



**Summary of the decisions taken at the meeting of Personnel Committee held on 24 June 2026**

Agenda Item No.	Agenda Item	Decision
6	<p><b>Policy Review Updates</b></p> <p>Report of Assistant Director Human Resources</p> <p><b>Purpose of report</b></p> <p>To seek approval from the Personnel Committee on proposed changes to existing HR policies.</p> <p><b>Recommendations</b></p> <p>The Personnel Committee resolves:</p> <p>1.1 To review and approve the following policies for implementation:</p> <ul style="list-style-type: none"><li>a. Probation Policy</li><li>b. Travel and Subsistence Policy</li><li>c. Standby and On Call Policy</li><li>d. Bereavement and Compassionate Leave Policy</li><li>e. Market Supplement Policy</li><li>f. Capability Policy</li></ul>	<p><b>Resolved</b></p> <p>(1) That the following policies be reviewed and approved for implementation:</p> <ul style="list-style-type: none"><li>a. Probation Policy</li><li>b. Travel and Subsistence Policy</li><li>c. Standby and On Call Policy</li><li>d. Bereavement and Compassionate Leave Policy</li><li>e. Market Supplement Policy</li><li>f. Capability Policy</li></ul>
7	<p><b>Workforce Profile Statistics - Quarter 4, 2025-2026</b></p> <p>Report of Assistant Director Human Resources</p> <p><b>Purpose of report</b></p> <p>To provide the Personnel Committee with an update on Cherwell District Council's workforce including measuring staff well-being and to</p>	<p><b>Resolved</b></p> <p>(1) That the workforce data for quarter 4 of 2025/26, provided in appendix one to the report, devised to provide insight that will enable officers of CDC to address challenges and efficiencies in the workforce more efficiently, be noted.</p>

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	<p>highlight the actions officers are taking to address any issues.</p> <p><b>Recommendations</b></p> <p>The Personnel Committee resolves:</p> <p>1.1 To review and note the workforce data for quarter 4 of 2025/26 provided in appendix one, devised to provide insight that will enable officers of CDC to address challenges and efficiencies in the workforce more efficiently.</p>	