

# ECO BICESTER STRATEGIC DELIVERY BOARD - AGENDA – 23 JANUARY 2014

<b>MEETING: Eco Bicester Strategic Delivery Board</b>  <b>DATE AND TIME: 23 January 2014 at 2:30pm</b>  <b>VENUE: John Paul II Centre, Causeway, Bicester, OX26 6AW</b>		<b>Board Members:</b> Cllr Barry Wood (CDC) (Chairman) Cllr Ian Hudspeth (OCC) Cllr Hilary Hibbert Biles (OCC) Cllr Michael Waine (OCC) Cllr Richard Mould (BTC) Cllr James Porter (BTC) Cllr Melanie Magee (BTC) Cllr Norman Bolster (CDC) Cllr Michael Gibbard (CDC)  A2D – A2 Dominion ATLAS - Advisory Team for Large Applications BTC – Bicester Town Council CDC – Cherwell District Council			Sally Coble (Environment Agency) Ben Jackson (Bicester Chamber of Commerce) Adrian Shooter (Bicester Vision) NHS Clinical Commissioning Group rep David Warburton (HCA)
Completed by: Sue Cavalier		EA – Environment Agency HCA – Homes and Communities Agency OCC – Oxfordshire County Council DCLG – Department for Communities and Local Government			
	TOPIC	PURPOSE			RESP.
1.	Apologies	Cllr Ian Hudspeth Cllr Hilary Hibbert-Biles – Cllr Lawrie Stratford attending as rep Adrian Shooter - Placi O'Neill-Espejo attending as rep David Warburton - Alastair McChesney attending as rep Sally Coble - Jon Mansbridge attending as rep			Sue Cavalier
2.	Notes of previous meeting and matters arising	To agree the notes of 31 October 2013			
3.	Update on Project Governance	To set out the relationship of the Board to other project management arrangements			Karen Curtin
4.	NW Bicester – update	To provide the board with an update on progress on masterplan and deliver of the exemplar site (NB pre meet presentation of masterplan to the Board at 1.30pm)			Jenny Barker
5.	Bicester Retrofit Programme	To provide an update on the latest retrofitting initiatives			Andrew Bowe

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6.	<b>Demonstration Project update</b>	The Board is recommended to note the content of this report	Jenny Barker	
7.	<b>Bicester Green</b>	Review of first year of Bicester Green – Centre for Sustainability, Skills and Second Hand Goods	Emma Gordon	
8.	<b>Bicester Development Report</b>	Update on wider Bicester strategic sites	Jenny Barker	
9.	<b>Risk Log</b>	The Board is recommended to note the content of this report	Jenny Barker	
10.	<b>Financial Monitoring Statement</b>	The Board is recommended to note the content of this report	Jenny Barker	
11.	<b>Forward Plan</b>	The Board is recommended to note the content of the Forward Plan and suggest any further areas to be included	All to note	
12.	<b>Date of next meeting(s)</b>	April 10 2014 July 24 2014 Oct 23 2014 Venue: John Paul II Community Centre, Bicester	All to note	