



DISTRICT COUNCIL  
NORTH OXFORDSHIRE

# Forward Plan Summary

**March 2011 to June 2011**

# Cherwell District Council

## Summary of the Forward Plan

This summary of the Forward Plan, (produced by officers on behalf of the Leader of the Council) sets out the key Executive decisions which will be taken at Cherwell District Council. Whilst this document provides details of the key decisions for the next four month period (set out on the front cover of this document), where details of key decisions to be made after this period are known, they will be provided for information. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The summary shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later month. The full Forward Plan, including the latest position on prospective decisions is available on the council website at [www.cherwell.gov.uk](http://www.cherwell.gov.uk), using the link to Council meetings.

This summary sets out the key decisions by month and says whether they will be taken by the Full Executive or by one of its individual Members, or portfolio holders as they are known (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

## Key Decisions

A key decision is a 'significant' decision that is legally within the power of the Council to make, is not precluded by statute from being made under Executive arrangements and is not otherwise retained for decision by Council or delegated to a Committee of Council or officer by the Council's constitution.

Significance – A decision is significant if it meets the financial and / or community impact criteria:

- Financial  
A decision that will result in the Council:
  - Incurring potential revenue expenditure or savings above £50,000
  - Incurring potential capital expenditure or savings above £250,000
  - Procuring or awarding any contract having a total value exceeding £500,000

and / or

- Community Impact  
A decision that is significant in its effects on communities living or working in an area comprising two or more Wards in the area of the Council. That is a decision where:
  - A significant number of users of the service in the Ward(s) will be affected and / or
  - An impact that will last for a number of years, or be permanent; and / or
  - A significant impact on communities in terms of environmental and social well-being.

The following are not regarded by the Council to constitute key decisions:

- Implementing approved budgets or policies and strategies where there is little or no further choice involved and the main decision has already been taken by the council in agreeing the budget and policy framework.
- Implementing approved actions and targets in annual service plans.
- Decisions by the Head of Finance which are part of the ordinary financial administration of the Authority, notably those relating to investments, within the agreed Treasury Management Policy.
- Implementing projects for which specific conditions have been attached by external funders, such as the Government or European Union.
- The award of contract for the provision of works, goods and services, within an agreed policy and budget and where a decision has been made.
- Changes arising from amendments to statute where there is little or no discretion.

For a decision to be key there must be a significant degree of discretion to be exercised by the decision-maker.

The Forward Plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents listed may be obtained on request from

James Doble,  
Democratic, Scrutiny and Elections Manager  
Cherwell District Council,  
Bodicote House,  
Bodicote,  
Banbury, Oxfordshire OX15 4AA (e-mail: [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk)).

There will be a copying charge for each document. Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

## **Cherwell District Council – Executive Members**

<b><u>Portfolio</u></b>	<b><u>Member</u></b>
Policy, Community Planning and Community Development	Councillor Wood
Resources and Communications	Councillor Macnamara
Breaking the Cycle of Deprivation	Councillor Clarke
Performance Management, Improvement and Organisational Development	Councillor Atack
Customer Service and ICT (with special responsibility for tourism)	Councillor Turner
Economic Development and Estates	Councillor Bolster
Planning and Housing	Councillor Gibbard
Environment, Recreation and Health	Councillor Reynolds
Community Safety, Street Scene and Rural	Councillor Morris
Democratic Services and Member Development	Councillor Miss Pickford

## Cherwell District Council Forward Plan

**Key decisions on which reports will be submitted to the Executive for consideration:**

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)
<b>Likely date of decision: March 2011</b>			
<p><b>Councils Response to Heavy Snow</b> To consider the Councils response to heavy snow</p>			Ed Potter Tel: 01295 221902
<p><b>Kidlington Pedestrianisation and Traffic Regulation Order</b> An informal public consultation into the pedestrianisation of Kidlington High Street (Watts Way to Oxford Road) was completed in November 2010. The results provided clear positive feedback to enable the project team to proceed forward with a formal consultation on a new traffic regulation Order. Cherwell District Council has the funds and resources to manage this process on behalf of Oxfordshire County Council. Therefore permission is sought from the Executive for Cherwell District Council to enter into an agency agreement with Oxfordshire County Council to undertake the work.</p>	Public event, questionnaire and use of consultation portal	Councillor Nigel Morris	Lisa Chaney Tel: 01295 221843
<p><b>Customer Service Value for Money Review and Customer Intelligence Project</b> To consider the findings of the Value for Money review and the Customer Intelligence Improvement report, and the recommendations arising from these</p>		Portfolio Holder for Customer Service and ICT (with special responsibility for tourism)	Neil Lawrence Tel: 01295 221801
<p><b>Performance Management - Cherwell District Council's Approach From 2011/12</b> An overview of the Council's approach to performance management in the context of significant national policy change with regards to the national performance management regime.</p>	The corporate plan is subject to consultation and many of the council's performance measures are based on public consultation	Portfolio Holder for Performance Management, Improvement and Organisational Development	Claire Taylor Tel: 01295 221563
<p><b>Treasury Management Strategy</b> To agree the Treasury Management Strategy.</p>		Portfolio Holder for Resources and Communication	Karen Curtin Tel: 01295 221551

<b>Subject for Decision</b>	<b>External Consultees/ method of consultation</b>	<b>Executive Portfolio</b>	<b>Contact Officer(s)</b>
<b>High Speed Rail Link 2 (HS2)</b> To consider and agree a consultation response to the HS2 proposals.		Portfolio Holder for Planning and Housing	Bob Duxbury Tel: 01295 221821
<b>Local Development Framework (LDF) Next Steps</b> To consider LDF next steps		Portfolio Holder for Planning and Housing	Philip Clarke Tel: 01295 221840
<b>Population and Household Projections for Cherwell and Key Implications for the Local Development Framework</b> To consider the Local Development Framework Submission Core Strategy results.		Portfolio Holder for Planning and Housing	Philip Clarke Tel: 01295 221840

**Likely date of decision: April 2011**

<b>Landscape Maintenance Contract</b> To consider extending the landscape maintenance contract.		Portfolio Holder for Community Safety, Street Scene and Rural	Chris Rothwell Tel: 01295 221712
<b>Fuel Poverty Strategy</b> To outline the Council's proposals and action plan for dealing with fuel poverty.	This will be detailed in the report.	Portfolio Holder for Planning and Housing	Tim Mills Tel: 01295 221655
<b>South Northants Council Update</b> To consider SNC updates			Ian Davies Tel: 01295 221698
<b>Local Planning Fees</b> To consider local planning fees		Portfolio Holder for Planning and Housing	John Hoad Tel: 01295 227980

**Likely date of decision: May 2011**

<b>Review of Councils Natural Resources</b> To consider the review of the Council's natural resources			Ed Potter Tel: 01295 221902
<b>New Homes Bonus Strategy</b> To consider the Housing Bonus Strategy		Portfolio Holder for Planning and Housing	John Hoad Tel: 01295 227980
<b>Southwest Bicester Sports Village</b> To confirm the tender.		Portfolio Holder for Environment, Recreation and Health and Deputy Leader	Paul Marston-Weston Tel: 01295 227095
<b>Medium Term Financial Strategy (MTFS)</b> To consider the MTFS		Portfolio Holder for Resources and Communication	Karen Curtin Tel: 01295 221551

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)
<p><b>Banbury Canalside Supplementary Planning Document</b> To consider the representations received to the Banbury Canalside Draft Supplementary Planning Document (SPD) and to seek endorsement of changes made to the draft SPD. To seek endorsement to adopt the SPD as informal planning policy for development control purposes.</p>	<p>All  Public consultation on Banbury Canalside Draft Supplementary Planning Document for 6 weeks.</p>	<p>Portfolio Holder for Planning and Housing</p>	<p>Chris Thom Tel: 01295 221849</p>
<p><b>Pensions Update Report</b> To consider an update on pensions.</p>		<p>Portfolio Holder for Resources and Communication</p>	<p>Karen Curtin Tel: 01295 221551</p>
<p><b>Bolton Road Area Supplementary Planning Document</b> To formally approve the draft Supplementary Planning Document for the Bolton Road area in Banbury, to go forward for public consultation</p>	<p>Key stakeholder workshops and full public consultation with questionnaire, exhibition and use of the consultation portal</p>	<p>Councillor Michael Gibbard</p>	<p>Lisa Chaney Tel: 01295 221843</p>

**Likely date of decision: June 2011**

<p><b>2010/11 Out Turn</b> To consider the 2010/11 Out Turn</p>		<p>Portfolio Holder for Resources and Communication</p>	<p>Karen Curtin Tel: 01295 221551</p>
---	--	---	---