

Cherwell District Council

Executive

4 June 2018

Appointment of Representatives to Partnerships, Outside Bodies and Member Champions 2018/2019

Report of Assistant Director: Law and Governance

This report is public

Purpose of report

To appoint representatives to Partnerships and Outside Bodies and Member Champions for the municipal year 2018/2019.

1.0 Recommendations

The meeting is recommended:

- 1.1 To make and cease appointments to partnerships, outside bodies and Member Champions for 2018/2019 as set out in Appendix 1 to this report.
- 1.2 To delegate authority to the Assistant Director: Law and Governance, in consultation with the Leader, to appoint Members to outstanding vacancies and make changes to appointments as may be required for the 2018/2019 Municipal Year.

2.0 Introduction

- 2.1 Appointments to outside bodies and partnerships and Member Champion appointments have been made by a Lead Member decision in previous municipal years, however, to enable appointments to be made in a timely manner, Executive is requested to consider and agree appointments for 2018/2019 and delegate authority to the Assistant Director: Law and Governance, in consultation with the Leader, to appoint to any vacancies and make changes as required during the municipal year.

3.0 Report Details

Representatives on Outside Bodies and Partnerships

- 3.1 The business of local government includes considerable partnership working and work in the community. The Council's and a Councillors' representational role is enhanced and strengthened by participating in outside bodies.

- 3.2 Members are appointed annually to serve as representatives on outside bodies and partnerships.

Member Champions

- 3.3 The Terms of Reference for Member Champions include the following with regards to their role and appointment:
1. Member Champions will only be appointed in support of agreed Council policies and objectives and shall be elected members of Cherwell District Council.
 2. Member Champions may be created by Council, the Executive or the Leader of the Council. Member Champions will remain in their role until the expiration of their term of office as a Councillor, when the relevance of the appointment will be reviewed. The appointing body or office holder may decide at any point to review and terminate the appointment of a member Champion for good reason.
 3. Member Champions shall have no Executive or decision making powers and may not instruct officers. Champions shall not duplicate the work of Committee Chairmen and Executive members and shall ensure they liaise with and advise them appropriately. Member Champions may not commit the Council to any course of action or any Council resources.
 4. Member Champions shall not attract a Special Responsibility Allowance, but shall be able to re-claim travelling and subsistence expenses in line with the agreed scheme and may attend appropriate events, seminars, training and conferences, subject to budget availability.
 5. Each Member Champion will have a link officer assigned from within the relevant or most appropriate service area. Officers will bring issues, initiatives and areas of work to the attention of Member Champions.
- 3.4 Within their Terms of Reference, Member Champions may carry out the following functions with regard to the issue for which they have been appointed Member Champion:
- Ambassador - to raise the profile of an issue, provide a visible focus and raise the profile of an issue both internally and externally to the Council;
 - Adviser to the Council in relation to the issue to provide a source expertise;
 - Bringing issues to the Council's attention;
 - Liaising with and providing a bridge between the Council and external groups, bodies and communities; and
 - May be appointed by Council to outside bodies by virtue of office.
- 3.5 In line with the term of office of Member Champions expiring when their term of office as a councillor expires, the terms of office of four Member Champions expired in May 2018, and two remain vacant, it is therefore necessary to appoint to these roles. New appointments and existing Champions are set out at Appendix 1 (to follow).

4.0 Conclusion and Reasons for Recommendations

- 4.1 It is proposed that representatives are appointed to Partnerships, Outside Bodies and as Member Champions as set out at Appendix 1 (to follow) to ensure that the Council is represented and maintains links with partnerships and outside bodies.
- 4.3 Delegation to the Assistant Director – Law and Governance in consultation with the Leader provides flexibility for the remainder of the Municipal Year to appoint to the outstanding vacancies, or if amendments are required to any appointments, and ensures they are made in a timely manner.

5.0 Consultation

None

6.0 Alternative Options and Reasons for Rejection

- 6.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: Not to appoint representatives to outside bodies, partnerships and as Member Champions. This is not recommended as the internal working groups would be ineffective and the Council would not be represented on these the outside bodies and could miss valuable information and opportunities.

7.0 Implications

Financial and Resource Implications

- 7.1 There are no financial implications arising directly from this report and travel for members to attend meetings is included within agreed budgets.

Comments checked by:

Kelly Watson, Assistant Director: Finance and Procurement, 0300 003 0206

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Legal Implications

- 7.2 There are no legal implications arising directly from this report.

Comments checked by:

Chris Mace, Solicitor, 01327 322125,

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Risk Implications

- 7.3 Through providing support for representatives and indemnity insurance the council has mitigated the risks posed through appointing members to partnerships and outside bodies.

Comments checked by:
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8.0 Decision Information

Key Decision

Financial Threshold Met: No

Community Impact Threshold Met: No

Wards Affected

N/A

Links to Corporate Plan and Policy Framework

All

Lead Councillor

Councillor Barry Wood, Leader of the Council

Document Information

Appendix No	Title
1	Appointments to Outside Bodies, Partnerships and Member Champions 2018/2019 – to follow
Background Papers	
None	
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