



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Forward Plan Summary

August 2011 to November 2011

Cherwell District Council

Summary of the Forward Plan

This summary of the Forward Plan, (produced by officers on behalf of the Leader of the Council) sets out the key Executive decisions which will be taken at Cherwell District Council. Whilst this document provides details of the key decisions for the next four month period (set out on the front cover of this document), where details of key decisions to be made after this period are known, they will be provided for information. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The summary shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later month. The full Forward Plan, including the latest position on prospective decisions is available on the council website at www.cherwell.gov.uk, using the link to Council meetings.

This summary sets out the key decisions by month and says whether they will be taken by the Full Executive (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

Key Decisions

A key decision is a 'significant' decision that is legally within the power of the Council to make, is not precluded by statute from being made under Executive arrangements and is not otherwise retained for decision by Council or delegated to a Committee of Council or officer by the Council's constitution.

Significance – A decision is significant if it meets the financial and / or community impact criteria:

- Financial
A decision that will result in the Council:
 - Incurring potential revenue expenditure or savings above £50,000
 - Incurring potential capital expenditure or savings above £250,000
 - Procuring or awarding any contract having a total value exceeding £500,000

and / or

- Community Impact
A decision that is significant in its effects on communities living or working in an area comprising two or more Wards in the area of the Council. That is a decision where:
 - A significant number of users of the service in the Ward(s) will be affected and / or
 - An impact that will last for a number of years, or be permanent; and / or
 - A significant impact on communities in terms of environmental and social well-being.

The following are not regarded by the Council to constitute key decisions:

- Implementing approved budgets or policies and strategies where there is little or no further choice involved and the main decision has already been taken by the council in agreeing the budget and policy framework.
- Implementing approved actions and targets in annual service plans.
- Decisions by the Head of Finance which are part of the ordinary financial administration of the Authority, notably those relating to investments, within the agreed Treasury Management Policy.
- Implementing projects for which specific conditions have been attached by external funders, such as the Government or European Union.
- The award of contract for the provision of works, goods and services, within an agreed policy and budget and where a decision has been made.
- Changes arising from amendments to statute where there is little or no discretion.

For a decision to be key, there must be a significant degree of discretion to be exercised by the decision-maker.

The Forward Plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents listed may be obtained on request from

James Doble,
 Democratic, Scrutiny and Elections Manager
 Cherwell District Council,
 Bodicote House,
 Bodicote,
 Banbury, Oxfordshire OX15 4AA (e-mail: democracy@cherwell-dc.gov.uk).

There will be a copying charge for each document. Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

<u>Area of Responsibility</u>	<u>Description</u>	<u>Member</u>
Leader of the Council	Includes corporate strategy, human resources, partnership, legal and democratic services	Councillor Wood
Deputy Leader of the Council	Includes communications, safer communities, urban and rural services	Councillor Reynolds
Lead Member for the Environment	Includes environmental services, health and recreation	Councillor Macmara
Lead Member for Planning	Includes planning policy, development and building control	Councillor Gibbard
Lead Member for Housing	Includes housing benefit	Councillor Pickford
Lead Member for Customer Services	Includes ICT	Councillor Turner
Lead Member for Estates	Includes economic development	Councillor Bolster
Lead Member for Change	Includes performance management and improvement	Councillor Morris
Lead Member for Financial Management		Councillor Atack
Lead Member for Banbury Brighter Futures		Councillor Donaldson

Cherwell District Council Forward Plan

Key decisions on which reports will be submitted to the Executive for consideration:

Subject for Decision	External Consultees/ method of consultation	Executive Lead Member	Contact Officer(s)
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Likely date of decision: July 2011

<p>Options for future provision of ICT - South Northamptonshire Council & Cherwell District Council To consider options for further provision of ICT at South Northamptonshire Council and Cherwell District Council.</p>			<p>Ian Davies Tel: 01295 221698</p>
<p>Car Parking Recommendations from Scrutiny To consider feedback from the Joint Overview and Scrutiny Committee and Resources and Performance Scrutiny Board meeting regarding Car Parking.</p>			<p>James Doble Tel: 01295 221587</p>

Likely date of decision: August 2011 - Executive Meeting cancelled in August

Likely date of decision: September 2011

<p>Banbury Museum Trust Status To consider Banbury Museum Trust Status</p>		<p>Lead Member for the Environment</p>	<p>Alison Davies Tel: 01295 221580</p>
<p>Value for Money Review - Vehicle Maintenance To consider the VFM review of vehicle maintenance</p>		<p>Lead Member for Change</p>	<p>Alison Davies Tel: 01295 221580</p>
<p>Value For Money Review - Public Protection To consider the VFM review of public protection</p>		<p>Lead Member for Change</p>	<p>Alison Davies Tel: 01295 221580</p>
<p>Performance Management Framework - Quarter 1 To consider the PMF Quarter 1</p>		<p>Lead Member for Change</p>	<p>Claire Taylor Tel: 01295 221563</p>
<p>Bicester Civic Buildings Project To consider the Bicester civic buildings project</p>		<p>Lead Member for Estates</p>	<p>David Marriott Tel: 01295 221603</p>

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)
Bolton Road Area Supplementary Planning Document To formally approve the draft Supplementary Planning Document for the Bolton Road area in Banbury, to go forward for public consultation	Key stakeholder workshops and full public consultation with questionnaire, exhibition and use of the consultation portal	Lead Member for Planning	Lisa Chaney Tel: 01295 221843
Design, Supply and Installation of Photovoltaic Panels to Six Commercial Buildings To consider tender for design, supply and installation of solar panels to six Council owned commercial properties to include Bodicote House, Thorpe Lane Depot, Spiceball Leisure Centre, Bicester Sports Centre, Kidlington and Gosford Sports Centre and Woodgreen Leisure Centre	David Wade, Chiko Wade, Sharon Bolton, Ken Fowler Tender process through Procurement	Lead Member for Estates	David Marriott Tel: 01295 221603
2011/12 Quarter 1 Finance and Medium Term Financial Strategy Update To consider the 2011/12 Quarter 1 Finance and Medium Term Financial Strategy Update		Lead Member for Financial Management	Karen Curtin Tel: 01295 221551

Likely date of decision: October 2011

Bicester Hospital To consider an update on Bicester Hospital		Lead Member for the Environment	Ian Davies Tel: 01295 221698
Banbury Canalside Supplementary Planning Document To consider the representations received to the Banbury Canalside Draft Supplementary Planning Document (SPD) and to seek endorsement of changes made to the draft SPD. To seek endorsement to adopt the SPD as informal planning policy for development control purposes.	All Public consultation on Banbury Canalside Draft Supplementary Planning Document for 6 weeks.	Lead Member for Planning	Chris Thom Tel: 01295 221849

Likely date of decision: November 2011 - No items for this month