

## **Cherwell District Council**

### **Executive**

**4 March 2019**

<p><b>Monthly Performance, Risk and Finance Monitoring Report – January 2019</b></p>
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### **Report of Executive Director: Finance and Governance and Assistant Director: Performance and Transformation**

This report is public

#### **Purpose of report**

This report summarises the Council's Performance, Risk and Finance monitoring position as at the end of each month.

#### **1.0 Recommendations**

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report.

#### **2.0 Introduction**

- 2.1 The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.
- 2.2 This report provides an update on progress made so far in 2018-19 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.
- 2.3 The Council's performance management framework sets out the key actions, projects and programmes of work that contribute to the delivery of the 2018-19 business plan and the priorities of the Council. These measures and key performance indicators are reported on a monthly basis to highlight progress, identify areas of good performance and actions that have been taken to address underperformance or delays.
- 2.4 The Council maintains a Leadership Risk Register that is reviewed on a monthly basis. The latest available version of the risk register at the date this report is published is included in this report.
- 2.5 The Report details section is split into three parts:
  - Performance Update

- Leadership Risk Register Update
- Finance Update

2.6 There are four appendices to this report:

- Appendix 1 - 2018/19 Business Plan
- Appendix 2 – Monthly Performance Report
- Appendix 3 – Leadership Risk Register
- Appendix 4 – Capital Programme

### 3.0 Report Details

#### Performance Update

3.1 The Council's performance management framework sets out the key actions, projects and programmes of work that contribute to the delivery of the 2018-19 business plan (see Appendix 1) and the priorities of the Council.

3.2 The 2018-19 business plan set out three strategic priorities:

- Protected, Green and Clean;
- Thriving Communities and Wellbeing;
- District of Opportunity and Growth.

3.3 This report provides a summary of the Council's performance in delivering against each strategic priority. To measure performance a 'traffic light' system is used. Where performance is on or ahead of target it is rated green, where performance is slightly behind the target it is rated amber. A red rating indicated performance is off target.

Colour	Symbol	Meaning for Joint Business Plan Measures	Meaning for Joint Key Performance Measures (KPIs)
Red		Significantly behind schedule	Worse than target by more than 10%.
Amber		Slightly behind schedule	Worse than target by up to 10%.
Green		Delivering to plan	Delivering to target or ahead of it.

#### Priority: Protected, Green and Clean

3.4 The Council is committed to protecting the natural environment and ensuring the character of the district is preserved and enhanced. Our commitment included working to ensure the district has high standards of environmental cleanliness and greater waste and recycling services. Maintaining the district as a low crime area is another key part of this priority and the Council is committed to working in partnership to deliver against this objective.

3.5 Overview of our performance against this strategic priority:

**Cherwell residents asked to rate refuse and street cleaning services**

following a top 40 position in the national recycling league table, we are asking residents to take part in a survey to help improve the quality of waste collection and street cleaning services. As members of the Association for Public Service Excellence (APSE) the council, is for the first time, taking part in a national survey to assess the quality of these two services. The survey closes in March 2019.



**Reducing our Carbon Footprint** is delivering to plan. Work is starting on the 2019 Annual Status reports which will be submitted to Defra by the end of June. The reports will provide a review of the air quality monitoring undertaken in 2018. A meeting will be arranged with County Highways to review progress of the actions in the Air Quality Action Plan and work continues regarding an anti-idling campaign at the London Road crossing in Bicester.



**Oxfordshire Greentech**, a new low-carbon business network, launches on 6 February at the Said Business School in Oxford. The network has been set up through a collaborative partnership between Cherwell District Council, Bioregional and Cambridge Cleantech and aims to bring together businesses and organisations to support the growth of the low-carbon sector in Oxfordshire.

**Protecting the Built heritage** is reporting as slightly behind schedule, work continues and is nearing completion on the Ardley Conservation area. The dates of consultation of Stratton Audley and Somerset have been set, Somerton on 26 February and Stratton Audley on 9 April, which will coincide with the Parish Council Meeting.

Priority: Thriving Communities and Wellbeing

3.6 The Council is committed to supporting our communities to thrive and to promoting the wellbeing of our residents. This priority includes supporting health and wellbeing, improving leisure facilities and delivering leisure activities and working in partnership with voluntary organisations to deliver services in a manner that safeguards children, young people and vulnerable adults. Another key aspect of this priority is preventing homelessness, the delivery of affordable housing and improving the condition of residential properties.

3.7 Overview of our performance against this strategic priority:

**Providing & Supporting Health & Wellbeing** across the district through the 'Community Connect' Social Prescribing scheme which has been successfully launched. Initially the scheme is working with Deddington Health Centre and Bicester Health Centre.





**Providing support to the voluntary sector** is delivering to plan, including the Hill Implementation Group – The first meeting set the terms of reference for the group, identified potential funding to develop programmes in the new centre moving forward and the operational plans for autumn 2019. A site visit with all stakeholders took place on 25 of January to monitor the builds progress to date.

**Funding delivers extra beds for rough sleepers** - A further five beds are available for people facing street homelessness in north Oxfordshire, as housing officers puts Government funding to work.

We (CDC) applied for funding from the Ministry of Housing, Communities and Local Government's five million pound Cold Weather Fund which was extended to more councils across England at the end of 2018.

The new accommodation is being delivered in partnership with Homeless Oxfordshire, a supported housing provider based in Oxford. From January to March of this year it will provide high-level support for rough sleepers including those with complex needs, such as addiction issues or mental health problems.



The 5 additional winter beds for rough sleepers being provided January - March 2019 are now open and being used by people with a local connection to Cherwell supporting our drive to safeguard the vulnerable. The provision is in Oxford and will provide high level support to help people recover and access accommodation in Cherwell.



**Delivery of Affordable homes** is delivering to plan. Affordable homes have been approved for Ardley. A development of 13 new homes has been approved for Ardley as we (CDC) furthers our commitment to housing choice.

Seven of the homes will be offered for affordable rent and six for shared ownership. They were approved by the council's planning committee on Thursday, 17 January.

Funding of £430,000 from the Oxfordshire Housing and Growth Deal has been allocated to support the development, which registered provider Waterloo Housing will deliver. The applicant will make contributions totalling £60,000 to fund outdoor play and indoor sports facilities in the area, and improvements to the local village hall.

Priority: District of Opportunity and Growth

- 3.8 The Council is committed to developing the local economy, promoting inward investment and delivering sustainable growth. This priority also contributes towards making great places to live, work, visit and invest through economic development and working in partnership to deliver strategic transport infrastructure projects.

### 3.9 Overview of our performance against this strategic priority:

**Gardner's Close** sales are now progressing and by the end of January we had only 7 units remaining and an increase in interest from purchasers for these last properties. During February we are expecting 16 completions. Feedback from our new home owners is very positive with many liking the size of the flats and the internal designs.



**The Hill Youth and Community Centre** construction is progressing well. During January we saw the foundations completed along with the steel frame for the sports hall. The project was delayed by one week at the end of the month due to the cold weather but we've been assured by Edgar Taylor (our approved contractor) that they should be able to make up this time during the remainder of the contract. We have allowed some additional time after completion of the building for the commissioning so we will still be on track to open the building to the community in December 2019 following completion of the construction in late August.

**Delivery of the Local Plan** is delivering to plan. The Planning Policy team have been preparing for the Public Hearings for the Partial Review of the Local Plan taking place in February 2019. The timetable for the completion of the Examination of the Partial Review of the Local Plan is in the control of the Planning Inspectorate. Following public hearings in February, the Council will need to wait for the Inspector's findings before determining how to proceed.

#### Summary of Performance

3.10 The Council reports on performance against 20 joint business plan measures and 12 key performance indicators on a monthly basis. Performance for this month is summarised in the table below. The full details, including commentary against each measure and key performance indicator can be found in Appendix 2.

<b>Business Plan Measures and Key Performance Indicators (32)</b>					
<b>Status</b>	<b>Description</b>	<b>January</b>	<b>%</b>	<b>YTD</b>	<b>%</b>
Green	On target	29	91%	27	84%
Amber	Slightly off target	2	6%	5	16%
Red	Off target	1	3%	0	0%

### 3.11 Spotlight On: Housing Services

Housing Services is here to help people in our communities achieve good quality housing suitable for their needs. Our focus is on helping people who are homeless or at risk of homelessness or who have another housing need because of the poor conditions they are living in, their medical conditions, disability or other specific need that is not met through the general housing market.



We have legal duties to assist households that are facing homelessness and always aim to intervene before people actually lose the roof over their head. Sometimes this is not possible, and we may be able to offer temporary accommodation or supported accommodation, for example in a hostel. If you are worried about becoming homeless or know someone at risk, we want to hear from you as early as possible. There are many causes of homelessness and we can work with people to resolve these, for example welfare benefits issues, relationship breakdown, loss of a private rented sector tenancy, unlawful eviction, domestic abuse, being asked to leave by a parent/relative, mental health issues, job loss, coming out of hospital or prison. We work closely with partner agencies to resolve the issues and help people in to long-term accommodation.



We manage the housing register which means households can apply for affordable rented housing and if eligible be added to the register. Households on the register can then bid for suitable properties that come up on a weekly cycle. Properties can either be new build or existing properties that have become vacant. They are owned and managed by housing associations and we will always work with them to make sure the property is affordable and suitable for the household's needs. Last year almost 700 properties were let through the register. Many people are not sure if they qualify and it always advisable to contact the council if unsure. Extra care housing for older people can also be applied for through this route.

We also offer a service to adapt and improve homes that need to be made more accessible for a disabled adult or child or an older person. We offer this help to people in any type of rented accommodation and to people who own their own home (subject to means testing), though housing associations are responsible for adaptations for their tenants in some cases. Even where people do not qualify for a Disabled Facilities Grant we will advise and can help with contractors.



We offer advice to landlords and in some cases grants to bring a property up to standard or to get an empty property back in to use.

Our service is here to respond to complaints from tenants about problems with their landlord or accommodation. We also advise landlords about their responsibilities. 1 in 5 households in Cherwell lives in the private rented sector and we know that rents generally exceed housing benefit levels and are high compared to most people's income. Nevertheless, we do work with many landlords who offer affordable rents and we have 150 tenancies in place that have been offered through Cherwell Bond

Scheme. This gives landlords the security of a deposit bond to cover any damage to the property and the tenant has the support of our team should any problems occur with the tenancy.

The Private Housing Standards Team is here to respond to tenants' complaints and concerns about their property or problems with the landlord. We will resolve these issues through advice, guidance and mediation. If that fails, we will take enforcement action to tackle 'rogue landlords' and landlords who continue to put their tenants' safety and welfare at risk. We always work to educate and inform landlords but sometimes we need to use our enforcement powers. We also licence and inspect Houses in Multiple Occupation (HMOs) and respond to complaints about HMOs. Tenants in HMOs can be more at risk of poor landlord practices and standards of accommodation.

### **Increasing the Supply of Affordable Housing**

In our new Housing Strategy, we set out our commitments to increasing the supply of affordable housing, particularly for young people, older people and people who



need specialist accommodation. Cherwell has a strong track record of housing delivery and over 500 affordable units have been delivered year to date (from 1 April 2018). However, we need to do more to deliver housing at social rent, not just affordable rent (up to

80% of market rent) which is not always affordable for low income households including those in work.

### **Adaptations and Access Improvements**

We have made improvements to 140 homes this year, helping people to remain in their home, maintain independence and live in safe accessible accommodation. As well as mandatory Disabled Facilities Grants we can also help disabled residents with discretionary grants and grant top-ups in some situations. We also provide practical help with grants to vulnerable and older residents through our Home Improvement Agency and a Small Repairs Service that helps up to 200 people each year. These works reduce the need for hospital stays and people having to move because their home is no longer suitable.

### **Tackling Homelessness**

In April 2017 the Homelessness Reduction Act 2017 came in to force, requiring us to offer a wider service to people threatened with homeless. We have prevented 30% of households from becoming homeless. The remainder were already roofless when they approached us or went on to lose their accommodation. In all cases we work with the household to secure long term accommodation in the private or social housing sector, providing emergency accommodation if necessary.

We counted 13 rough sleepers in our area during the national count in November 2018 and are increasing our resourcing of floating support to prevent tenancy breakdown and improve access to supported accommodation. We introduced 5 winter beds to help more people off the street and maintained funding for additional hostel accommodation in Oxford and Banbury.



## Risk Update

- 3.12 The Council maintains a Joint Leadership Risk Register that is reviewed on a monthly basis. The latest available version of the risk register at the date this report is published is included in this report.
- 3.13 The heat map below shows the overall position of all risks contained within the Leadership Risk Register.

Risk Scorecard – Residual Risks						
		Probability				
		1 - Remote	2 - Unlikely	3 - Possible	4 - Probable	5 - Highly Probable
Impact	5 - Catastrophic					
	4 - Major		L04, L10, L12			
	3 - Moderate			L01, L02, L05, L14	L03, L06, L07, L08, L11	L09, L13
	2 - Minor					
	1 - Insignificant					

- 3.14 The table below provides an overview of changes made to the Leadership Risk Register during the past month. Any significant changes since the publication of the report will be reported verbally at the meeting.

Leadership Risk	Score	Direction	Latest Update
L01 Financial Resilience	9 Low risk	↔	Reviewed, control assessment and comments updated.
L02 Statutory functions	9 Low risk	↔	Reviewed, comments updated.
L03 Lack of management Capacity	12 Medium risk	↔	Reviewed, comments updated.
L04 Local Plan	8 Low risk	↔	Reviewed, comments updated.
L05 Business Continuity	9 Low risk	↔	Reviewed, comments updated.
L06 Partnering	12 Medium risk	↔	Reviewed, no changes.
L07 Emergency Planning	12 Medium risk	↔	Reviewed, mitigating actions & comments updated.
L08 Health & Safety	12 Medium risk	↔	Reviewed, control assessment, mitigating actions and comments updated.
L09 Cyber Security	15 Medium risk	↔	Reviewed, Mitigating Actions updated.
L10 Safeguarding the Vulnerable	8 Low risk	↔	Reviewed, control assessment, mitigating actions and comments updated.
L11 Income generation through council owned companies	12 Medium risk	↔	Reviewed, controls and comments updated.
L12 Financial sustainability of third party third party suppliers	8 Low risk	↔	Reviewed, no changes.
L13 Local Government Reorganisation	15 Medium risk	↔	Reviewed, comments updated.
L14 Corporate Governance	9 Low risk	↔	Reviewed, no changes.

The full Leadership Risk Register update can be found in Appendix 3. There are no score changes within December, all risks reviewed with updates in mitigating actions and or comments etc.

## Finance Update

- 3.15 We are continuing to develop the way we report and the ease of access and understanding of information we provide to ensure Members, and the public, are fully aware of the financial position of the Council.

In previous years financial reporting has been on a quarterly basis. This frequency of information is being improved during 2018/19. We have introduced monthly monitoring and reporting across the organisation. This improvement in reporting is providing budget managers, senior leadership and members with more up to date information regarding the financial position and outlook for the Council.

The finance team has aligned itself with the business areas to provide better support and consistency and continuity of advice moving forward across both revenue and capital budget areas in addition to monitoring any over funding levels.

The risk based monitoring undertaken to date has highlighted areas of risk at this stage. The variances to date are set out below. All services are reviewing their forecasts to identify savings and efficiencies which may mitigate some of the risks being identified. Further risks to this position will be highlighted and detailed in future reports.

### 3.16 Revenue Position

The Council's forecast financial position is set out in the table below.

Revenue Monitoring (Brackets denotes an Underspend)	Budget £000	Forecast £000	Current Month Variances £000	Prior Month Variances £000
Corporate Services	258	258	-	14
<b>CORPORATE SERVICES TOTAL</b>	<b>258</b>	<b>258</b>	<b>-</b>	<b>14</b>
Communities	2,691	2,691	-	32
Leisure & Sport	2,674	2,799	125	86
Housing	1,740	1,668	(72)	(96)
<b>WELLBEING TOTAL</b>	<b>7,105</b>	<b>7,158</b>	<b>53</b>	<b>22</b>
<i>Leisure &amp; Sport £125k consist of additional £65k for Assistant Director and Staff post; and budget realignment cost of £60k for the Parkwood contract fees.</i>				
<i>Housing (£72k) underspends on supplies &amp; services and staffing realignment.</i>				
Planning Policy & Development	1,414	1,738	324	324
Economy & Regeneration	555	555	-	-
<b>PLACE &amp; GROWTH TOTAL</b>	<b>1,969</b>	<b>2,293</b>	<b>324</b>	<b>324</b>
<i>Planning Policy &amp; Development £324k comprises £170k under recovery of planning income due to the volatility in the number of expected planning applications; however, there is an earmarked reserve to assist with managing this risk, additional £79k cost for the Executive Director post of Place and Growth, and £75k on Building Controls due to continuous reliance on agency staffs caused by shortage of skilled personnel to fill the vacant roles. Currently under review for potential savings.</i>				

**Economy and Regeneration** Bicester Regeneration currently funded from reserves and under review to ascertain any potential under spend will be reflected and put back to reserves.

Environmental Services	5,163	5,238	75	56
Environmental Health & Licensing	(49)	(49)	-	-
<b>ENVIRONMENT TOTAL</b>	<b>5,114</b>	<b>5,189</b>	<b>75</b>	<b>56</b>

**Environmental Services £75k** made up of **£161k** due to increase in the price charge per tonne (Gate Fees) for dry goods recycling. Officers are keeping the market under close review. There has also been an additional income (mainly from the car parks) of **(£121k)**, additional **£22k** staffing cost and **£13k** maintenance cost.

Law & Governance	1,424	1,391	(33)	21
Finance & Procurement	1,715	1,989	274	220
Property Investment & Contract Management	(3,041)	(2,736)	305	303
<b>FINANCE &amp; GOVERNANCE TOTAL</b>	<b>98</b>	<b>644</b>	<b>546</b>	<b>544</b>

**Law and Governance (£33k)** consist of **£3k** additional cost for corporate subscriptions and members allowance budget realignment (**£36k**). Fraud Team **£21k** now reported in Finance & Procurement.

**Finance & Procurement £274k**, made up of **£34k** additional cost further to outsourcing the Corporate Fraud Team to OCC and National Fraud Initiative "NFI" work. **£240k** forecast overspend arising from interim staff costs required to support the Council in meeting financial reporting deadlines and implementing financial management improvements.

**Property Investment Contract Management £305k** mainly due to the delay in the project completion date of Crown House, hence the expected income from Crown House Property Investment Contract Management will be lower by **£291k** in 2018/19 and **£14k** NDR Budget realignment cost.

Customers & IT services	2,713	2,713	-	-
Strategic Marketing & Communications	334	370	36	36
HR, OD & Payroll	756	786	30	30
Performance & Transformation	387	369	(18)	(43)
<b>CUSTOMERS &amp; IT SERVICES TOTAL</b>	<b>4,190</b>	<b>4,238</b>	<b>48</b>	<b>23</b>

**Strategic Marketing and Communications £36k** overspend Assistant Directors post, pending opportunities for increased joint working with OCC in this area.

**HR, OD and Payroll £30k** Additional HR related legal cost.

**Performance and Transformation (£18K)** made up of **(£68k)** savings due to budget realignment and a **£50k** under recovery in Land Charges income.

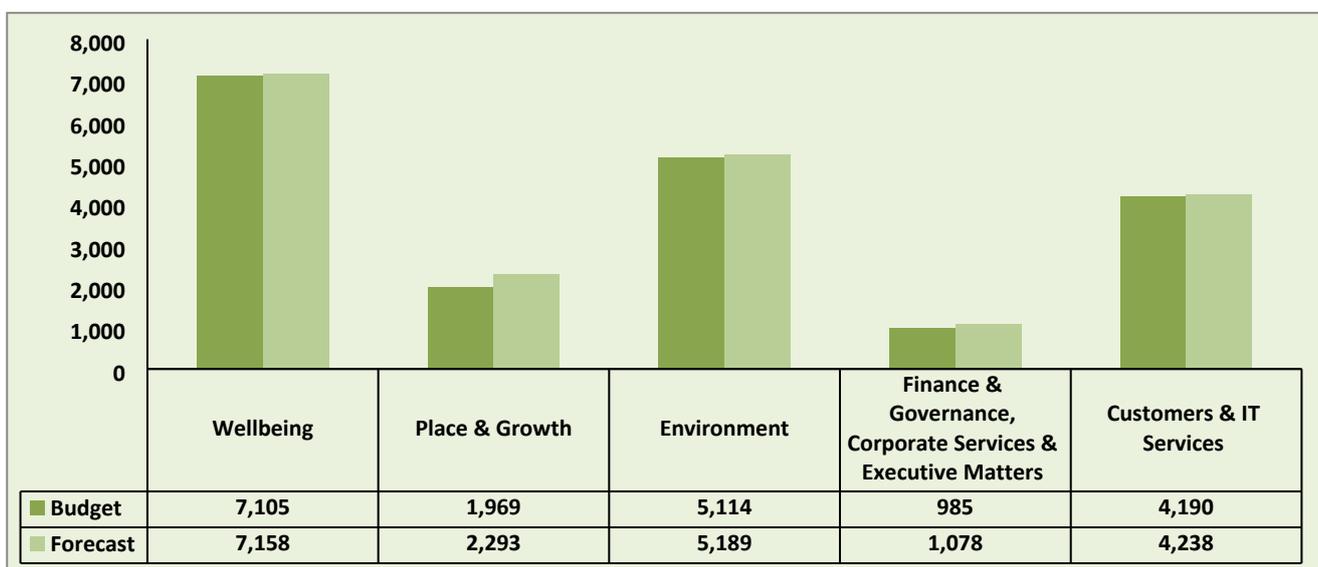
<b>TOTAL DIRECTORATES</b>	<b>18,734</b>	<b>19,780</b>	<b>1,046</b>	<b>983</b>
<b>Revenue Monitoring</b>	<b>Budget £000</b>	<b>Forecast £000</b>	<b>Current Month Variances £000</b>	<b>Prior Month Variances £000</b>
Use of Reserves	5,236	5,236	-	-
Investment Costs	2,074	2,074	-	-
Investment Interest & Income	(2,936)	(3,372)	(436)	(400)
Pension Costs	257	240	(17)	(17)
Capital Charges	(4,002)	(4,002)	-	-
<b>EXECUTIVE MATTERS TOTAL</b>	<b>629</b>	<b>176</b>	<b>(453)</b>	<b>(417)</b>

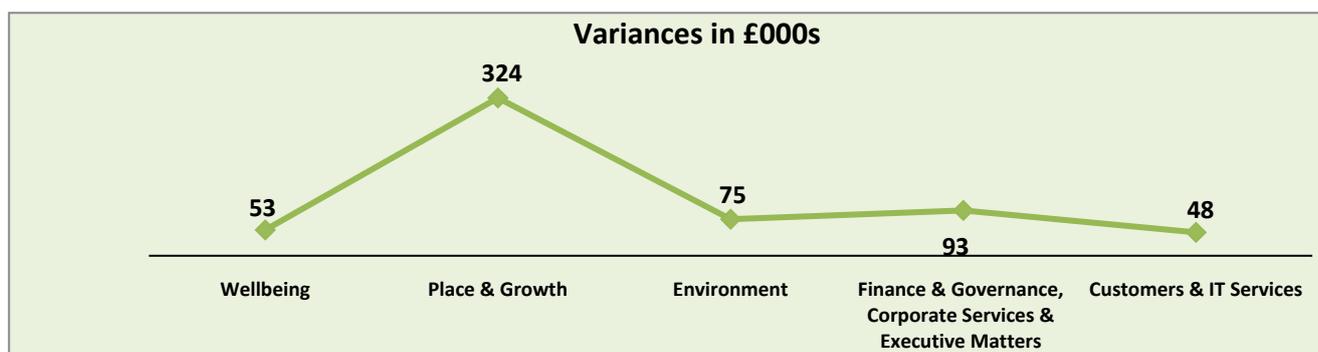
**Interest on Investment (£436k)** increase in interest income and reduction in interest payable for Treasury Management.

**Pension Costs (£17k)** reduction in pension cost.

<b>COST OF SERVICES</b>	<b>19,363</b>	<b>19,956</b>	<b>593</b>	<b>566</b>
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<b>Funding</b> <i>(Brackets denotes an Increase in Funding)</i>	<b>Budget £000</b>	<b>Forecast £000</b>	<b>Current Period Variances £000</b>	<b>Prior Period Variances £000</b>
Business Rates Baseline	(3,673)	(3,673)	-	-
Revenue Support Grant	(637)	(637)	-	-
<b>FORMULA GRANT EQUIVALENT</b>	<b>(4,310)</b>	<b>(4,310)</b>	-	-
Transfer to Parish Councils for CTRS	349	349	-	-
New Homes Bonus	(4,009)	(4,009)	-	-
<b>GRANTS AWARDED TOTAL</b>	<b>(3,660)</b>	<b>(3,660)</b>	-	-
<b>BUSINESS RATES GROWTH TOTAL</b>	<b>(4,829)</b>	<b>(5,729)</b>	<b>(900)</b>	<b>(800)</b>
<b>BUSINESS RATES GROWTH (£900k)</b> Increase is due to growth in new businesses in the Cherwell District and an increase in pooling income from growth in new businesses in the Oxfordshire Districts.				
Council Tax	(6,506)	(6,506)	-	-
Collection Fund	(58)	(58)	-	-
<b>COUNCIL TAX INCOME TOTAL</b>	<b>(6,564)</b>	<b>(6,564)</b>	-	-
<b>TOTAL INCOME</b>	<b>(19,363)</b>	<b>(20,263)</b>	<b>(900)</b>	<b>(800)</b>
<b>Reserve management</b>			<b>(170)</b>	<b>(170)</b>
<b>(Surplus)/Deficit</b>			<b>(477)</b>	<b>(404)</b>





The Council is forecasting some variance with its overall expectations. The graph above shows that the forecast overspends do not significantly impact upon the overall profile of spend for the Council.

### 3.17 Capital Programme

A summary of the capital programme forecast is set out in the table below. The detailed Capital programme is shown in the appendices to this report.

Directorate	Budget £000	Forecast £000	Re-profiled into 2019/20 £000	Re-profiled beyond 2019/20 £000	Current Period Variances £000	Prior Period Variances £000
Wellbeing	3,747	1,858	1,883	0	(6)	14
Place & Growth	14,626	13,382	1,244	0	-	-
Environment	1,830	1,121	619	0	(90)	(90)
Finance & Governance	91,854	23,678	43,458	24,667	(51)	(52)
Customers & IT Services	943	943	0	0	-	-
<b>Total</b>	<b>113,000</b>	<b>40,982</b>	<b>47,204</b>	<b>24,667</b>	<b>(147)</b>	<b>(128)</b>

#### **Re-Profiled into 2019/20 and Beyond 2019/20:**

**Wellbeing £1,883k** Comprises **£122k** Bicester Leisure Centre Extension following strategy presented to members and prioritisation these has been reprofile to 19/20; **£375k** budget for the Sunshine Centre project which is not expected in 2018/19, **£14k** budget to cover Biomass Heating Bicester Leisure centre which is currently under investigation to ascertain the validity of this work the investigation is not expected to complete in 2018/19, **£80k** budget to cover solar PV component replacement at the sports centre which is not expected in 2018/19; and **£30k** Spiceball Leisure centre bridge resurfacing works to be determined post completion of the CQ2 new bridge connection in 2018. Re-profiled into 2019/20. And a **£65k** work on the Cooper sports Facility Floodlight, will not be completed in 2018/19 due to access issue, hence re-profiled to 2019/20 and **£263k** project cost for Football Development Plan in Banbury; North Oxfordshire Academy Astroturf; Corporate Booking System and Woodgreen - Condition Survey Works; project not required for this year due to the outcome of further investigation / completion date in 2019/20, hence reprofiled to 2019/20. **£934k** Discretionary Grants Domestic Properties & Disabled Facilities Grant not required in 2018/19 but envisaged to be utilised in 2019/20.

**Place & Growth £1,244k** comprises of **£1,160k** for East West Railways where 5 years of scheduled capital contributions to 2019/20 have not yet been requested. Re-profiled to 2019/20; and **£84k** spending linked to the delivery of "The Hill youth and community centre". It is likely that the new facility won't be completed this financial year.

**Environment £619k** made up of **£200k** budget for the replacement of parking equipment, Off road parking

facilities and depot electric charging point, £50k planned changes to the "Public Conveniences", £322k deferred due to the useful life of some vehicles longer than estimated, £32k Work on the "Charging point for Depot electric vehicles & proposed Bay Marking" projects; will not be required in 2018/19, but next budget year, hence re-profiled to 2019/20 and £15k Work on the "Urban Centre Electricity Installations"; will not be required in 2018/19, but next budget year, hence re-profiled to 2019/20.

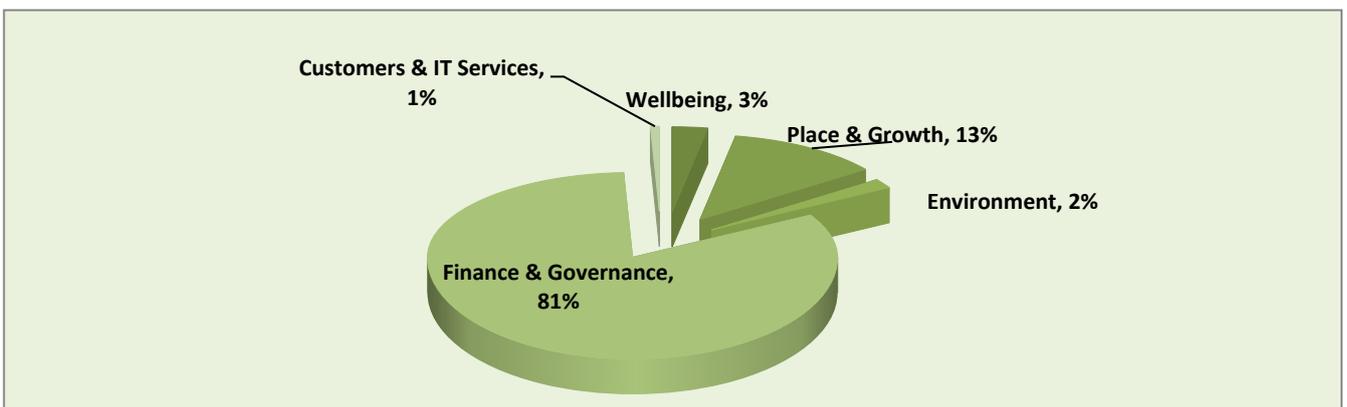
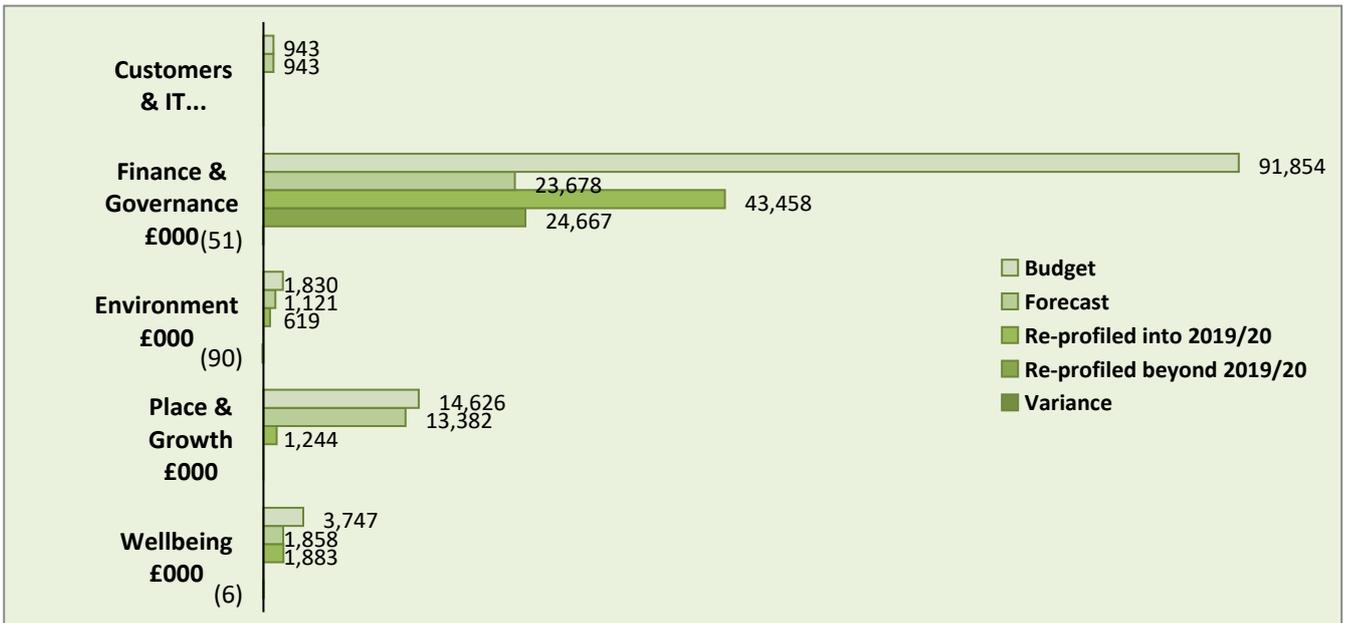
**Finance & Governance £68,125k** comprises £814k for work on; Academy Harmonisation; Spiceball Riverbank Reinstatement; Banbury Health Centre - Refurbishment of Ventilation, Heating & Cooling Systems; Retained Land; Thorpe Place Industrial Units; Thorpe Way Industrial Units; Thorpe Lane Depot - Tarmac / drainage; EPC certification & compliance works are all planned for completion in 2019/20, £42,644k work on CQ2 planned for next year. Re-profiled into 2019/20. And an additional cost of £24,667k work on CQ2 planned for completion beyond 2019/20 further updates on the specific re-profiling to be advised.

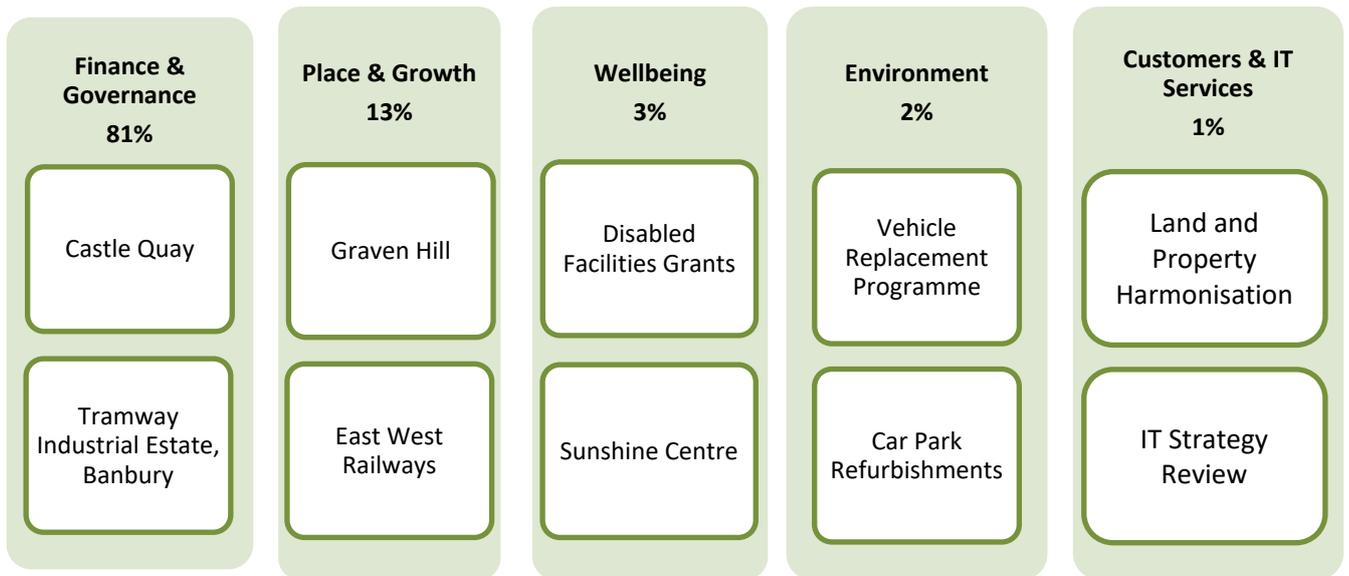
**Current Period Variances:**

**Wellbeing (£6k)** made up of (£22k) were budget is no longer required / savings from completed projects; and additional cost of £16k on Sports Centre Modernisation Programme were further work is currently being undertaken to review the accuracy of the payments made to date

**Environment (£90k)** Budget no longer required.

**Finance & Governance (£51k)** is made up of, (£7k) savings on completed projects, (£75k) savings for work completed on the Community Buildings, Bradley Arcade Roof Repairs and the Orchard Way Shopping Arcade Front Service, for less than the original bid value achieving the same goals and an additional £31k cost for a second fire exit route to the "Antelope Garage" in Banbury.





Where a capital project spans more than one financial year or there are delays to the project, re-phasing or re-profiling of expenditure may be needed. Re-profiling and phasing updates to capital projects will be identified in future reports.

The overall capital programme is currently expecting to spend to target. This position will be thoroughly reviewed by the Capital Programme Working Group. The next meeting of this group will undertake a line by line review of the capital programme and the output of this meeting will be provided in the next monitoring report.

## 4.0 Conclusion and Reasons for Recommendations

4.1 It is recommended that the contents of this report are noted.

## 5.0 Consultation

5.1 This report sets out performance, risk and budgetary information from the previous month and as such no formal consultation on the content or recommendations is required.

## 6.0 Alternative Options and Reasons for Rejection

6.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: This report illustrates the Council's performance against the 2018-19 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.

## 7.0 Implications

### Financial and Resource Implications

7.1 The financial implications are detailed within section 3.15 of this report.

Comments checked by:

Adele Taylor, Executive Director: Finance and Governance (Interim)

[Adele.taylor@cherwellandsouthnorthants.gov.uk](mailto:Adele.taylor@cherwellandsouthnorthants.gov.uk)

0300 003 0103

### Legal Implications

7.2 There are no legal implications from this report.

Comments checked by:

Nick Graham, Monitoring Officer: Law and Governance

[Nick.Graham@cherwell-dc.gov.uk](mailto:Nick.Graham@cherwell-dc.gov.uk)

### Risk management

7.3 This report contains a full update with regards to the Council's risk position at the end of the previous month. A risk management strategy is in place and the risk register has been fully reviewed.

Comments checked by:

Louise Tustian, Team Leader: Insight Team

01295 221786

[Louise.tustian@cherwellandsouthnorthants.gov.uk](mailto:Louise.tustian@cherwellandsouthnorthants.gov.uk)

## 8.0 Decision Information

### Key Decision

**Financial Threshold Met: No**

**Community Impact Threshold Met: No**

### Wards Affected

All

### Links to Corporate Plan and Policy Framework

All

### Lead Councillors –

Councillor Richard Mould – Lead member for Performance Management

Councillor Tony Ilott – Lead member for Finance and Governance

## Document Information

Appendix No	Title
Appendix 1	2018/19 Business Plan
Appendix 2	Monthly Performance Report
Appendix 3	Leadership Risk Register
Appendix 4	Capital Programme
Background Papers	
None	
Report Author	Hedd Vaughan-Evans – Assistant Director: Performance and Transformation
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