



DISTRICT COUNCIL  
NORTH OXFORDSHIRE

# Forward Plan Summary

**September 2012 to December 2012**

# Cherwell District Council

## Summary of the Forward Plan

This summary of the Forward Plan, (produced by officers on behalf of the Leader of the Council) sets out the key Executive decisions which will be taken at Cherwell District Council. Whilst this document provides details of the key decisions for the next four month period (set out on the front cover of this document), where details of key decisions to be made after this period are known, they will be provided for information.

The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The summary shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later month.

The full Forward Plan, including the latest position on prospective decisions is available on the council website at [www.cherwell.gov.uk](http://www.cherwell.gov.uk), using the link to Council meetings.

## Key Decisions

A key decision is a 'significant' decision that is legally within the power of the Council to make, is not precluded by statute from being made under Executive arrangements and is not otherwise retained for decision by Council or delegated to a Committee of Council or officer by the Council's Constitution.

Significance – A decision is significant if it meets the financial and/or community impact criteria:

- Financial: A decision that will result in the Council:
  - Incurring potential revenue expenditure or savings above £50,000
  - Incurring potential capital expenditure or savings above £250,000
  - Procuring or awarding any contract having a total value exceeding £500,000

and / or

- Community Impact: A decision that is significant in its effects on communities living or working in an area comprising two or more Wards in the area of the Council. That is a decision where:
  - A significant number of users of the service in the Ward(s) will be affected and / or
  - An impact that will last for a number of years, or be permanent; and / or
  - A significant impact on communities in terms of environmental and social well-being.

The following are not regarded by the Council to constitute key decisions:

- Implementing approved budgets or policies and strategies where there is little or no further choice involved and the main decision has already been taken by the council in agreeing the budget and policy framework.
- Implementing approved actions and targets in annual service plans.

- Decisions by the Head of Finance which are part of the ordinary financial administration of the Authority, notably those relating to investments, within the agreed Treasury Management Policy.
- Implementing projects for which specific conditions have been attached by external funders, such as the Government or European Union.
- The award of contract for the provision of works, goods and services, within an agreed policy and budget and where a decision has been made.
- Changes arising from amendments to statute where there is little or no discretion.

For a decision to be key, there must be a significant degree of discretion to be exercised by the decision-maker.

For further information on the Forward Plan, please contact:

Democratic and Elections,  
Cherwell District Council,  
Bodicote House,  
Bodicote,  
Banbury,  
Oxfordshire OX15 4AA

E-mail: [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) .

Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

## **Cherwell District Council – Executive Members 2012/2013**

<b>Area of Responsibility</b>	<b>Lead Member</b>
Leader of the Council	Councillor Barry Wood
Deputy Leader of the Council	Councillor George Reynolds
Lead Member for Clean and Green	Councillor Nigel Morris
Lead Member for Financial Management	Councillor Ken Atack
Lead Member for Performance and Customers	Councillor Nicholas Turner
Lead Member for Banbury Brighter Futures	Councillor John Donaldson
Lead Member for Public Protection	Councillor Tony Ilott
Lead Member for Planning	Councillor Michael Gibbard
Lead Member for Estates and the Economy	Councillor Norman Bolster
Lead Member for Housing	Councillor Debbie Pickford

## Cherwell District Council Forward Plan

Key decisions on which reports will be submitted to the Executive for consideration:

Subject for Decision	External Consultees/ method of consultation	Executive Lead Member	Contact Officer(s)
<b>Likely date of decision: September 2012</b>			
<b>Banbury Museum Trust</b> To consider Banbury Museum Trust proposals		Deputy Leader of the Council	Chris Rothwell Tel: 0300 003 0104
<b>Programme Board Update</b> To consider an update on the Programme Board	Appropriate Consultation will take place at the project level	- Leader of the Council	Jo Pitman Tel: 0300 003 0108
<b>Local Government Resources Review and Welfare Reform</b> To consider a further update on Local Government Resources Review and Welfare Reform		Lead Member for Financial Management	Martin Henry Tel: 0300 003 0102
<b>2012/13 Quarter 1 Finance Report</b> To consider the 2012/13 Quarter 1 Finance Report	Briefings with Lead Member; Finance Scrutiny Working Group	Lead Member for Financial Management	Karen Curtin Tel: 0300 003 0106
<b>Performance Management Framework - Quarter 1 Report</b> To consider the quarter 1 performance management framework report	Briefings with Lead Member; Performance Scrutiny Working Group	Lead Member for Performance and Customers	Gavin Halligan-Davis Tel: 0300 003 0113
<b>Refuse Collection Framework Agreement</b> To consider the refuse collection framework agreement		Lead Member for Clean and Green	Ed Potter Tel: 0300 003 0105
<b>Adoption of Conservation and Design Strategy</b> To seek approval to adopt the Conservation and Design Strategy	Public consultation	Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
<b>Likely date of decision: October 2012</b>			
<b>Medium Term Financial Strategy</b> To consider the Medium Term Financial Strategy		Lead Member for Financial Management	Karen Curtin Tel: 0300 003 0106
<b>Economic Development Action Plan</b> To consider the Economic Development Action Plan		Lead Member for Estates and the Economy	Adrian Colwell Tel: 0300 003 0110
<b>Banbury Masterplan</b> To consider the Banbury Masterplan proposals	Consultation with stakeholders. Formal public consultation.	Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110

Subject for Decision	External Consultees/ method of consultation	Executive Lead Member	Contact Officer(s)
<b>Oxford Canal Conservation Area Designation</b> To consider the Oxford Canal Conservation Area Designation		Lead Member for Planning	Adrian Colwell, Claire Sutton-Abbott Tel: 0300 003 0110, Tel: 01295 221608
<b>High Street Innovation</b> To consider proposals for high street innovation		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
<b>High Speed 2 (HS2) Update</b> To consider an update on HS2		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
<b>Heseltine Review of Government Barriers to Public Sector Growth</b> To consider the Council's consultation response to the Heseltine Review of Government Barriers to Public Sector Growth		Lead Member for Estates and the Economy	Adrian Colwell Tel: 0300 003 0110
<b>New Homes Bonus</b> To consider operation of the new homes bonus		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
<b>2013/14 Budget Strategy, Service &amp; Financial Planning Process and 2013/14 Budget Guidelines</b> To inform the Executive of the service and financial planning process for 2013/14, approve 2013/14 budget strategy and to agree budget guidelines for issue to service managers to enable the production of the 2013/14 budget and update the Medium Term Financial Strategy for 2013/14 onwards.	Joint Management Team; briefings with Lead Members; formal public consultation will take place on the draft 2013/14 budget and business plan	Lead Member for Financial Management	Karen Curtin Tel: 0300 003 0106
<b>Schedule 2 Chargeable Household Waste</b> To consider a report on Schedule 2 Chargeable Household Waste		Lead Member for Clean and Green	Ed Potter, Ian Davies Tel: 0300 003 0105, Tel: 0300 003 0101
<b>Joint Working Business Cases</b> To consider business cases for joint working, if any, arising from the July 2012 meeting of the Joint Arrangements Steering Group	All business cases are considered by the Joint Management Team and Joint Arrangements Steering Group. Formal consultation with affected staff and unions.	- Leader of the Council	Sue Smith Tel: 0300 003 0100

Subject for Decision	External Consultees/ method of consultation	Executive Lead Member	Contact Officer(s)
<b>Likely date of decision: November 2012</b>			
<b>Reactive Property Maintenance Framework Procurement</b> To consider procurement proposals for Reactive Property Maintenance Framework		Lead Member for Financial Management	Karen Curtin, Ken Fowler Tel: 0300 003 0106, Tel: 01295 223749
<b>Cherwell District Council Allocations Policy</b> To consider a revised Allocations Policy		Lead Member for Housing	Chris Stratford, Marianne North Tel: 0300 003 0011, Tel: 01295 227946

<b>Likely date of decision: Future Items to be Scheduled</b>			
<b>Banbury Canalside Supplementary Planning Document</b> To consider the representations received to the Banbury Canalside Draft Supplementary Planning Document (SPD) and to seek endorsement of changes made to the draft SPD. To seek endorsement to adopt the SPD as informal planning policy for development control purposes.	All  Public consultation on Banbury Canalside Draft Supplementary Planning Document for 6 weeks.	Lead Member for Planning	Chris Thom Tel: 01295 221849
<b>Bicester Masterplan Supplementary Planning Document</b> To consider the Bicester Masterplan Supplementary Planning Document and public consultation responses	Consultation with stakeholders. Formal public consultation.	Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
<b>Bolton Road and Spiceball Supplementary Planning Document</b> To consider the Bolton Road and Spiceball supplementary planning document	Consultation with stakeholders. Formal public consultation.	Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
<b>Joint Working Business Cases</b> To consider business cases for joint working, if any, arising from the September 2012 meeting of the Joint Arrangements Steering Group	All business cases are considered by the Joint Management Team and Joint Arrangements Steering Group. Formal consultation with affected staff and unions.	- Leader of the Council	Sue Smith Tel: 0300 003 0100
<b>Communications Strategy</b> To consider the Communications Strategy		Deputy Leader of the Council	Jo Pitman Tel: 0300 003 0108

Subject for Decision	External Consultees/ method of consultation	Executive Lead Member	Contact Officer(s)
<b>HS2 Response to Safeguarding Consultation</b> To consider a response to the HS2 safeguarding consultation.		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
<b>HS2 Response to Compensation Consultation</b> To consider the response to the HS2 compensation consultation.		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110
<b>HS2 Response to Environmental Strategy Consultation</b> To consider the response to the HS2 environmental strategy consultation.		Lead Member for Planning	Adrian Colwell Tel: 0300 003 0110