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Cherwell District Council

Executive

Minutes of a meeting of the Executive held at 39 Castle Quay, Banbury, OX16 5FD, on 16 June 2026 at 5.30 pm

Present:

Councillor Lesley McLean (Leader - Strategic Leadership and Regeneration)
(Chair)

Councillor Chris Aramini-Brant (Deputy Leader - Planning and Enforcement)
(Vice-Chair)

Councillor Nicola Borkmann, Portfolio Holder for Customer and Community Services

Councillor David Hingley, Portfolio Holder for Finance

Councillor Frank Ideh, Portfolio Holder for Law and Governance

Councillor Ian Middleton, Portfolio Holder for Housing and Greener Communities

Councillor Rob Pattenden, Portfolio Holder for Property and Assets

Councillor Alisa Russell, Portfolio Holder for Neighbourhood Services

Apologies for absence:

Councillor Lisa Smith, Portfolio Holder for Leisure

Also Present:

Councillor Paul Jeffreys, Leader of Reform UK Group

Councillor David Rogers, Deputy Leader, Conservative Group

Councillor Mark Gorman

Also Present Virtually:

Councillor Les Sibley

Officers:

Gordon Stewart, Chief Executive

Ian Boll, Executive Director Place & Regeneration

Stephen Hinds, Executive Director Resources

Kristian Aspinall, Executive Director Neighbourhood Services

Michael Furness, Assistant Director Finance & S151 Officer

Shiraz Sheikh, Assistant Director Law & Governance and Monitoring Officer

Kaimi Ithia, Head of Chief Executive's Office

David Peckford, Assistant Director Planning

Tim Hughes, Head of Regulatory Services & Community Safety

Paul Seckington, Head of Development Management

Peter Sharp, Head of Regeneration and Economy

Richard Smith, Head of Housing
Sean Tilbury, Planning Enforcement Team Leader
Natasha Clark, Governance and Elections Manager

Officers Attending Virtually:

Geoff Taylor, Head of Property and Assets
Celia Prado-Teeling, Performance Team Leader

1 **Declarations of Interest**

There were no declarations of interest.

2 **Petitions and Requests to Address the Meeting**

There were no petitions.

The Chair advised there was one request to address the meeting, from Parish Councillor John Offord, Chair of Hornton Parish Council, on item 7, Wroxton Motocross Article 4 Direction.

3 **Minutes**

The minutes of the meeting held on 7 April 2026 were agreed as a correct record and signed by the Chair.

4 **Chair's Announcements**

The Chair referred to the change of date and time for future Executive meetings confirming that the website had been updated and updated meeting requests sent to reflect the change.

5 **Urgent Business**

There were no items of urgent business.

6 **Wroxton Motocross Article 4 Direction**

The Assistant Director Planning submitted a report to inform the Executive of the recommendation to proceed with a targeted non-immediate Article 4 Direction restricting temporary use permitted development rights, and to set out the legal and procedural steps required for the Direction to be made and confirmed.

The Chair referred to correspondence from lawyers instructed on behalf of Hornton Parish Council and explained that officers had responded to the letter accordingly. The content of the letter was not for discussion at Executive.

Parish Councillor John Offord, Chair of Hornton Parish Council addressed Executive.

In introducing the report, the Deputy Leader – Planning and Enforcement thanked officers in planning and legal for their hard work and extended thanks to Hornton Parish Council, neighbouring parishes and local residents for their time spent on this complex issue.

The Deputy Leader – Planning and Enforcement explained that the recommendation struck the appropriate balance between allowing the longstanding activity to continue whilst ensuring the council could exercise proportionate control where needed. It was a forward-looking preventative measure that was evidence based and policy compliant and would restore the council's ability to manage the scale and operation of the events through the planning system where necessary.

Resolved

- (1) That it be agreed to make the following non-immediate Article 4 Direction under Article 4 of the Town and Country Planning (General Permitted Development) (England) Order 2015.
- (2) That the Assistant Director Planning, in consultation with the Deputy Leader - Planning and Enforcement, be authorised to finalise the wording of the Article 4 Direction and to undertake all necessary procedural steps to give effect to the Direction, including issuing the Direction, undertaking statutory consultation, notifying the Secretary of State, and reporting back to the Executive for confirmation following consideration of representations.
- (3) That the process for making, consulting upon and confirming an Article 4 Direction, including notification to the Secretary of State and consideration of representations prior to confirmation be noted.

Reasons

It is proposed that the Executive resolves to make a targeted, non-immediate Article 4 Direction expressly designed to maximise the prospects of confirmation and to enable proportionate planning control should future evidence justify intervention, as set out below:

The development permitted pursuant to Schedule 2, Part 4 Class B of the Town and Country Planning (General Permitted Development) Order 2015 (or any successor order) shall not include use of the land for motor racing:

- i. on the day each year of Easter Sunday or
- ii. on the day each year of Remembrance Sunday or

- iii. on the day each year of Christmas Day or
- iv. on the day each year of New Years Day or
- v. on the first Bank Holiday Monday in May or
- vi. on 11 November or
- vii. on any day between the hours of 6:00pm and 9:00am.

The development permitted pursuant to Schedule 2, Part 4 Class B of the Town and Country Planning (General Permitted Development) Order 2015 (or any successor order) shall not comprise use of the land for any motor racing event which involves the attendance at any event of more than 120 motor racing participants (riders) unless in accordance with the provisions of an Event Management Plan (EMP) for the specific event which in advance has been submitted to and approved in writing by the Local Planning Authority. The EMP shall address, proportionately to the event's scale: traffic, parking and noise management.

Informative: In preparing and updating the EMP, which may be submitted annually, the applicant is advised to engage with the Safety Advisory Group and include a statement summarising Safety Advisory Group feedback and how it has been addressed.

Factors in favour:

- A high volume of complaints has been received alleging harm to residential amenity, transport conditions and the environment. The Council considers there is a significant potential for planning harm were an Article 4 Direction not pursued.
- Wroxton Motocross would retain the ability to apply for planning permission for temporary uses of land, providing appropriate regulatory oversight.

Alternative options

Option 1: Make a non-immediate Article 4 Direction unconditionally removing the application of Schedule 2, Part 4 Class B of the Town and Country Planning (General Permitted Development) Order 2015.

This option is rejected because, on balance, a qualified Article 4 Direction would result in a more proportionate approach, recognising the historic nature of the land use and toleration of motor racing activity. A qualified Direction is considered more likely to withstand challenge and therefore maximises the prospects of successful control, as opposed to seeking the full removal of permitted development rights, which would carry a greater risk of failure.

Option 2: Do not make an Article 4 Direction.

This option is rejected because, on balance, the evidence base indicates there is some harm to residential amenity and transport from the current scale and nature of the operation, and, in the absence of a Direction, the Local Planning Authority does not have an effective means to manage the scale and operation of events undertaken under permitted development rights. The Council therefore considers it expedient to make an Article 4 Direction and undertake a statutory consultation.

Option 3: Make an immediate Article 4 Direction.

An immediate Article 4 Direction is considered to be disproportionate. It would give rise also to a significant risk of compensation liability under the GPDO, in respect of abortive expenditure or losses directly attributable to the withdrawal of permitted development rights where such expenditure had already been incurred. This potential liability would arise irrespective of the merits of the Direction and could not be reliably quantified in advance. The Council considers that this exposure represents an unacceptably high financial risk, such an intervention is not necessary and that the benefit/risk assessment therefore clearly favours a non-immediate approach.

7 **Bloxham Neighbourhood Plan**

The Assistant Director Planning submitted a report for Executive to consider the Examiner's report on the draft Modified Bloxham Neighbourhood Plan (the Draft Neighbourhood Plan") to determine whether the Draft Neighbourhood Plan, incorporating modifications should proceed to referendum.

Councillors Pattenden and Hingley, ward members for Adderbury, Bloxham and Bodicote, commended the work to date and commented on the importance of the Neighbourhood Plan for Bloxham Parish Council.

Resolved

- (1) That all the Examiner's recommendations and modifications to enable the Neighbourhood Plan, incorporating the recommended modifications be approved to proceed to a referendum.
- (2) That the issue of a 'decision statement' confirming the Executive's decision including that the Neighbourhood Plan will now proceed to a referendum be authorised.
- (3) That the Assistant Director Planning be authorised to make any minor presentational changes and corrections necessary to ready the Neighbourhood Plan for referendum.

Reasons

The draft Bloxham Neighbourhood Plan Review has been independently examined and is recommended by the Examiner for referendum subject to the incorporation of a number of modifications. Officers agree with the Examiner's conclusion. It is therefore considered that, with the recommended modifications, the Neighbourhood Plan meets the requisite Basic Conditions and should proceed to referendum.

Alternative options

Option 1: Not to accept all the Examiner's recommendations.

Where a local planning authority proposes to make a decision that differs from the Examiner's recommendations it is required to set out these reasons in a

Decision Statement which would be subject to further consultation. Officers consider that the Examiner's recommendations should be accepted.

Option 2: Not to accept the Examiner's recommendations and not to proceed to a referendum.

Option 2 could only be justified if the Examiner recommends that the Draft Neighbourhood Plan should not proceed to a referendum, or the Council is not satisfied that the Draft Neighbourhood Plan has met the procedural and legal requirements. Officers consider that the Examiner's recommendations should be accepted and are of the view that the procedural and legal requirements have been met.

8 **Response to Motion: Keep Cherwell Tidy**

The Executive Director Neighbourhood Services submitted a report which outlined the response to the motion submitted to Full Council in March 2026 calling for a campaign to "Keep Cherwell Tidy". As the motion fell within the remit of the Executive powers, it was referred to the Executive.

The motion had been proposed by Councillor Rebecca Biegel, who had confirmed she had no further comments and did not wish to speak at Executive.

Resolved

- (1) That the response to the motion be noted.
- (2) That the extensive efforts already underway to keep Cherwell tidy be endorsed.
- (3) That the development of a series of campaigns throughout the year on keeping communities tidy, rather than a single campaign in March, which will better reflect the different needs of rural environments throughout the year be endorsed.

Reasons

The Council is already undertaking the activities outlined in the council motion, and therefore it is recommended that we continue delivering this vital programme through Environmental Services.

Alternative options

Option 1: Stop activity

These activities are already planned as part of the annual service delivery Environmental services. Stopping them would make the district less tidy and dirtier and prevent us from tackling perpetrators of fly-tipping and making them pay

9 **Response to Motion: Consultation on move to three-weekly collections**

The Executive Director Neighbourhood Services submitted a report which outlined the response to the motion submitted to Full Council in March 2026 requesting clarity on any consultation on changes to our waste collection service. As the motion fell within the remit of the Executive powers, it was referred to the Executive.

The motion had been proposed by Councillor Eddie Reeves, who had confirmed he had no further comments and did not wish to speak at Executive.

Resolved

- (1) That the response to the motion be noted and the commitment to extensive consultation on any proposed changes be endorsed.
- (2) That it be noted that there is no decision to proceed with three weekly collections, and this response outlines how any consultation on any proposed significant changes to the service would be conducted in the future.

Reasons

The council has committed to a thorough and meaningful consultation on any large-scale changes to waste collection and environmental services, including moving to three weekly collections.

This is the only option that both meets the Executive's commitment to "listening to residents" and delivers best value for money when making any changes. It also ensures that future services are designed with residents at the heart of what we do.

Alternative options

Option 1: Do minimal consultation

The Executive has committed to thorough and meaningful consultation on this area, with a commitment to "listening to residents" as a core principle throughout the council's work. Only conducting a minimal consultation would not meet the expectations set by Executive for Cherwell, and as such is not a recommended option.

Option 2: No consultation

Doing no consultation would not only fail to meet the Executives commitment to "listening to residents but would also expose the council to legal challenge on any significant changes to the service. This would increase costs, delay implementation, and not provide best value for money for the council.

10 **Banbury Public Spaces Protection Order (PSPO) Variation**

The Head of Regulatory Services and Community Safety submitted a report sought consideration of a proposed variation to the current Public Spaces Protection Order (PSPO) for Banbury town centre, following public consultation.

Resolved

- (1) That the introduction of the proposed variation to the Public Spaces Protection Order (PSPO) for Banbury town centre be approved.

Reasons

The results of the consultation show support for the variation to the current PSPO in Banbury Town Centre from the public and stakeholder organisations. Therefore, the Executive is recommended to approve the variation to the current PSPO in Banbury Town Centre

Alternative options

Option 1: Not to vary the PSPO.

This option is not recommended. The information gathered to support the variation of the PSPO for Banbury town centre demonstrates that there is a continuing problem with ASB occurring in and around Banbury town centre. The consultation outcomes show strong support for the variation of the PSPO to continue to tackle this problem.

11 **Housing Civil Penalties Policy**

The Assistant Director Wellbeing and Housing submitted a report to seek approval for the new Housing Civil Penalties Policy.

Resolved

- (1) That the new Housing Civil Penalties Policy be approved.

Reasons

It is important that the Council has up to date policies and procedures for key service areas and it is important that they are legislatively and operationally sound.

Alternative options

Option 1: Retain existing policy

This is an option that could be taken. However, it would have the following implications:

- Policies will not adequately reflect the statutory duty to enforce under section 107

- Ongoing risk of inconsistency across England
- Reduced clarity for officers, landlords and tenants
- Higher likelihood of legal challenge and policy failure under scrutiny
- Reputational risk for ineffectively implementing the Renters' Rights Act

This option is therefore rejected.

12 **Housing Enforcement Policy**

To Assistant Director Wellbeing and Housing submitted a report to seek approval for the new Housing Enforcement Policy.

Resolved

- (1) That the new Housing Enforcement Policy be approved.

Reasons

It is important that the Council has up to date policies and procedures for key service areas and it is important that they are legislatively and operationally sound.

Alternative options

Option 1: Retain existing policy

This is an option that could be taken. However, it would have the following implications:

- Policies will not adequately reflect the statutory duty to enforce under section 107
- Ongoing risk of inconsistency across England
- Reduced clarity for officers, landlords and tenants
- Higher likelihood of legal challenge and policy failure under scrutiny
- Reputational risk for ineffectively implementing the Renters' Rights Act

This option is therefore rejected.

13 **Community Event Parking in Banbury and Bicester**

The Assistant Director Property submitted a report to seek Executive approval to delegate authority to the Assistant Director of Property, in consultation with the Portfolio Holder for Property and Assets, to approve the temporary closure or operational use of Council parking spaces or car park areas in Banbury and Bicester for civic, commemorative and community events.

The proposal related to the temporary use of parking areas to facilitate the operation of events and does not constitute the provision of free parking for event attendees.

Resolved

- (1) That authority be delegated to the Assistant Director of Property, in consultation with the Portfolio Holder for Property and Assets, to approve the temporary closure or operational use of District Council parking spaces or car park areas in Banbury and Bicester for civic, commemorative and community events where there is a demonstrable public benefit.
- (2) That it be confirmed that commercial or profit-generating events will continue to be subject to the appropriate fees and charges in accordance with the Council's adopted schedule of fees and charges.

Reasons

The proposed delegation formalises the Council's longstanding approach to supporting established civic, commemorative and community events through the temporary operational use or closure of limited parking areas where required to facilitate event delivery. The proposal does not provide free parking for attendees but enables appropriate operational flexibility to support events which provide clear community and town centre benefit.

Granting delegated authority to the Assistant Director of Property, in consultation with the Portfolio Holder for Property and Assets, provides a proportionate governance framework. It removes the need for repeated Executive reports for recurring events while maintaining appropriate Member oversight and ensuring that commercial events remain subject to the Council's adopted fees and charges.

Alternative options

Option 1: Require full payment of parking charges for all events

This option was considered but rejected. Military and civic commemorative events are held in recognition of public service and align with the Council's commitments under the Armed Forces Covenant. Requiring payment in these circumstances would be inconsistent with established practice and could undermine the Council's visible support for such events.

In the case of town centre civic and community events, the temporary closure of limited parking areas is typically operational in nature and required to facilitate the safe delivery of the event itself. These arrangements support wider town centre vitality, footfall and community engagement.

Option 2: Continue to require separate Executive approval for each event

This option was also rejected as it results in unnecessary administrative delay and repeated reporting for a small number of established, recurring events.

Delegated authority provides a proportionate governance approach while retaining appropriate Member oversight.

Request for Strategic Development Funding

The Executive Director Place and Regeneration submitted a report to request an allocation of £250k from the Strategic Development Fund reserve (£400k) to progress economic development and regeneration activity.

Resolved

- (1) That an allocation from the Strategic Development Fund of £250k to commission an Economic Plan for Cherwell district and a masterplan for Bicester town centre be agreed and it be noted that monies would be spent according to CDC financial and procurement regulations led by the Regeneration & Growth (R&G) service.
- (2) That it be agreed to renew Ambassador status with Experience Oxfordshire (£15k) for 2026/27, utilising existing service budgets and to agree to consider allocating funds in future years as part of the budget-setting process.

Reasons

This report seeks to agree to an allocation from the Strategic Development Fund of £250k to commission an Economic Plan for Cherwell district and a masterplan for Bicester town centre.

Monies would be spent according to CDC financial and procurement regulations led by the Regeneration & Growth (R&G) service.

The report also seeks to agree to renew Ambassador status with Experience Oxfordshire (£15k) for 26/27, utilising existing service budgets and to agree to consider allocating funds in future years as part of the budget-setting process.

The proposed commissions will help to position the council ahead of future LGR, setting out a clear vision and action plan for economic growth as well as a comprehensive framework for one of the district's primary urban centres. This is particularly important given the scale of development envisaged in the Bicester area over the coming years.

Alternative options

Option 1: Do not proceed with the development of an Economic Plan for Cherwell and a Bicester Masterplan. This alternative would not provide a good foundation for the delivery of the council plans of the coming years or foundation blocks as LGR is enacted.

Option 2: Do not proceed with the development of a Bicester Masterplan. This is likely to lead to a more fragmented approach to development and not address the needs of existing communities.

Option 3: Do not proceed with the development of an Economic Plan for Cherwell. As Option 1, this would not provide a good foundation block ahead of LGR and would not meet the action set out in the Annual Delivery Plan.

Option 4: Do not proceed with renewal of Ambassador status with Experience Oxfordshire. This is likely to have a detrimental effect on efforts to support and grow the visitor economy in Cherwell, as referenced by current work to develop a Visitor Economy and High Streets Strategy.

15 **Finance, Performance and Risk Monitoring End of Year Report 2025-2026**

The Assistant Director of Finance (S151 Officer) and Head of Chief Executive's Office submitted a report to report to Executive the council's year-end financial, performance and risk position as of the end of financial year 2025-26.

Resolved

- (1) That the council's finance, performance, and risk management report as at the end of financial year 2025/26 be noted.
- (2) That the capital outturn position be noted and the capital reprofiling (Annex to the Minutes as set out in the Minute Book) be approved.
- (3) That the use of reserves and grant funding detailed in Appendix 5 to the report be approved.
- (4) That the use of reserves to be released in 2026/27 (set out in Appendix 6 to the report) be approved.
- (5) That the balanced outturn position for 2025/26 after the proposed contributions to reserves be noted.

Reasons

The report updates the Committee on the year-end financial, performance and risk position of the council for 2025/26. Regular reporting is key to good governance and demonstrates that the council is actively managing its financial resources sustainably.

Alternative options

Option 1: This report summarises the council's financial, performance and risk position up to the end of the financial year 2025-2026, therefore there are no alternative options to consider.

16 **Appointments to Partnerships, Outside Bodies, Member Champions and Shareholder Committee 2026/27**

The Assistant Director Law and Governance and Monitoring Officer submitted a report to appoint representatives to Partnerships, Outside Bodies, where these are executive functions, Member Champions and the Shareholder Committee, for the municipal year 2026/2027.

Resolved

- (1) That appointments to partnerships, outside bodies, the Shareholder Committee, Member Champions and advisory groups for the 2026/2027 municipal year be made as set out in the Annex to the Minutes (as set out in the Minute Book).
- (2) That authority be delegated to the Assistant Director Law and Governance, in consultation with the Leader of the Council, to appoint Members to any outstanding vacancies and make changes to appointments, including new appointments, as may be required during the 2026/2027 Municipal Year.
- (3) That appointed Members be reminded to update their Register of Interests as may be required, to reflect these appointments.

Reasons

It is proposed that representatives are appointed to Partnerships, Outside Bodies, Shareholder Committee and as Member Champions as set out at Appendix 1 to ensure that the Council is represented and maintains links with partnerships and outside bodies.

Delegation to the Assistant Director Law and Governance, in consultation with the Leader provides flexibility for the remainder of the Municipal Year to appoint to any outstanding vacancies, or if amendments are required to any appointments, and ensures they are made in a timely manner.

Alternative options

Option 1: Not to appoint representatives to outside bodies, partnerships and as Member Champions. This is not recommended as the internal working groups would be ineffective and the Council would not be represented on these outside bodies and could miss valuable information and opportunities.

17 **Exclusion of the Press and Public**

Resolved

That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that

exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

18 **Planned Preventive Maintenance (PPM) - Property Services - Facilities Management - Managed Buildings**

The Assistant Director Property submitted an exempt report to seek Executive approval for the award of contract to deliver statutory Planned Preventative Maintenance services across operational buildings managed by the Property Services Facilities Management Team.

Resolved

- (1) As set out in the exempt Minutes.
- (2) As set out in the exempt Minutes.

Reasons

As set out in the exempt Minutes.

Alternative options

As set out in the exempt Minutes.

The meeting ended at 7.10 pm

Chair:

Date:

CODE	DESCRIPTION	Previous year(s) spend	25/26 Actuals	25/26 Purchase orders	25/26 Original Budget	25/26 Current Budget	Forecast Spend					Project Total forecast	Project Total Budget	Project Total Variance	Narrative
							25/26 Forecast	26/27 Forecast	27/28 Forecast	28/29 Forecast	29/30 Forecast				
40224	Fairway Flats Refurbishment	44	135	0	321	261	135	70				249	365	(116)	The original approved budget was £365k. When further feasibility and design work was completed the cost was confirmed as £249k. The project will be completed during 26/27. £126k reprofiled to 26/27. £25k additional forecast to 26/27.
40254	Thorpe Lane Depot - Renewal of Electrical Incoming Main	104	46	0	164	164	46	118				268	268	(0)	£46k substation installation costs have increased since the sum was first agreed. Installation, including associated connections to onsite facilities, scheduled for 26/27. £118k reprofiled to 26/27
40255	Installation of Photovoltaic at CDC Property	8	1	0	71	0	1	70				79	79	0	Project will resume in 26/27 due to resource capacity £1k reprofiled from 26/27
40263	Kidlington Leisure New Electrical Main	180	0	0	20	0	0	20				200	200	0	Due to network capacity issues we have been advised there is insufficient electricity supply available for the planned sub-station. CDC reconsidering options and seeking reimbursement of sums previously paid.
40278	Development of New Land Bicester Depot	165	138	0	3,811	300	138	162				465	465	(0)	Planning application submitted. Funding retained to prepare business case and consider the potential effect of Local Government Reorganisation. £162k reprofiled to 26/27
40279	Spiceball Sports Centre - Solar PV Car Ports	7	9	0	170	100	9	161				177	177	0	Cost benefits and savings to be gained by delaying the PV works and undertaking them at the same time as PSDS4 works under one contract rather than two. £91k reprofiled to 26/27
40281	North Oxfordshire Academy - Solar Panels	0	0	0	18	18	0	18				18	18	0	Cost benefits and savings to be gained by delaying the PV works and undertaking them at the same time as PSDS4 works under one contract rather than two. PV works likely to commence in May 26 with invoice/s to follow in June 26
40282	Community Centre Solar Panels	0	85	0	106	78	85	21				106	106	0	Two community centres completed 2025/26. Third to be completed in Q1 2026/27. £7k reprofiled from 26/27
40283	Thorpe Lane - Solar Panels	0	1	0	34	0	1	33				34	34	0	Project will be completed in 26/27. Depends on electrical main project 40254 above. £1k reprofiled from 26/27
40284	Thorpe Lane - Heater Replacement (Gas to Electric)	4	0	0	24	0		24				28	28	0	Project will resume in 26/27. Depends on electrical main project 40254 above.
40316	CDC Office Relocation to Castle Quay	5,213	38	0	0	0	38					5,251	5,146	105	Look expenditure primarily from release of half of the retention monies to the main contractor. The final account will be determined when the remaining snagging is complete. Additional costs were incurred on some elements offset by savings against
40341	Public Sector Decarbonisation Scheme (PSDS) 4	0	385	0	0	721	385	810	128			1,323	1,661	(338)	Proposed works approved for grant funding were reviewed as part of the detailed feasibility and design. Proposed works at Stratfield Brake, NOA and Spiceball LC, have been redesigned to take account of use and property design. Designs complete, works underway and will be completed during 26/27. Detailed design and feasibility confirmed proposed works at Woodgreen Leisure Centre could not be delivered in way that meets grant conditions. These works are not proceeding and there will be no expenditure on them.
40343	Banbury Library	0	0	0	0	40	0	200	1,400			1,600	1,600	0	Proposed works approved for grant funding were reviewed as part of the detailed feasibility and design. Proposed works at Stratfield Brake, NOA and Spiceball LC, have been redesigned to take account of use and property design. Designs complete, works underway and will be completed during 26/27. Detailed design and feasibility confirmed proposed works at Woodgreen Leisure Centre could not be delivered in way that meets grant conditions. These works are not proceeding and there will be no expenditure on them. £40k reprofiled to 26/27

CODE	DESCRIPTION	Previous year(s) spend	25/26 Actuals	25/26 Purchase orders	25/26 Original Budget	25/26 Current Budget	Forecast Spend					Project Total forecast	Project Total Budget	Project Total Variance	Narrative
							25/26 Forecast	26/27 Forecast	27/28 Forecast	28/29 Forecast	29/30 Forecast				
40348	Castle Quay Roof works	0	7	0	0	30	7	1,643				1,650	1,650	0	Newly approved on 15/12/2025. £23k reprofiled to 26/27.
40327	Thorpe Place Roofing Works	0	0	0	97	0	0	365				365	365	0	Project approved by Council on 10/09/2026. Planning application for the works to be determined in June 2026, following which works will be commenced on site.
Property		5,725	845	0	4,836	1,712	845	3,715	1,528	0	0	11,813	12,162	(348)	
40286	Transforming Market Square Bicester	144	227	0	720	297	227	825	3,365	570		5,131	5,131	0	Following the evolution of the preferred design, a validation stage is now required to test deliverability, particularly highways, before further design investment. As a result, capital provision profiled in 2025/26 for preliminary design and survey work was not spent in-year. £70k was reprofiled from 2025/26 to 2028/29, and £500k from 2026/27 to 2028/29.
40287	UK Shared Prosperity Fund (UK SPF) Year Two Investment Plan Programme	231	56	0	76	76	56	19				306	306	(0)	On track to spend by 30/09/2026 – the government has extended the deadline for grant expenditure, which has allowed the Council to maximise the benefits. £20k was reprofiled from 2025/26 to 2026/27.
40288	UKSPF Rural Fund	551	0	0	0	158	0	158				709	709	0	On track to spend by 30/09/2026 – the government has extended the deadline for grant expenditure, which has allowed the Council to maximise the benefits. £158k was reprofiled from 2025/26 to 2026/27.
Regeneration & Growth		925	283	0	796	531	283	1,002	3,365	570	0	6,146	6,146	(0)	
Place and Regeneration		6,651	1,128	0	5,632	2,243	1,128	4,717	4,893	570	0	17,959	18,308	(349)	
40334	Robotic Process Automation Pilot	105	(55)	0	28	11	(55)	83				133	133	0	The project is moving forward with the first automation currently on hold due to the non-availability of the service it's intended to support; we will proceed as soon as circumstances allow. Meanwhile, the second automation has been fully scoped and is just about to move into development. Once that's underway, we'll focus on planning the third automation. The aim is for all three pilot automations to be live by the end of Q3, which will give us a foundation for evaluating the impact and benefits of this pilot.
40337	ESRI Software Upgrade	0	19	0	30	30	19	9				28	30	(2)	Project will be completed 26/27 Q3 £9k reprofiled to 26/27
ICT		105	(36)	0	58	41	(36)	92	0	0	0	161	163	(2)	
Resources		105	(36)	0	58	41	(36)	92	0	0	0	161	163	(2)	
40028	Vehicle Replacement Programme	Rolling Programme	1,251	7	1,413	1,120	1,251	1,280	1,066	1,066	1,066	5,730	5,730	0	£131k re-profiled back to 2025/26
40222	Burnehyll- Bicester Country Park	125	16	0	121	25	16	85	45			271	271	(0)	Majority of the grant funded work has been completed week commencing 9th March 2026. The remaining grant funded work will be completed in 26/27. £9k re-profiled to 26/27.
40331	Additional Commercial Waste Containers	29	25	0	25	25	25					54	54	0	Project is completed in 25/26
Environmental		154	1,292	7	1,559	1,170	1,292	1,365	1,111	1,066	1,066	6,055	6,055	(0)	
40083	Disabled Facilities Grants	Rolling Programme	1,526	0	1,719	1,500	1,526	1,918	1,539	1,539	1,539	8,061	8,061	0	Full spend of 25/26 grant allocation anticipated. Some project will continue through April 2026. 26k Was reprofiled from 26/27 to 25/26
40251	Longford Park Art	0	0	0	45	45		45				45	45	0	Reprofile to 26/27 - will not be able to start until development consortium transfers ownership to the

CODE	DESCRIPTION	Previous year(s) spend	25/26 Actuals	25/26 Purchase orders	25/26 Original Budget	25/26 Current Budget	Forecast Spend					Project Total forecast	Project Total Budget	Project Total Variance	Narrative
							25/26 Forecast	26/27 Forecast	27/28 Forecast	28/29 Forecast	29/30 Forecast				
40262	Town Centre House Refurbishment	7006	(39)	40	0	0	(31)					6,975	7,355	(380)	Project complete - Credit in 25/26 relates to minor over-accrual of costs in 24/25 relating to retention and final account estimates.
40303	S106 - Hanwell Fields Community Centre Projects	16	37	0	340	60	37	307				360	360	0	Evaluation of tender responses for the installation of a Mezzanine at Hanwell Fields Community Centre. 23k was reprofiled from 25/26 to 26/27
40304	S106 - Hook Norton Sport And Social Club Project	0	17	0	80	80	17	63				80	80	0	MUGA surface is finished just waiting for final stitching. The delay was caused by wet weather,63k was reprofiled from 25/26 to 26/27
40305	S106 - Horley Cricket Club Pavilion Project	0	0	0	110	110	0	110				110	110	0	Delivery delayed due to issue with the land registry. Reprofiled from 25/26 to 26/27
40312	S106 - Whitelands Farm Sports Ground (Pedestrian crossing and various works)	127	1	0	33	33	1	32				160	160	0	Waiting for road adaption before project commences.32k was reprofiled from 25/26 to 26/27
40313	S106 - Woodgreen Leisure Centre Improvements	23	127	0	139	139	127	12				161	161	0	Project completed, retention amount is going to be paid in April 2026.12k was reprofiled from 25/26 to 26/27
40319	Local Authority Housing Fund R2	1634	0	0	0	7						1,634	1,641	(7)	Recommend 7k be vired to Town Centre House - 40262
40324	Development of Activity Play Zones	4	136	0	155	142	136	22				162	162	(0)	Completed – retention payment is scheduled for September/October 2026. Reprofiled 6k from 25/26 to 26/27
40325	Graven Hill Community and Infrastructure Projects	0	3	0	80	20	3	77				80	80	0	The ground condition analysis will continue in 2026. Contract completion in end of April 2026. Reprofiled
40328	S106 - Windmill Community & Sports Centre Tennis Courts	35	0	0	0	16	16					51	51	0	Completed
40329	Spiceball Leisure Centre Structural Beams	13	150	0	100	160	150	10				173	173	0	Completed-retention will be released in July 2026.Reprofiled 10k from 25/26 to 26/27
40336	S106 Kingsmere Public Art	0	0	0	28	0	0	28				28	28	0	Project will be completed 2026/27
40338	LAHF R3	0	1,400	0	1,400	1,400	1,400					1,400	1,400	0	Grant has been transferred to SOHA to complete delivery of the project.
40339	S106 - Windmill Centre Kitchen Refurb	0	0	0	11	11	11					11	11	0	Completed
40340	S106 - Steeple Aston Playground	0	34	0	34	34	34					34	34	0	Completed
40344	S106- Banbury Cricket Club Project	0	9	0	0	11	9	2				11	11	0	Waiting for confirmation of project completion and final invoices. Reprofiled 2k from 25/26 to 26/27
40345	S106 - Yarnton Village Hall Project	0	0	0	0	0		23				23	23	0	S106 fund approved. Project delivery is expected in April/May 2026.
40346	S106 - Bloxham Bowls Club Roofing Contribution	0	14	0	0	14	14					14	14	0	Completed
40347	S106 – Fritwell Playing Fields Equipment Contribution	0	34	0	0	34	34	33				67	67	0	S106 spend approved. Project due to completion by 31/05/2026.

CODE	DESCRIPTION	Previous year(s) spend	25/26 Actuals	25/26 Purchase orders	25/26 Original Budget	25/26 Current Budget	Forecast Spend					Project Total forecast	Project Total Budget	Project Total Variance	Narrative
							25/26 Forecast	26/27 Forecast	27/28 Forecast	28/29 Forecast	29/30 Forecast				
Wellbeing & Housing		8,859	3,449	40	4,274	3,816	3,484	2,682	1,539	1,539	1,539	19,641	20,027	(386)	
40245	Enable Agile Working	0	0	0	15	15	0	15				15	15	0	The app that will support this agile working has now been released but we are still delayed due to issues around use of the app with single sign on (SSO). The issues linked to SSO are expected to be resolved by Q2 of 26/27. £15k was reprofiled from 2025/26 to 2026/27.
40333	CCTV Thames Valley Project	0	0	0	250	250	0	250				250	250	0	Upgrade the public open space CCTV network and cameras to meet the necessary threshold to be included in the OPCC Thames Valley CCTV project. This expenditure is dependent upon the TVCCTV partnership progressing which has been delayed. The partnership agreement was signed in Q4 of 25/26. The subsequent capital spend is now anticipated to occur in Q1 and Q2 of 26/27. £250k was reprofiled from 2025/26 to 2026/27.
Regulatory Services		0	0	0	265	265	0	265	0	0	0	265	265	0	
Neighbourhood Services		9,012	4,741	47	6,097	5,250	4,775	4,312	2,650	2,605	2,605	25,961	26,347	(386)	
Capital Total		15,768	5,833	47	11,787	7,534	5,868	9,121	7,543	3,175	2,605	44,081	44,818	(736)	

Annex to Minutes – Grants & Reserves to be released in 2026/27

Directorate	Type	Reserve	Description	Amount £m
Place & Regeneration	Reserve	NEW - Parish Toolkit	Unspent Parish Toolkit - Paul Seckington has scheduled Parish training for the service for financial year 26/27	0.015
Place & Regeneration	Grant	NEW - Heyford Park Newtown	NTU Funding (Heyford Park) Grant received in March 2026, spend to take place during 26/27 once approved by Exec after April 2026.	0.500
Place & Regeneration	Reserve	Projects Reserve	Return unspent Kidlington Budget from 25/26 to 26/27	0.078
Place & Regeneration	Reserve	Growth & Regeneration	part of £100k use of reserves oversight group (Kidlington)	0.007
Place & Regeneration	Reserve	Growth & Regeneration	part of £100k use of reserves oversight group (Banbury)	0.015
Place & Regeneration	Grant	Bicester Garden Town	Unspent Bicester Garden Town Grant from 26/27	0.047
Place & Regeneration	Grant	NEW - UKSPF	Unspent UKSPF grant to be carried forward to fund on-going work up to September 2026.	0.132
Executive Matters	Reserve	Local Government Reform	Release to support LGR	0.074
Neighbourhood Services	Reserve	Non-recurring ringfenced grants	Unspent budget for the new Arts Centre feasibility study to be released in 2026-27	0.037
Neighbourhood Services	Reserve	Projects Reserve	Unspent budget for the 2nd contribution to the Hill Community Centre. To be released in 2026-27	0.020
Resources	Reserve	Transformation	Return unspent Transformation project budget to be released in 2026-27	0.362
Resources	Reserve	Cherwell Futures	Return unspent Cherwell Futures funding to reserves. To be released in 2026-27	0.153
Place & Regeneration	Reserve	Projects Reserve	Release for the repurposing of Castle Quay project	0.048
				1.488

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<p>Active Oxfordshire (formerly Oxfordshire Sports Partnership) Active Oxfordshire is one of the 43 Active Partnerships in the UK. It helps people in the most need across Oxfordshire by working with partners to increase physical activity and mental wellbeing.</p>	Charitable Incorporated Organisation (CIO)	Dr Lisa Smith	Consultee, no allowance	One meeting every two months.	None	Needs councillor representation as Active Oxfordshire is a county-wide sports partnership. It has a significant role to play in the delivery of the Cherwell District Council's strategy. It is also useful to have oversight on national policy as Active Oxfordshire sits at county level. There is also some funding from Active Oxfordshire for projects.
<p>Age UK Oxfordshire an independent local charity in promoting the well-being of older people throughout Oxfordshire and helping to make life a fulfilling and enjoyable experience. Now includes Banbury Age Concern.</p>	Local Independent Charity	Dr Tim Faltermeyer	Consultee, no allowance	One or two meetings per year, including the Annual General Meeting.	Cherwell District Council have a service level agreement with Age UK Oxfordshire but there is no legal or constitutional requirement for a member to be appointed.	Age UK Oxfordshire do a significant amount of work in promoting the wellbeing of older people across the county. It is important for the Council to be able to oversee and support this at a county level for the district.
<p>Banbury Business Improvement District (BID) Board Banbury BID is set up as a Limited Company. It is led, on behalf of its levy</p>	Private Company Limited by Guarantee Without Share Capital	Chris Brant	Observer to the board.	One board meeting every two months.	None. Council has the right to appoint one non-voting observer to the board.	To participate in the board meetings, supporting mutual objectives to enhance the vitality of central Banbury.

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payers, by a Board made up of volunteer Directors of the Banbury BID company.						
Banbury Charities Banbury Charities are a group of eight registered charities (registration number 201418) with the aim of benefiting inhabitants of the former Borough of Banbury and within a five-mile radius of Banbury Cross.	Registered Charity	Rob Pattenden	Appointed to Board and, at present, also appointed as Trustee. Four-year term. No allowance.	One formal meeting once a quarter but informal meetings every other week.	There are potential conflicts of interest for councillors. This is being explored with Banbury Charities.	Banbury Charities is a key, local grant-giving organisation that combats deprivation in Banbury. Councillor input on this is important as the organisation has decision-making powers and officers have little engagement with the organisation.
Banbury Museum Trust The Banbury Museum Trust is a registered charity. Banbury Museum is a purpose-built museum, which displays historic collections relating to North Oxfordshire and beyond, and temporary exhibitions. The Museum engages a broad audience through an extensive programme of educational activities and	Registered Charity	TBC	Appointed to board of trustees. Allowance to be confirmed. No allowance.	One meeting every quarter.	A Cherwell District Council member is appointed as a trustee according to the Museum Trust's Incorporation Document.	Cherwell District Council is a significant funder for the Banbury Museum. Alongside this, the Museum is a key cultural organisation in the district so having input and oversight of it is important.

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also engages in historical research of both activities and collections. It offers professional museum advice to other museums and heritage projects						
Banbury Traffic Advisory Committee To review traffic issues in Banbury. Local members have a chance to discuss local traffic issues with members and officers from all three levels of local authority. Members able to bring residents' traffic concerns and issues to the table.	Oxfordshire County Council Committee Chaired by Banbury Town Council	Kerrie Thornhill Rob Pattenden	Representative for Cherwell District Council. No allowance.	Four meetings per year organised by Banbury Town Council.	None.	To review local traffic issues in Banbury.
Bicester Traffic Advisory Committee To review traffic issues in Bicester. Local members have a chance to discuss local traffic issues with members and officers from all three levels of local authority. Members able to bring residents'	Oxfordshire County Council Committee Chaired by Bicester Town Council	Chris Pruden Julius Parker Bryonie Wells	Representative for Cherwell District Council. No allowance.	One meeting every two months.	None.	The Bicester Traffic Advisory Committee is a key body for stakeholders to discuss and influence traffic and transport projects and priorities around Bicester. It is in CDC's interests to be represented on this committee/body so that the views of the Council can be fully considered

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traffic concerns and issues to the table.						and taken into account when developing transport/traffic priorities.
<p>Bicester Vision Bicester Vision is an independent public/private partnership bringing together all stakeholders to create a vibrant, ambitious town and community with a sustainable economy that benefits all. Through partnership, all three tiers of local government work with business representatives to overcome challenges and to maximise opportunities, engaging with the people of Bicester to ensure that the town becomes an even better place in which to live, work and play.</p>	Independent Public/Private Partnership	No appointment	<p>Vice Chair of Bicester Vision must be a local authority representative.</p> <p>No allowance.</p>	Full partnership meeting (including businesses) meets four times a year. Executive committee meets eight times a year.	<p>Bicester Vision Constitution, 4.iii.b: “Representatives of Oxfordshire County Council, Cherwell District Council and Bicester Town Council will be represented by one senior officer and one member, nominated by their own specific body.”.</p> <p>The Constitution also states that the Vice Chair must be a local authority representative.</p>	The Council has a stake in the organisation as it provides funding. Although this is now set to end, there is still an imperative that the Council, through its members, engages with the business community and demonstrates leadership to ensure that business interests are fully understood and that there is a representative voice for business that is being heard by the Council.
Cherwell Local Strategic Partnership	Working Partnership	Lesley McLean	Chaired by the Leader of	One meeting every quarter.	The LSP is no longer a	The LSP delivers the objectives and priorities detailed in the Cherwell

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The Local Strategic Partnership (LSP) meets regularly to bring together public, private and voluntary organisations within Cherwell.			Cherwell District Council as a representative on this partnership No allowance.		statutory body. However, the Council were keen to maintain one and so have led on this Partnership. There is no legal or constitutional necessity for the body.	Sustainable Community Strategy 'Our District, Our Future'.
Cherwell Safer Communities Partnership Delivery of community safety agenda.	Statutory Partnership (Reports to Safer Oxfordshire Partnership)	Nicola Borkmann	Chaired by CDC Portfolio Holder with responsibility for safer communities No allowance.	One meeting every quarter.	There is a constitutional requirement for this Partnership to be chaired by a Cherwell District Council. Under Section 6 of the Crime and Disorder Act 1998.	It is important for Cherwell District Council to have member representation on this to aid deliver the Council's community safety agenda.
Cotswold National Landscape Conservation Board Previously called Cotswold AONB. Conservation Board	Independent Statutory Body	Chris Brant	Cherwell District Council has a seat as a board member.	One meeting every quarter.	There is a constitutional requirement to appoint a councillor to the Board. 2.02 of	Part of the Cherwell district is within the AONB and a member is needed to represent the interests of the district.

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The Board encourage all those who work, play, and develop, to not only to respect the AONB, but also to enhance it.			<p>Former appointed councillor was also a part of Executive Committee.</p> <p>Members are appointed as individuals rather than representatives.</p> <p>There is an allowance determined annually by the Board.</p>		the Board's Constitution states: "The Board comprises 37 members: 15 appointed by local authorities."	
<p>Digital Infrastructure Programme (DIP) Board</p> <p>The Oxfordshire Digital Infrastructure Programme helps facilitate digital infrastructure delivery and improve access to broadband, mobile and</p>	Working Partnership	Chris Pruden	<p>Cherwell District Council has a representative on the board.</p> <p>No allowance.</p>	<p>One meeting every quarter.</p> <p>Officer attends in support.</p>	<p>No legal / constitutional requirement for member appointment.</p> <p>Programme driven by Oxfordshire County Council to encourage</p>	<p>To ensure the coordination of enhanced digital infrastructure throughout the county. Including, notably, Cherwell.</p> <p>The DIP received external funding and commissioned and supplemented additional work in the county.</p>

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public access to Wi-Fi services across Oxfordshire. It is made up of local authorities, businesses and commercial suppliers.					more joined-up working with city and districts relating to digital infrastructure.	Enable delivery of digital infrastructure projects.
District Councils' Network (DCN) The District Councils' Network (DCN) is a cross-party member led network of 191 district councils. It is a Special Interest Group of the Local Government Association (LGA) and provides a single voice for all district councils within the Local Government Association.	Special Interest Group of the LGA	Lesley McLean	Representative for Cherwell District Council. No allowance.		The DCN Constitution includes the following clause: "5.1 The Assembly shall comprise the Leaders of the Member Authorities or Executive Mayor or equivalent in the case of Member Authorities that do not have a Leader".	In terms of Councillor representative, it is for each Member Authority without a Leader to define an elected member holding an equivalent position.
East-West Rail Mainline Partnership The East-West Rail Mainline Partnership consists of local authorities sharing the	Working Partnership	Lesley McLean	Representative for Cherwell District Council.		Cherwell District Council is a full member of the Partnership. Section 2.9 of the	As a partnership, it is necessary for Cherwell District Council to have input in the discussions and understand any implications of the Partnership's decisions on the district.

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ambition for a strategic railway connecting East Anglia with central, southern and western England into southern Wales.			No allowance.		Partnership's Terms of Reference state that: "The interests of a local authority that is a member of the Partnership shall be represented by an elected member of that authority."	
Kidlington Traffic Advisory Committee Provide advice, local knowledge, concerns of local residents and acts as a facilitator on some matters.	Oxfordshire County Council Committee Chaired by Kidlington Parish Council	Lesley McLean	Representative for Cherwell District Council. No allowance.	Former appointed councillor never attended a meeting for this.	None.	For awareness and discussion of local traffic issues.
Local Government Association (LGA) General Assembly The General Assembly - the 'Parliament of Local Government' - meets once a year and is the	National Membership Body for Local Authorities	Lesley McLean	The Member is appointed is ordinarily the Council Leader.		Per the LGA's Constitution, section 6.1: "Each local authority in full or corporate or voting associate	Member authorities appoint representatives to serve on the LGA General Assembly for the period of one year. The number of Members an authority can nominate is the same as the number of votes the

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<p>only LGA decision-making forum which all authorities in membership are eligible to attend and to vote. The General Assembly elects the political leadership of the LGA, receives the annual report and accounts and may debate motions on issues of national significance to local government. It is a key element of the LGA's governance arrangements.</p>			<p>No allowance.</p>		<p>membership of the Association shall be entitled to appoint one democratically elected local representative to the General Assembly”.</p>	<p>authority is allocated - Cherwell District Council has one vote.</p>
<p>London-Oxford Airport Consultative Committee Forum for local communities to express their concerns and gain updates and feedback from the airport on its evolution and any development plans, be they immediate or longer term</p>	<p>Forum</p>	<p>TBC</p>	<p>Observer and forum participant. Former appointed councillor was not called on to attend meetings. No allowance.</p>	<p>Approximately two meetings a year.</p>	<p>None.</p>	<p>Member oversight may be useful but the Committee has no decision-making power. As such, it is possible for an officer to attend and report back on the meeting.</p>

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<p>North Oxfordshire School Sports Partnership North Oxfordshire School Sport Partnership is a non-profit making organisation that now works in partnership with 60 schools from across North Oxfordshire. Their aim is to engage more 4- to-19-year-olds in high quality Physical Education, School and Community Sport, thereby promoting excellence and lifelong participation in health-promoting activity</p>	Working Partnership	Dr Lisa Smith	Representative for Cherwell District Council. No allowance.		None.	Councillor participation is not required.
<p>Oxfordshire Association of Local Councils (OALC) Part of a national network and has been representing Town and Parish Councils, and Parish Meetings for over seventy years. OALC provides advice and</p>	Local Branch of NALC (National Association of Local Councils)	Lesley McLean	Representative to OALC appointed by the Council. No allowance.	Meetings not compulsory	None.	The Parish Charter, to which CDC is a signatory, sets out the importance of principal authorities keeping open lines of communication with parishes, so it is important for CDC to continue to have a member representative.

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information for member Town and Parish Council and Parish Meetings, and training for councillors and clerks. OALC represents local council interests through partnerships with other local and regional agencies in the public, private and voluntary sectors.						
Oxfordshire Blue Plaques Board The Oxfordshire Blue Plaques scheme promotes recognition and awareness of people, places and events that have been of lasting significance in the life of Oxfordshire or more widely. The scheme is administered by the Oxford Civic Society.	Voluntary Body	Robert Parkinson	Personal interest. No allowance.	One meeting every month.	None.	Officers have had very little involvement with the Blue Plaques.
Oxfordshire Combatting Drugs Partnership	Working Partnership	Dr Tim Faltermeyer	Representative for Cherwell	One meeting a quarter.	None.	It is recommended by the Combating Drugs Partnership Guidance (2022) that elected

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<p>The partnership aims to assist residents in accessing the help they need as well as to reduce the crime which drug use is often linked with. The CDP is committed to making a long-term positive impact by creating and delivering on a local action plan which addresses the targets in the national strategy.</p>			<p>District Council.</p> <p>No allowance.</p>			<p>members at primary authorities of all tiers are represented at combating drugs partnerships.</p> <p>It is important for Cherwell District Council to have input and oversight on the work done by the CDP and, given that it works at county level, it helps keep the Council aware of national policy.</p>
<p>Oxfordshire Inclusive Economy Partnership (OIEP) Steering Group The OIEP is working together to create a more equal and sustainable region that creates opportunities and benefits for all people within the county. The OIEP's work supports the delivery of Oxfordshire's Strategic Vision for Long-Term Sustainable Development, which all</p>	<p>Partnership Arrangement under Future Oxfordshire Partnership (FOP)</p>	<p>Lesley McLean</p>	<p>Appointee is relevant portfolio holder.</p> <p>No allowance.</p>	<p>One meeting every quarter.</p>	<p>In June 2023, Cherwell District Council signed the OIEP's charter. Per the resolution at the June 2023 Executive meeting: "That engagement with and membership of the OIEP Steering Group and Working Groups on</p>	<p>The OIEP was committed to as part of the Future Oxfordshire Partnership economy work. It is an arms-length partnership reporting back to the Future Oxfordshire Partnership.</p> <p>To reflect the Council's commitment to engaging all in the economy. Pledges have been made to contribute to OIEP's delivery plan.</p>

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of Oxfordshire's six councils have adopted.					behalf of the Council be delegated to the Corporate Director – Communities, in conjunction with the Portfolio Holder for Regeneration.”.	
<p>Oxfordshire Resources and Waste Partnership Oxfordshire Resources and Waste Partnership (ORWP) is a collaborative Partnership for the management of household waste, made up of all six Oxfordshire local authorities</p>	Working Partnership	Alisa Russell	Representative for Cherwell District Council. No allowance.	One meeting every quarter.	Memorandum of Understanding, 7: “Each Partner will appoint an elected member and a substitute elected member to serve on the Partnership Board (called "Partnership Members")”. Cherwell District Council is a partner.	Member-led board that coordinates Oxfordshire waste management with its own budget and Partnership Manager.
<p>Parking and Traffic Regulations Outside London (PATROL)</p>	Statutory Joint Committee	Chris Brant	None	The PATROL Joint Committee	Joint Committee	The PATROL (P arking and T raffic R egulations O utside L ondon) Joint Committee

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Annex to Minutes – Appointments to Outside Bodies, Partnerships, Shareholder Committee, Member Champions 2026/2027

Outside Body / Partnership and Brief Description	Legal Status of Organisation	Proposed Councillor Representative for 2026/27	Role and Allowances/ Stipends for Outside Body / Partnership*	Commitment to Outside Body / Partnership	Legal or Constitutional Basis of Appointment	Purpose of Appointment
<p>Adjudication Joint Committee The PATROL (Parking and Traffic Regulations Outside London) Joint Committee represents over 300 local authorities in England (outside London) and Wales. PATROL also provides information in relation to penalties issued from other road user charging schemes.</p>				<p>hosts an Annual Meeting of all authority committee members in July, with ongoing business throughout the rest of the year delegated to an Executive Sub-Committee, which meets in January and October. The Executive Sub-Committee comprises of councillors from the main Joint Committee who have volunteered to sit.</p>		<p>represents over 300 local authorities in England (outside London) and Wales. PATROL also provides information in relation to penalties issued from other road user charging schemes.</p>
<p>Safer Oxfordshire Partnership</p>	<p>Working Partnership</p>	<p>Dr Tim Faltemeyer</p>	<p>Representative for</p>	<p>No meetings.</p>	<p>None.</p>	<p>The partnership supports collaboration on shared community</p>

* Where an allowance is listed, this is paid by the outside body or partnership, not Cherwell District Council.

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The Safer Oxfordshire Partnership provides strategic oversight and direction for preventing crime and anti-social behaviour across Oxfordshire.			Cherwell District Council. No allowance.			safety priorities across the four district-led Community Safety Partnerships. It acts as the single point of contact for the office of the Police and Crime Commissioner.
The Mill Arts Centre Trust The Mill is a multi-function arts centre which provides a range of education/arts services to community in particular those vulnerable to society.	Registered Charity	TBC	Representative for Cherwell District Council on board as trustee. No allowance.	One meeting every quarter.	A Cherwell District Council member is appointed as a trustee according to the Arts Centre Trust's Incorporation Document.	The Mill Arts Centre is the only arts centre in the district, making it important for the Council to have input and oversight of it, especially because the Council is a principal funder.

NOTE: The Children's Trust Board and Local Nature Partnership were previously included on the list of Outside Body appointments as the representative was a CDC councillor. Whilst the appointee was a CDC councillor, as County wide partnership board with district / city representative rotating and being confirmed by the Oxfordshire Leaders Joint Committee. The district / city representative to the Children's Trust Board and Local Nature Partnership will be appointed at the meeting of the Oxfordshire Leaders Joint Committee on Tuesday 23 June.

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Member Champions 2026/2027

Cherwell District Council Member Champion appointments are made annually.

Member Champion for	Councillor Representative	Proposed Councillor Representative for 2026/27	Reason for Appointment
Cycling	Relevant Portfolio Holder	Lisa Smith	Personal interest
Food	Relevant Portfolio Holder	Ian Middleton	Aligns to portfolio
Military	Appointment Based on General Interest/Expertise	Rob Pattenden	Personal interest

Shareholder Committee 2026/2027

The Shareholder Committee is a subcommittee of Executive. No substitutes are permitted.

Shareholder Committee 2026/27: Lesley McLean, Ian Middleton, Alisa Russell, Rob Pattenden, Chris Brant

(The Chair and Vice-Chair will be appointed at the first Shareholder Committee meeting of the 2026/2027 municipal year on 25 June 2026).

Informal Advisory Groups (Executive Advisory Groups) 2026/2027

Local Plan Members' Advisory Group 2026/27: To be filled by Groups

Kidlington Area Oversight Group: To be filled by Groups

Bicester Area Oversight Group: To be filled by Groups

Banbury Area Oversight Group: To be filled by Groups

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