



Committee: Shareholder Committee

Date: Thursday 11 December 2025

Time: 6.30 pm

Venue 39 Castle Quay, Banbury, OX16 5FD

Membership

Councillor David Hingley (Chair)

Councillor Tom Beckett

Councillor Rob Pattenden

Councillor Lesley McLean (Vice-Chair)

Councillor Nick Cotter

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Minutes (Pages 5 - 14)

To confirm as a correct record the Minutes of the meeting of the Committee held on 18 September 2025.

4. Chair's Announcements

To receive communications from the Chair

5. Urgent Business

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6. Crown House Banbury Ltd - Quarter Two Business Report 2025/26 (Pages 15 - 20)

Report of the Shareholder Representative

Purpose of report

To note, comment and approve recommendations in response to the Crown House Banbury Limited Quarter Two 2025/26 Business Report.

Recommendations

The Shareholder Committee resolves:

- 1.1 To note and comment on the Crown House Banbury Limited Quarter Two 2025/26 Business Report as contained in this report.
- 1.2 To receive a verbal update from directors on operational activity.

7. Graven Hill Village Development Company (GHVDC) - Quarter Two Business Report 2025/26 (Pages 21 - 26)

An exempt version of this report is included on this agenda as a separate item, item 9

Report of the Shareholder Representative

Purpose of report

To note, comment and approve recommendations in response to the GHVDC Quarter Two Business Report.

Recommendations

The Shareholder Committee resolves:

- 1.1 To note and comment on the GHVDC Quarter Two Business Report.
- 1.2 To approve the GHVDC Quarter Two Business Report.

8. Exclusion of the Public and Press

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

9. Graven Hill Village Development Company (GHVDC) - Quarter Two Business Report 2025/26 (Pages 27 - 68)

Exempt report of Shareholder Representative

Exempt version of the public report set out at agenda item 7.

10. Graven Hill Company Board Minutes (Pages 69 - 84)

Graven Hill Village Development Company (GHVDC) have regular board meetings. The meeting minutes are presented to the Shareholder Committee for information purposes.

Recommendations

The Shareholder Committee resolves:

- 1.1 to receive the Graven Hill Village Development Company (GHVDC) board minutes for the meetings of 25 June 2025 and 31 July 2025.

Councillors are requested to collect any post from their pigeon hole in the Members' Lounge at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221586 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

If you hear the fire alarm, please leave the building via the nearest available exit. The fire

assembly point is outside the Premier Inn, adjacent to the canal.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Kerry Wincott, Law and Governance kerry.wincott@cherwell-dc.gov.uk, 01295 221586

Shiraz Sheikh
Monitoring Officer

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