



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Forward Plan Summary

April 2011 to July 2011

Cherwell District Council

Summary of the Forward Plan

This summary of the Forward Plan, (produced by officers on behalf of the Leader of the Council) sets out the key Executive decisions which will be taken at Cherwell District Council. Whilst this document provides details of the key decisions for the next four month period (set out on the front cover of this document), where details of key decisions to be made after this period are known, they will be provided for information. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The summary shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later month. The full Forward Plan, including the latest position on prospective decisions is available on the council website at www.cherwell.gov.uk, using the link to Council meetings.

This summary sets out the key decisions by month and says whether they will be taken by the Full Executive or by one of its individual Members, or portfolio holders as they are known (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

Key Decisions

A key decision is a 'significant' decision that is legally within the power of the Council to make, is not precluded by statute from being made under Executive arrangements and is not otherwise retained for decision by Council or delegated to a Committee of Council or officer by the Council's constitution.

Significance – A decision is significant if it meets the financial and / or community impact criteria:

- Financial
A decision that will result in the Council:
 - Incurring potential revenue expenditure or savings above £50,000
 - Incurring potential capital expenditure or savings above £250,000
 - Procuring or awarding any contract having a total value exceeding £500,000

and / or

- Community Impact
A decision that is significant in its effects on communities living or working in an area comprising two or more Wards in the area of the Council. That is a decision where:
 - A significant number of users of the service in the Ward(s) will be affected and / or
 - An impact that will last for a number of years, or be permanent; and / or
 - A significant impact on communities in terms of environmental and social well-being.

The following are not regarded by the Council to constitute key decisions:

- Implementing approved budgets or policies and strategies where there is little or no further choice involved and the main decision has already been taken by the council in agreeing the budget and policy framework.
- Implementing approved actions and targets in annual service plans.
- Decisions by the Head of Finance which are part of the ordinary financial administration of the Authority, notably those relating to investments, within the agreed Treasury Management Policy.
- Implementing projects for which specific conditions have been attached by external funders, such as the Government or European Union.
- The award of contract for the provision of works, goods and services, within an agreed policy and budget and where a decision has been made.
- Changes arising from amendments to statute where there is little or no discretion.

For a decision to be key there must be a significant degree of discretion to be exercised by the decision-maker.

The Forward Plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents listed may be obtained on request from

James Doble,
Democratic, Scrutiny and Elections Manager
Cherwell District Council,
Bodicote House,
Bodicote,
Banbury, Oxfordshire OX15 4AA (e-mail: democracy@cherwell-dc.gov.uk).

There will be a copying charge for each document. Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

<u>Portfolio</u>	<u>Member</u>
Policy, Community Planning and Community Development	Councillor Wood
Resources and Communications	Councillor Macnamara
Breaking the Cycle of Deprivation	Councillor Clarke
Performance Management, Improvement and Organisational Development	Councillor Atack
Customer Service and ICT (with special responsibility for tourism)	Councillor Turner
Economic Development and Estates	Councillor Bolster
Planning and Housing	Councillor Gibbard
Environment, Recreation and Health	Councillor Reynolds
Community Safety, Street Scene and Rural	Councillor Morris
Democratic Services and Member Development	Councillor Miss Pickford

Cherwell District Council Forward Plan

Key decisions on which reports will be submitted to the Executive for consideration:

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)
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Likely date of decision: April 2011

<p>Landscape Management Report on the negotiations with Continental Landscape Limited and town/parish council clients on future service requirements and contract arrangements</p>		Portfolio Holder for Community Safety, Street Scene and Rural	Chris Rothwell Tel: 01295 221712
<p>Procurement Strategy 2011/12 Action Plan To consider the procurement strategy 2011/12 action plan</p>		Portfolio Holder for Resources and Communication	Karen Curtin Tel: 01295 221551
<p>Corporate Debt Recovery Policy To consider the corporate debt recovery policy</p>		Portfolio Holder for Resources and Communication	Karen Curtin Tel: 01295 221551

Likely date of decision: May 2011

<p>Planning Obligations Draft Supplementary Planning Document To seek approval of the draft Planning Obligations Supplementary Planning Document</p>	Consultation with Portfolio Holder for Planning and Housing	Portfolio Holder for Planning and Housing	Shona King Tel: 01295 221813
<p>Fuel Poverty Strategy To outline the Council's proposals and action plan for dealing with fuel poverty.</p>	This will be detailed in the report.	Portfolio Holder for Planning and Housing	Tim Mills Tel: 01295 221655
<p>Report back on Planning Obligatory SPD To consider the planning obligatory SPD</p>		Portfolio Holder for Planning and Housing	Philip Clarke Tel: 01295 221840
<p>LDF Next Steps To consider the next steps of LDF</p>		Portfolio Holder for Planning and Housing	Philip Clarke Tel: 01295 221840
<p>Review of Reserves To consider the Council's reserves</p>		Portfolio Holder for Resources and Communication	Karen Curtin Tel: 01295 221551
<p>Review of the Council's Natural Resources To consider the review of the Council's natural resources</p>			Ed Potter Tel: 01295 221902

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)
Southwest Bicester Sports Village To confirm the tender for Southwest Bicester sports village		Portfolio Holder for Environment, Recreation and Health and Deputy Leader	Paul Marston-Weston Tel: 01295 227095
Medium Term Financial Strategy (MTFS) To consider the MTFS		Portfolio Holder for Resources and Communication	Karen Curtin Tel: 01295 221551
Pensions Update Report To consider an update on pensions.		Portfolio Holder for Resources and Communication	Karen Curtin Tel: 01295 221551
Bolton Road Area Supplementary Planning Document To formally approve the draft Supplementary Planning Document for the Bolton Road area in Banbury, to go forward for public consultation	Key stakeholder workshops and full public consultation with questionnaire, exhibition and use of the consultation portal	Councillor Michael Gibbard	Lisa Chaney Tel: 01295 221843

Likely date of decision: June 2011

Local Planning Fees To consider local planning fees		Portfolio Holder for Planning and Housing	John Hoad Tel: 01295 227980
Performance Management Framework Report To consider the PMF		Leader of the Council and Portfolio Holder for Policy, Community Planning and Community Development	Claire Taylor Tel: 01295 221563
2010/11 Out Turn To consider the 2010/11 Out Turn		Portfolio Holder for Resources and Communication	Karen Curtin Tel: 01295 221551
Treasury Management Annual Report To consider the treasury management		Portfolio Holder for Resources and Communication	Karen Curtin Tel: 01295 221551
Report on Community Advisory Services To consider community advisory services		Portfolio Holder for Planning and Housing	Gillian Greaves Tel: 01295 221654

Likely date of decision: July 2011

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)
<p>Banbury Canalside Supplementary Planning Document To consider the representations received to the Banbury Canalside Draft Supplementary Planning Document (SPD) and to seek endorsement of changes made to the draft SPD. To seek endorsement to adopt the SPD as informal planning policy for development control purposes.</p>	<p>All Public consultation on Banbury Canalside Draft Supplementary Planning Document for 6 weeks.</p>	<p>Portfolio Holder for Planning and Housing</p>	<p>Chris Thom Tel: 01295 221849</p>
<p>Bicester Civic Buildings Project To consider civic buildings project</p>		<p>Portfolio Holder for Economic Development and Estates</p>	<p>David Marriott Tel: 01295 221603</p>
<p>Affordable Housing Projects To consider Affordable Housing Projects</p>		<p>Portfolio Holder for Planning and Housing</p>	<p>Gillian Greaves Tel: 01295 221654</p>
<p>New Homes Bonus Strategy To consider the Housing Bonus Strategy</p>		<p>Portfolio Holder for Planning and Housing</p>	<p>John Hoad Tel: 01295 227980</p>