

**Date:** 8 July 2014  
**Our Ref:** 609/000/000/TC/JH

**Oxfordshire County Council  
 Fire and Rescue Service**  
 West Cherwell Area Office  
 Cope Road  
 Banbury  
 Oxon OX16 2EY

Leonard John Readle  
 Homegrown Music Festival  
 Field next to Bicester Sports Association  
 Bicester  
 OX26 1TH  
**Sent by E-mail**

**Dave Bray  
 Premises Risk & Business Support  
 Manager – West Cherwell**

Dear Sir

**Licensing Act 2003  
 No adverse comments from Fire Authority**

<b>Name of Applicant</b>	<b>Leonard John Readle</b>
<b>Premises / Location</b>	Home Grown Music Festival, Field next to Bicester Sports Association, Bicester OX26 1TH
<b>Type of Licence</b>	<b>Approval of Premises Licence</b>

Based upon the information you have provided in connection with your application for a premises licence for the above named premises, and on the understanding that a full risk assessment (see paragraph below) will be/has been undertaken and any necessary actions carried out to resolve any identified shortcomings, **it is confirmed that the Oxfordshire Fire and Rescue Service have no adverse comments to make.**

Your attention is drawn to the legal requirement contained in the Regulatory Reform (Fire Safety) Order 2005 (see note overleaf) for the responsible person to make a suitable and sufficient assessment of the risks to which relevant persons are exposed.

Should you wish to discuss this matter, please do not hesitate to contact the Officer indicated.

Yours faithfully

Tim Cox  
for the Premises Risk & Business Support Manager

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## **The Regulatory Reform (Fire Safety) Order 2005 (FSO)**

The FSO places the responsibility for ensuring the safety of people using the premises firmly upon the employer or the person having control of the premises; the “responsible person”. The main duty of the “Responsible Person” is to carry out a risk assessment, and to assist them a series of guides have been produced. These give detailed information on risk assessments and other issues and can be down loaded free of charge via [www.businesslink.gov.uk](http://www.businesslink.gov.uk)

You are most strongly advised to obtain the guide for your particular type of premises and to use its guidance to complete your risk assessment.

### **An overview of the changes that have been brought about by the introduction of the FSO**

The Regulatory Reform (Fire Safety) Order 2005 (FSO) became law on 1 October 2006. The main effect of the changes is a move towards greater emphasis on fire prevention in all non-domestic premises, including the voluntary sector and self-employed people with premises separate from their homes.

Fire certificates were abolished and no longer have legal status.

The FSO applies in England and Wales. It covers 'general fire precautions' and other fire safety duties which are needed to protect 'relevant persons' in case of fire in and around most 'premises'. The FSO requires fire precautions to be put in place "where necessary" and to the extent that it is reasonable and practicable in the circumstances of the case.

Responsibility for complying with the FSO rests with the 'responsible person'. In a workplace, this is the employer and any other person who may have control of any part of the premises, e.g. the occupier or owner. In all other premises, the person or people in control of the premises will be responsible. If there is more than one responsible person in any type of premises all must take every reasonable step to work with each other.

If you are the responsible person you have to carry out a fire risk assessment which must focus on the safety in case of fire of all 'relevant persons'. It should pay particular attention to those at special risk, such as the disabled and those with special needs, and must include consideration of any dangerous substance likely to be on the premises.

Your fire risk assessment will help you to identify risks that can be removed or reduced and to decide the nature and extent of the general fire precautions that you need to take to protect people against the fire risks that remain.

Further guidance concerning licensed premises may be found in the “Guidance issued under section 182 of the Licensing Act 2003” issued by the Department for Culture, Media and Sport.