public bodies, for which we signpost customers to another organisation as appropriate), the team helps our customers.



The team offers the first point of contact for customers of both Councils who contact us by telephone, email and face to face. We also provide a reception service at Bodicote House and the Forum to help meet, greet and guide the thousands of other visitors to our two corporate HQ buildings annually.

Our telephone service is provided by Contact Centres at Bodicote House and the Forum using one integrated telephony system. Calls come into the different 01295 and 01327 ranges of numbers we advertise, and are then allocated to the next available Customer Services Advisor. Not all staff answer all calls; we have an extensive training programme that allows staff to progress through the different call

subjects to get used to them before they can take all calls. We also handle calls at our local customer service points in Banbury, Bicester and Kidlington as well. The system is seamless in that each call can be about a completely different subject to the last, and indeed a different Council!

The team also helps customers who email us, and this includes updating Council Tax records for some straightforward changes, gathering and passing on information to our CSN colleagues who process Revenues and Benefits work. This also includes scanning documents received both electronically and physically (as we also open the post at both Bodicote House and the Forum) onto an electronic document management system that allows CSN colleagues to see correspondence and forms electronically so that they can then update our Revenues and Benefits records.

We offer appointments to customers who ask for our help to make applications for things like Benefits or would prefer to meet someone face to face to go through their enquiries. Face to face appointments are available at Bodicote House, the Forum and also our local offices at Banbury Castle Quay, Bicester Franklins House and Kidlington. These local offices are called "LinkPoints" and also offer PCs to access our services on-line as well as a self-service phone to contact us as well.

Last year across the two Councils together we helped 155,000 customers who contacted us by telephone; 70,000 customers who emailed us and 4,000 customers in face to face appointments.



We're currently improving our service to ensure that we can help more customers as well as promote channel shift for customers who can self-serve whilst at the same time ensuring that we free up time to assist customers with complex needs who may have not been able to get through to us in the past. This is the "**Customer Services Marathon**", a six month

improvement project that covers these key elements:-

1. **Customer service excellence** – praising the team for great service, engaging departments across the Councils in promoting great service, more training, learning from mistakes.
2. **Capacity** – balancing capacity between phone-calls and emails to get the most work done, having flexible lunches to maximise resource at our busiest times.
3. **Staff** – resourcing key tasks more effectively, using the best skilled staff to work on transformation projects, improving the scope of training.
4. **IT** – getting the most out of our computer systems including better telephony and a database of information to help the team better answer customers' questions.

As a result of Local Government Reorganisation in Northamptonshire and the end of the Cherwell and South Northamptonshire joint working partnership, the team are actively reviewing the options for separating the service. This is a complicated process and there are a number of options to consider, however our priority throughout is to ensure our customers can continue to access the service and that there is no impact on the quality or performance of the service during this transition.

Risk Update

- 3.12 The Council maintains a Joint Leadership Risk Register that is reviewed on a monthly basis. The latest available version of the risk register at the date this report is published is included in this report.
- 3.13 The heat map below shows the overall position of all risks contained within the Leadership Risk Register.

Risk Scorecard – Residual Risks						
		Probability				
		1 - Remote	2 - Unlikely	3 - Possible	4 - Probable	5 - Highly Probable
Impact	5 - Catastrophic			L09		
	4 - Major		L04, L10, L12	L07, L11	L15	
	3 - Moderate			L01, L02, L05, L14	L03, L06, L08	L13
	2 - Minor					
	1 - Insignificant					

- 3.14 The table below provides an overview of changes made to the Leadership Risk Register during the past month. Any significant changes since the publication of the report will be reported verbally at the meeting.

Leadership Risk	Score	Direction	Latest Update
L01 Financial Resilience	9 Low risk	↔	Reviewed, mitigating actions and comments updated.
L02 Statutory functions	9 Low risk	↔	Reviewed, no changes.
L03 Lack of management Capacity	12 Medium risk	↔	Reviewed, no changes.
L04 Local Plan	8 Low risk	↔	Reviewed, comments updated.
L05 Business Continuity	9 Low risk	↔	Reviewed, comments updated.
L06 Partnering	12 Medium risk	↔	Reviewed, no changes.
L07 Emergency Planning	12 Medium risk	↔	Reviewed controls and mitigating actions updated.
L08 Health & Safety	12 Medium risk	↔	Reviewed, no changes.
L09 Cyber Security	15 Medium risk	↔	Reviewed, Mitigating Actions updated.
L10 Safeguarding the Vulnerable	8 Low risk	↔	Reviewed, no changes.
L11 Income generation through council owned companies	12 Medium risk	↔	Reviewed, comments updated.
L12 Financial sustainability of third party third party suppliers	8 Low risk	↔	Reviewed, no changes.
L13 Local Government Reorganisation	15 Medium risk	↔	Reviewed, comments updated.
L14 Corporate Governance	9 Low risk	↔	Reviewed, no change.

The full Leadership Risk Register update can be found in Appendix 3. There are no score changes within February, all risks reviewed with updates in mitigating actions and or comments etc.

Finance Update

- 3.15 We are continuing to develop the way we report and the ease of access and understanding of information we provide to ensure Members, and the public, are fully aware of the financial position of the Council.

In previous years financial reporting has been on a quarterly basis. This frequency of information is being improved during 2018/19. We have introduced monthly monitoring and reporting across the organisation. This improvement in reporting is providing budget managers, senior leadership and members with more up to date information regarding the financial position and outlook for the Council.

The finance team has aligned itself with the business areas to provide better support and consistency and continuity of advice moving forward across both revenue and capital budget areas in addition to monitoring any over funding levels.

The risk based monitoring undertaken to date has highlighted areas of risk at this stage. The variances to date are set out below. All services are reviewing their forecasts to identify savings and efficiencies which may mitigate some of the risks being identified. Further risks to this position will be highlighted and detailed in future reports.

3.16 Revenue Position

The Council's forecast financial position is set out in the table below. This shows that the forecast year end position is that the Council are predicting a surplus of £464k for the year 18/19. This is a small decrease in the surplus from last month which was £477k. This is made up of an overspend on the cost of services of £526k with additional funding and planned use of specific reserves totalling £990k. The tables below detail the key variances and reasons for these changes.

The Council's forecast financial position is set out in the table below.

Revenue Monitoring (Brackets denotes an Underspend)	Budget £000	Forecast £000	Current Month Variances £000	Prior Month Variances £000
Corporate Services	258	258	-	0
CORPORATE SERVICES TOTAL	258	258	-	-
Communities	2,353	2,373	20	0
Leisure & Sport	2,674	2,779	105	125
Housing	1,740	1,668	(72)	(72)
WELLBEING TOTAL	6,767	6,820	53	53
<i>Communities £20k consists of additional £22k for Executive Director post, less a small underspend on supplies and services (£2k).</i>				
<i>Leisure & Sport £105k consist of additional £65k for Assistant Director and Staff post; and budget realignment cost of £40k for the Parkwood contract fees.</i>				
<i>Housing (£72k) underspends on supplies & services and staffing realignment.</i>				
Planning Policy & Development	1,414	1,624	210	324
Economy & Regeneration	555	719	164	-

PLACE & GROWTH TOTAL	1,969	2,343	374	324
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Planning Policy & Development £210k comprises £131k under recovery of planning income due to the volatility in the number of expected planning applications, additional £149k cost for the Executive Director post of Place and Growth and Interim Advisor on Growth Deal, £66k on Building Controls due to continuous reliance on agency staffs caused by shortage of skilled personnel to fill the vacant roles and Transport studies £5k. These are partly offset by underspends of (£122k) for Planning Policy Local Development Framework consultants fees and Conservation staffing vacancy (£19k).

Economy and Regeneration £164k consists of Build! £121k budget realignment and additional £43k leasing costs. Bicester Regeneration currently and Economic Development funded from reserves and under review to ascertain any potential under spend will be reflected and put back to reserves.

Environmental Services	5,163	5,244	81	75
Environmental Health & Licensing	304	278	(26)	-
ENVIRONMENT TOTAL	5,467	5,522	55	75

Environmental Services £81k made up of £161k due to increase in the price charge per tonne (Gate Fees) for dry goods recycling. Officers are keeping the market under close review. There has also been an additional income (mainly from the car parks) of (£121k), additional £22k staffing cost and £13k maintenance cost. £6k Increase in vet and boarding fees

Environmental Health & Licensing (£26k) consist of underspends across the service on professional & consultants fees.

Law & Governance	1,356	1,392	36	(33)
Finance & Procurement	1,783	2,058	275	274
Property Investment & Contract Management	(3,041)	(2,735)	306	305
FINANCE & GOVERNANCE TOTAL	98	715	617	546

Law and Governance £36k, consist of £3k additional cost for corporate subscriptions and members allowance budget realignment (£36k). £69k Additional costs of running District Elections

Finance & Procurement £275k, made up of £35k additional cost further to outsourcing the Corporate Fraud Team to OCC and National Fraud Initiative "NFI" work. £240k forecast overspend arising from interim staff costs required to support the Council in meeting financial reporting deadlines and implementing financial management improvements.

Property Investment Contract Management £306k mainly due to the delay in the project completion date of Crown House, hence the expected income from Crown House Property Investment Contract Management will be lower by £292k in 2018/19 and £14k NDR Budget realignment cost.

Customers & IT services	2,713	2,713	-	-
Strategic Marketing & Communications	334	368	34	36
HR, OD & Payroll	756	771	15	30
Performance & Transformation	387	374	(13)	(18)
CUSTOMERS & IT SERVICES TOTAL	4,190	4,226	36	48

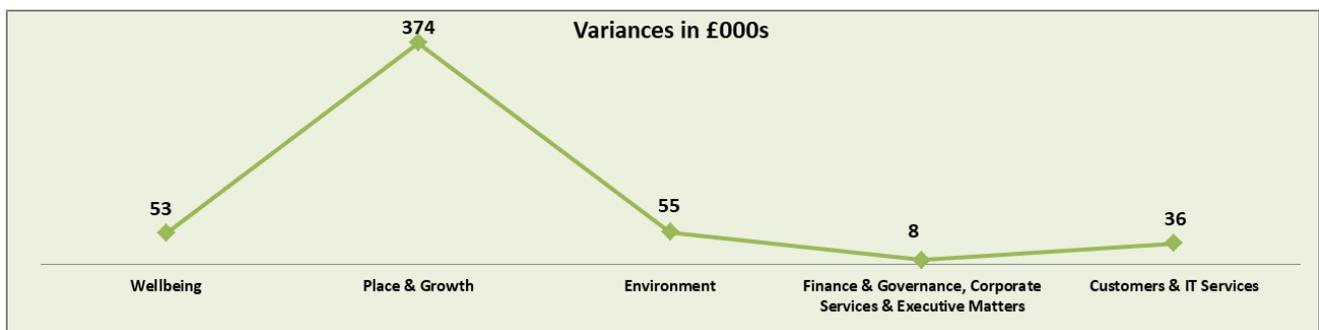
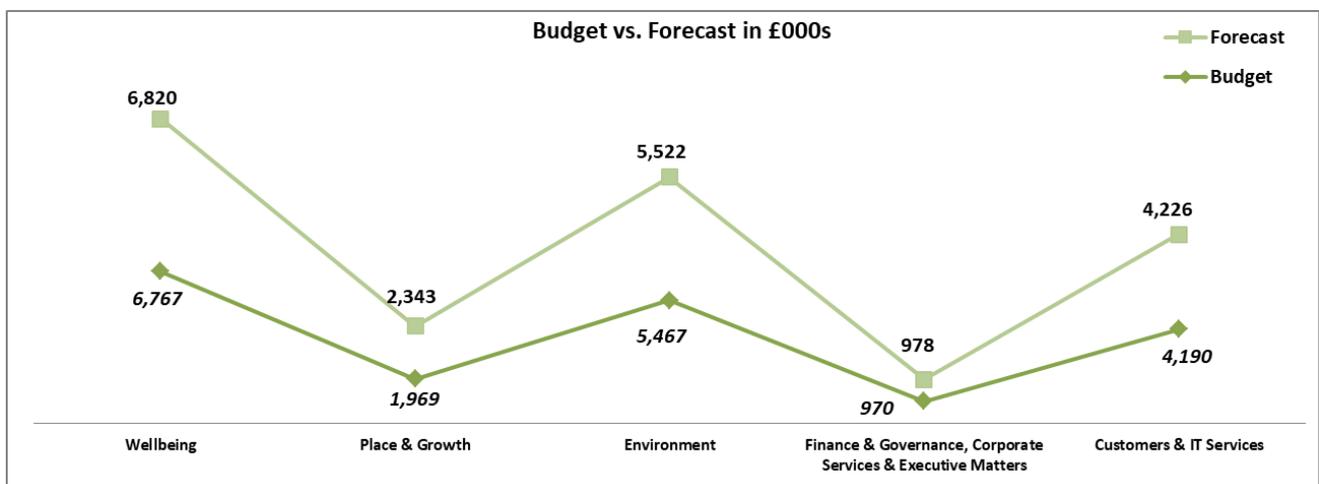
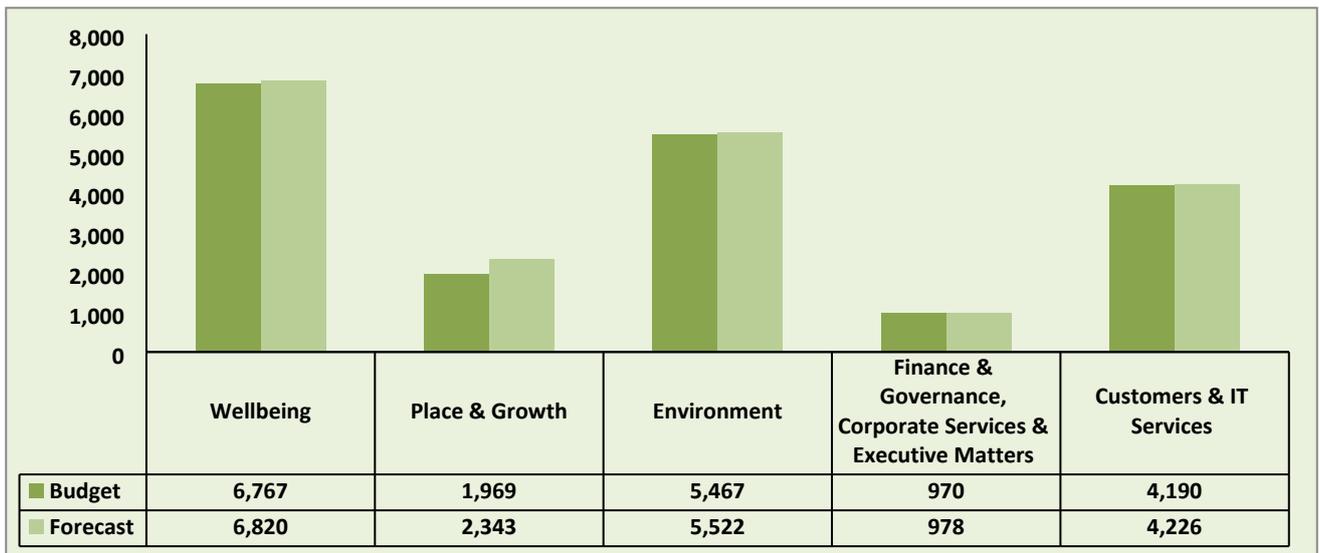
Strategic Marketing and Communications £34k overspend Assistant Directors post, pending opportunities for increased joint working with OCC in this area.

HR, OD and Payroll £15k Additional HR related legal cost.

Performance and Transformation (£13K) made up of (£68k) savings due to budget realignment cost and a £55k under recovery in Land Charges income.

TOTAL DIRECTORATES	18,749	19,884	1,135	1,046
Revenue Monitoring	Budget £000	Forecast £000	Current Month Variances £000	Prior Month Variances £000
Use of Reserves	5,221	5,221	-	-
Investment Costs	2,074	2,074	-	-
Investment Interest & Income	(2,936)	(3,528)	(592)	(436)
Pension Costs	257	240	(17)	(17)
Capital Charges	(4,002)	(4,002)	-	-
EXECUTIVE MATTERS TOTAL	614	5	(609)	(453)
Interest on Investment (£592k) increase in interest income and reduction in interest payable for Treasury Management.				
Pension Costs (£17k) reduction in pension cost.				
COST OF SERVICES	19,363	19,889	526	593

Funding	Budget £000	Forecast £000	Current Period Variances £000	Prior Period Variances £000
<i>(Brackets denotes an Increase in Funding)</i>				
Business Rates Baseline	(3,673)	(3,673)	-	-
Revenue Support Grant	(637)	(637)	-	-
FORMULA GRANT EQUIVALENT	(4,310)	(4,310)	-	-
Transfer to Parish Councils for CTRS	349	349	-	-
New Homes Bonus	(4,009)	(4,009)	-	-
GRANTS AWARDED TOTAL	(3,660)	(3,660)	-	-
BUSINESS RATES GROWTH TOTAL	(4,829)	(5,729)	(900)	(900)
BUSINESS RATES GROWTH (£900k) Increase is due to growth in new businesses in the Cherwell District and an increase in pooling income from growth in new businesses in the Oxfordshire Districts.				
Council Tax	(6,506)	(6,506)	-	-
Collection Fund	(58)	(58)	-	-
COUNCIL TAX INCOME TOTAL	(6,564)	(6,564)	-	-
TOTAL INCOME	(19,363)	(20,263)	(900)	(900)
Reserve management			(90)	(170)
(Surplus)/Deficit			(464)	(477)



The Council is forecasting some variance with its overall expectations. The graph above shows that the forecast overspends do not significantly impact upon the overall profile of spend for the Council.

3.17 Capital Programme

A summary of the capital programme forecast is set out in the table below. The detailed Capital programme is shown in the appendices to this report. The Capital programme has been significantly reprofiled and this has been highlighted in previous reports. The majority of this was in relation to ensuring that the phasing of the Castle Quay project was correctly aligned. The reprofiled forecast also indicates an underspend of £189k in year.

Directorate	Budget £000	Forecast £000	Re- profiled into 2019/20 £000	Re- profiled beyond 2019/20 £000	Current Period Variances £000	Prior Period Variances £000
Wellbeing	3,747	1,796	1,940	0	(11)	(6)
Place & Growth	14,626	13,382	1,244	0	-	0
Environment	1,830	1,064	674	0	(93)	(90)
Finance & Governance	91,854	23,226	43,876	24,667	(85)	(51)
Customers & IT Services	943	943	0	0	-	0
Total	113,000	40,411	47,734	24,667	(189)	(147)

Re-Profiled into 2019/20 and Beyond 2019/20:

Wellbeing £1,940k Comprises **£122k** Bicester Leisure Centre Extension following strategy presented to members and prioritisation these has been reprofile to 19/20; **£432k** budget for the Sunshine Centre project which is not expected in 2018/19, **£14k** budget to cover Biomass Heating Bicester Leisure centre which is currently under investigation to ascertain the validity of this work the investigation is not expected to complete in 2018/19, **£80k** budget to cover solar PV component replacement at the sports centre which is not expected in 2018/19; and **£30k** Spiceball Leisure centre bridge resurfacing works to be determined post completion of the CQ2 new bridge connection in 2018. Re-profiled into 2019/20. And a **£65k** work on the Cooper sports Facility Floodlight, will not be completed in 2018/19 due to access issue, hence re-profiled to 2019/20 and **£263k** project cost for Football Development Plan in Banbury; North Oxfordshire Academy Astroturf; Corporate Booking System and Woodgreen - Condition Survey Works; project not required for this year due to the outcome of further investigation / completion date in 2019/20, hence reprofiled to 2019/20. **£934k** Discretionary Grants Domestic Properties & Disabled Facilities Grant not required in 2018/19 but envisaged to be utilised in 2019/20.

Place & Growth £1,244k comprises of **£1,160k** for East West Railways where 5 years of scheduled capital contributions to 2019/20 have not yet been requested. Re-profiled to 2019/20; and **£84k** spending linked to the delivery of "The Hill youth and community centre". It is likely that the new facility won't be completed this financial year.

Environment £674k made up of **£225k** budget for the replacement of parking equipment, Off road parking facilities and depot electric charging point, **£50k** planned changes to the "Public Conveniences", **£319k** deferred due to the useful life of some vehicles longer than estimated, **£15k** Work on the "Charging point for Depot electric vehicles & proposed Bay Marking" projects; will not be required in 2018/19, but next budget year, hence reprofiled to 2019/20 and **£15k** Work on the "Urban Centre Electricity Installations"; will not be required in 2018/19, but next budget year, hence re-profiled to 2019/20. Bin replacement schemes **£65k** lead times on ordering means this will be carried into 2019/20.

Finance & Governance £43,876k comprises **£1,232k** for work on; Academy Harmonisation; Spiceball Riverbank Reinstatement; Banbury Health Centre - Refurbishment of Ventilation, Heating & Cooling Systems; Retained Land; Thorpe Place Industrial Units; Thorpe Way Industrial Units; Thorpe Lane Depot - Tarmac / drainage; EPC certification & compliance works, Housing & IT System joint works, Orchard Way - external decorations, Horsefair Banbury are all planned for completion in 2019/20, **£42,644k** work on CQ2 planned for next year. Re-profiled into 2019/20. And an additional cost of **£24,667k** work on CQ2 planned for completion beyond 2019/20 further updates on the specific re-profiling to be advised.

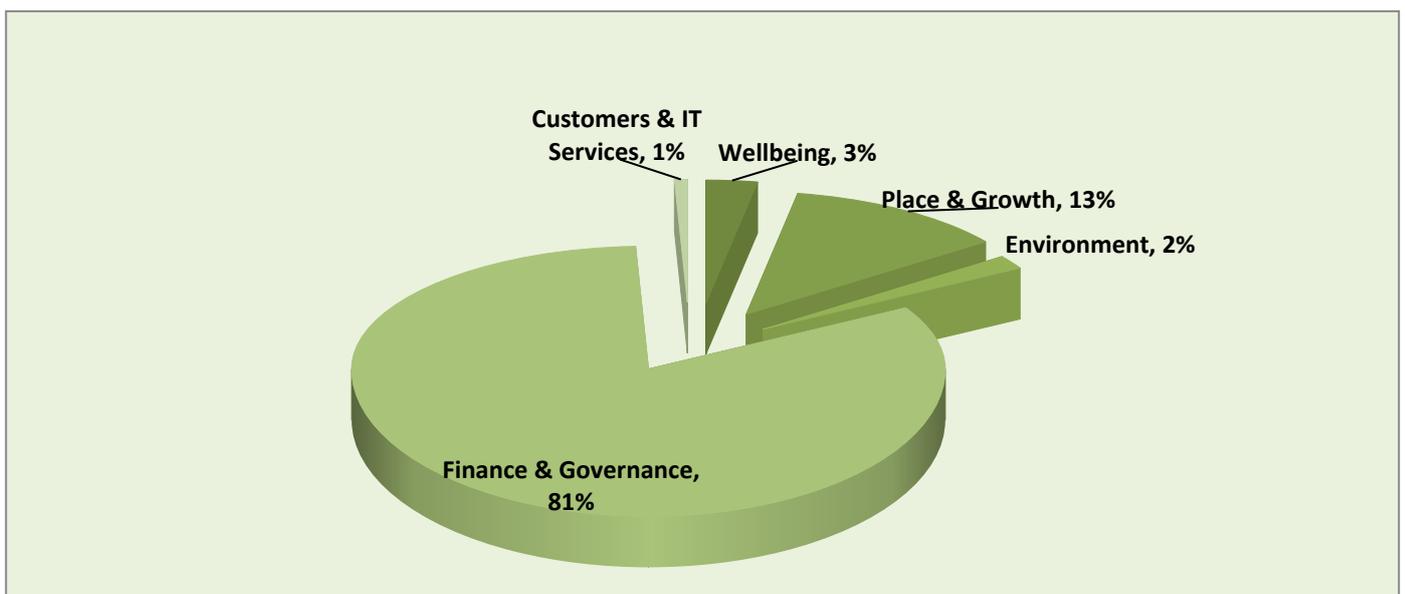
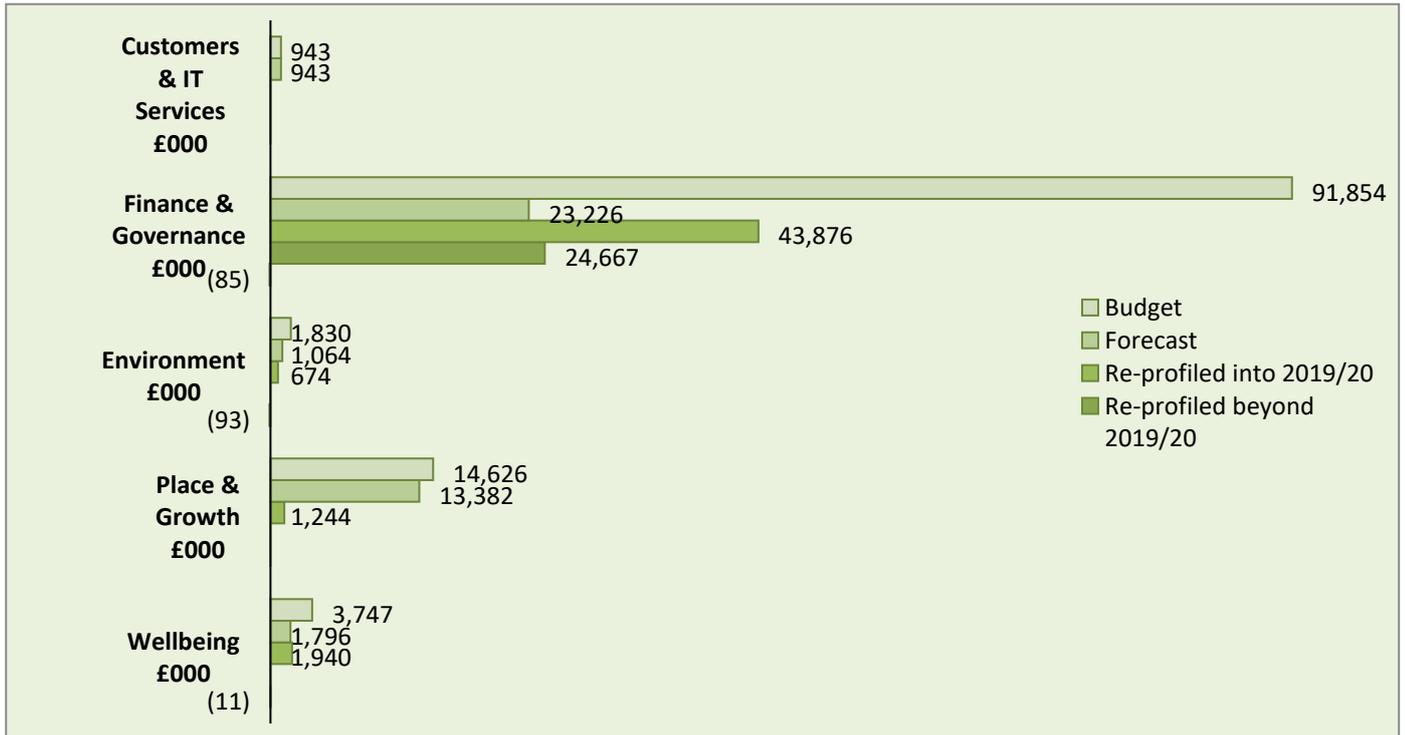
Current Period Variances:

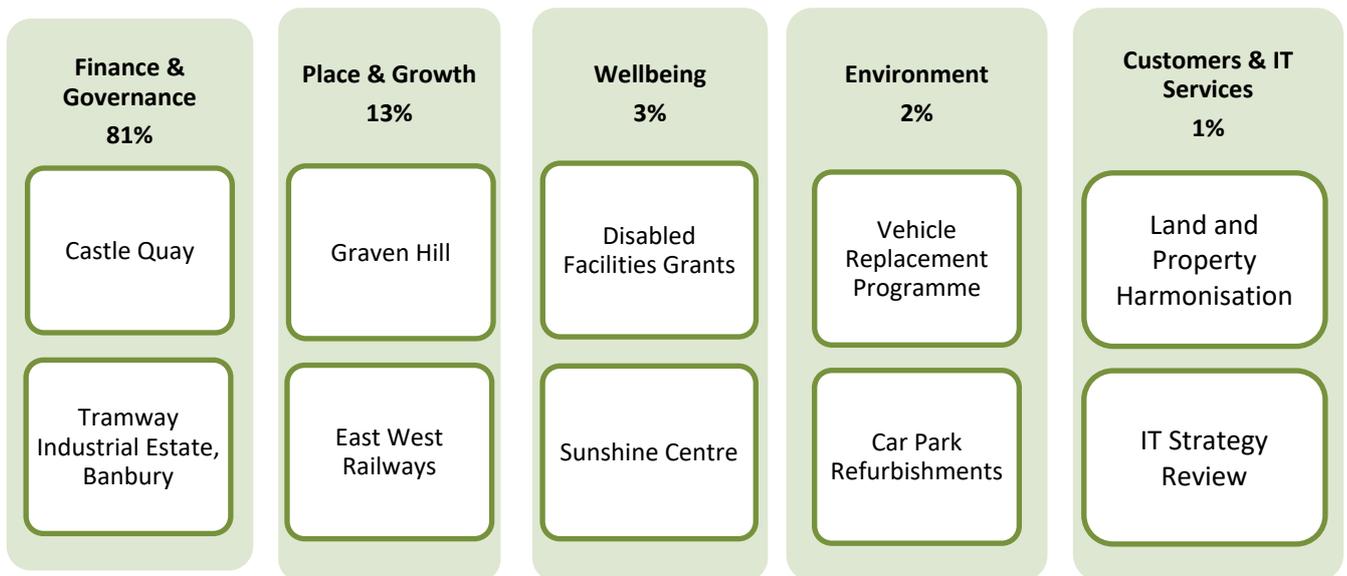
Wellbeing (£11k) made up of (£27k) were budget is no longer required / savings from completed projects; and additional cost of **£16k** on Sports Centre Modernisation Programme were further work is currently being

undertaken to review the accuracy of the payments made to date

Environment (£93k), (£90k) Budget no longer required, and (£3k) saving from completed project.

Finance & Governance (£85k) is made up of, (£35k) savings on completed projects, (£75k) savings for work completed on the Community Buildings, Bradley Arcade Roof Repairs and the Orchard Way Shopping Arcade Front Service, for less than the original bid value achieving the same goals and an additional £25k cost for a second fire exit route to the "Antelope Garage" in Banbury.





Where a capital project spans more than one financial year or there are delays to the project, re-phasing or re-profiling of expenditure may be needed. Re-profiling and phasing updates to capital projects will be identified in future reports.

The overall capital programme is currently expecting to spend to target. This position will be thoroughly reviewed by the Capital Programme Working Group. The next meeting of this group will undertake a line by line review of the capital programme and the output of this meeting will be provided in the next monitoring report.

4.0 Conclusion and Reasons for Recommendations

4.1 It is recommended that the contents of this report are noted.

5.0 Consultation

5.1 This report sets out performance, risk and budgetary information from the previous month and as such no formal consultation on the content or recommendations is required.

6.0 Alternative Options and Reasons for Rejection

6.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: This report illustrates the Council's performance against the 2018-19 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.

7.0 Implications

Financial and Resource Implications

7.1 The financial implications are detailed within section 3.15 of this report.

Comments checked by:

Adele Taylor, Executive Director: Finance and Governance (Interim)

Adele.taylor@cherwellandsouthnorthants.gov.uk

0300 003 0103

Legal Implications

7.2 There are no legal implications from this report.

Comments checked by:

Nick Graham, Director: law & Governance & Monitoring Officer,

Nick.Graham@cherwell-dc.gov.uk

Risk management

7.3 This report contains a full update with regards to the Council's risk position at the end of the previous month. A risk management strategy is in place and the risk register has been fully reviewed.

Comments checked by:

Louise Tustian, Team Leader: Insight Team, 01295 221786

Louise.tustian@cherwellandsouthnorthants.gov.uk

8.0 Decision Information

Key Decision

Financial Threshold Met: No

Community Impact Threshold Met: No

Wards Affected

All

Links to Corporate Plan and Policy Framework

All

Lead Councillors –

Councillor Richard Mould – Lead member for Performance Management

Councillor Tony Illott – Lead member for Finance and Governance

Document Information

Appendix No	Title
Appendix 1	2018/19 Business Plan
Appendix 2	Monthly Performance Report
Appendix 3	Leadership Risk Register
Appendix 4	Capital Programme
Background Papers	
None	
Report Author	Hedd Vaughan-Evans – Assistant Director: Performance and Transformation
Contact Information	Tel: 0300 003 0111 hedd.vaughanEvans@cherwellandsouthnorthants.gov.uk