

Oxfordshire Growth Board

Minutes of a meeting of the Oxfordshire Growth Board held at Cherwell District Council Officesm Council Chamber, Bodicote House, Bodicote, Banbury, OX15 4AA, on 30 July 2015 at 2.00 pm

Present: Councillor Barry Wood, Leader, Cherwell District Council (Chairman)
Councillor Ian Hudspeth, Leader, Oxfordshire County Council (Vice-Chairman)

Councillor Matthew Barber, Leader Vale of White Horse District Council

Councillor John Cotton, Leader, South Oxfordshire District Council

Councillor Barry Norton, Leader, West Oxfordshire District Council

Councillor Bob Price, Leader, Oxford City Council

Non-voting Members: Jon Mansbridge, Environment Agency

Apologies for absence: Alistair Fitt, Universities Representative, Oxford Brookes
Andrew Harrison, Business Representative
Adrian Lockwood, Business Representative, Oxfordshire Skills Board
Phil Shadbolt, Business Representative
Adrian Shooter, Chairman, Oxfordshire Local Enterprise Partnership
Richard Venables, Business Representative
David Warburton, Homes and Communities Agencies (HCA)

Officers: Sue Smith, Chief Executive, Cherwell District Council
Calvin Bell, Director of Development, Cherwell District Council
David Edwards, Executive Director, Regeneration and Housing, Oxford City Council
Sue Scane, Director of Environment & Economy, Oxfordshire County Council
Mark Jaggard, Planning Policy Manager, Oxford City Council
Peter Clark, County Solicitor and Head of Law and Governance, Oxfordshire County Council
David Buckle, Chief Executive, South Oxfordshire & Vale of White Horse District Councils
Andrew Tucker, Strategic Director, West Oxfordshire District Council
Adrian Duffield, Head of Planning, South Oxfordshire and Vale of White Horse District Councils
Paul Staines, Oxfordshire Growth Board Programme Manager
Natasha Clark, Team Leader, Democratic and Elections, Cherwell District Council

1 **Appointment of Chairman for the Period of Cherwell District Council hosting the Oxfordshire Growth Board**

Resolved

The Councillor Barry Wood be appointed Chairman of the Oxfordshire Growth Board for the period of Cherwell District Council hosting the Board (until 1 July 2016).

2 **Appointment of Vice-Chairman for the Period of Cherwell District Council hosting the Oxfordshire Growth Board**

Resolved

That Councillor Ian Hudspeth be appointed Vice-Chairman of the Oxfordshire Growth Board for the Period of Cherwell District Council hosting the Board (until 1 July 2016).

3 **Declarations of Interest**

There were no declarations of interest.

4 **Chairman's Announcements**

The Chairman made the following announcements:

1. The Chairman welcomed persons watching the meeting via the internet, as it was being webcast.
2. There would be an item on the agenda of the 24 September 2015 regarding public participation.
3. A number of questions had been submitted via email. All questions would be answered and responses sent directly to the individuals and groups who had submitted the questions as well as being published online.

5 **Minutes**

The Minutes of meeting of the Board held on 25 June 2015 were agreed as a correct record and signed by the Chairman.

6 **Post SHMA Strategic Work Programme**

The Growth Programme Board Manager submitted a report which provided a synopsis of the Post-SHMA Strategic Work Programme along with a revised timetable.

In response to Members' a questions regarding issue 17, Coordination and Communication, the Growth Programme Board Manager explained that this related to all partners working together and ensuring a consistent message.

In considering the report, Members commented they were pleased to see a more realistic timetable which would ensure robustness and increase the level of political oversight.

It was highlighted that elements of the workstreams detailed in the work programme set out what would be done by the Growth Board and what individual local authorities would do independently.

All Members were satisfied that the duty to cooperate was being met and the Leader of Vale of White Horse District Council requested that as a consequence of this partners did not seek to challenge other authorities through their local plans.

Resolved

- (1) That the emphasis on the Sovereignty of Local Plans in the key principles for the Post SHMA Strategic Work Programme remains appropriate be endorsed.
- (2) That the detailed work programme and revised timetable (annex to the Minutes as set out in the Minute Book) be endorsed.
- (3) That a more frequent pattern of Growth Board Meetings aligned with the Strategic Work Programme be agreed.
- (4) That the Coordination and Communication Protocol be adopted.
- (5) That a Confidentiality Protocol be drawn up and adopted.

The meeting ended at 2.15 pm

Chairman:

Date: