

Cherwell District Council Business Plan : 2015/2016
A District of Opportunity - Quarter 1

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
Implement the Cherwell Local Plan as framework for sustainable housing, new employment & infrastructure investments over the next 20 years			
CBP1 1.1	Deliver a Community Infrastructure Levy, Bicester, Banbury Town and Kidlington Masterplans & SPDs for strategic sites to guide investment	G	Following the adoption of the Local Plan Part 1 on 20 July the work on the secondary documents is proceeding against the timetable set out in the Local Development Scheme (LDS)
Complete and implement the Masterplan for Bicester helping to provide new housing, jobs & leisure opportunities			
CBP1 2.1	Make progress onsite for the initial housing development at North West Bicester (Pledge)	G	Work is underway on exemplar development with show homes open and occupations during Q4 2015.
CBP1 2.2	Deliver the Eco – Bicester Business Centre in North West Bicester	G	Report to be considered by CDC Executive in July 2015 to seek authorisation to progress the delivery of the centre.
CBP1 2.3	Facilitate the 5 applications for the Northwest Bicester site	G	Work progressing on all applications. Issues with Network Rail relating to the crossing of the railway and the need for a financial consideration raised at a national level to ensure that they do not delay development.
CBP1 2.4	Complete Bicester Town Centre regeneration including the Council's Commercial Building	G	<p>The project team is meeting monthly and the project board is meeting quarterly with the next board meeting is scheduled for Tuesday 7 July to monitor progress of this project now that it has moved into the delivery phase.</p> <p>The Building Contract was executed on 6 February 2015 and costs are running within the budget approved by Council. A series of meetings have commenced with the stakeholders now the design of the building is evolving to meet their requirements, with a Change Management system in place to control tenant variations.</p> <p>The legal agreements with the adjoining owners of Wesley Lane have been completed. Close working liaison is in place to enable both schemes to be constructed concurrently.</p>

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CBP1 2.5	Make progress on site for the initial infrastructure at Graven Hill and promotion of the self-build plots (Pledge)	A	<p>The company board meets monthly, and the delivery team twice per month. The Partnering Board meets quarterly. Director training has taken place by the IOD and the directors have reviewed the responsibilities. VAT registration has been completed.</p> <p>The Financial viability model relating to housing mix, market prices and the golden brick approach was presented to the Holding and Development Company Boards at their May meeting and approved. The financial projection is in line with the baseline and was presented to the Partnering Board in May 2015.</p> <p>The procurement plan has been completed for the medium term. Recruitment of accountancy services for the companies has been completed and their first task was to prepare the statutory accounts and group accounts from August 2014 to March 2015.</p> <p>The first soft launch of the Graven Hill self build concept took place on 21 March 2015. The event was a success with over 700 attendees demonstrating a high level of interest in securing plots at Graven Hill. The second soft launch event will take place on 10 July and is fully booked at 200 attendees.</p> <p>The recruitment of an operations director, sales and marketing manager, and project coordinator has been successful and they have all agreed start dates with the aim for the team to be in place by September 2015.</p>
CBP1 2.5a	Deliver the demonstration project on the Graven Hill site	G	Project on plan - application process closes at the end of July 2015
CBP1 2.5b	Set up a sales and marketing suite to promote the plots at Graven Hill	A	In terms of delivery, works on developing the implementation plan and progressing design is on track. Progress on Sales and Marketing and procurement of contractor partner are currently slightly behind program however this position is expected to be recovered in conjunction with adoption of the Development Company procurement strategy.
CBP1 2.5c	Appoint an infrastructure contractor for Graven Hill	>>	Not due to report until Q4.
CBP1 2.6	Deliver the SW Bicester Phase 2 (sports pavilion and 3G pitch)	G	A new revised programme is in place and the project is on track

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Complete and implement the Masterplan for Banbury helping to provide retail, employment and town centre development opportunities			
CBP1 3.1	Commission and complete a commercial appraisal for Banbury town centre, and subsequently bring forward appropriate redevelopment proposals for urgent consideration (Pledge)	G	Work is continuing with the consultants who have been commissioned to identify the development potential for the Councils car parks within Banbury, this will include advising on the appropriate approach to the development of Bolton Road and also incorporates the review of the Councils strategic approach to car parking. With respect to the development of Canalside a revised Supplementary Planning Document will be completed following the adoption of the local plan, and is envisaged to conclude in early 2016.
CBP1 3.2	Prepare a scheme for the redevelopment of the Bolton Road site	G	
CBP1 3.3	Take steps to develop a Masterplan for the redevelopment of Canalside within Banbury Town Centre redevelopment	G	
CBP1 3.4	Develop a car parking strategy for Banbury Town	G	
CBP1 3.5	Secure a start on site by the developer subject to the detailed development agreement being completed, and maximise the Council's income and returns from Castle Quay and Castle Quay 2	G	Negotiations are continuing in respect to the Heads of terms in order to complete the Strategic Development Agreement associated with Castle quay 2.
CBP1 3.6	Extension and improvement of Woodgreen Leisure centre as a better facility for the town (including procurement of new contract arrangements including dry side facilities)	G	The Woodgreen Leisure Centre project is currently out to tender and bids for both dry side redevelopment and an 18 year leisure operator management contract from April 2016 have been received. Evaluation of these bids is underway and the results for shortlisting approval will be presented to the September Executive. Early indications show a positive position with key market bidders submitting bids.
CBP1 3.7	Review future arts provision	G	Supporting Banbury Town Council as they take over the management of The Old Town Party. Supporting The Mill's bid to become a Charitable Incorporated Organisation (CIO) this autumn and their subsequent plans to review their provision.
Complete and implement the Masterplan for Kidlington, helping to develop a strong village centre afforded by its location.			
CBP1 4.1	Complete and implement the Masterplan for Kidlington, helping to develop a strong village centre (Pledge)	G	This work is now proceeding following the adoption of the Local Plan Part 1
CBP1 4.2	Agree next steps for development options for Kidlington against agreed timescales & milestones	A	This work is part of the Masterplan development which is not yet complete
CBP1 4.3	Establish new management arrangements for Stratfield Brake Sports Group on behalf of Kidlington Parish Council	A	Management arrangements are being considered by Kidlington Parish Council and CDC will be advised in due course.

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CBP1 .5 : Promote inward investment and support business growth within the District			
CBP1 5.1	Support business growth, skills & employment in local companies & the visitor economy to strengthen the economy of the District	G	48 business enquiries served during this quarter, including inward investors, expanding indigenous companies and business seeking advice and information. Support was provided to over 50 further businesses through the Job Fair events held in April and June including to some key investors with significant requirements such as Clarico (for The Entertainer), plus Marks and Spencers and other businesses being established at the new retail park at Junction 11.
CBP1 5.2	Continue to use the Cherwell Investment Partnership as a hub for inward investment and ensuring sufficient business sites and employment land are available to meet the needs of the District	G	Promotion of the district for commercial investment continues through the Cherwell Investment Partnership, established in 1991 by the Council and operating continuously since that time to ensure that the skills and services of commercial estate agents developers, recruitment companies, professional services and public bodies are aligned to provide practical help and strategic planning to support the economy through investment and job creation. Day to day liaison with the commercial agents and promotion of key sites and premises through www.cherwell-m40.co.uk ensures that the Council as the Planning Authority also provides practical help and support for business growth.
CBP1 5.3	Produce marketing material to promote commercial & industrial business sites and the area	G	Finalisation of a major Employment Land Study of all employment sites across Cherwell. Due to be completed in August and used as a basis of Part 2 of the Local Plan, supporting inward investment and business expansion work.
CBP1.6 : Deliver high quality regulatory services that support the growth of the local economy			
CBP1 6.1	Build on the Council's 'Better Business' approach to support new and existing businesses	G	Now fully engaged in SEMLEP Better Business for All (BBFA) and event held in June with Regulators. Business survey about to be launched. Banbury Open for Business events held and workstreams and leads identified. Confirmation of £5 k from Better Regulation Delivery Office.
CBP1 6.2	Work proactively with developers on both planning applications and pre-application enquiries to enable the speedy delivery of new commercial projects	G	A Development Management team approach has been adopted to facilitate the delivery of new commercial development. The use of Planning Performance Agreements (PPAs) have provided certainty to the developer in terms of the provision of pre-application advice and the timely consideration of future planning applications. The use of PPAs also allows the Council to generate additional income to deliver against the agreed timeframe.
CBP1 6.3	Identify the blockages to development and investigate a range of solutions, in consultation with planning agents	G	The Development Management team approach and use of Planning Performance Agreements (PPAs) is a direct solution to address concerns that have been raised by developers. Agent and Developer Forums are being progressed to further develop the relationship between Development Management and agents to ensure that the service delivery meets their expectations. A programme of Business Process Re-engineering (BPR) has commenced to ensure that Development Management is working efficiently and effectively, ensuring the delivery of timely decision making.
CBP1 6.4	Provide high quality responsive regulatory services	G	Organisational awareness Days planned for October (exercise to bring together all business services and break down silos). All statutory services on track. Cross authorisation in progress so that increased resilience between authorities.
CBP1 6.5	Embed the Regulatory Code and Corporate Enforcement Policy	G	The Regulatory Code and Corporate Enforcement Policy was approved by Executive in 2014 and is well embedded within the Authority. A Regulators Group has been established and is scheduled to meet in September to discuss and complete outstanding issues.

Cherwell District Council Business Plan : 2015/2016
Safe, Green and Clean - Quarter 1

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
CBP2 : Provide high quality recycling and waste services, aimed at helping residents recycle as much as possible			
CBP2 1.1	Maintain the District's high household recycling rate (Pledge)	G Actual 59.62% Target 57.00%	Good performance during Q1 with June performance at 60.58% despite garden waste tonnages being lower than same period last year due to the dry conditions (resulting in grass/hedges not growing as much as during wetter weather). The team marked National Recycling Week (22-28 June) with a series of successful events aimed at encouraging more recycling from around the home.
CBP2 1.2	Tonnage of waste sent to landfill	G Actual 6,462 Target 6,531	A good start to the year with Q1 performance below target at 6,462 tonnes. Corresponds with an increase in household recycling.
CBP2 1.3	Residual household waste per household (kgs)	G Actual 106.97 Target 113.26	Residual household waste for Q1 was 106.97kgs per household and compares well with 113.26 kgs per household for the same period last year. This equates to 6,462 tonnes collected to date this year against the target of 6,531 tonnes.
CBP2 1.4	Increase the number of glass recycling bank sites to 130	G	We currently have 122 sites 7 of these have been installed in the first quarter, the number will increase on an ad hoc basis as and when new sites become available.
CBP2 1.5	Deliver an additional 1000 blue recycling bins this year	G	We delivered 595 bins in the first quarter of 2015/16. This will increase throughout the year as we carry out publicity and support the various initiatives we have to encourage customers to purchase additional blue bins
CBP2 1.6	Maintain the current high levels of customer satisfaction with our waste and recycling services	G	Evaluation of the 2015 Council's Annual Satisfaction Survey, which closed on 10 June 2015, will take place during August and results are expected by early September.
CBP2 1.6a	Customer satisfaction with Waste Collection services		2014 satisfaction rate was 85% - an improvement over 2013 performance of 82%
CBP2 1.6b	Customer satisfaction with Household Recycling services		2014 satisfaction rate was 88% a good improvement over 83% recorded in 2013
Provide high quality street cleansing services, and tackle environmental crime (littering, fly tipping, graffiti) where it arises.			
CBP2 2.1	Improve local residents' satisfaction with street & environmental cleanliness continuing our successful programme of neighbourhood litter blitzes (Pledge)	A Actual 67.00 Target 70.00	Customer Satisfaction Survey for 2015 is currently live, due to close in July and results will be available during September Street Cleansing have successfully delivered the Spring Clean programme which was very popular with Parish Councils and individual members of the public alike. The recent work taken on behalf of Banbury Town Council incorporating their parks and open spaces which was publicised in the Banbury Guardian is going very well. Street Cleansing have received numerous compliments on the standard of cleanliness so far.

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CBP2 2.1a	Undertake 6 neighbourhood blitzes with community involvement	G Actual 1 Target 1	We have already undertaken the first of six planned events which concentrated in the Glory Farm area of Bicester. This proved to be very popular with members of the public who took the opportunity to use the services on offer such as the free bulky household waste removal. The next planned event commences 20 July in the Calthorpe and Easington of Banbury.
CBP2 2.1b	Number of fly tips recorded (compared with same period 2014/15)	R Actual 137 Target 121	There is a small amount of fluctuation in the number of fly tips when compared to last year but having looked at the types of fly tips and the locations, there are no trends appearing. We are now also checking with bulky waste requests to ensure that we are not collecting and recording these as fly tips.
CBP2 2.1c	Number of fly tips enforcement actions (compared with same period 2014/15)	R Actual 46 Target 64	A good start to the year with prosecutions in the magistrates courts, with 3 for fly tipping, and a total of £1007.57 in fines and costs. There was also one caution issued for fly tipping and a further 2 cautions for Duty of Care offences. An appeal to the crown court was also dismissed and CDC was awarded an additional £500 in costs.
CBP2 3 : Work with partners to help ensure the district remains a low crime area, reducing fear of crime and tackling Anti-Social Behaviour.			
CBP2 3.1	Develop an alternative CCTV operational system for our Urban centres	G	A scoping exercise with West Oxfordshire District Council is nearing completion and the Council should have some idea of the feasibility of the project and associated costs. In addition Thames Valley Police have not made any further comment upon the central control room project. The project to relocate the existing Banbury masts is still awaiting Castle Quay legal to respond to the councils request to relocate from Bolton Road to Castle Quay.
CBP2 3.2	Work with local police & licensees to ensure town centres remain safe & vibrant in the evenings (Pledge)	G	Violence in all categories is rising and will continue to rise according to the Thames Valley Police. This is now due to revised Home Office counting rules, which include third party complaints, historic offending and multiple recording. The same phenomena were seen with Domestic Abuse and Rape campaigns to increase recording and reporting to instil greater confidence in policing. Interestingly the violence recorded at the end of 2014-15 was only slightly up.
CBP2 3.3	Number of ASB/Nuisance cases received (compared with same period 2014/15)	G Actual 413	In total 413 service requests were received by the team during Q1. Although this is slightly less than in the same period last year (452) the team also had to respond and deal with a significant backlog from Q4 which was as a result of staff vacancies. 49 nuisance cases were received specifically as a result of the successful Operation Jazz in June, all of which were responded to within 2 working days.
CBP2 3.2b	Percentage of ASB/Nuisance cases responded to within prescribed period of 2 working days	A Actual 93.84 Target 96.00	Slight drop in performance because of staff vacancies which is now being addressed as above. Contingency measures are in place and working well with planned recruitment scheduled for September/October.

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
CBP2 3.2c	Percentage of ASB/Nuisance cases resolved within 56 working days	A Actual 88.84 Target 96.00	Slight drop in performance because of staff vacancies (which is now being addressed as above) and because of some issues around data up dating on the database

**Cherwell District Council Business Plan : 2015/2016
Thriving District - Quarter1**

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
CBP3.1 : Deliver affordable housing and work with private sector landlords to help improve affordable housing options			
CBP3 1.1	Deliver 150 units of affordable housing and 100 self-build housing projects as part of the HCA funded Build! programme whilst exploring new diverse funding regimes for the longer term sustainability of affordable housing across the district and the potential development of an off-site construction facility for the long term production of off-site units for affordable housing	G	<p>a) Lender panel in place for all shared ownership schemes, b) training programme continuing and well attended, c) First new build shared ownership schemes (Newton Close and St. Georges Crescent) completed, sold and occupied.</p> <p>Next Quarter (August 2015) our customers start on site on our next new build shared ownership (The Orchard) and affordable rented (Calthorpe and Woodpiece Road) schemes, enabling us to use the learning from previous schemes and thus there is a process of continuous learning on a scheme by scheme basis.</p>
CBP3 1.1a	Deliver 150 affordable homes in the District (Pledge)	G Actual 22 Target 21	Although there has been a slow start to the year on new affordable homes completions, completions are expected to increase significantly in Q2. It is anticipated the 150 target full year will be achieved.
CBP3 1.1b	Deliver 100 self build housing projects	G Actual 0 Target 0	No new self build opportunities were created in the first quarter of this year, however we anticipate an increase in Q2 aiming to deliver increased opportunities for those who need and aspire to obtain affordable home ownership self build opportunities in the district.
CBP3 1.2	Explore new diverse funding regimes for longer term sustainability of affordable housing	G	<p>Engagement with private sector lenders to develop understanding of different finance models and associated risk and opportunity and engagement with other local authorities and RPs who have accessed private sector housing to understand business case. Engagement with HCA to understand finance opportunities and future grant opportunities.</p> <p>This work is embedded into the work with the Community Land Trust on the development of a Local Housing Company to own and manage affordable housing assets.</p>
CBP3 1.2a	Explore development of off-site construction facility for affordable housing production	G	<p>There are four proposed work streams for this area:</p> <p>a) show homes at Graven Hill b) built infrastructure at Graven Hill (using off-site for school etc.) c) facility/hub for manufacturing and spin-off industries and d) development of off-site approaches through the Council's Build! Programme. This quarter work has commenced on all of these work streams, with active engagement with Government, industry and the HCA, including an introductory 'scene setting' report.</p> <p>Clearly workstreams a - c relate to Graven Hill and as such will be delivered through Graven Hill Village Development Company Ltd. and the testing out of different manufactured homes will continue to be delivered through Build. Chris Stratford, (Head of Regeneration and Housing) will provide a strategic/corporate lead to ensure all work streams are co-ordinated, that there is sharing of learning and contacts and to avoid any duplication in work.</p>

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
CBP3 1.3	Extend enforcement actions in private sector to bring empty dwellings back into use	G	A long-term empty property that was the subject of the Council's first Empty Dwelling Management Order (EDMO) has been cleared and is now up for sale. 1 further property has been restored to use in the quarter as a consequence of our intervention. We are actively in communication with a further 15 owners and have notified 3 that we have started the process that will lead to EDMO applications in the event that they fail to take action.
CBP3 1.3a	Provide housing/grant advice to encourage private sector landlords to improve their stock	G	2 Landlords Newsletters were issued in the Quarter, a regular one and an interim to reflect a short-notice legislative change. 12 on-going Landlords Home Improvements Grants (which provide part-funding of repairs and improvements in return for nomination rights) were carried forward from last year. 2 of those grants have completed in the quarter and the other 10 are on-going. 3 new grants have been approved. 5 CHEEP grants (energy efficiency grants for private-rented homes) were completed in the quarter and a further 3 new grants approved.
CBP3.2 : Work with partners to support financial inclusion and help local people into paid employment.			
CBP3 2.1	Commissioning of high quality financial and debt advice for vulnerable residents	G	<p>The option to extend the money and debt advice contract Cherwell holds with Citizens Advice was extended for the full 5year term earlier this year. This means that services need to re-tendered to be in place by April 2107.</p> <p>Housing continues to monitor the level of work they are completing through quarterly meetings and reporting. It remains a very important resource for residents in Cherwell to access which they particularly appreciate as Citizens advice offer independent advice across a range of issues.</p> <p>Citizens Advice have also been appointed to be the provider of 'Personal Budgeting Support' as required by the DWP and referred by the Jobcentre as in need as part of the introduction of Universal Credit within Cherwell. This allows for a joined up service to be provided to residents faced with money and debt issues.</p> <p>Figures for this quarter are currently unavailable due to delays in their reporting systems but we are working with CAB to try to be able to provide more timely information and reporting in due course during this financial year.</p>
CBP3 2.2	Effective implementation of welfare reform and administration of benefits	G	<p>Universal Credit started in Cherwell DC on 6 May 2015. Take up has been slow, as expected. However, no issues have been encountered. Procedures continue to be developed in the light of experience and new guidance from the Department for Work and Pensions.</p> <p>In the recent budget the Chancellor announced further welfare reforms from April 2016 onwards. Currently there is not sufficient detail to enable planning to start.</p>
CBP3 2.2a	Average time to process new Housing Benefit claims (days)	G Actual 13.48 Target 14.00	Quarter 1 performance of 13.48 days is well within target and is slightly higher than that achieved in the same period 14/15 (13.69 days). The team are currently up to date with processing.

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CBP3 2.2b	Average time to process change in circumstances (days)	G* Actual 2.97 Target 12.00	Performance remains significantly within target and at 2.97 days is a good improvement over the 3.25 days achieved in same period 2014/15.
CBP3 2.2c	Average time taken to process new claims and changes for Housing Benefit (days)	G* Actual 3.37 Target 12.00	A good performance for Q1 and the year to date so far (3.37) and significantly under target of 12 days. Compares well against Q1 2014/15 (3.73)
CBP3 2.3	Number of covert surveillances applied for	G	No covert surveillances applied for during this quarter
CBP3 2.4	Continue working with our partners to provide support to improve the lives and opportunities for the most vulnerable individuals and families in the district, building on Brighter Futures in Banbury programme (Pledge)	G	The Credit Union is operating well and is extending its reach into the Brighter Futures communities
CBP3 2.5	Continue to support skills development, apprenticeships and job clubs in order to help support local employment and reduce the number of young people not in education, employment or training. (Pledge)	G	Young people not in employment, education or training continue to be supported through the Brighter Futures in Banbury Projects, and through the Early Intervention Hubs. Job clubs and job fairs have run across the district, with 850 visits made during the quarter. This is a significant increase due to job fairs being held in addition to job clubs, helping all age groups and also people that were already in employment to change careers. The job club partnership links have also promoted apprenticeships and traineeships to businesses as a practical means of engaging young people and supporting them in their career paths.
CBP3 2.5a	Contribute to the creation and/or safeguarding of 200 jobs	G* Actual 365 Target 50	The culmination of support provided over many years to Prodrive in its relocation to new land allocated through the Local Plan and promoted by the CDC-led Cherwell Investment Partnership. Further town centre businesses supported by CDC's town team initiative to enhance the vitality of Banbury town centre.
CBP3 2.6	Extend Jobs Match service to support local companies to fill vacancies	G	The matching of job seeker and employer has evolved from the successful Cherwell Job Clubs which continue to alternate between Bicester and Banbury with additional services now added through partners. The Bicester Job Fair attracted 47 employers/organisations to assist and potentially employ 360 residents seeking work, training and/or a change of career. A database of job seekers and employers continues to be developed and regular communication is made to ensure that skills and opportunities are matched for the benefit of the local economy.
CBP3 2.7	Extend the contract with CAB for debt advice, volunteering and volunteer driver scheme	G	CAB "Volunteer Connect" contract is delivering on target - increasing volunteer opportunities & providing volunteers for local organisations.

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Provide high quality housing options advice and support to prevent homelessness.			
CBP3 3.1	Deliver the actions identified within the revised Homelessness prevention strategy adopted by the Council	G	<p>Meetings are held quarterly to monitor the actions of the Homeless Action plan, performance and partnerships.</p> <p>We continue to work in partnership with the other District Councils in Oxfordshire to shape Oxfordshire County Councils new commissioning for young persons and single person pathways. Oxfordshire County Council are continuing to provide supported accommodation in each District across the county. A new contract to provide Young Persons accommodation is in place from April 2015 with Sanctuary holding the contract for this service for the projects across Cherwell. All young people's accommodation projects have continued to receive funding for support. This includes Banbury Foyer, Rachel House in Banbury and Lucan House and Oxford House in Bicester. Referrals for placements in these Schemes is now undertaken by OCC. We will continue to monitor this closely to ensure that it fulfils the needs of Cherwell residents. OCC are re-commissioning support for the single homeless pathway. The services are currently out to tender and officers will be invited to participate in the re-commissioning process. The outcome of this will mean that we will have units of supported accommodation provided in Cherwell rather than sending all requiring it to the Oxford hostels. The new Single Persons pathway is expected to be in place and operating by 1 February 2016.</p> <p>The Homeless Action plan as approved by Executive in November 2014 is progressing and will be reviewed to produce a new plan for 2016/17</p>
CBP3 3.1a	No of households in temporary accommodation	G Actual 40 Target 41	At the end of the quarter there were 38 placements in TA, this is within the target. Performance with in target is being maintained but numbers approaching for assistance are increasing and there is a noticeable increase from the equivalent quarter in 2014 when the number accommodated was reported as 27
CBP3 3.1b	Housing advice : repeat homelessness cases	G* Actual 0 Target 3	We continue to have no repeat homeless cases as defined by the legislation this quarter
Work to promote and support health and wellbeing across the district			
CBP3 4.1	Support the work of the Community Partnership Network with financial, clinical and technological changes in the health and social care sector	G	Initiatives to improve health and wellbeing are on-going across the District through a combination of CDC activities plus those of the health sector locally. The CPN continues to meet within a very full agenda to consider key local health and social care related issues and particularly any proposed service changes.

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CBP3 4.2	Enable the development of volunteer transport schemes to support the health and wellbeing	G	A workstream of the Overview and Scrutiny panel has highlighted the need for a strategic review of the support CDC offer; which can happen over the next 6 months to identify how residents will continue to be supported once OCC withdraw their support for Dial-a-Ride services in 2016/17 .
Provide high quality and accessible leisure opportunities.			
CBP3 5.1	Maintain a minimum usage level of visits to leisure facilities (Total of visits to District Leisure Centres and WGLC, NOA and Cooper)	G Actual 387,167 Target 372,086	All leisure centres have started the year exceptionally well, with NOA, Cooper and WGLC holding their own which culminates in an improved position based on first quarter of this year against 2014 of an increase of 15,081 visits.
CBP3 5.1a	Number of visits to District Leisure Centres (Spiceball, Kidlington & Gosford and Bicester)	G Actual 359,105 Target 343,964	Quarterly position shows the 3 leisure centres performing well above target with an increase of 15,141 visits on the 2014/15 position. This can be attributed to a general increase of footfall across most activity areas, the introduction of more dance/activity sessions and at KGLC the introduction of a dedicated spinning studio, increased gym provision and joint crèche/soft play zone. The Leisure Operator continues to work with Officers to increase participation levels particularly with the 16 - 25 year olds through Sportivate promotions.
CBP3 5.1b	Number of visits to Woodgreen Leisure Centre (WGLC), North Oxfordshire Academy (NOA) and Cooper School	A Actual 28,062 Target 28,122	Throughputs for NOA, Cooper and Woodgreen are currently on target; however for Woodgreen inclement weather during opening times of the outdoor pool has affected usage. Nevertheless only a decrease of 140 at this early stage is noted. NOA and Cooper usage to be monitored as cancellation of football leagues will potentially affect throughputs. Officers are working to re-let this pitch space as soon as possible.
CBP3 5.2	Commence Phase 2 pavilion works for SW Bicester Sports Village	G	Design work has been completed and the planning application is being compiled.
CBP3 5.3	Increase access to Leisure and Recreation opportunities through development and outreach work	G	Holiday activity sessions have been extended into the half term break. The Sportivate programme has continued into this financial year with funding from Sport England. The Go Active and Active Women initiatives are still delivering opportunities across the District

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Provide support to the voluntary and community sector.			
CBP3 6.1	Secure social and community infrastructure for housing developments across the District	G	A report to support the contributions sought from developers to produce Social and Community Infrastructure has been commissioned. Regular consultation with Development Management to respond to planning applications.
CBP3 6.2	Continue to support the voluntary sector and community groups	G	Working with Oxfordshire Community and Voluntary Action (OCVA) to provide advice and support on Governance and funding streams.
CBP3 6.3	Continue to support the growth & development of neighbourhood community associations	G	New associations being supported at both SW Bicester and Longford Park .
CBP3 6.4	Increase and promote volunteering opportunities throughout the District.	G	Successful volunteering event in Bicester that promoted local opportunities
CBP3 6.5	Local Strategic Partnership (LSP)	G	Officers are currently considering (given the very limited support resource available to the LSP Board) how to maintain the value of the partnership by securing appropriate breadth of agenda and senior level engagement. Preliminary report to LSP Board due 30/07/2015.
Protect our built heritage by supporting effective conservation, managing the impacts of growth and working to ensure development takes place in appropriate areas.			
CBP3 7.1	Continue programme of Conservation Reviews	G Actual 0 Target 0	Annual programme of Conservation Area Reviews is on target. 3 Appraisals are currently underway in Souldern, Mixbury and Hampton Poyle with draft review dates scheduled for end of Q2.
CBP3 7.2	Provide design guidance on major developments	G	Advice has continued to be given on all strategic sites, and the majority of other major sites
CBP3 7.3	Processing of Major Applications with 13 weeks	G* Actual 88.89% Target 50.00%	A figure of 89% was achieved in Quarter 1, significantly above target. This measure is subject to change due to post-decision performance agreements. It is important to note that Section 62B of the Town and Country Planning Act 1990 (as amended) which allows the Secretary of State to designate Local Planning Authorities that are not 'adequately performing their function of determining applications' relates to their performance against major applications only, rather than minors and others.
CBP3 7.4	Processing of Minor Applications with 8 weeks	G Actual 66.38% Target 65.00%	Quarter 1 performance was 66%. The improvement reflects the fact that the additional measures introduced to monitor and manage performance, including agreeing extensions of time limits with applicants and agents have been successful. Use of overtime, agency and consultants is reducing
CBP3 7.5	Processing of Other Applications within 8 weeks	G Actual 83.72% Target 80.00%	Performance for Quarter 1 was 84% despite a continuing high volume of applications, staff changes and vacancies. Use of overtime, agency and consultants is reducing. As for minors, it should be noted that priority is still given to majors and pre-apps

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
CBP3 7.6	Percentage of planning appeals allowed against refusal decision (%)	R Actual 50.00% Target 30.00%	The performance this quarter is 50%. It should be noted that the measure is volatile as it is based on low overall appeal numbers and therefore each decision can impact on the performance measure for appeals.
Work to ensure rural areas are connected to local services			
CBP3 8.1	Work with BT/BDUK and Oxfordshire County Council to extend Superfast Broadband across the District	G	Phases 1 to 6 of the Oxfordshire Rural Broadband Project will be completed by December 2015 with an expected coverage of 90% of premises (business and residential) being served with Superfast speeds (over 24mbps). Cherwell District Council has invested £580,000 in phases 6 to 9 which will extend the programme to approximately 95% of premises by December 2017. This funding has been matched by Government (BDUK) and added to by both Local Enterprise Partnerships serving Cherwell. Economic Development officers have also identified and resolved issues relating to gaps in the service to business clusters in urban areas, as well as extending the broadband voucher scheme to assist other -often isolated - businesses. The issue of how to enable the final 5% of business and residential premises to gain superfast speeds remains to be resolved but is treated as a priority by the Council and its partners with options expected to emerge over the coming months.
CBP3 8.2	"Rural Proof" significant new policies and initiatives to ensure they are equitable to rural residents	G	Currently this process is somewhat ad-hoc. Officers are working towards a more clearly defined and consistently applied approach.

Cherwell District Council Business Plan : 2015/2016 Sound Budgets and a Customer Focused Council - Quarter 1

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
CBP4 1 : Reduce the cost of providing our services through partnerships, joint working and other service delivery models.			
CBP4 1	Extend the Joint working Transformation Programme to include new service delivery methods/more services delivered in partnership, to enable the council to save money and maintain a low council tax (Pledge)	G	On track. New business cases to broaden joint working have been prepared and are being considered by Members.
CBP 4 1.2	Identify and remove unnecessary work from service delivery processes to help deliver savings and efficiencies	A	Business process change will be delivered through business cases for joint working. ICT harmonisation strategy is in place to deliver further savings.
CBP 4 1.3	Plan to reduce the number of ICT systems required to deliver and manage services, through sharing where possible, and taking advantage of new procurement opportunities	G	The implementation of the three-way Financial Management System is due to go live in October for Stratford District Council and April 2016 for both CDC and South Northamptonshire Council. Shared Payments System is live at CDC and SNC with SDC imminent. Shared BACS system is already live at SDC and SNC and the go live date at CDC is planned for September 2015. The Lagan CRM harmonisation project has now started and we plan to go live at the end of October 2015.
CBP 4 1.4	Through a 3-way Working Group with South Northamptonshire and Stratford upon Avon District Councils, review service delivery operating models using the Transformation Challenge Funding provided by DCLG in order to further our exemplar model of sharing services and deliver quantifiable efficiencies and savings; deliver a minimum of 10% financial savings	A	Progress is behind pending decisions to be made by Stratford DC regarding governance. Ad hoc collaborative work is on-going and the three current 3-way joint services (ICT, Legal and Transformation) are operating effectively across the partnership.
CBP 4 1.5	Make successful bids for external funding	G	The Business Support Unit is currently undertaking a review of external funding options to further understand the landscape and will develop a corporate approach to monitor against this
CBP 4 1.6	Maximise income through designing services that can attract a market	G	The transformation programme has a commercialisation workstream that will develop proposals for Members to consider in Autumn 2015. The development work is on track.

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
CBP 4 1.7	Deploy solutions which reduce 'non-productive' time spent travelling between sites and deliver reductions in mileage and subsistence costs through increased use of technologies such as video conferencing.	G	The 2015 /16 work programme will deliver two key projects - Citrix and Lync telephony for CDC. This will enable officers to work from a location of their choosing which will reduce non productive time spent travelling.
CBP 4 1.8	Review all ICT contracts to harmonise where possible to gain cost savings through economies of scale achieved through increased joint working	G	The new Microsoft Enterprise Agreement has recently been re-negotiated along with other contracts for specialist database support and mobile telephony. The Microsoft agreement will deliver savings from Year 4 and the other two have already delivered cashable savings
Work to effectively communicate with local residents and businesses to better understand and respond to their needs			
CBP4 2.1	Continue to increase our use of social media to communicate with residents and local businesses	G	Communications continue to use social media to communicate a wide range of messages, campaigns and services to the public at large. During this quarter the Corporate Communications Team won the National Recycling Awards - Team of the Year, for their innovative use of social media to promote recycling to residents across two districts over the festive period.
CBP4 2.1a	Social media ratings : Facebook likes (cumulative)	A Actual 7,565 Target 7,698	Facebook continues to grow steadily with increased customer engagement via this channel. During this quarter, CDC has been shortlisted in two national awards for their use of Social Media. The first, the National Recycling Awards (presented 1 July) saw CDC/SNC winning The Team of the Year award.
CBP4 2.1b	Social media ratings : Twitter followers (cumulative)	A Actual 5,494 Target 5,853	
CBP4 2.2	Continue to improve our website, and implement additional online services for customers and maintain the SOCITM rating of 3/4 stars (Pledge)	G	Work continues on the CDC website to promote a wide range of initiatives - many of which can be booked online - MOTs, Paying Council Tax etc., In order to further progress this area of work, we need to move to a fully transactional website. CDC retained its 3 start SOCITM rating, achievement of a 4 star rating is not possible at the website doesn't have a mobile platform.
CBP4 2.3	Continue to develop our business focused communications	G	The team continue to work with the Economic Development Team to promote their initiatives, the Comms Officer attends the regular monthly meetings and agrees a series of press releases.

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
Improve customer service through the use of technology and responding to customer feedback			
CBP4 3.1	Implement additional online services for customers and deliver a significant reduction in phone contact in relation to those services	G	Upgrade to Lagan CRM across both Councils is underway which will enable back office functionality for services as they come online. Work to assist services with their Channel Shift commitments continues in line with Transformation workstream.
CBP4 3.2	Increased capacity to build service delivery processes suitable for online services	G	Upgrade to Lagan CRM across both Councils is underway which will enable back office functionality for services as they come online. Staffing review to ensure appropriate capacity, resilience and training to assist with Channel Shift agenda as well as Corporate drive to increase the use of Customer Services as the first point of contact.
CBP4 3.3	Bring about a measurable plan to increase significantly the proportion of our total customer demand that is met through self service	G	Self service electronic searchable telephone directory is being trailed at Bodicote House with further work being done by ICT and HR to improve the accuracy of the information held within it. Transformation CS workstream includes promotion and criteria for increasing self service across all council services.
CBP4 3.4	Target the reduction of avoidable contact from customers by improved information signposting, more information on line and improved letters and communications with clear, understandable instructions and information	G	Continue to work with Services and communications team to improve Web content, publications and letters to ensure the customer clearly understands what is being communicated without the need to contact the Council for clarity.
Deliver rolling strategy of the five year business strategy, medium term financial plan and a capital programme that ensures the Council is resourced to deliver its strategic priorities.			
CBP4 4.1	Deliver the rolling annual balanced budget setting of the financial plan (Medium Term Financial Strategy)	G	The formal budget setting process (incorporating the 5 year financial plan) commences in the Autumn of 2015
CBP4 4.2	Deliver the savings targets £500,000 within the agreed timescales (Pledge)	G	These were delivered for the budget setting process for 2015-16 and will feature in the process for 2016-17
CBP4 4.3	Develop and implement a Car parking strategy	G	Work is continuing with the consultants who have been commissioned to identify the development potential for the Councils car parks within Banbury, this will include advising on the appropriate approach to the development of Bolton Road and also incorporates the review of the Councils strategic approach to car parking.
HR001/2/3	Sickness absence - average days lost per full time equivalent (FTE) (note: cumulative throughout the year : full year target 8 days)	G Actual 1.89 Target 2.00	Good start to the year and within target although the average is up against same period in 2014/15 (1.13 days)

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
Work to ensure the Council gets the most out of its resources, including land and property through effective asset management.			
CBP4 5.1	Develop and implement a commercial investment strategy, incorporating DTZ recommendations as adopted.	G	A report will be presented to Executive committee in September 2015
CBP4 5.2	Total of All Car Parking Revenue (Cash Machines & Ringgo only)	G Actual 339,563.00 Target 314,329.50	The income processed in Q1 is £25k more than budget. Almost all the car parks in Banbury and Bicester are showing additional income when compared with the budget and the corresponding period last year. Until it has been established if this trend will continue, the forecasted annual income has been left as the budgeted annual figure
Deliver below inflation increases to the CDC element of Council Tax			
CBP4 6	Freeze CDC element of Council Tax (15/16)	G	CDC's element of the Council Tax was frozen again for 2015/16
CBP4 6.1	Percentage of council tax collected	G Actual 30.05% Target 30.00%	Good start to the year with 30.05% (£23,821,170) collected to date - this compares well with 29.88 collected at this point in 2014/15.
CBP4 6.2	Percentage of NNDR collected	G Actual 31.57% Target 31.50%	Slightly above target with £23,814,6-9 collected during the first quarter

**Cherwell District Council : 2015/2016
Programmes - Quarter 1**

Ref	Programme	Quarter 1 30/06/2015	Comments on Performance
CDC Place Programme			
CPP01	Banbury Development (7 Areas; CQ2; Bolton Road; Gateway; Hella; CM40; Mondelēz; Canalside)	G	Work is continuing with the consultants who have been commissioned to identify the development potential for the Councils car parks within Banbury, this will include advising on the appropriate approach to the development of Bolton Road and also incorporates the review of the Councils strategic approach to car parking. With respect to the development of Canalside a revised Supplementary Planning Document will be completed following the adoption of the local plan, and is envisaged to conclude in early 2016.
CPP02	Bicester Strategic Project	A	All Bicester projects are currently being delivered according to amended programme and budget
CPP03	Graven Hill	A	Programme being amended to consider the impact of the Ministry of Defence exit plan and handover of demonstrator and phase 1 land.
CPP04	Build	G	The Build Programme continues to be monitored on a monthly basis by the Build! @ Officer and Member Project Board. With a number of schemes now completed and/or on site, work is underway to establish the optimum 'vehicle' to own and manage the assets created through Build! (i.e. the homes for affordable rent and shared ownership). As such as working group consisting of a member, CLT Board directors and officers has been working on a business case for a Local Housing Company, which will be a Registered Provider (RP) i.e. a housing association. It is envisaged that a proposal will be brought to members for approval in the Autumn of 2015.
CPP05	Brighter Futures in Banbury	G	The Brighter Futures Programme continues through its range of partners. This is currently under review through the 2014/15 Annual Report.

**Cherwell District Council : 2015/2016
Programmes - Quarter 1**

Ref	Programme	Quarter 1 30/06/2015	Comments on Performance
Transformation Programme			
TP01	ICT Infrastructure & Applications Harmonisation/Standardisation	G	<p>The high level ICT work programme will be presented to JMT in September 2015 for their feedback and comments. There are three key work streams of ICT Standardisation, Harmonisation of Business Systems and On-line Services .</p> <p>ICT Standardisation - 2015/16 projects</p> <p>Communications - Extend MS Lync telephony to CDC and support increase of video conferencing to reduce non-productive time spent travelling. Implement Lync for IM, Presence and Conferencing at SDC. Lync Telephony has been implemented at SNC and rollout to CDC will shortly commence. It is recommended that a programme to increase the use of video conferencing is put in place with ICT supporting the technical implementation and support . ICT are improving the current video conferencing audio facilities and these should be available in mid September</p> <p>Remote Access - In 2015/16 this will be standardised across all three sites to Citrix which has been deployed at SNC</p> <p>Email Archiving - extend email archiving solution in place at SDC to improve speed of email system and ensure full compliance in respect of Freedom Of Information, Data Protection Act, etc.</p> <p>Mobile Telephony - replace blackberry's with Windows (currently c100) by 31st March 2016</p> <p>Disaster Recovery - Review and recommend appropriate options to implement common approach for CDC/SNC/SDC which delivers value for money resilient services in the event of an outage at CDC/SNC/SDC. Report to JMT in September 2015.</p> <p>Harmonisation</p> <p>L&P Harmonisation - programme plan and implementation timetable being finalised</p> <p>Joint Financial Management System goes live at SDC in October and in April for SNC and CDC</p> <p>Joint HR/Payroll System CDC/SNC meeting with Northgate and business users to devise project plan in September 2015</p>
TP02	Channel Shift (including paper light and EDRM)	A	<p><u>EDRMS</u></p> <p>Complete the programme plan and implementation timetable for the EDRMS with formal procurement in December 2015 after workshops with services to clarify which common processes will underpin the new harmonised programmes.</p> <p>A separate programme plan will be developed and presented to JMT for approval after workshops with services at 2nd meeting in October 2015.</p> <p><u>On-line Service Delivery</u> - Deliver new transactional websites for CDC/SNC</p> <p>Work to produce the project plan with confirmed scope and deliverables of the project is underway in conjunction with CDC/SNC Communications Manager and Project Manager for Channel Shift to ensure the new websites deliver on transformational and customer requirements. Workshops will be supported to ensure that customer and business requirements are delivered and the full project plan will be presented to JMT at the 1st meeting in October 2015 for their sign off.</p>

**Cherwell District Council : 2015/2016
Programmes - Quarter 1**

Ref	Programme	Quarter 1 30/06/2015	Comments on Performance
TP03	Harmonisation of Terms & Conditions	G	The Harmonisation of Terms and Conditions is being dealt with through parts of the OD programme of works where appropriate and where not will be looked at on an individual basis i.e. policies and procedures are being audited to determine what needs updating and when.
TP04	Organisational Development (OD)	G	The Competency Framework Draft is currently going through the democratic process which it is hoped will be completed in August when the first aspects of the framework can be rolled out. An action plan is also being developed to look at other policies and procedures to determine what will be done next.

**Cherwell District Council : 2015/2016
Equalities - Quarter 1**

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
Theme 1 : Fair Access and Customer Satisfaction			
CEQ1 1	To provide accessible and meaningful consultation events throughout the Cherwell community	G	<p>The Faith Forum Steering Group met in May and agreed a number of Grants to community faith groups (who met the necessary criteria). The next Faith Forum will be held in the Grimsbury Area of Banbury during Interfaith Week (15-21 November). It will aim to increase awareness of the different and distinct faith communities that live in the district and help build upon the contribution which their members make to their neighbourhoods and to wider society.</p> <p>The Disability Forum was held on the 17 June; due to reducing numbers in attendance, the Consultation and Engagement Officer is reviewing the format of this forum. The revised Consultation Strategy will set out an action plan for news ways of engaging with the harder areas of the community that we need to consult with ensuring forums are interesting, accessible for members of the community.</p> <p>The Consultation and Engagement Officer attended the Banbury District Show (June) with the Consultation Wall. Views and issues were captured which have been passed to relevant departments.</p> <p>The Faith Forum will be linked to the next Connecting Communities event (15 - 21 November) which will enable the bringing together of representatives from faiths and organisations that will cover issues impacting the community. The partners working with the Council include, the Police, Public Health, Oxfordshire County Council and Citizens Advice Bureau.</p> <p>The Equality & Access Panels are currently not in use. The Consultation and Engagement Officer working with the Equalities officer will be developing a Strategy that includes an action plan that will outline alternative mechanisms to consult with the public.</p>
CEQ1 2	To ensure that the Council's services are accessible to everyone and delivered at an excellent standard	G	<p>Cherwell District Council capture whether their formal complaints received across all service areas are linked to discrimination. Q1 received 0 complaints linked to discrimination.</p> <p>The newly appointed Consultation and Engagement Officer is planning work with Heads of Service, identifying their needs for consultation and engagement for this financial year. The joint Strategy will cover both Cherwell District Council and South Northants Council with two Action Plans for the individual Council in order to capture the different requirements and different opportunities for engagement.</p> <p>Customer Service measures are developed to ensure that service users are able to provide feedback on the service received from the housing department.</p>

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
Theme 2 : Tackling Inequality and Deprivation			
CEQ2 1	Continue to deliver the 'Breaking the Cycle of Deprivation' projects	G	The Brighter Futures Programme continues through its range of partners. This is currently under review through the 2014/15 Annual Report
Theme 3 : Building Strong Communities			
CEQ3 1	Improve opportunities for community groups to work together and build strong community relations	G	To reflect the needs of the Area Thames Valley Police has developed a further Independent Advisory Group (IAG) to cover the Bicester area. The Consultation and Engagement officer attended the first meeting (24 June) and has been accepted as a full member of this group. The next meeting is being arranged for the end of the summer.
CEQ3 2	Joint working with Thames Valley Police to highlight and reduce any community tension and build trust in local services.	G	To reflect the needs of the Area Thames Valley Police has developed a further Independent Advisory Group (IAG) to cover the Bicester area. The Consultation and Engagement officer attended the first meeting (24th June) and has been accepted as a full member of this group. The next meeting is being arranged for the end of the summer. The Community Safety Partnership action plan is at present being re written to reflect the greater involvement of partners in child sexual exploitation, slavery, hate and domestic abuse as opposed to generic crime reporting. It is envisaged that this will be complete by September and in action by December 2015
CEQ3 3	Continue to increase Cherwell's knowledge and understanding of the wider community to ensure we fulfil all residents' needs within our services	G	Taking Part scheme has worked directly with groups to enable them to access high quality arts opportunities e.g. a professional dance leader working with the Dancing with Parkinson's group. To support raising the profile of Safeguarding within the Council, briefings and presentations to team meetings are happening across the two organisations. An internal review of safeguarding has been commissioned to ensure our practice is robust and systems produce the right information and action. The See It Report It Corporate Intelligence system was launched on 1 July. Consultants are currently writing a social and community infrastructure plan that highlights the need for community spaces within new developments and will evidence the need for extended existing spaces or complete new halls / centres.
Theme 4 : Positive Engagement and Understanding			
CEQ4 1	Work with local schools, colleges & sixth forms to engage with the districts younger generation	G	The Cherwell Youth website is updated weekly by the Recreation & Health Team with current programmes promoting opportunities within the district for young people. The website is promoted at all youth events and promotional cards are used to give out to community members. Local Democracy Week: 12- 16 October 2015 - Promoting local democracy within schools / linking members to assembly's and taking Banbury & Bicester youth action teams to Westminster for Q&A

Ref	Objective/Measure Definition	Quarter 1 30/06/2015	Comments on Performance
CEQ4 2	Explore and establish links with minority representation/community groups to help us improve our services	R	The historic Equality and Access Panel which CDC used to consult with minority groups has been disbanded. In line with the Community Engagement and Consultation Strategy review a consultative forum will be created - this work is due to commence in Q2.
CEQ4 3	Raise Cherwell District Council Employees and Partners awareness of diversity within our community	G	<p>The latest staff briefing of Knowing Your Community has been held on the topic of Modern Slavery under the banner of Knowing our Communities, the third of the 'See it - Report it' subjects; topics previously covered are Child Sexual Exploitation (CSE) and PREVENT. Employees, Councillors and partners attended the Modern Slavery briefing and have requested information to disseminate to teams/colleagues. An evaluation survey has been sent out to ascertain the views of the attendees and a further briefing option on the subject of Female Genital Mutilation (FGM).</p> <p>Leader of the Council requested that the Modern Slavery briefing be presented to the full Council; this is planned for the October meeting</p>
Theme 5 : Demonstrating our Commitment to Equality			
CEQ5 1	Ensure the Council meets all government requirements	G	<p>Cherwell District Council remains compliant and aware of legislation and duties associated with the Equality Act 2010 and the specific duties to Local Authorities. During Q1 Cherwell District Council has completed the following actions:</p> <p>The Equality Scorecard Report has been included within the Councils quarterly performance reporting to the Joint Management Team and Members. The Equality Scorecard will then be published on the Councils Equality internet page.</p> <p>The annual review has taken place on the Equality Action Plan which has been refreshed to 2015-2018 and the Equality Impact Assessment 3 Year Rolling Plan. This has been reviewed in line with Service Plans for 2015/2016. Once the documents have been fully signed off as part of the 2014/2015 Equality Programme Annual Report they will be published on the Councils Equality webpage.</p> <p>Cherwell District Council receives quarterly updates from our Registered Providers (landlords) to confirm the number of lettings of their accommodation made within the district to ensure that all our partners are operating appropriately. We are in the process of publishing figures on our website to demonstrate the number of properties being let within the district so the public can see them easily.</p>
CEQ5 2	Review CDC performance against Achieving criteria to maintain/improve standards	G	This work will take place during the final quarter of 2015/16.