

# Public Document Pack



**Cherwell**

DISTRICT COUNCIL  
NORTH OXFORDSHIRE

**Committee: Executive**

**Date: Monday 2 December 2024**

**Time: 6.30 pm**

**Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA**

## **Membership**

**Councillor David Hingley  
(Chairman)**

Councillor Tom Beckett  
Councillor Jean Conway  
Councillor Ian Middleton  
Councillor Rob Pattenden

**Councillor Lesley McLean (Vice-Chairman)**

Councillor Chris Brant  
Councillor Nick Cotter  
Councillor Rob Parkinson

## **AGENDA**

### **1. Apologies for Absence**

### **2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

### **3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

### **4. Minutes (Pages 7 - 16)**

To confirm as a correct record the Minutes of the meeting held on 4 November 2024.

### **5. Chairman's Announcements**

To receive communications from the Chairman.

## 6. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

## 7. Public Realm Strategy Frameworks (Pages 17 - 22)

\*\* Due to the size of the documents, to assist access, the appendices are published as a supplement to the main agenda pack \*\*

Report of Assistant Director Growth and Economy

### Purpose of report

To seek approval of the Public Realm Strategy Frameworks for Banbury, Bicester and Kidlington by Executive for inclusion within the evidence base for the Local Plan and as guidance for the Area Oversight Groups.

For the avoidance of doubt, the Frameworks are presented as high level policy documents. The Frameworks' suggested public realm interventions are therefore aspirational at this stage and do not have funding allocated to them, with the exception of the three projects which are currently being developed for (i) Bicester Market Place; (ii) Bicester Bure Place and (iii) Kidlington High Street.

### Recommendations

The Executive resolves:

- 1.1 To approve the inclusion of the Public Realm Strategy Frameworks for Banbury, Bicester and Kidlington as part of the evidence base for the Local Plan and as guidance for the Area Oversight Groups.
- 1.2 To agree delegated authority for the Assistant Director for Growth and Economy, in consultation with the Portfolio Holder for Finance, Property and Regeneration, to arrange the final presentation of the Plan and make any necessary minor amendments to it, including any typographic or formatting errors prior to publication.

## 8. Proposed Cherwell Local Plan 2042 (Pages 23 - 40)

\*\* Due to the size of the documents, to assist access, the appendices are published as a series of supplements to the main agenda pack \*\*

Report of Assistant Director Planning and Development

### Purpose of report

To seek approval of the Proposed Cherwell Local Plan 2042 for the purpose of inviting representations.

### Recommendations

The Executive resolves:

- 1.1 To consider the comments made by the Overview and Scrutiny Committee on 12 November 2024 (Appendix 8a) and 26 November 2024 (Appendix 8b – to follow).
- 1.2 To agree that the Proposed Cherwell Local Plan 2042 at Appendix 1 be approved for the purpose of inviting representations under Regulations 19 and 20 of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).
- 1.3 To agree that the Assistant Director – Planning and Development be authorised to approve the final presentation of the Plan and to make any necessary minor administrative amendments and corrections to it prior to formal publication and in consultation with the Portfolio Holder for Planning and Development.
- 1.4 To agree that the Assistant Director – Planning and Development be authorised to publish any necessary supporting documents, including an Infrastructure Delivery Plan, and other background papers in consultation with the Portfolio Holder for Planning and Development.

**9. Local Development Scheme (Pages 41 - 56)**

Report of Assistant Director Planning and Development

**Purpose of report**

To seek approval of an updated Local Development Scheme (LDS) to produce the Council's key planning policy documents.

**Recommendations**

The Executive resolves:

- 1.1 To approve the updated Local Development Scheme (LDS) presented at Appendix 1 be approved.

**10. Infrastructure Funding Statement 2023-24 (Pages 57 - 128)**

Report of Assistant Director Planning and Development

**Purpose of report**

To seek approval of the Council's Infrastructure Funding Statement 2023-24 for publication by 31 December 2024.

**Recommendations**

The Executive resolves:

- 1.1 To approve the Infrastructure Funding Statement 23-24 at Appendix 1 for publication by 31 December 2024 subject to any final changes considered to

be necessary by the Assistant Director – Planning and Development to secure accuracy in consultation with the Portfolio Holder for Planning and Development Management.

**11. Temporary Accommodation Provision (Pages 129 - 136)**

Report of Assistant Director Wellbeing and Housing

**Purpose of report**

To propose the utilisation of 15 rooms at Whately Hall, Banbury for use as temporary accommodation, continuing the current provision

**Recommendations**

The Executive resolves:

- 1.1 To approve the extension of the continuous booking of 15 rooms at the Whately Hall for use as temporary accommodation until the end of the financial year.

**12. Council Tax Reduction Scheme 2025/26 (Pages 137 - 142)**

Report of Assistant Director Finance (Section 151 Officer)

**Purpose of report**

To enable members to consider the proposed banded scheme for Council Tax Reduction (CTR) for 2025/26.

**Recommendations**

The Executive resolves:

- 1.1 To note the contents of the report, and any financial implications for the Council.
- 1.2 To note the comments of Budget Planning Committee at Section 6.
- 1.3 To recommend to Council that the current scheme is retained for 2025/26.

**13. Finance Monitoring Report October 2024 (Pages 143 - 180)**

Report of Assistant Director Finance (Section 151 Officer)

**Purpose of report**

To report to the committee the council's forecast financial position as at the end of the October 2024.

## **Recommendations**

The Executive resolves:

- 1.1 To consider and note the contents of the council's financial management report as at the end of October 2024.
- 1.2 To approve the movements in reserves requested (Appendix 5).
- 1.3 To approve the reprofiling of capital projects beyond 2024/25 (section 4.2.3 and Appendix 1) and the subsequent update to the programme budget for this financial year 2024/25.
- 1.4 To approve the reduction in capital budget for S106 Development of Activity Play Zones from £0.600m to £0.142m to reflect the actual cost to the Council. The remaining £0.458m is to be met by the Football Foundation.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221534 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

### **Evacuation Procedure**

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### **Access to Meetings**

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special access facilities to view a meeting online or attend a meeting in person, please contact the officer named below, giving as much notice as possible before the meeting

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### **Webcasting and Broadcasting Notice**

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If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

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### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221534

**Shiraz Sheikh**  
**Monitoring Officer**

Published on Friday 22 November 2024

## **Cherwell District Council**

### **Executive**

Minutes of a meeting of the Executive held at Bodicote House, Bodicote, Banbury, Oxon OX15 4AA, on 4 November 2024 at 6.30 pm

#### Present:

Councillor David Hingley (Leader of the Council & Portfolio Holder for Strategic Leadership) (Chairman)

Councillor Tom Beckett, Portfolio Holder for Greener Communities

Councillor Chris Brant, Portfolio Holder for Corporate Services

Councillor Jean Conway, Portfolio Holder for Planning and Development Management

Councillor Nick Cotter, Portfolio Holder for Housing

Councillor Ian Middleton, Portfolio Holder for Neighbourhood Services

Councillor Rob Parkinson, Portfolio Holder for Safer Communities

Councillor Rob Pattenden, Portfolio Holder for Healthy Communities

#### Present Virtually (no voting rights):

Councillor Lesley McLean, Deputy Leader and Portfolio Holder for Finance, Regeneration and Property

#### Also Present:

Councillor Amanda Watkins, Leader of the Opposition, Labour Group

Councillor Lynne Parsons, For item 7

#### Officers:

Gordon Stewart, Chief Executive

Ian Boll, Corporate Director Communities

Stephen Hinds, Corporate Director Resources and Transformation

Michael Furness, Assistant Director Finance & S151 Officer

Shahin Ismail, Interim Head of Legal Services & Deputy Monitoring Officer

Natasha Clark, Governance and Elections Manager

#### Officers Attending Virtually:

Robert Jolley, Assistant Director Growth & Economy

Nicola Riley, Assistant Director Housing and Wellbeing

Shona Ware, Assistant Director Customer Focus

David North, Housing Grants & Standards Team Leader

51 **Declarations of Interest**

There were no declarations of interest.

52 **Petitions and Requests to Address the Meeting**

There were no petitions.

The Chair advised that Councillor Parsons was in attendance to address the meeting on item 7, Mental Health Provision for Young People, as the proposer of the motion was it was agreed at Council.

53 **Minutes**

The minutes of the meeting held on 4 November 2024 were agreed as a correct record and signed by the Chairman.

54 **Chairman's Announcements**

The Chairman welcomed Councillor Cotter to his first Executive meeting as Portfolio Holder for Housing.

The Chairman advised that he and the Chief Executive had attended the Local Government Association (LGA) Conference the previous week, which had been very interesting. There had been no new information on devolution but it was expected there would be plans soon.

55 **Urgent Business**

There were no items of urgent business.

56 **Mental Health Provision for Young People**

The Assistant Director Wellbeing and Housing submitted a report to provide options in response to the motion agreed at the 15 July 2024 Council meeting:

*“This council resolves to ask the Executive to increase spending on the mental health initiatives currently in place within the Chief Executive’s directorate to be funded by an allocation from the Policy Contingency budget.”*

Councillor Parsons, who had proposed the motion to Council, addressed Executive. Councillor Parsons commented that, having considered the report, she understood why options 1, 2 and 3 were not being recommended. Referring to option 4, Councillor Parsons noted research was important and that this option included an extension to the work currently underway



suggesting that as not all children enjoyed or were able to participate in physical activity, could consideration be given to including other activities.

On behalf of Executive, the Chairman thanked Councillor Parsons for bringing her motion to Council and her comments to Executive.

In considering the report, Executive Members indicated their support to Councillor Parsons' comment for alternatives to physical activity and agreed it was an important issue whilst noting it was a statutory function for the district council and important to work in partnership.

### **Resolved**

- (1) That an extension to the existing provision within current resourcing levels available through the Physical Activity and Mental Health provision the Wellbeing team currently deliver in schools and for families be endorsed.
- (2) That a fund of £3500 be agreed to support research and evidence gathering to assess what the needs are for increased mental health provision for young people in Cherwell, the role of partners and consider the funding routes to secure it.

### **Reasons**

The current Mental Health and Physical Activity programme is delivered by the Youth Activator programme in schools, combining physical activity with mental health themes.

The recommended option 4, increase the Physical Activity and Mental Health provision that the Youth Activators within the Wellbeing team currently deliver and research and stakeholder engagement (funded from the Policy contingency budget), would enable the council to conduct research through stakeholders and residents to better understand the needs around what mental health provision for young people in Cherwell is needed and investment required going forward and provide increased provision for young people and families through the Wellbeing team while the research was being conducted.

### **Alternative options**

Option 1: Children young people Supported Self-Help pilot for 7–11-year-olds attending Primary School Clusters for agreed terms in Banbury, Bicester or Kidlington

Option 2: Children Young People offer for Secondary Schools Banbury, Bicester or Kidlington

Option 3: Combination of Primary School Cluster and Secondary School offer in Banbury, Bicester or Kidlington

Commissioning specialist support as set out in options 1 – 3 was rejected due to currently not fully understanding what the needs and requirements are for young people around mental health in Cherwell and the investment required.

If the recommended Option 4 is approved, this would allow for an evidence base to be developed that looked at the needs of children ascertain what would be required and be sustainable in the longer term around Mental Health support, partner involvement and the scale of investment required. Option 4 would also provide increased provision for children and families while the research was being conducted.

57 **Houses in Multiple Occupation (HMO) Licensing Policy**

The Assistant Director Wellbeing and Housing submitted a report to seek approval for the reviewed Houses in Multiple Occupation (HMO) Licensing Policy.

**Resolved**

- (1) That the reviewed Houses in Multiple Occupation (HMO) Licensing Policy be approved.

**Reasons**

It is important that the Council has up to date policies and procedures for its statutory and key service areas and it is important that they are legislatively and operationally sound. A periodic review of policies is therefore appropriate.

**Alternative options**

Option 1: Not bring forward a reviewed and amended policy. As there has not been any recent changes to legislation in this area, there is no imperative for the current policy to be changed or reviewed. However, it is important the Council policies are reviewed regularly to ensure that they are able to meet customer needs, service needs and are legislatively sound. This option is therefore rejected.

58 **Housing Grants and Assistance Policy**

The Assistant Director Wellbeing and Housing submitted a report to seek approval for the reviewed Housing Grants and Assistance Policy.

**Resolved**

- (1) That the reviewed Housing Grants and Assistance Policy be approved.

**Reasons**

It is important that the Council has up to date policies and procedures for its statutory and key service areas and it is important that they are legislatively and operationally sound. A periodic review of policies is therefore appropriate.

### **Alternative options**

Option 1: Not bring forward a reviewed and amended policy. As there has not been any recent changes to legislation in this area, there is no imperative for the current policy to be changed or reviewed. However, it is important the Council policies are reviewed regularly to ensure that they are able to meet customer needs, service needs and are legislatively sound. This option is therefore rejected.

Option 2: To keep two separate policies, one for mandatory grants and one for discretionary grants. As the policy areas are closely linked and intertwined, particularly when offering grants to disabled households, having a single policy provides simplification and clarity. This option is therefore rejected.

59

### **Cost of Living 2023/2024 Review and 2024/2025 Activities**

The Assistant Director Wellbeing and Housing submitted a report to provide an update on the additional activity described in the 2023/24 Cost of Living action plan and to note proposed future approaches and activity within the Household support grant aid.

### **Resolved**

- (1) That the proposed plan which was endorsed and recommended by the Overview and Scrutiny Committee, which noted the review of the 2023/24 cost of living plan and supported the proposed range of activities planned for 2024/25 were considered, be agreed.

### **Reasons**

Following Covid and the subsequent Cost of Living crisis Cherwell District Council has provided additional support to low-income households, initially in 2022/23 with additional payments or food vouchers to those in receipt of housing benefit and last winter 2023/24 ran a programme of support and grant schemes to offer support to grass roots community groups and individuals.

Going forward the Wellbeing service wants to continue to work in partnership across the district with statutory and voluntary sector organisations, both strategically and on a hyperlocal basis, to ensure that Cherwell residents can access support through additional targeted interventions and secure help when needed.

The council recognises that the response to the cost-of-living crisis is changing and will need to continue to be flexible and adapt to best meet the changing needs of residents and the proposed activities will seek to continue to address this.

### **Alternative options**

Option 1: To not respond additionally to cost-of-living burdens felt by residents most impacted by economic pressures as there isn't a base budget for the additional spend.

This has been rejected because of the availability of further allocations of Household support grant aid, which allow the Council to support residents without budgetary impact.

Option 2: To concentrate on fewer activities in 2024/2025

This has been rejected because the spread of grant allows a greater number of issues to be relieved.

60

### **Establishing Area Oversight Groups**

The Corporate Director Communities submitted a report to seek authority from the Executive to adopt an area-based approach with the objective to strengthen community and stakeholder engagement into major growth sites across the District in support of delivering more holistic and sustainably planned developments, aligned to Council priorities.

In response to a question from the Leader of the Opposition regarding cross-party district councillor representation on the Area Oversight Groups(AOGs), the Chairman explained that officers were working on the Terms of Reference for the AOGs, which would include district councillor representatives irrespective of political group.

### **Resolved**

- (1) That the establishment of Area Oversight Groups (AOGs) for Bicester, Banbury and Kidlington as non-decision-making advisory groups be agreed.

### **Reasons**

Although not part of any formal decision-making process, setting up an Area Oversight Group (AOG) for each area (Banbury, Bicester and Kidlington) would provide the Council with a significant conduit to and from the local communities. It will help to manage increasing development and housing growth within some urban centres in Cherwell and help deliver an enabling and co-ordinated approach towards achieving Council priorities.

### **Alternative options**

Option 1: Do nothing (keep current arrangements in place) – this was rejected because there is a lack of consistency in each of the three areas and only Bicester has suitable arrangements in place and it is important that the other two urban centres, subjected to growth and development also benefit for local area based arrangements, aligned to local needs and aspirations.

61 **Performance, Risk and Finance Monitoring Report Quarter 2 2024 - 2025**

The Assistant Director of Finance and Assistant Director – Customer Focus submitted a report to the committee the council's performance, risk, and financial positions at the end of Quarter 2 2024-25.

At the discretion of the Chairman, the Leader of the Opposition addressed Executive. In response to the Leader of the Opposition's question regarding the low housing completion return, the Portfolio Holder for Planning and Development explained that 6791 houses had been approved but not yet delivered by developers. In response to a question regarding bad debt write off, the Assistant Director Finance confirmed all debt write offs were funded by the debt contingency.

**Resolved**

- (1) That the council's performance, risk and finance Quarter 2 2024/2025 report be noted.
- (2) That the updated Corporate Debt Policy be approved.
- (3) That debt write offs totalling £43,660.32 be approved.
- (4) That the reprofiling of capital projects beyond 2024/25 and the subsequent update to the programme budget for this financial year 2024/25 be approved.
- (5) That it be noted that Cherwell District Council would be receiving £0.064m revenue grant funding from Oxfordshire County Council for the Household Support Fund round 6, which follows up on round 5 that was spent supporting residents through the cost-of-living crisis and this funding would support the work presented at the last Overview and Scrutiny meeting in Cherwell's Cost of Living plan.
- (6) That the use of £0.050m of S106 funding approved under S151 Officer delegated authority to deliver the remaining elements of the Outdoor Sports project at Whitelands Farm Sports Ground be noted.
- (7) That the additional information relating to capital overspends in respect of Bicester East Community Centre and the Sunshine Centre reported to Executive in the August (period 5) financial performance report be noted.
- (8) That the removal of following projects with budgets totalling £0.652m from the Capital Programme be approved.
  - iTrent HR System Upgrades
  - Housing & UT Asset System
  - Retained Land
  - Expiring Energy Performance Certificates plus Associated Works

- Energy Performance Certificates Government Implementation of target B – Strategic Plan
  - Car Park refurbishments
  - Car Parking Action Plan Delivery
- (9) That the increase in the building control fees and charges for 2024/25 with immediate effect as set out in the Annex to the Minutes (as set out in the Minute Book) be approved.

### **Reasons**

The council actively and regularly monitors its performance, risk, and financial positions to ensure it can deliver its corporate priorities and respond effectively to emerging issues.

This monitoring takes place monthly for finance, so the council can identify potential issues at the earliest opportunity and put measures in place to mitigate them.

These updates are consolidated into a single report given the implications and interdependencies between them, and this is the summary for the end of Quarter 2 2024-25.

### **Alternative options**

Option 1: This report summarises the council's financial position up to the end of Quarter 2 2024-2025, therefore there are no alternative options to consider. Regarding the recommendations to approve the updated Corporate Debt Policy, reprofiling of capital projects, removal of projects from the Capital Programme and increase in building control fees and charges, Members could choose not to reject these requests, however, the requests are in accordance with the councils' policies and financial procedure rules.

## **62 Exclusion of the Press and Public**

That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **63 Performance, Risk and Finance Monitoring Report Quarter 2 2024 - 2025 - Exempt Appendix**

There were no questions on the exempt appendix, which had been agreed as part of agenda item 12 (Minute 61 refers).

64 **Graven Hill Village Development Company (GHVDC) Dev Co – Request for S38 agreement Highways Act 1980 works bonds**

The Assistant Director Finance (Section 151 Officer) submitted an exempt report to bring to the attention of the Executive the request from Graven Hill Village Development Company Ltd (Dev Co) for the Council to act as surety in three performance bonds for roadway infrastructure works to be undertaken by Dev Co under section 38 of the Highways Act 1980.

**Resolved**

- (1) That it be approved in principle that the Council act as surety for Dev Co in respect of two performance bonds (up to the sum referred to in the exempt Appendix to this report) relating to the construction of highway works by Dev Co pursuant to agreements between Dev Co and Oxfordshire County Council (as local highway authority) to be made under section 38 of the Highways Act 1980.
- (2) That authority be delegated to the Shareholder Representative to agree on the formal documentation in relation to the bonds in consultation with the s.151 Officer, the Monitoring Officer, the Leader and the Portfolio Holder for Finance and Property.
- (3) That it be agreed that Dev Co be requested to pay the council a market fee for the bond facility.

**Reasons**

The recommendations in this report have been subject to discussion between the Shareholder Representatives, CDC Finance Representatives and the Dev Co Managing Director and Finance Director.

By agreeing with the recommendations in this report, the council is ensuring that Dev Co can act swiftly to meet its aims and delivery objectives regarding the highway works and safeguard the council's investment and return on investment.

**Alternative options**

Option 1: Not to give a performance bond. This has been dismissed by officers on the grounds that OCC would not accept a bond from either Hold Co or Dev Co and, because performance bonds are prerequisites for entering section 38 adoption agreements with the county council, the company would have to go to the market. The additional time required for this at this stage would impact on the delivery of the agreement. Officers are in discussion with Dev Co about the company securing future bonds from the open market rather than from the council.

The meeting ended at 7.45 pm

Chairman:

Date:



<b>This report is public</b>	
<b>Public Realm Strategy Frameworks</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	2 December 2024
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Finance, Property and Regeneration, Councillor Lesley McLean
<b>Date Portfolio Holder agreed report</b>	Leader, Councillor Hingley, agreed on behalf of Portfolio Holder, 21 November 2024
<b>Report of</b>	Assistant Director Growth and Economy, Robert Jolley

## Purpose of report

To seek approval of the Public Realm Strategy Frameworks for Banbury, Bicester and Kidlington by Executive for inclusion within the evidence base for the Local Plan and as guidance for the Area Oversight Groups.

For the avoidance of doubt, the Frameworks are presented as high level policy documents. The Frameworks' suggested public realm interventions are therefore aspirational at this stage and do not have funding allocated to them, with the exception of the three projects which are currently being developed for (i) Bicester Market Place; (ii) Bicester Bure Place and (iii) Kidlington High Street.

## 1. Recommendations

The Executive resolves:

- 1.1 To approve the inclusion of the Public Realm Strategy Frameworks for Banbury, Bicester and Kidlington as part of the evidence base for the Local Plan and as guidance for the Area Oversight Groups.
- 1.2 To agree delegated authority for the Assistant Director for Growth and Economy, in consultation with the Portfolio Holder for Finance, Property and Regeneration, to arrange the final presentation of the Plan and make any necessary minor amendments to it, including any typographic or formatting errors prior to publication.

## 2. Executive Summary

- 2.1 The Public Realm Strategy Frameworks for Banbury, Bicester and Kidlington were commissioned in order to fulfil a recommendation made by the Town Centre and Retail Study (September 2021), a report which forms part of the economic evidence base for the Local Plan Review.
- 2.2 With Executive approval on 4 November 2024 for the adoption of an area-based approach (see Executive report "Establishing Area Oversight Groups"), the Strategy Frameworks will also serve as reference in the work developing new Area Plans for

Banbury, Bicester and the Four Parishes area (Kidlington, Water Eaton, Begbroke and Yarnton). The Area Plans will develop a medium to long term vision for each area, setting out the ambition for the area, the areas of planned growth, critical infrastructure to be delivered and needed, as well as an investment framework.

### 2.3 Executive approval of the Strategy Frameworks is sought:

- (i) to enable the Frameworks to be published as Council guidance and as part of the evidence base for the draft Local Plan 2042. The Frameworks clearly identify a range of opportunities for public realm improvements.
- (ii) to enable the Frameworks to be used as guidance by the Area Oversight Groups in order that their suggested interventions be considered for further development and inclusion in the future Area Plans for Banbury, Bicester and the Four Parishes area (Kidlington, Water Eaton, Begbroke and Yarnton).

## Implications & Impact Assessments

Implications	Commentary			
<b>Finance</b>	<p>There is a capital budget of £4.25m within the Capital Programme to fund the Bicester Market Square project.</p> <p>Capital funding from the Government’s UK Shared Prosperity Fund initiative has been allocated to both the Bicester Bure Place and Kidlington High Street public realm improvements projects. Funding has not been allocated to any other project proposals outlined within the Frameworks and a Framework proposal would, therefore, need to be scoped and costed in order that a funding bid could be submitted.</p> <p>Kelly Wheeler, Finance Business Partner, 08 November 2024</p>			
<b>Legal</b>	<p>There are no direct legal implications arising from this report.</p> <p>Shahin Ismail, Interim Head of Legal Services, 08 November 2024</p>			
<b>Risk Management</b>	<p>A risk register will be created at the point of initiation for the three projects currently being planned (Bicester Market Square; Bicester Bure Place; and Kidlington High Street), and for any further projects subsequently determined.</p> <p>Celia Prado-Teeling, Performance Team Leader, 08 November 2024</p>			
Impact Assessments	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>				[Insert commentary or not applicable]
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		<b>x</b>		<p>There are no equality implications arising directly as a consequence of this report. An Equality Impact Assessment will be completed for each project at the point of initiation.</p> <p>Celia Prado-Teeling, Performance Team Leader, 08 November 2024</p>

<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		<b>x</b>		Not applicable
<b>Climate &amp; Environmental Impact</b>	<b>x</b>			The Frameworks' suggested interventions of increased greening would indicate a positive climate and environmental impact, but the full impact of any project would need to be considered as part of the development of the detailed design plans. Jo Miskin, Climate Action Manager, 11 November 2024
<b>ICT &amp; Digital Impact</b>				Not applicable
<b>Data Impact</b>				Not applicable
<b>Procurement &amp; subsidy</b>		<b>x</b>		Procurement processes have been, or will be, undertaken as required in line with the Council's policy for the three projects which are already being planned. If further projects are to be developed and delivered to implement any of the Frameworks' other suggested interventions, the Council's procurement processes would again need to be followed. Shahin Ismail, Interim Head of Legal Services, 08 November 2024
<b>Council Priorities</b>	The Frameworks' suggested interventions align with the Business Plan priority "Enterprising economy with strong and vibrant local centres" whilst the project to redevelop Bicester Market Square forms a key part of the Annual Delivery Plan priority EEV3, "To develop a plan for Reimagining Bicester and ensure existing and new communities benefit from short and long-term measures of the Garden Town principles."			
<b>Human Resources</b>	Not applicable			
<b>Property</b>	Growth and Economy officers are liaising as necessary with regard to the two Bicester projects (Bicester Market Square and Bure Place) currently being planned. It will be important that early engagement and consultation with Property continues, particularly where Cherwell District Council owned property may be or will be impacted by the Public Realm Strategy Frameworks. Mona Walsh, Assistant Director Property, 04 November 2024.			
<b>Consultation &amp; Engagement</b>	Officers in several of the Council's departments were engaged in this workstream from an early stage, particularly Planning Policy with regard to the draft Local Plan 2042's policies which make reference to the public realm and opportunities to improve it. The consultation undertaken included a Members' seminar for Cherwell District councillors; meetings with Banbury Town Council;			

	<p>Bicester Town Council; and Kidlington Parish Council, as well as engagement with Oxfordshire County Council (via the Locality Groups' memberships). Consultation also took place with a number of key stakeholder groups, including:</p> <ul style="list-style-type: none"><li>• Age Friendly Banbury</li><li>• Banbury Business Improvement District (Banbury BID)</li><li>• Banbury Civic Society</li><li>• Banbury &amp; District Chamber of Commerce</li><li>• Banbury Quays Consortium</li><li>• Bicester Town Centre Task Group</li><li>• Bicester Vision</li></ul>
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## Supporting Information

### 3. Background

- 3.1 Revenue funding from the Government's UK Shared Prosperity Fund (UKSPF) programme enabled the Council to fulfil a recommendation made in the Town Centre and Retail Study (2021), which is a part of the economic evidence for the Local Plan Review.
- 3.2 The Town Centre and Retail Study had advocated that each of the main centres within Cherwell (Banbury, Bicester and Kidlington) could benefit from a Public Realm Strategy.
- 3.3 Whilst the available funding did not run to the cost of developing full Public Realm Strategies as such, the decision was taken to commission Strategy Frameworks for each of the three urban centres in order that these would provide the following:
- (i) a baseline site analysis;
  - (ii) a summary of the analysis findings;
  - (iii) an understanding of the constraints and opportunities; and
  - (iv) a number of suggestions for key public realm interventions.
- 3.4 It was planned that whilst the Strategy Frameworks would not be developed as Supplementary Planning Guidance, approval of the Frameworks by Executive should be sought in order to:
- (i) enable the Frameworks to be published as Council guidance and as part of the evidence base for the draft Local Plan 2042; and
  - (ii) enable the Frameworks to be used as guidance by the Area Oversight Groups so that their suggested interventions be considered for further development and inclusion in the future Area Plans.
- 3.5 After following the required procurement processes, the contract for provision of the Public Realm Strategy Frameworks was awarded to consultants Broadway Malyan in spring 2023.

## 4. Details

- 4.1 Each Framework provides a baseline analysis of the urban centre studied and summarises the analysis findings, identifying constraints and opportunities. Amongst other characteristics, the site analysis for each centre looks at pedestrian/cyclist/vehicle movement; culture and heritage; green infrastructure; microclimate; public realm furniture; and public realm comfort and safety.
- 4.2 For each urban centre, its Framework concludes by making a number of key recommendations for public realm improvements. The suggested projects are outlined at high level rather than in detail and they do not constitute an action plan. With the exception of the projects listed under paragraph 4.4, the projects are proposals which have not yet been worked up in any detail and to which no funding has as yet been allocated. The proposals stand, therefore, in readiness to be developed and costed as required for future bids for funding by the Council, and/or by the relevant local authority partners/other stakeholder partners.
- 4.3 It should also be noted that the interventions proposed do not preclude consideration of any other public realm project proposals which may be put forward for sites either within, or outside, the boundaries of each Framework's study area (but within the confines of the parish involved).
- 4.4 As referenced earlier in this report under Finance and Risk Management Implications, the Strategy Frameworks propose three projects which are already being planned:
- (i) **Bicester, Market Square** – with capital funding approved by Council in February 2023.
  - (ii) **Bicester, Bure Place** – UKSPF capital funded project which will include new lighting, seating and planters and be delivered by end March 2025.
  - (iii) **Kidlington, High Street** – UKSPF capital funded project which will include new seating and planters and be delivered by end March 2025.

## 5. Alternative Options and Reasons for Rejection

- 5.1 The following alternative option has been identified and rejected for the reasons as set out below.

Option 1: The Council could decide not to approve the Frameworks for use as guidance. If this option is chosen, the Frameworks would not be approved as Executive guidance and added to the evidence base for the Local Plan Review, nor would the Frameworks be used as guidance by the Area Oversight Groups.

## 6 Conclusion and Reasons for Recommendations

- 6.1 The Public Realm Strategy Frameworks for Banbury, Bicester and Kidlington (urban centres) identify the constraints and opportunities facing Cherwell's three urban centres and propose a number of key public realm interventions for each urban centre.

6.2 Executive’s approval of the Strategy Frameworks will enable the Frameworks to sit as guidance within the evidence base for the draft Local Plan 2042 and act as guidance for the Area Oversight Groups, with the Frameworks’ suggested interventions for public realm improvements to be considered for inclusion in the development of the future Area Plans for Banbury; Bicester; and the Four Parishes area (Kidlington, Water Eaton, Begbroke and Yarnton).

## Decision Information

<b>Key Decision</b>	Yes
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	Not applicable
<b>Ward(s) Affected</b>	All

## Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	Public Realm Strategy Framework, Banbury
<b>Appendix 2</b>	Public Realm Strategy Framework, Bicester
<b>Appendix 3</b>	Public Realm Strategy Framework, Kidlington
<b>Background Papers</b>	None
<b>Reference Papers</b>	(i) Town Centre and Retail Study (2021) (ii) Executive report of 04 November 2024 – “Establishing Area Oversight Groups”
<b>Report Author</b>	Assistant Director Growth and Economy, Robert Jolley
<b>Report Author contact details</b>	Tel: 01295 221688 <a href="mailto:robert.jolley@cherwell-dc.gov.uk">robert.jolley@cherwell-dc.gov.uk</a>
<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Ian Boll, Corporate Director – Communities, 20 November 2024

<b>This report is public</b>	
<b>Proposed Cherwell Local Plan 2042</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	2 December 2024
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Planning and Development Management, Councillor Jean Conway
<b>Date Portfolio Holder agreed report</b>	29 October 2024
<b>Report of</b>	Assistant Director – Planning & Development, David Peckford

## Purpose of report

To seek approval of the Proposed Cherwell Local Plan 2042 for the purpose of inviting representations.

## 1. Recommendations

The Executive resolves:

- 1.1 To consider the comments made by the Overview and Scrutiny Committee on 12 November 2024 (Appendix 8a) and 26 November 2024 (Appendix 8b – to follow).
- 1.2 To agree that the Proposed Cherwell Local Plan 2042 at Appendix 1 be approved for the purpose of inviting representations under Regulations 19 and 20 of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).
- 1.3 To agree that the Assistant Director – Planning and Development be authorised to approve the final presentation of the Plan and to make any necessary minor administrative amendments and corrections to it prior to formal publication and in consultation with the Portfolio Holder for Planning and Development.
- 1.4 To agree that the Assistant Director – Planning and Development be authorised to publish any necessary supporting documents, including an Infrastructure Delivery Plan, and other background papers in consultation with the Portfolio Holder for Planning and Development.

## 2. Executive Summary

- 2.1 This report seeks the Executive’s approval of the Proposed Cherwell Local Plan 2042 presented at Appendix 1. Should it be approved, it would be published for the purpose of inviting representations under Regulations 19 and 20 of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) – the Proposed or Pre-Submission stage of plan-making.

- 2.2 In taking its decision, the Executive is asked to consider Appendices 1 to 9 which include the Sustainability Appraisal of the Plan and the Statement of Consultation which summarises the comments received in response to a previous Consultation Draft of the Plan (Regulation 18) and explains how the issues raised have been taken into account.
- 2.3 If approved, the Proposed Submission Documents would be made publicly available for a statutory six-week period plus an additional two weeks to allow for the Christmas period.

## Implications & Impact Assessments

Implications	Commentary			
<b>Finance</b>	The work associated with preparing the Proposed Local Plan and inviting representations is met from existing budgets. Kelly Wheeler, Finance Business Partner, 29 October 2024.			
<b>Legal</b>	The Proposed Local Plan has been prepared to comply with primary and secondary legislation for plan making. The Council is being advised by an external planning barrister and the statutory Plan making process is being followed. The Plan will be submitted for Examination by an independent Planning Inspector to test the Plan's soundness and this will include public hearings. Shahin Ismail, Interim Head of Legal Services, 28 October 2024			
<b>Risk Management</b>	The risk related to not having an up-to-date Local Plan is managed through the Council's Leadership Risk Register. A decision to proceed to consultation assists in mitigating that risk. Celia Prado-Teeling, Performance Team Leader, 30 October 2024			
Impact Assessments	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>				The Proposed Local Plan is accompanied by a Health and Equalities Impact Assessment (Appendix 4 to this report)
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?	X			Refer to Health & Equalities Impact Assessment
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics,	X			Refer to Health & Equalities Impact Assessment



including employees and service users?				
<b>Climate &amp; Environmental Impact</b>	X			Refer to the supporting Sustainability Appraisal and Habitats Regulations Assessment (Appendices 2 and 3 to this report)
<b>ICT &amp; Digital Impact</b>				None
<b>Data Impact</b>		X		None. Representations would be invited in accordance with data protection legislation
<b>Procurement &amp; subsidy</b>				None
<b>Council Priorities</b>	Business plan priorities for 2024-2025: <ul style="list-style-type: none"> <li>• Housing that meets your needs (including prepare the Local Plan)</li> <li>• Supporting environmental sustainability</li> <li>• An enterprising economy with strong and vibrant local centres</li> <li>• Healthy, resilient and engaged communities</li> </ul>			
<b>Human Resources</b>	N/A			
<b>Property</b>	N/A			
<b>Consultation &amp; Engagement</b>	<ul style="list-style-type: none"> <li>• Regular Portfolio Holder Briefings</li> <li>• Briefings for the Leader</li> <li>• Internal Local Plan Members Advisory Group meetings</li> <li>• Meeting of the Local Plan Members Advisory Group attended by Overview &amp; Scrutiny Committee Members</li> <li>• Overview and Scrutiny Committee meetings 12 November and 26 November 2024</li> </ul>			

## Supporting Information

### 3. Background

3.1 The adopted Local Plan is the main part of the statutory Development Plan – the starting point for considering development proposals. The district’s existing Local Plans are:

- i. saved policies of the Cherwell Local Plan 1996 (those not replaced)
- ii. Cherwell Local Plan 2011 – 2031 (Part 1) (adopted 2015)
- iii. Cherwell Local Plan 2011 – 2031 (Part 1) Partial Review – Oxford’s Unmet Housing Need (adopted 2020).

3.2 National Planning Practice Guidance makes clear that most plans are likely to require updating in whole or in part at least every five years. Successive iterations of the Council’s Local Development Scheme (LDS) have programmed a Local Plan review, the most recent being that approved by the Executive in September 2023. An update to the LDS is presented elsewhere on this agenda.

- 3.3 A Local Plan review provides the opportunity to re-assert a plan-led approach to considering proposed development. It establishes a new set of policies for addressing development needs, for climate action, for healthy place-shaping, for biodiversity net gain, for our urban centres and rural areas and for responding to the current Government policy and guidance.
- 3.4 A review of the Local Plan commenced in 2020 and two public consultations were undertaken on issues and options:
- i. Community Involvement Paper Consultation (July 2020), and
  - ii. Community Involvement Paper 2: Developing our Options Consultation (September 2021)
- 3.5 Continuance was affected by the programme of work for an Oxfordshire Plan which ceased in August 2022. A draft Local Plan for consultation was presented to the Executive on 19 January 2023 but deferred. In September 2023 the Executive approved a revised draft and consultation took place from 22 September to 3 November 2023.
- 3.6 All representations received are available on-line. The Statement of Consultation at Appendix 5 provides a detailed summary of the comments received and indicates how they have been taken into account in preparing the Plan. A total of 930 responses were received from a wide range of respondents. Some key issues raised are highlighted below but the consultation statement must be read for a full understanding:
- General support for the extension of the plan period
  - Comments on the potential range of housing need
  - The importance of supporting infrastructure and having regard to constraints such as utility supplies
  - Concerns from developers about the deliverability of policy aspirations for responding to climate change, biodiversity net gain and self-build housing
  - The promotion of sites by developers/landowners
  - Some overall support for the suggested spatial strategy but also calls for a more ambitious approach and more focus on the economy accompanied by the provision of more employment land
  - Disparate views on whether the suggested approach to reducing carbon ambitions was too challenging or inflexible or more stringent requirements should be sought
  - Calls for a review of the settlement hierarchy, for the hierarchy to be resilient to change, and for further consideration of rural housing distribution
  - Concerns about the expansion of our towns and the loss of important settlement gaps
  - Specific observations on the potential housing sites consulted upon particularly at Heyford Park, Kidlington and Chesterton
  - Calls for a brownfield land first approach to accommodating new development
  - A request for a Heritage Impact Assessment from Historic England
  - Some suggestions that the Plan should allocate sites for renewable energy generation, including solar farms
  - The need for supporting transport infrastructure and sustainable transportation

- Calls for more coordination where development sites affect a number of landowners
- Observations that the Plan's evidence base was still evolving / further work required (e.g. on flood risk)
- The importance of healthcare provision to match development growth

3.7 The Proposed Local Plan now presented to the Executive for consideration is informed by these three previous formal consultations, a continuous process of engagement and cooperation and technical evidence.

3.8 Members are invited to consider the Proposed Plan at Appendix 1, supporting documents (Appendices 2 to 9) and background papers.

3.9 Further technical documents would be made available for the representation period in consultation with the Portfolio Holder for Planning and Development Management.

3.10 The Proposed Plan was presented to the Overview and Scrutiny Committee on 12 November 2024 and its observations are presented at Appendix 8a to this report. The officer response to those observations is presented within Appendix 9. Documents supporting the Local Plan are also to be presented to a meeting of the Committee on 26 November and any comments from this meeting will be published as Appendix 8b and the Executive will be updated on officer responses at its meeting.

3.11 The Procedure Guide for Local Plan Examinations (28 August 2024) states that the Plan that is published for consultation at Regulation 19 stage should be the Plan that the Local Planning Authority (LPA) intends to submit to the Planning Inspectorate for examination. It emphasises that this is a key premise of delivering an efficient examination timetable.

3.12 If approved by the Executive, the Proposed Submission Documents would be published for the purpose of inviting representations over an eight-week period - a six-week statutory period plus an additional two weeks to allow for the Christmas period.

## 4. Details

### *Preparing a 'Sound' Local Plan*

4.1 A Local Plan must be prepared in accordance with statutory requirements and must also be found to be 'sound' upon formal Examination. To be considered 'sound', the current National Planning Policy Framework (Dec. 2023, para. 35) requires a Local Plan to be:

a) **Positively prepared** – providing a strategy which, as a minimum, seeks to meet the area's objectively assessed needs; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development;

b) **Justified** – an appropriate strategy, taking into account the reasonable alternatives, and based on proportionate evidence;

c) **Effective** – deliverable over the plan period, and based on effective joint working on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by a statement of common ground; and

d) **Consistent with national policy** – enabling the delivery of sustainable development in accordance with the policies in the National Planning Policy Framework and other statements of national planning policy, where relevant.

4.2 The Proposed Local Plan has been prepared to accord with these ‘tests of soundness’. It comprises both strategic and non-strategic policies.

4.3 Strategic policies should set out an ‘...*overall strategy for the pattern, scale and design quality of places...*’ (NPPF, para. 20) and make sufficient provision for:

‘a) *housing (including affordable housing), employment, retail, leisure and other commercial development;*

b) *infrastructure for transport, telecommunications, security, waste management, water supply, wastewater, flood risk and coastal change management, and the provision of minerals and energy (including heat);*

c) *community facilities (such as health, education and cultural infrastructure); and*

d) *conservation and enhancement of the natural, built and historic environment, including landscapes and green infrastructure, and planning measures to address climate change mitigation and adaptation’.*

4.4 Strategic policies should look ahead over a minimum 15 year period from adoption. As this is anticipated for 2026, the proposed plan period has therefore been extended from 2040 to 2042.

4.5 Non-strategic policies should set out more detailed policies for specific areas or types of development. This can include allocating sites, the provision of infrastructure and community facilities at a local level, establishing design principles, conserving and enhancing the natural and historic environment and setting out other development management policies (NPPF, para’s. 22 & 28). The Proposed Plan distinguishes between strategic and non-strategic policies.

#### *The Proposed Plan*

4.6 The Proposed Plan sets out a vision and proposes homes, employment land, infrastructure and other essential services required to support the local community over the Plan period. It has three overarching themes as shown below:

**Figure 1: Proposed Cherwell Local Plan 2042 – Key Themes**

<b>Theme One: Meeting the Challenge of Climate Change and Ensuring Sustainable Development</b>	<b>Theme Two: Maintaining and Developing a Sustainable Local Economy</b>	<b>Theme Three: Building Healthy and Sustainable Communities</b>
Connectivity and Transport Sustainable Design and Construction Renewable Energy Flood Risk Natural Resources Green & Blue Infrastructure Biodiversity Transport Pollution, Waste & Air Quality	Employment Tourism Agriculture Rural Diversification Town Centres & Retail	Achieving Well Designed and Healthy Places Housing Travelling Communities Historic Environment Landscape Active Travel Health & Healthy Communities Utilities & Infrastructure Education Open Space, Sport & Recreation Local Green Space

4.7 The Proposed Plan suggests a series of objectives for meeting the vision and addressing these themes. It then presents a strategy, policies and proposals for meeting these objectives and delivering the vision. In summary, the proposed strategy is to:

- Ensure that our committed growth is delivered;
- Focus new development at Bicester, Banbury and to a lesser extent in the Kidlington area.;
- Revitalise our urban centres and encourage investment;
- Raise the design quality of our built and ‘green’ environments;
- Minimise carbon emissions and achieve set net gains in biodiversity; in delivering new development.

4.8 The district-wide strategy is supported by area strategies for Banbury, Bicester, Kidlington, Heyford Park and the Rural Areas:

**Figure 2: Proposed Cherwell Local Plan 2042 – Spatial Strategy**

<b>Spatial Strategy</b>	
<b>District</b>	<ul style="list-style-type: none"> <li>• Ensure that our committed growth is delivered.</li> <li>• Focus new development at Bicester, Banbury and to a lesser extent in the Kidlington area</li> <li>• Revitalise our urban centres and encourage investment.</li> <li>• Minimise carbon emissions and achieve set net gains in biodiversity in delivering new development</li> <li>• Raise design standards and improvements to the built environment to elevate the attractiveness of our towns and villages, while conserving our historic environment</li> <li>• Ensure that new development improves well-being through design, accessibility, social interaction, the provision of amenities and facilities and opportunities for active travel and recreation</li> <li>• Encourage new development that improves opportunity for all and in particular provides access to housing to meet all needs</li> </ul>
<b>Banbury</b>	<ul style="list-style-type: none"> <li>• Deliver committed development and provide for some limited additional growth reflecting the topographical, landscape and rural character constraints of the town's edge</li> <li>• Revitalise, appropriately repurpose and seek further investment in the town centre, continue to improve its built and 'green' environment and public realm and further develop the nighttime economy;</li> <li>• Continue to support and strengthen the town's economy and diversify its skill base;</li> <li>• Encourage development proposals that will support education and help reduce deprivation</li> <li>• Seek strategic transport improvements to encourage active travel, reduce congestion and pollution, and reduce cross town traffic by motorised vehicles</li> </ul>
<b>Bicester</b>	<ul style="list-style-type: none"> <li>• Deliver committed development and be the focus for additional development reflecting the town's on-going growth and transformation as a sustainable Garden Town and its regional and sub-regional location on the Oxford-Cambridge Corridor and East-West Rail route</li> <li>• Continue to maximise the benefits of having key international and national destinations and economic activity to support further business investment</li> <li>• Support the continued improvement of the town's centre, its facilities, its public realm and 'green' environment</li> <li>• Resolve transport connectivity and infrastructure challenges and encourage active travel</li> </ul>
<b>Kidlington</b>	<ul style="list-style-type: none"> <li>• Strengthen Kidlington's role as a Local Centre for the wider area;</li> <li>• Continue to maximise and encourage investment in key economic assets including the High Street, Parades, Oxford</li> </ul>

	<p>Technology Park London-Oxford Airport, Begbroke Science Park and at Langford Lane (Technology corridor)</p> <ul style="list-style-type: none"> <li>• Continue to maximise the benefits of localised connectivity to key national and international destinations to support inward investment;</li> <li>• Improve the built and 'green' environment of the High Street, Parades and wider Kidlington area</li> <li>• Deliver the committed 4,400 homes to help Oxford's housing needs.</li> <li>• Ensure the planned benefits of committed developments for the communities of Kidlington, Gosford and Water Eaton, Begbroke and Yarnton are delivered</li> <li>• Resolve transport connectivity and infrastructure challenges and encourage active travel</li> </ul>
<b>Heyford Park</b>	<ul style="list-style-type: none"> <li>• Ensure the implementation of the committed growth at Heyford Park to fully establish the new settlement already planned whilst preserving and enhancing the area's heritage significance;</li> </ul>
<b>Rural Areas</b>	<ul style="list-style-type: none"> <li>• Protect the identity and character of our villages and rural areas and avoid unplanned development in the open countryside</li> <li>• Provide for limited development to meet local community and business needs and help support the vitality of these more rural settlements and the viability of existing businesses and agriculture/farms</li> <li>• Direct the development of new housing to the larger and more sustainable villages that offer a wider range of services, and to a lesser extent to villages that are well-connected to our urban areas and sustainable villages</li> <li>• Maintain the designated Green Belt;</li> <li>• Conserve and enhance the Cotswolds National Landscape (Area of Outstanding Natural Beauty)</li> <li>• Conserve and enhance designated heritage assets.</li> </ul>

### *Policies*

- 4.9 Under Theme One: Meeting the Challenge of Climate Change and Ensuring Sustainable Development, the Plan proposes policies for settlement hierarchy; addressing climate change; energy; carbon emissions; flood risk, drainage and water management; the protection and enhancement of environmental assets, including biodiversity net gain, natural capital and green and blue infrastructure; air quality and pollution; soils and land stability; waste and recycling, sustainable transport, connectivity and transport impact; and the effective and efficient use of land.
- 4.10 Theme Two: Maintaining and Developing a Sustainable Local Economy includes policies for meeting business and employment needs, agriculture, rural diversification, tourism and town centres and retail.

- 4.11 Under Theme Three: Building Healthy and Sustainable Communities, the Plan contains policies for the district-wide housing distribution, affordable housing, housing mix, size and type, specialist housing, self-build and custom build housing, sub-division of dwellings and homes in multiple occupation. It provides for the travelling communities, landscape protection and designations, the protection of the Green Belt, settlement gaps, design, active travel, rights of way, health, infrastructure and services, education, utilities, open space, sport & recreation, green spaces and historic environment including the Oxford Canal.
- 4.12 Policies are proposed for the area strategies for Banbury and Bicester, the Kidlington area, Heyford Park and the rural areas. This includes site specific policies, the identification of opportunity areas and area specific policies for transport & green & blue infrastructure. Policies for the rural area include those for housing distribution, rural exception sites, new dwellings and conversions in the countryside and community-led housing development.
- 4.13 Finally we have a policy for implementation of the Plan and monitoring its delivery.

#### *Housing Need*

- 4.14 The Plan is informed by consideration of development needs. With regard to housing the NPPF states (para. 61) that '*...to determine the minimum number of homes needed, strategic policies should be informed by a local housing need assessment, conducted using the standard method in national planning guidance. The outcome of the standard method is an advisory starting-point for establishing a housing requirement for the area*'.
- 4.15 It also advises that '*...there may be exceptional circumstances, including relating to the particular demographic characteristics of an area which justify an alternative approach to assessing housing need; in which case the alternative approach should also reflect current and future demographic trends and market signals. In addition to the local housing need figure, any needs that cannot be met within neighbouring areas should also be taken into account in establishing the amount of housing to be planned for*'.
- 4.16 An Oxfordshire Housing and Economic Needs Assessment (HENA, December 2022) was commissioned jointly by this Council and Oxford City Council to examine these issues. Comments were invited on the HENA as part of the last Local Plan consultation.
- 4.17 Oxford's proposed Local Plan was submitted for Examination on 28 March 2024 and initial public hearings were held. On 11 September 2024, the two appointed Inspectors advised the City Council that the robustness of the HENA was 'questionable', and 'its recommendations flawed'. The HENA has therefore been withdrawn from this Council's evidence base. However, alternative, suitable evidence on employment need, and affordable and specialist housing has informed the draft plan.
- 4.18 The starting position for assessing housing need remains the existing Standard Method as set out in Planning Practice Guidance. This is a formula-based approach to calculating housing need involving the following:



- Step 1: setting a baseline using the 2014-based national household growth projections
- Step 2: adjusting this baseline based on the affordability of the area (applying a median workplace-based affordability ratio where applicable)
- Step 3: where applicable, capping the level of any increase in housing need

4.19 Appendix 7 provides a Local Housing Needs Assessment using the Standard Method. The current Standard Method produces a need for Cherwell of 706 homes per year from 2024 to 2042 (a total of 12,708 homes). The Proposed Local Plan incorporates this level of need plus the Standard Method generated need for the start of the Plan period from 2020-2024 (an additional 2,921 homes).

4.20 The Assessment considers whether there are exceptional circumstances to justify an alternative approach to assessing housing need. National Planning Practice Guidance considers when might it be appropriate to plan for a higher housing need figure than the standard method indicates:

*'The government is committed to ensuring that more homes are built and supports ambitious authorities who want to plan for growth. The standard method for assessing local housing need provides a minimum starting point in determining the number of homes needed in an area. It does not attempt to predict the impact that future government policies, changing economic circumstances or other factors might have on demographic behaviour. Therefore, there will be circumstances where it is appropriate to consider whether actual housing need is higher than the standard method indicates.*

*This will need to be assessed prior to, and separate from, considering how much of the overall need can be accommodated (and then translated into a housing requirement figure for the strategic policies in the plan). Circumstances where this may be appropriate include, but are not limited to situations where increases in housing need are likely to exceed past trends because of:*

- *growth strategies for the area that are likely to be deliverable, for example where funding is in place to promote and facilitate additional growth (e.g. Housing Deals);*
- *strategic infrastructure improvements that are likely to drive an increase in the homes needed locally; or*
- *an authority agreeing to take on unmet need from neighbouring authorities, as set out in a statement of common ground.*

*There may, occasionally, also be situations where previous levels of housing delivery in an area, or previous assessments of need (such as a recently-produced Strategic Housing Market Assessment) are significantly greater than the outcome from the standard method. Authorities are encouraged to make as much use as possible of previously-developed or brownfield land, and therefore cities and urban centres, not only those subject to the cities and urban centres uplift may strive to plan for more home. Authorities will need to take this into account when considering whether it is appropriate to plan for a higher level of need than the standard model suggests'.*

- 4.21 Oxfordshire is in the last year of the extended Oxfordshire Housing & Growth Deal which included support to help deliver 100,000 new homes across Oxfordshire between 2011 and 2031. The planned growth to contribute to this is contained within the Cherwell Local Plan 2011-2031 and the Partial Review of that Plan and sites continue to be delivered. There is no additional housing need arising from the Growth Deal.
- 4.22 There are no identified strategic infrastructure improvements leading to additional housing need. However, additional provision is being made to support the delivery of the North West Bicester strategic development as part of the Bicester Garden Town programme. An additional 1,500 homes are proposed to add to the 6,000 presently planned, a total of 7,500. However, it is expected that 4,300 of these would be provided beyond 2042.
- 4.23 There is, however, a requirement to bring forward a commitment to help meet the unmet housing needs of Oxford, specifically for 4,400 homes in accordance with a Memorandum of Cooperation signed by five of the six Oxfordshire Councils in 2016. The Local Housing Needs Assessment at Appendix 7 explains why there is no additional need to be accommodated to assist Oxford and that there are no other exceptional circumstances that would justify an alternative approach to the Standard Method for assessing housing need.

#### *Housing Requirement*

- 4.24 Appendix 7 assesses the district's existing housing supply. The district has very significant supply. Cherwell provided 4,477 new homes from 2020-2024, has land supply for another 12,525 homes and has planned sites for the 4,400 homes to help Oxford. A total of 21,402 homes. In principle, identified needs could be met from the existing supply identified. There is no reason why identified housing need could not be met and the Plan therefore proposes a housing requirement equal to the need for 911 homes per annum from 2020 to 2042 – a total of 20,042 homes.

#### *Overall Planned Supply*

- 4.25 The Proposed Plan makes provision for some additional homes to ensure delivery, provide contingency, meet our plan objectives and accord with Government policy. This would help the Council demonstrate a robust supply of deliverable housing sites for the first five years following the potential adoption of the Plan (2026-2031). It would also support the delivery of further social/affordable housing and support place making. An additional 3,185 homes are provided for.
- 4.26 Overall housing supply from 2020 to 2042 would therefore be as follows:

**Figure 3: Proposed Housing Supply**

	Completion	Existing Supply	New Supply	Totals
Banbury	1632	4075	770	6477
Bicester*	1476	6273	0	7749
Heyford Park	553	1048	0	1601
Kidlington /Woodstock	172	0	450	622

Rural Areas	644	1129	565	2338
Partial Review Sites	0	4400	0	4400
Windfall Projection	-	-	1400	1400
Totals	4477	16925	3185	24587

\*A further 4,300 homes would be delivered at North West Bicester beyond 2042.

### *Draft National Planning Policy – Proposed Transitional Arrangements*

- 4.27 The Plan has been prepared under a number of iterations of the National Planning Policy Framework (NPPF): that amended in June 2019, that revised in September 2023 and the current version published on 20 December 2023. A recent consideration has been the Government’s proposed changes to the NPPF (30 July 2024) and in particular its suggested arrangements (para. 226) for transitioning from the current NPPF to the next. These have been subject to consultation and the final NPPF is awaited.
- 4.28 The Government also consulted upon proposed changes to the national ‘Standard Method’ for assessing housing needs. The revised method moves away from a household projection based approach to one that provides for a 0.8% increase on housing stock with a more significant adjustment for affordability than the existing Standard Method. The potential outcomes were also published for Local Planning Authorities with Cherwell’s current need rising from 706 homes per year to 1095 homes per year. For comparison, the adopted Cherwell Local Plan 2011-2031 provides for 1,142 homes per year.
- 4.29 The Government has advised, ‘...to help local planning authorities with advanced plans to proceed to examination at pace and support the Government’s ambition to build more homes, those plans that have reached Regulation 19 publication stage but not yet been submitted for examination one month after the revised framework is published, with a gap of no more than 200 dwellings per annum between the local planning authority’s revised LHN [Local Housing Need] figure and its proposed housing requirement (as set out in the Publication version of the plan), should...progress to examination under the version of the NPPF it has used when preparing the plan thus far’. The draft NPPF clarifies that the housing requirement can include any unmet need arrangements.
- 4.30 The Government has also advised, ‘.... those with a more significant gap of over 200 dwellings per annum between the local planning authority’s revised LHN figure and the emerging housing requirement will need to revise its plan in line with the revised NPPF before submitting the plan for examination no more than 18 months after the publication of the revised NPPF’. The Government states it will provide direct funding support to help these authorities progress their plans to examination quickly.
- 4.31 Plans at earlier stages of preparation (i.e. plans that have not yet reached Regulation 19 stage one month after the revised NPPF is published) are expected to be prepared against the revised version of the NPPF and progressed as quickly as possible.
- 4.32 Officers presently expect publication of the final revised NPPF in December 2024 although this is not certain. The Proposed Plan’s housing requirement of 911

homes per annum would be within 200 homes of the currently proposed Local Housing Need figure for Cherwell, notwithstanding the additional supply planned, and consequently we would expect to progress to Examination under the existing NPPF subject to Members' approval following consultation.

#### *Proposed New Housing Sites*

- 4.33 Most housing site policies from the adopted Cherwell Local Plan 2011-2031 and the Partial Review of that Plan are proposed to be saved (see Appendix 1 within the Plan). A small number have been reviewed and revised policies proposed. These include the Canalside and Bolton Road sites in Banbury and the North West Bicester allocation.
- 4.34 The new additional sites now proposed are shown below.

**Figure 4: Proposed Housing Sites**

East of Bloxham Road, Banbury (South of Salt Way East Phase 2)	600
South East of Woodstock	450
Calthorpe Street, Banbury	170
Rural Sites Allocation	565

#### *Employment Generating Development*

- 4.35 Our employment evidence indicates a need for around 280 hectares of employment land within Cherwell in the period to 2042.
- 4.36 Our existing Local Plan identifies a significant amount of employment land and whilst much of this has been developed there remain substantial areas of land available. Allocations from the 2015 Local Plan, referred at the time of the 2021 Economic Needs Assessment, which had yet to deliver at that point would make a contribution of over 160 hectares against the need total. We have also taken account of other completed or approved employment since the start of the Plan period.

**Figure 5: Proposed Allocations for Employment Development**

Location	Proposed allocation	Total Allocation size	Net Available Development area (ha)
Banbury	Banbury E1: Land at Higham Way	3	3.0
Bicester	Bicester E1: Land NE of M40 J9	45.8	30
Bicester	Bicester E2: Land south of Chesterton	16	9
Bicester	Bicester E3: Land at Lodge Farm, Chesterton	40	25
Bicester	Bicester E4: Land SW of Graven Hill	36	17
Bicester	Bicester E5: Land adjacent to Symmetry Park	6.32	6
Banbury	Banbury M/U1: Canalside	26	7.5

Totals		173.12	97.5
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### *Next Steps*

- 4.37 Should the Executive approve the Proposed Local Plan, it would be formatted for publication. Arrangements would be made for the Plan to be made electronically and physically available for review and comment. All necessary publicity will be arranged in accordance with the Council's adopted Statement of Community Involvement and in liaison with the Communications team. Public exhibitions would also be arranged.
- 4.38 The representations received would be considered in determining whether or not to recommend to the Executive and Council that the Plan be submitted to the Secretary of State for Housing, Communities and Local Government for Examination by an appointed Inspector. The submission of the Plan is the point at which the Examination would commence.
- 4.39 Once the plan has been submitted further changes may only be made if Main Modifications are recommended through the Examination process and are necessary to make the plan sound and/or legally compliant. Representations would need to be invited on those Modifications. Otherwise, minor changes can be made to the plan on adoption, but only if they do not materially affect the plan's policies.

## **5. Alternative Options and Reasons for Rejection**

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: To delay consideration of the Proposed Local Plan and to not invite representations at this time.

Delaying would have the advantage of waiting for the final, revised version of the National Planning Policy Framework (NPPF). However, the Government has stated, '*We propose transitional arrangements to maintain the progress of plans at more advanced stages of preparation, while maximising proactive planning for the homes our communities need*'. As the Proposed Local Plan has been prepared under the existing NPPF and can comply with the suggested transitional arrangements, officers do not recommend delay.

- 5.2 Option 2: To reconsider the content of the Proposed Local Plan  
The Proposed Local Plan has been prepared having regard to statutory requirements, evidence and national planning policy and guidance. If Members do not agree with significant aspects of the Plan, officers would need to consider the planning reasons for any changes and the implications for the evidence base including the Sustainability Appraisal. There would be delay to the programme. Whether the Council would need to continue the Plan under the forthcoming NPPF would require consideration.

## **6 Conclusion and Reasons for Recommendations**

- 6.1 A Proposed Local Plan has been prepared in the interest of having up to date planning policies which respond positively and effectively in meeting development needs and the planning issues that the district and our local communities face. An up-to-date Local Plan is important for a plan-led approach to decision making and contributing to the achievement of sustainable development. Preparation of the Plan has been informed by three formal public consultations, continuous engagement and cooperation and evidence gathering. Officers recommend that representations now be invited under Regulations 19 and 20 of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

## Decision Information

<b>Key Decision</b>	Yes
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All

## Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	Proposed Cherwell Local Plan 2042
<b>Appendix 1a</b>	Proposed Cherwell Local Plan 2042 – Policies Maps
<b>Appendix 1b</b>	Proposed Cherwell Local Plan 2042 - Appendices
<b>Appendix 1c</b>	Proposed Cherwell Local Plan 2042 (showing changes)
<b>Appendix 2a</b>	Sustainability Appraisal (November 2024) - Non-Technical Summary
<b>Appendix 2b</b>	Sustainability Appraisal (November 2024)
<b>Appendix 3</b>	Draft Habitats Regulations Assessment (November 2024)
<b>Appendix 4</b>	Health and Equalities Impact Assessment (November 2024)
<b>Appendix 5 (a to f)</b>	Consultation Statement (November 2024)
<b>Appendix 6</b>	Duty to Cooperate Statement (November 2024)
<b>Appendix 7</b>	Local Housing Needs Assessment
<b>Appendix 8a</b>	Copy of Decisions and Minutes - Overview and Scrutiny Committee - 12 November 2024
<b>Appendix 8b</b>	Copy of Decisions - Overview and Scrutiny Committee - 26 November 2024 (to follow as meeting after Executive agenda publication)

<b>Appendix 9</b>	Proposed changes to the Plan following Overview and Scrutiny Committee - 12 November 2024
<b>Background Papers</b>	None
<b>Reference Papers</b>	<p>Local Development Scheme, September 2023:  <a href="https://www.cherwell.gov.uk/info/33/planning-policy/382/local-development-scheme">https://www.cherwell.gov.uk/info/33/planning-policy/382/local-development-scheme</a></p> <p>Report and Minutes, Executive 4 September 2023, Draft Cherwell Local Plan Review 2040 (Regulation 18) Consultation:  <a href="https://modgov.cherwell.gov.uk/ieListDocuments.aspx?CId=115&amp;MId=3811&amp;Ver=4">https://modgov.cherwell.gov.uk/ieListDocuments.aspx?CId=115&amp;MId=3811&amp;Ver=4</a></p> <p>Report and Minutes, Executive 6 September 2021, Planning for Cherwell: Cherwell Local Plan Review - Options Consultation Paper:  <a href="https://modgov.cherwell.gov.uk/ieListDocuments.aspx?CId=115&amp;MId=3530&amp;Ver=4">https://modgov.cherwell.gov.uk/ieListDocuments.aspx?CId=115&amp;MId=3530&amp;Ver=4</a></p> <p>Report and Minutes, Executive 6 July 2020, Cherwell Local Plan Review: Planning for Cherwell to 2040 - A Community Involvement Paper:  <a href="https://modgov.cherwell.gov.uk/ieListDocuments.aspx?CId=115&amp;MId=3366&amp;Ver=4">https://modgov.cherwell.gov.uk/ieListDocuments.aspx?CId=115&amp;MId=3366&amp;Ver=4</a></p> <p>Evidence Base on-line:  <a href="https://www.cherwell.gov.uk/info/83/local-plans/729/planning-for-cherwell---local-plan-review/6">https://www.cherwell.gov.uk/info/83/local-plans/729/planning-for-cherwell---local-plan-review/6</a></p> <p>Inspectors' Letter to Oxford City Council, 11 September 2024 and Oxford City Council's response 25 September 2024:  <a href="https://www.oxford.gov.uk/local-plan/oxford-local-plan-2040-examination">https://www.oxford.gov.uk/local-plan/oxford-local-plan-2040-examination</a></p> <p>National Planning Policy Framework (last updated 20 December 2023)  <a href="https://www.gov.uk/government/publications/national-planning-policy-framework--2">https://www.gov.uk/government/publications/national-planning-policy-framework--2</a></p> <p>Planning Practice Guidance – Housing and Economic Needs Assessment (last updated 16/12/2020):  <a href="https://www.gov.uk/guidance/housing-and-economic-development-needs-assessments#:~:text=The%20standard%20method%20uses%20a,produce%20a%20housing%20requirement%20figure.">https://www.gov.uk/guidance/housing-and-economic-development-needs-assessments#:~:text=The%20standard%20method%20uses%20a,produce%20a%20housing%20requirement%20figure.</a></p> <p>Proposed reforms to the National Planning Policy Framework and other changes to the planning system:  <a href="https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system">https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system</a></p>

	<p>Motion to Council and Resolution 27 February 2023, Housing Affordability Mix:  <a href="https://modgov.cherwell.gov.uk/ieListDocuments.aspx?CId=114&amp;MId=3648&amp;Ver=4">https://modgov.cherwell.gov.uk/ieListDocuments.aspx?CId=114&amp;MId=3648&amp;Ver=4</a></p> <p>The Procedure Guide for Local Plan Examinations, 28 August 2024:  <a href="https://www.gov.uk/government/publications/examining-local-plans-procedural-practice/procedure-guide-for-local-plan-examinations">https://www.gov.uk/government/publications/examining-local-plans-procedural-practice/procedure-guide-for-local-plan-examinations</a></p>
<b>Report Author</b>	David Peckford – Assistant Director – Planning & Development Chris Cherry – Planning Policy, Conservation & Design Manager
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<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Corporate Director for Communities, 7 November 2024



<b>This report is public</b>	
<b>Local Development Scheme</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	2 December 2024
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Planning and Development Management, Councillor Jean Conway
<b>Date Portfolio Holder agreed report</b>	8 November 2024
<b>Report of</b>	Assistant Director - Planning and Development, David Peckford

## Purpose of report

To seek approval of an updated Local Development Scheme (LDS) to produce the Council's key planning policy documents.

### 1. Recommendations

The Executive resolves:

- 1.1 To approve the updated Local Development Scheme (LDS) presented at Appendix 1 be approved.

### 2. Executive Summary

- 2.1 This report seeks the Executive's approval for an updated Local Development Scheme presented at Appendix 1. Local Planning Authorities are required to produce a Local Development Scheme (LDS) under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended). An LDS is a rolling timetable plan for the preparation of key planning policy documents. It must be kept up to date and made publicly available and these matters are 'tested' during the examination of the Local Plan.

## Implications & Impact Assessments

<b>Implications</b>	<b>Commentary</b>
<b>Finance</b>	There are no significant finance and resource implications arising from this report. The work arising from the LDS is to be met within existing budgets. To ensure that the timescales can be achieved resources will be made available from the existing budget. Joanne Kaye, Head of Finance 30/10/24
<b>Legal</b>	The Council has a statutory responsibility to prepare an LDS and to keep it maintained as set out in the Planning and Compulsory Purchase Act 2004 (as amended). Shahin Ismail, Interim Head of Legal Services 30/10 2024

<b>Risk Management</b>	An update to the LDS is required as detailed within the report to address changes in circumstances. The update will ensure that the Council complies with the Planning and Compulsory Purchase Act 2004 (as amended). The report recognises that a further review of the LDS may be required if circumstances again change significantly. The risk of delay to the specified programmes are managed through the Council's performance and risk management processes. Celia Prado-Teeling, Performance Team Leader, 30 October 2024			
<b>Impact Assessments</b>	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>				Not applicable
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		x		Not applicable
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		x		Not applicable
<b>Climate &amp; Environmental Impact</b>		x		Not applicable
<b>ICT &amp; Digital Impact</b>		x		Not applicable
<b>Data Impact</b>		x		Not applicable
<b>Procurement &amp; subsidy</b>		x		Not applicable
<b>Council Priorities</b>	Business plan priorities for 2024-2025: <ul style="list-style-type: none"> <li>• Housing that meets your needs (including prepare the Local Plan)</li> <li>• Supporting environmental sustainability</li> <li>• An enterprising economy with strong and vibrant local centres</li> <li>• Healthy, resilient and engaged communities</li> </ul>			
<b>Human Resources</b>	N/A			
<b>Property</b>	N/A			
<b>Consultation &amp; Engagement</b>	Portfolio Holder briefing			

## Supporting Information

### 3. Background

- 3.1 A Local Development Scheme (LDS) is a rolling programme for the preparation of key planning policy documents. It must be kept up to date and made publicly available and these matters are 'tested' during the examination of the Local Plan. Local Planning Authorities are required to produce an LDS under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended).
- 3.2 The main purposes of an LDS are:
- To inform the local community and other interested parties of development plan documents being prepared or updated and the envisaged timescales.
  - To publish the Council's priorities for the preparation of the new development plan documents and their associated work programmes
- 3.3 Progress against the timescales set out in the LDS is monitored through the Annual Monitoring Report (AMR). The LDS is periodically reviewed to ensure it provides the most up-to-date information. The review is now necessary primarily due to changes in the programmes for the emerging local plan and CIL Charging Schedule.
- 3.4 A new LDS is presented at Appendix 1 for approval. It revises that approved by the Executive in September 2023.
- 3.5 The revised LDS provides timescales for:
- Cherwell Local Plan Review 2042
  - A potential Community Infrastructure Levy aligned to the Cherwell Local Plan Review 2042.
- 3.6 These projects require close working among services within the Council and Oxfordshire County Council as well as engagement and consultation with local communities, development industry, and stakeholders.
- 3.7 The LDS has been prepared having regard to current circumstances. Future circumstances that might lead to the need for review of the LDS include:
- New legislation, Government policy and guidance on plan-making;
  - Changing timeframes for work not fully within the Council's control; and
  - Unanticipated changes to available resources.
- 3.8 The LDS will be kept under review.

### 4. Details

- 4.1 The LDS provides a programme schedule for each of the key planning policy documents that will be prepared specifying the geographical area affected by the document, the status of the document, the timetable for production, a brief summary of the management arrangements and service resource, and the monitoring and review mechanism. There are several changes to the LDS compared to the

document approved in September 2021. These are outlined below. An updated Local Development Scheme (LDS) is presented at Appendix 1

### **Cherwell Local Plan Review 2042**

- 4.2 A review of the adopted Cherwell Local Plan, known as the Cherwell Local Plan Review 2042 is being undertaken to ensure key district level planning policies are kept up to date and new policies are prepared to guide decision making have regard to national and local priorities. The emerging Plan includes a vision, objectives and policies and proposals to deliver the Plan’s proposed spatial strategy.
- 4.3 The Government recently published a consultation document (30 July 2024) proposing changes to the NPPF and the planning system more widely. The document also proposed arrangements for transitioning from the current NPPF to the next.
- 4.4 The Government has advised, ‘...to help local planning authorities with advanced plans to proceed to examination at pace and support the Government’s ambition to build more homes, those plans that have reached Regulation 19 publication stage but not yet been submitted for examination one month after the revised framework is published, with a gap of no more than 200 dwellings per annum between the local planning authority’s revised LHN [Local Housing Need] figure and its proposed housing requirement (as set out in the Publication version of the plan), should...progress to examination under the version of the NPPF it has used when preparing the plan thus far’.
- 4.5 Officers presently expect publication of the final revised NPPF in December 2024 although this is not certain. To take advantage of these transitional arrangements the timetable for the Local Plan therefore needs to be revised.
- 4.6 It should be noted that the examination commences at the point of submission but the dates of public hearings and the timescale for receipt of an Examination report are set by the Planning Inspectorate (PINS) and are therefore indicative in the LDS.
- 4.7 The revised timescales are set out below:

Cherwell Local Plan Review 2042 Stage	Timetable
Consultation on Proposed Submission Plan (Regulation 19)	20 December 2024 – 14 February 2025.
Submission (Regulation 22)	April 2025
Examination Hearings (estimate) (Regulation 24)	June/July 2025
Receipt and Publication of the Inspector’s Report (estimate) (Regulation 25)	November 2025
Adoption (estimate) (Regulation 26)	January 2026 (subject to examination)

### **Community Infrastructure Levy (CIL) Charging Schedule**

- 4.8 CIL comprises a schedule of charges for contributions to off-site infrastructure, payable by developers. Consultation on a draft charging schedule was consulted on from 11 July 2024 to 24 August 2024. As a result of the responses received to this

consultation it is expected that significant amendments will be necessary. Such changes will likely require a further round of public consultation on a revised charging schedule.

- 4.9 Until now, the strategy has been to progress CIL to potential adoption ahead of the new Local Plan. It would then be reviewed after the new Local Plan has been adopted. However, the feedback received suggests a need to reconsider this strategy.
- 4.10 With further work needed on CIL, there is now an advantage in basing CIL on the new Local Plan and its policies for infrastructure provision.
- 4.11 It will delay the potential introduction of CIL but provides the opportunity to consider the developer contributions more broadly including the balance between s106 contributions and CIL.
- 4.12 The recommendation is now therefore to pivot the CIL programme to align with the emerging Cherwell Local Plan Review. This would delay the introduction of CIL by approximately 12 months from that set out in the previous LDS.
- 4.13 The revised timescales are set out below:

Action	Timetable
Public Consultation on revised Draft Charging Schedule	March/April 2025 (6 weeks)
Submission	July/August 2025
Examination	September 2025
Receipt of examiner's report	October 2025 (estimate)
Approval	December 2025 (estimate)
CIL comes into force	Early 2026 (estimate)

## 5. Alternative Options and Reasons for Rejection

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: Not to approve the LDS.

The Council has a statutory responsibility to maintain an LDS. If the Council did not prepare its own LDS the Secretary of State could impose one. Aside from legal duty, not to approve the LDS could undermine the confidence of the public and stakeholders about the Council's plan-making programme. The LDS would need to be re-presented to the Executive at a future meeting.

Option 2: To reconsider the content of the LDS.

The LDS has been prepared having regard to the Council's statutory responsibilities and current resources. It is considered by officers to be appropriate for the present and foreseeable circumstances.

## 6 Conclusion and Reasons for Recommendations

- 6.1 An updated LDS is a legal duty for the council as it is stated under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended). It provides a programme for completion of the Cherwell Local Plan Review and a potential Community Infrastructure Levy. The LDS will be used by officers, the public, partners and developers and other stakeholders to monitor the production of documents and to plan for associated consultations. Approval of the LDS is needed to assist project management and ensure that the Council meets its statutory responsibilities for planning. The LDS will be reviewed again if there is a further, significant change in circumstances.

### Decision Information

<b>Key Decision</b>	Yes
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All

### Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	Draft Local Development Scheme – December 2024.
<b>Background Papers</b>	None
<b>Reference Papers</b>	None
<b>Report Author</b>	Christina Cherry, Planning Policy, Conservation & Design Manager
<b>Report Author contact details</b>	<a href="mailto:Christina.cherry@cherwell-dc.gov.uk">Christina.cherry@cherwell-dc.gov.uk</a> , 01295 227985
<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Corporate Director for Communities, 8 November 2024

**CHERWELL DISTRICT COUNCIL  
LOCAL DEVELOPMENT SCHEME  
December 2024  
Draft for Executive**



***Cherwell***  
DISTRICT COUNCIL  
NORTH OXFORDSHIRE

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## **1 INTRODUCTION**

1.1 Councils are required to produce a Local Development Scheme (LDS) under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended). An LDS is a rolling plan for the preparation of key planning policy documents.

1.2 This LDS sets out the programme for the preparation of key planning policy documents for the next three-year period and was considered by members of Cherwell District Council's Executive on 2 December 2024. It revises that previously approved on 4 September 2023.

1.3 The main purposes of an LDS are:

- To inform the local community and other interested parties of the development plan documents that are being prepared for the area and the envisaged timescales.
- To establish the Council's priorities for the preparation of new development plan documents and their associated work programmes.

1.4 The LDS does not contain details of other documents that the council may prepare to aid decision making. This includes Supplementary Planning Documents, Development Briefs or Master Plans.

## **2 KEY CHANGES SINCE THE LAST LDS**

2.1 Key changes since approval of the last LDS in September 2023 include:

- Updated programme on the Cherwell Local Plan Review 2042
- Updated programme for the introduction of the Community Infrastructure Levy (CIL)

2.2 These changes have informed preparation of this LDS.

## **3 EXISTING DEVELOPMENT PLAN**

3.1 As of December 2024, the existing statutory Development Plan comprises:

- Cherwell Local Plan 2011-2031 (Part 1) (incorporating the re-adopted Policy Bicester 13) - July 2015
- Cherwell Local Plan 2011-2031 (Part 1) Partial Review – Oxford's Unmet Housing Need - September 2020
- Saved policies of the adopted Cherwell Local Plan 1996 that have not been replaced (see Appendix 7 of the 2015 adopted Local Plan) - November 1996
- Hook Norton Neighbourhood Plan - 19 October 2015
- Bloxham Neighbourhood Plan - 19 December 2016
- Adderbury Neighbourhood Plan - 16 July 2018

- Mid-Cherwell Neighbourhood Plan - 14 May 2019
- Weston-on-the-Green Neighbourhood Plan - 19 May 2021
- Deddington Neighbourhood Plan – 22 May 2024
- Oxfordshire Minerals and Waste Local Plan (Part 1 – Core Strategy) - September 2017
- Saved policies of the Oxfordshire Minerals and Waste Local Plan 1996 (adopted by the County Council) that have not been replaced - July 1996

3.2 The **Cherwell Local Plan 1996** was adopted in November 1996 and policies were saved from 27 September 2007.

3.3 The **Cherwell Local Plan 2011-2031 (Part 1)** was completed and adopted by the Council on 20 July 2015. It incorporates Policy Bicester 13 re-adopted on 19 December 2016. The Plan presently comprises the main strategy document containing strategic development sites and policies.

3.4 The **Cherwell Local Plan 2011-2031 (Part 1) Partial Review – Oxford’s Unmet Housing Need** was completed and adopted by the Council on 7 September 2020. The Plan provides the strategic planning framework and sets out strategic site allocations to provide Cherwell’s share of the unmet housing needs of Oxford to 2031.

3.5 The **Adopted Policies Map** is a map of Cherwell which illustrates geographically the application of the policies in the adopted Development Plan (other than Minerals and Waste policies prepared by the County Council). An Interactive Adopted Policies Map is available on-line at [www.cherwell.gov.uk](http://www.cherwell.gov.uk).

#### **4 EXISTING SUPPLEMENTARY PLANNING DOCUMENTS**

4.1 Supplementary Planning Documents (SPDs) provide further detail to Local Plan policies. They are statutory documents but do not form part of the Development Plan and their production is not required to be reported within the LDS. There are currently no SPDs being prepared by Cherwell District Council.

4.2 The following SPDs add further detail to the adopted Cherwell Local Plan 2011-2031:

- North West Bicester SPD - 22 February 2016
- Banbury Masterplan SPD - 19 December 2016
- Kidlington Masterplan SPD - 19 December 2016
- Developer Contributions SPD - 26 February 2018
- Cherwell Residential Design Guide SPD - 16 July 2018

#### **5 NON-STATUTORY LOCAL PLAN**

5.1 The Council also has a Non-Statutory Cherwell Local Plan 2011 which has not been withdrawn nor fully replaced. Originally produced as a replacement for the adopted Local Plan 1996, the Plan was subject to first and second draft deposit stages and pre-inquiry changes were incorporated. However, the decision was taken by the Council to discontinue work on the plan on the 13 December 2004 and withdraw it from the statutory local plan process before the Public Inquiry. To avoid a policy void the Non-Statutory Cherwell Local Plan 2011 was approved by the Council as interim planning policy for development control purposes on the 13 December 2004. Over time, its policies are being superseded by new planning documents.

## **6 OTHER DOCUMENTS**

### **Statement of Community Involvement**

6.1 The Council's Statement of Community Involvement (SCI) sets out how communities and stakeholders can expect to be engaged in the preparation of planning documents and in the consideration of planning applications. The current SCI was adopted by the Council in October 2021. As it is currently less than 5 years old, there is no current formal requirement to update it at present. However, the effectiveness of the SCI is kept under review.

### **Annual (or Authorities) Monitoring Reports (AMR)**

6.2 Local Planning Authorities are required monitor progress in producing Local Plans and Supplementary Planning Documents; on the implementation of policies; in meeting the district's housing requirement; and on the making of Neighbourhood Plans and report on these annually. They must include up-to-date information collected for monitoring purposes and, where relevant, include information on any applicable Community Infrastructure Levy and cooperation with prescribed bodies.

6.3 The Council's Annual (Authorities) Monitoring Reports (AMRs) are available on the Council's website. Supplemental information on the monitoring of residential development can also be published each year.

### **Masterplans and Development Briefs**

6.4 The Council has prepared Development Briefs for the allocated sites within the Cherwell Local Plan 2011-2031 (Part 1) Partial Review – Oxford's Unmet Housing Need to assist within informing planning applications and aid decision making.

## **7 NEIGHBOURHOOD DEVELOPMENT PLANS**

7.1 Neighbourhood Plans are produced by Town or Parish Councils or other relevant bodies (known as "qualifying bodies") to set out policies in relation to the development and use of land in the whole or any part of a designated neighbourhood area. They are not prepared by Cherwell District Council, although there is a legal obligation placed on the Council to aid those who wish to prepare them.

7.2 As they are not prepared by Cherwell District Council, Neighbourhood Plans are not reported within the LDS. Progress on Neighbourhood Plans including areas that have been designated are reported within the AMR annually.

## **8 PLANNING POLICY DOCUMENTS TO BE PREPARED**

8.1 Planning policy documents that the Council is, or will be working for the next 3 years are as follows:

**a. Cherwell Local Plan Review 2042** – a review of the adopted Cherwell Local Plan to ensure key planning policies are kept up to date for the future and to replace policies from the 2015 adopted Cherwell Local Plan 2011-2031 (Part 1), the remaining saved policies of the 1996 Local Plan and the 2011 Non-Statutory Local Plan interim policies. Upon adoption by the Council, it will become part of the statutory Development Plan.

**b. Community Infrastructure Levy (CIL) Charging Schedule** – CIL comprises a schedule of charges for contributions to infrastructure to support the development of Cherwell District, payable by developers. A draft charging schedule was consulted upon from 11 July 2024 to 24 August 2024.

8.2 The programme for preparing these documents is set out in schedules 9.1 and 9.2. It is expected that documents will be produced in accordance with these schedules. If significant changes in circumstances occur the LDS will be reviewed.

## 9. Project Schedules

<b>Schedule 9.1</b>	<b>Cherwell Local Plan Review 2042</b>	
Strategic or Local Policies	Strategic and Local Policies	
Subject Matter	Planning policies to manage development and meet local priorities, and to review & keep up-to-date existing planning policies. Will include new policies to support climate action, biodiversity and design; and the identification and delivery of strategic and non-strategic development sites for housing, employment, open space and recreation, travelling communities and other land uses.	
Geographical Area	Cherwell District	
Status	Development Plan Document (DPD)	
Timetable	<b>Commencement</b>	April 2020
	<b>District Wide Issues Consultation (Regulation 18)</b>	July - August 2020
	<b>District Wide Options Consultation (Regulation 18)</b>	October - November 2021
	<b>Consultation on draft Plan (Regulation 18)</b>	September-October 2023
	<b>Consultation on Proposed Submission Plan (Regulation 19)</b>	December 2024 - February 2025
	<b>Submission (Regulation 22)</b>	April 2025
	<b>Examination (Regulation 24)</b>	April 2025 onwards (hearings estimated June/July 2025)
	<b>Receipt and Publication of the Inspector's Report (Regulation 25)</b>	November 2025 (estimated)
	<b>Adoption (Regulation 26)</b>	January 2026 (subject to examination)
		Notes: Examination dates and subsequent programme subject to confirmation from the Planning Inspectorate and views of Inspector.
Management Arrangements	<ul style="list-style-type: none"> <li>• Planning Policy, Conservation and Design Manager reporting to: <ul style="list-style-type: none"> <li>○ Assistant Director - Planning and Development reporting to</li> <li>○ Corporate Director – Communities</li> </ul> </li> <li>• Reports to Overview &amp; Scrutiny, Executive and Council</li> <li>• Internal Members Advisory Group</li> </ul>	
Resources Required	Planning Policy, Conservation and Design service, input from other Council services, neighbouring authorities and consultees; consultancy support as required. Programme Officer and Planning Inspectorate.	
Monitoring and review mechanisms	Annual Monitoring Report	

<b>Schedule 9.2</b>	<b>Community Infrastructure Levy (CIL) Charging Schedule</b>	
Subject Matter	The purpose of CIL is to raise funds to deliver infrastructure that will support the development of Cherwell District. This could include open space, leisure centres,-sports facilities, transport schemes, schools among other requirements. The charging schedule provides the basis of the Levy and must be informed by an assessment of an infrastructure funding gap and the viability of different levels of Levy. There will be consultation and a public Examination.	
Geographical Area	Cherwell District	
Status	Levy	
	<b>Consultation on a revised draft charging schedule</b>	March/April 2025
	<b>Submission</b>	July/August 2025
	<b>Examination</b>	September 2025 (estimated)
	<b>Receipt and Publication of the Inspector's Report</b>	October 2025 (estimated subject to examination)
	<b>Approval</b>	December 2025 (estimated)
	Notes: Examination dates and subsequent programme subject to confirmation from the Examiner.	
Management Arrangements	<ul style="list-style-type: none"> <li>• Planning Policy, Conservation and Design Manager reporting to: <ul style="list-style-type: none"> <li>○ Assistant Director - Planning and Development reporting to</li> <li>○ Corporate Director - Communities</li> </ul> </li> <li>• Reports to Executive and Council</li> <li>• Internal Members Advisory Group</li> </ul>	
Resources Required	Planning Policy team; input from other Council services, neighbouring authorities and consultees; consultancy support as required. Programme Officer and Planning Inspectorate.	
Monitoring and review mechanisms	Annual Monitoring Report	

Appendix 1: LDS Timetable

		2024												2025												2026																																		
Document		J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D																							
1	Cherwell Local Plan Review 2042												FC	FC			S								H												A																							
2	Community Infrastructure Levy (CIL) Charging Schedule																								FC	FC											S												A											

- Page 20
- C** Commencement
  - CC** CIL Consultation
  - IC** Initial Consultation
  - FC** Further Consultation
  - S** Submission
  - H** Hearings (Public Examination)
  - A** Adoption / Approval
  - R** Re-commencement
  - In Progress
  - Paused

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<b>This report is public</b>	
<b>Infrastructure Funding Statement 2023-24</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	2 December 2024
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Planning and Development Management, Councillor Jean Conway
<b>Date Portfolio Holder agreed report</b>	11 November 2024
<b>Report of</b>	Assistant Director - Planning and Development, David Peckford

## Purpose of report

To seek approval of the Council's Infrastructure Funding Statement 2023-24 for publication by 31 December 2024.

## 1. Recommendations

The Executive resolves:

- 1.1 To approve the Infrastructure Funding Statement 23-24 at Appendix 1 for publication by 31 December 2024 subject to any final changes considered to be necessary by the Assistant Director – Planning and Development to secure accuracy in consultation with the Portfolio Holder for Planning and Development Management.

## 2. Executive Summary

- 2.1 The council has a statutory obligation to publish an annual Infrastructure Funding Statement for the previous financial year by 31 December each year. Mandatory reporting requirements include information on section 106 contributions secured, received, held and spent. The 23-24 Infrastructure Funding Statement replicates the format of previous years and the data has been supplied from Planning and Finance records.

## Implications & Impact Assessments

Implications	Commentary
<b>Finance</b>	Work on the IFS has been completed in collaboration with the Finance team and the s.106 figures have been agreed. The work has been produced within existing budgets. Joanne Kaye, Head of Finance, 4 November 2024

<b>Legal</b>	There is a statutory requirement to publish an IFS that meets prescribed requirements and Planning Officers consider that the information presented to meet those requirements is, in accordance with guidance, the most robust available at this time. Shahin Ismail, Legal Services Manager. 30 October 2024			
<b>Risk Management</b>	Within the IFS, it is explained that the statement has been produced on the best information available at this moment in time. The data it contains is drawn from current records which may change or be updated. The publication of the IFS mitigates potential reputational risks to the Council as well as potential challenge for failing to meet a statutory requirement. This and any other risks that may arise will be managed accordingly by the services and escalated as and when necessary to the Leadership Risk Register. Celia Prado-Teeling, Performance Team Leader. 30 October 2024			
<b>Impact Assessments</b>	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>		<input checked="" type="checkbox"/>		There are no implications arising from the gathering and publication of this date.
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		<input checked="" type="checkbox"/>		Not applicable
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		<input checked="" type="checkbox"/>		Not applicable
<b>Climate &amp; Environmental Impact</b>		<input checked="" type="checkbox"/>		Not applicable
<b>ICT &amp; Digital Impact</b>		<input checked="" type="checkbox"/>		Not applicable
<b>Data Impact</b>		<input checked="" type="checkbox"/>		Not applicable
<b>Procurement &amp; subsidy</b>		<input checked="" type="checkbox"/>		Not applicable
<b>Council Priorities</b>	Business plan priorities for 2024-2025: <ul style="list-style-type: none"> <li>• Housing that meets your needs</li> <li>• Supporting environmental sustainability</li> </ul>			

	<ul style="list-style-type: none"> <li>• An enterprising economy with strong and vibrant local centres</li> <li>• Healthy, resilient and engaged communities</li> </ul>
<b>Human Resources</b>	N/A
<b>Property</b>	N/A
<b>Consultation &amp; Engagement</b>	Councillor Jean Conway, Portfolio Holder – Planning & Development Management

## Supporting Information

### 3. Background

- 3.1 The Infrastructure Funding Statement (IFS) is published annually, and details developer contributions secured either to mitigate the impact of approved development or for which there has been a transaction during the financial year.
- 3.2 The publication of a Statement is a statutory requirement for the Council arising from changes to the Community Infrastructure Regulations (the Community Infrastructure Levy)(Amendment)(England)(No.2) Regulations 2019 and the Council's first IFS was published in 2020.
- 3.3 Any council which receives a contribution from development must prepare an Infrastructure Funding Statement. The Council only reports on the contributions it receives. It is for Oxfordshire County Council to report on its own contributions, such as those for highways and education.
- 3.4 Local Planning Authorities continue to be required to keep a copy of any Planning Obligation, together with details of their modification or discharge, and make these publicly available on their planning register (i.e. the Council's Public Access System) and Local Land Charges Register.
- 3.5 An Infrastructure Funding Statement should include a Community Infrastructure Levy (CIL) Report (where relevant) and a Section 106 Report which refers to the section of the Town and Country Planning Act 1990 under which developer contributions are sought. As the Council has not introduced a CIL, the Council's IFS includes only a Section 106 report.
- 3.6 The IFS at Appendix 1 covers the period 1 April 2023 to 31 March 2024 and has been prepared to meet regulatory requirements. It includes data reporting beyond the statutory minimum.
- 3.7 The IFS does not take into account allocations and transactions undertaken since 31 March 2024 nor all payments owing to services/infrastructure providers for the forward funding of infrastructure delivery and/or maintenance. It should also be

noted that the IFS reflects a moment in time and that there may be cases where the data will be updated.

3.8 The data return has been produced following national guidance. There are three broad categories of data collected:

1. developer agreements – details of those agreements entered into during the reporting year.
2. developer agreement contributions – those individual obligations or sums within an agreement assigned to particular purposes/specified categories (e.g. community facilities, affordable housing, monitoring fees).
3. developer agreement transactions – those that are secure `secured`, `received`, `allocated`, `transferred`, `spent` or `returned` with the amount specified.

3.9 There is not a requirement to republish historical data other than for contributions previously received that remain unspent.

3.10 Where the Council passes funds onto 3rd party bodies, this should be on the condition that they will provide information back to the Council on how contributions have been spent that reported year and how they intend to spend future contributions.

3.11 The IFS should be used to feed back into reviews of plans to ensure that policy requirements for developer contributions remain realistic and do not undermine the delivery of the plan.

3.12 The guidance recommends that authorities report on the delivery and provision of infrastructure where they are able to do so in order to give communities a better understanding of how developer contributions have been used to deliver infrastructure in their area.

3.13 It also acknowledges that data on developer contributions is imperfect, represents a snapshot in time and can be subject to change. However, the Statement published should contain the most robust data available at the time.

## **4. Details**

4.1 The key messages from this year's report are as follows:

1. Total developer contributions secured in 23/24 was £11,529,633.25, a small increase on the previous year which totalled £11,138,237,96.
2. 618 affordable dwellings were secured, down from 869 the previous year. Last year's figure included 2 long-term major development sites.
3. Total contributions received were £1,167,340.94 compared to £3,038,025.31 received the previous year.

- 4.2 The current “unallocated” figure is £84,245.24 which relates to a single unidentified historic contribution. All monies secured during 23-24 were allocated and further detailed examination of historic records will continue to identify these “unallocated” legacy funds.
- 4.3 Members are invited to approve the IFS to meet the Council’s statutory requirements.

## 5. Alternative Options and Reasons for Rejection

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: Not to bring forward and Infrastructure Funding Statement. This is not a lawful option and would leave the Council in breach of its statutory duty.

Option 2: Seek review of the key statistics and proposed Infrastructure Funding Statement. Officers consider that this is not required as the information is the most accurate and available at this time.

## 6 Conclusion and Reasons for Recommendations

- 6.1 The publication of an Infrastructure Funding Statement (IFS) is a statutory requirement that provides transparency and accessibility to information about developer contributions secured by the Council through Section 106 Agreements.
- 6.2 The report has been produced in collaboration with Financial Services and the information contained within it is considered to represent the most robust data available at this time.

### Decision Information

<b>Key Decision</b>	No
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All

### Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	Infrastructure Funding Statement 2023-24

<b>Appendix 2</b>	Infrastructure Funding Statement 2023-24 Appendices
<b>Background Papers</b>	None
<b>Reference Papers</b>	Infrastructure Funding Statement 2022-23 <a href="https://www.cherwell.gov.uk/info/115/planning-process/766/infrastructure-funding-statements">https://www.cherwell.gov.uk/info/115/planning-process/766/infrastructure-funding-statements</a>
<b>Report Author</b>	Sean Tilbury, Senior Planning Enforcement Officer
<b>Report Author contact details</b>	Sean.tilbury@cherwell-dc.gov.uk, 01295 221503
<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Corporate Director for Communities, 8 November 2024

**IFS April 2023 – March 2024**

## **CHERWELL DISTRICT COUNCIL**

### **Infrastructure Funding Statement 23-24**

**1 April 2023 – 31 March 2024**

**Draft for Executive**

**December 2024**



***Cherwell***  
DISTRICT COUNCIL  
NORTH OXFORDSHIRE

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Appendix 2b:	Developer contributions secured (by application)
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Appendix 5:	Developer contributions spent
Appendix 6:	Affordable housing breakdown



## 1. Introduction

- 1.1 This is Cherwell District Council's (CDC) Infrastructure Funding Statement (IFS) published in December 2024. It outlines the 'Section 106' (s106) developer contributions the council has secured during 2023/24 or for which there has been a transaction over the same reported year. In addition, it provides a summary of the s106 contributions the council has received, and which remain unspent. This report provides a summary of the contributions the council has secured for on- and off- site infrastructure and affordable housing.
- 1.2 Section 106 agreements secure contributions towards the delivery of infrastructure required to mitigate the impacts of development, thereby helping to make it acceptable.
- 1.3 This IFS sets out the required information outlined in the Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019. The council is required to publish an IFS by the end of each calendar year for the preceding year. The government's objective is to improve transparency and accountability on developer contributions.
- 1.4 As Cherwell District Council (CDC) is not currently a Community Infrastructure Levy (CIL) charging authority, this IFS does not report on CIL. It instead focuses on s106 agreements.
- 1.5 The "reported year" is the financial year from 1 April 2023 to 31 March 2024.
- 1.6 Contributions received by Oxfordshire County Council for county infrastructure such as for highways and education are not included as they are received and monitored by that authority. Oxfordshire County Council's Infrastructure Funding Statements are [available online](#).
- 1.7 The annual IFS is published on the [council's website](#) alongside previous publications. It aims to improve the accessibility of information and provide an overview of the infrastructure that has been secured and delivered within the district.
- 1.8 The data on developer contributions may include estimates and can be subject to change. The data reported in this document is the most robust available at the time of publication.
- 1.9 Copies of s106 agreements listed within this report can be [requested by email](#).

## 2. An overview of s106 Agreements

- 2.1 Under section 106 of the Town and Country Planning Act 1990, a Local Planning Authority can seek obligations for both on- and off-site physical infrastructure and/or contributions when it is considered that a development needs to be supported by that infrastructure to make it acceptable and where those needs cannot be addressed through planning conditions when planning permission is granted.
- 2.2 Planning obligations help ensure that the additional pressure on resources that new development creates are overcome, to allow the development to make a positive contribution to the local area.
- 2.3 Regulations state that a planning obligation may only constitute a reason for granting planning permission for the development if the obligation is:

- necessary to make the development acceptable in planning terms;
  - directly related to the development; and
  - fairly and reasonably related in scale and kind to the development.
- 2.4 'In kind' obligations are provided where the developer builds or directly provides the infrastructure necessary to fulfil the obligation. For example, a development may be required to provide a specific number of affordable homes on site or a community facility.
- 2.5 Financial obligations are payments towards the provision of off-site infrastructure works or alternate facilities elsewhere within the district, usually on or near the site.
- 2.6 In some cases, the obligation secured can be a combination of both on-site provision and financial contributions, such as the delivery of a community hall and the provision of an on-going maintenance sum.
- 2.7 The council's approach to securing contributions is set out in the [Cherwell Local Plan 2011-2031](#) and the [Developer Contributions Supplementary Planning Document \(SPD\) \(February 2018\)](#). The Local Plan is supported by an [Infrastructure Delivery Plan](#) and its delivery is monitored by way of an [Annual Monitoring Report](#).

### 3. **Headline figures from the reported year**

#### *Developer Agreements*

- 3.1 Appendix 1 to this report shows that between 1 April 2023 and 31 March 2024 the Council entered into **fifteen** new s106 agreements, of which **two** were supplementary deeds of variation/modification to existing s106 agreements. The s106 agreements relate, in the main, to residential and mixed-use developments across the district and do not include s106 agreements Cherwell District Council was not party to.

#### *Developer Agreement Contributions*

- 3.2 Appendix 2 to this report provides a breakdown of the individual contributions arising from the fifteen s106 agreements (i.e. for those agreements entered into between 1 April 2023 and 31 March 2024).
- 3.3 It is not possible to fully quantify the total contribution values as some are reliant upon further planning consideration. For example, some contributions are secured based on an individual unit such as a square metre of open space or per individual tree. The total contribution is not fixed until open space or landscaping schemes are approved, such as through the approval of reserved matters. Furthermore, developers may be given the option to provide a financial contribution in lieu of providing physical infrastructure themselves.
- 3.4 For this reason, the data is not fully reflective of the true value of secured contributions. An estimation is provided based on the best information available. The fifteen agreements have secured:
- Total contributions worth a total of **£11,529,633.25**, a nominal increase from the previous year.
  - **618** affordable homes, a decrease from **869** the previous year.
  - Infrastructure including new play areas, open space, allotments, orchards,

woodlands, a local nature reserve, retained agricultural land, a multi-use games area and football pitches.

- 3.5 Table 1a provides a breakdown of the s106 monies secured by category during the reported year:

**Table 1a: s106 Monies Secured**

Category	23-24	22-23
<b>Affordable Housing</b>	£21,250.00	£28,125.00
<b>Community Facilities</b>	£1,167,682.26	£487,680.69
<b>Green Infrastructure</b>	£204,126.33	£2,988,775.77
<b>Health</b>	£669,430.80	£2,677,782.00
<b>Open Space and Leisure</b>	£8,618,907.06	£4,082,018.88
<b>Other – Biodiversity</b>	£21,000.00	£702,855.62
<b>Other – Community Development</b>	£348,726.01	
<b>Other – Police</b>	£243,328.80	
<b>Other – Public Art</b>	£97,490.00	
<b>Other – Refuse</b>	£81,210.00	
<b>Section 106 Monitoring Charges</b>	£56,482.00	£171,000.00
<b>TOTAL</b>	<b>£11,529,633.25</b>	<b>£11,138,237.96</b>

- 3.6 For 23-24, the affordable housing numbers are reported by type to provide a greater level of detail.

- 3.7 Table 1b provides a breakdown of the affordable housing types secured during the reported year:

**Table 1b: Affordable Housing Types Secured**

Category	23-24
<b>Social Rent</b>	190
<b>Shared Ownership</b>	22
<b>First Homes</b>	109
<b>Intermediate Housing</b>	59
<b>Affordable Rent</b>	240
<b>TOTAL</b>	<b>618</b>

#### *Developer Agreement Transactions*

- 3.8 Appendix 4 (contributions received), appendix 5 (contributions allocated) and appendix 6 (contributions spent) provide the raw data on s106 transactions during the reported year. The key statistics and summaries of the funds received and spent during the reported year are provided below:

- the council received **£1,167,340.94** from developer contributions, a decrease from **£3,038,025.31** in 22-23
- the council spent **£857,514.69** using developer contributions, an increase from **£385,151.28** in 22-23
- **266** affordable homes were delivered in the district, an increase from **181** in 22-23.

- 3.9 Table 2 provides a breakdown of the s106 monies received by category during the reported year:

**Table 2: s106 Monies Received**

Category	Money Received
Community Facilities	£34,395.20
Green Infrastructure	£15,664.92
Health	£45,017.61
Open Space and Leisure	£683,786.07
Other - Burial Grounds	£14,047.49
Other - Community Worker	£113,908.07
Other - Police	£86,238.00
Other - Public Art	£71,533.07
Other - Refuse	£65,043.77
Section 106 Monitoring Charges	£37,706.74
<b>TOTAL</b>	<b>£1,167,340.94</b>

- 3.10 Table 3 provides a list of s106 money which has been received but is not yet allocated.

- 3.11 'Allocated' means funds which have been passed to a team within the council to spend but may not have been assigned to a specific project yet <sup>1</sup>.

**Table 3: Unallocated s106 funds**

Planning Application	Clause / Purpose	Balance
Unknown	Car Park Commuted Sum	£84,245.24
<b>TOTAL</b>		<b>£84,245.24</b>

- 3.12 Table 3 indicates that **£84,245.24** s106 monies had not been allocated or spent by the end of the reported year. The single contribution which makes up this figure is historic and is in the process of being identified.

- 3.13 Table 4 provides a breakdown of the s106 monies spent by category during the reported year:

**Table 4: s106 Monies Spent**

Category	Money Spent
Community Facilities	£45,822.04
Open Space and Leisure	£545,705.00
Section 106 Monitoring Charges	£45,751.07
Other - Community Worker	£28,572.00
Other - Misc	£12,345.80

<sup>1</sup> Planning Advisory Service (2023) *Infrastructure Funding Statements*. Available at: <https://www.local.gov.uk/pas/topics/developer-contributions/infrastructure-funding-statements>

<b>Other - Police</b>	£15,589.29
<b>Other - Public Art</b>	£37,049.45
<b>Other - Refuse</b>	£126,680.04
<b>TOTAL</b>	<b>£857,514.69</b>

- 3.14 The difference between money received and money spent will result from year-on-year variation and some infrastructure projects being delivered across multiple years, thus the spending may not occur during the reported year.
- 3.15 Table 5 provides a breakdown of the affordable housing types delivered during the reported year:

**Table 5: Affordable Housing Types Delivered**

Category	23-24
<b>Social Rent</b>	11
<b>Shared Ownership</b>	81
<b>First Homes</b>	0
<b>Intermediate Housing</b>	0
<b>Affordable Rent</b>	174
<b>TOTAL</b>	<b>266</b>

**4. Guidance on understanding the IFS data**

- 4.1 The Council no longer publishes its raw IFS data in csv format following the government’s movement away from this approach<sup>2</sup>. This format was not easily accessible to the reader and was primarily for supporting a data return to government.
- 4.2 For this reported year, the Council has published six data sets:
- developer agreements entered into (Appendix 1)
  - developer contributions secured (Appendix 2)
  - developer contributions received (Appendix 3)
  - developer contributions received (Appendix 4)
  - developer contributions spent (Appendix 5)
  - affordable housing breakdown (Appendix 6)
- 4.3 These data sets provide similar information to previous years’ IFS, but in a more accessible and legible format.
- 4.4 Introduced for the 23-24 IFS is a breakdown of secured affordable housing and additional columns including parish, planning policy allocation, site size, number of dwellings, commercial use classes and commercial floor space.
- 4.5 Table 6 explains the meaning of each column in the appendices.

<sup>2</sup> Planning Advisory Service (2023) *Infrastructure Funding Statements*. Available at: <https://www.local.gov.uk/pas/topics/developer-contributions/infrastructure-funding-statements>

**Table 6: IFS Data Headings**

Heading	Meaning
Planning Application	The planning application reference the s106 agreement is associated with.
Signed Date	The date the s106 agreement was signed and sealed.
Parish	The Parish(es) the development is located within.
Location	The planning application location.
Description of development	A paraphrased description of the development.
Allocation	Planning policy site allocation.
Size	Site size in hectares.
Dwellings	Number of dwellings created.
Use Classes	Commercial use classes permitted.
Floor Space	Commercial floor space created.
Category	Infrastructure category (refer to Table 7).
Contribution Detail	The s106 contribution name/purpose as written within the agreement.
Amount (£)	The base amount of the financial contribution, as written in the s106 agreement, without indexation. Estimates are used where necessary.
Quantity	The number of units (e.g. affordable homes).
Size	The area or floorspace of the infrastructure.
Area	The Parish in which the development is sited.
Date received	The date the financial contribution was paid to the council.
Monies received/spent	The amount of money received or spent by contribution.

- 4.6 Government guidance<sup>3</sup> recommends that infrastructure is grouped by the categories listed below in Table 7. For 23-24, the “other” category has been divided into subcategories to provide a more detailed breakdown into the council’s infrastructure report. Table 7 describes the meaning of each category; where there is overlap between categories, the most relevant category is used.

<sup>3</sup> UK Government (2023) *Community Infrastructure Levy. Paragraph 179*. Available at: <https://www.gov.uk/guidance/community-infrastructure-levy#monitoring-and-reporting-on-cil-and-planning-obligations>

**Table 7: IFS Categories**

Category	Meaning
<b>Affordable housing</b>	Affordable housing for sale or rent, for those whose needs are not met by the market. It includes: Affordable housing for rent; Discounted market sales housing; and other affordable routes to home ownership.
<b>Bonds</b>	Financial securities which will need to be paid at certain trigger points during the development.
<b>Community facilities</b>	The provision of buildings and spaces such as village halls, community centres, places of worship, meeting places, museums and libraries.
<b>Digital infrastructure</b>	Electronic communications networks, such as next generation mobile technology (such as 5G) and full fibre broadband connections. It also includes radio and electronic communications masts, and the sites for such installations.
<b>Education</b>	Facilities needed for all school phases aged 0-19 years and special educational needs.
<b>Flood and water management</b>	Infrastructure for managing the risk of flood and coastal erosion. This can include structural measures, such as hard defences and flood relief works, and soft defences, such as green infrastructure.
<b>Green infrastructure</b>	Woodland, allotments, private gardens, sustainable drainage features, green roofs and walls, street trees and 'blue infrastructure' such as streams, ponds, canals and other water bodies.
<b>Health</b>	Facilities needed for primary, secondary and tertiary care.
<b>Highways</b>	Agreements entered into under section 278 of the Highways Act 1980 (highway improvements).
<b>Land</b>	Land which is provided to the council instead of money.
<b>Open space and leisure</b>	Open space of public value, whether for sport and recreation or for visual amenity. This category includes formal sports pitches, open areas within a development, linear corridors and country parks.
<b>Section 106 monitoring charges</b>	Monitoring and registration fees to cover the cost of monitoring and reporting on the delivery of section 106 obligations.
<b>Transport and travel</b>	Measures to improve accessibility and safety for all modes of travel and measures that deal with the anticipated transport impacts of the development.
<b>Other</b>	Any infrastructure which does not fit in the categories above. This includes contributions for refuse, community workers, burial grounds, police, public art and non-monetary contributions for heritage assets, training, employment and local centres.
<b>Other - Biodiversity</b>	Contributions for biodiversity improvements and the monitoring of biodiversity initiatives.
<b>Other - Burial Grounds</b>	Contributions for new or improved burial grounds and cemeteries.
<b>Other - Community Development</b>	Community development contributions and salaries for Community Development Workers.
<b>Other - Police</b>	Contributions for Thames Valley Police and CCTV monitoring

	contributions.
<b>Other - Public Art</b>	Physical works of public art and financial contributions to install or maintain public artwork.
<b>Other - Refuse</b>	Refuse and recycling contributions, including for the provision of domestic bins.
<b>Other - Training and employment</b>	Training and employment management plans, apprenticeship schemes and local employment requirements.

**5. Providing the Statutory Information**

- 5.1 This section comprises the information required to fulfil the requirements of Schedule 2 of the Regulations which prescribes the minimum information required for the IFS. The data in section 3 and the appendices to this statement provide data beyond this minimum requirement.
- 5.2 The required data is set out below in Table 8 with the council’s return based on the best information available at the time of publication.



**Table 8: Statutory Information**

	<b>Information Required</b>	<b>CDC Data</b>
<b>3(a)</b>	the total amount of money to be provided under any planning obligations which were entered into during the reported year;	<i>£11,529,633.25</i>
<b>3(b)</b>	the total amount of money under any planning obligations which was received during the reported year;	<i>£1,167,340.94</i>
<b>3(c)</b>	the total amount of money under any planning obligations which was received before the reported year which has not been allocated by the authority;	<i>£84,245.24</i>
<b>3(d)</b>	summary details of any non-monetary contributions to be provided under planning obligations which were entered into during the reported year, including details of—	<i>See appendix 2</i>
<b>3(d)(i)</b>	in relation to affordable housing, the total number of units which will be provided;	<i>618</i>
<b>3(d)(ii)</b>	in relation to educational facilities, the number of school places for pupils which will be provided, and the category of school at which they will be provided;	<i>N/A</i>
<b>3(e)</b>	the total amount of money (received under any planning obligations) which was allocated but not spent during the reported year for funding infrastructure;	<i>£1,167,340.94</i>
<b>3(f)</b>	the total amount of money (received under any planning obligations) which was spent by the authority (including transferring it to another person to spend);	<i>£857,514.69</i>
<b>3(g)</b>	in relation to money (received under planning obligations) which was allocated by the authority but not spent during the reported year, summary details of the items of infrastructure on which the money has been allocated, and the amount of money allocated to each item;	<i>See appendix 3</i>
<b>3(h)</b>	in relation to money (received under planning obligations) which was spent by the authority during the reported year (including transferring it to another person to spend), summary details of—	
<b>3(h)(i)</b>	the items of infrastructure on which that money (received under planning obligations) was spent, and the amount spent on each item;	<i>See appendix 4</i>
<b>3(h)(ii)</b>	the amount of money (received under planning obligations) spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part);	<i>£0</i>
<b>3(h)(iii)</b>	the amount of money (received under planning obligations) spent in respect of monitoring (including reporting under regulation 121A) in relation to the delivery of planning obligations;	<i>£45,751.07</i>
<b>3(i)</b>	the total amount of money (received under any planning obligations) during any year which was retained at the end of the reported year, and where any of the retained money has been allocated for the purposes of longer term maintenance (“commuted sums”), also identify separately the total amount of commuted sums held.	<i>£16,686,904.81 TOTAL  £5,850,205.94 Committed Sums</i>

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# IFS April 2023 – March 2024

## CHERWELL DISTRICT COUNCIL

### Infrastructure Funding Statement 23-24 Appendices

1 April 2023 – 31 March 2024

**Draft for Executive**

**December 2024**

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List of Appendices:

Appendix 1: Developer agreements entered into

Appendix 2a: Developer Contributions Secured (by category)

Appendix 2b: Developer contributions secured (by application)

Appendix 3: Developer contributions received

Area	Planning Application	Contribution Detail	Monies received
<b>Community Facilities</b>			
<b>Bicester</b>	21/01227/F	Community Hall Contribution	£3,892.24
<b>Bodicote</b>	21/03639/F	Community Facilities Build Contribution	£2,879.51
<b>Deddington</b>	19/00831/OUT	Community Hall Facilities Contribution 50% Occupation	£11,684.29
<b>Steeple Aston</b>	19/02948/F	Community Hall Facilities Contribution	£15,939.16
		<b>Subtotal:</b>	£34,395.20
<b>Green Infrastructure</b>			
<b>Bodicote</b>	15/01326/OUT & 21/03639/F	Allotment Contribution	£15,664.92
		<b>Subtotal:</b>	£15,664.92
<b>Health</b>			
<b>Bicester</b>	21/01227/F	Health Facility contribution	£960.93
<b>Steeple Aston</b>	20/01561/F	Primary Care Contribution	£44,056.68
		<b>Subtotal:</b>	£45,017.61
<b>Open Space and Leisure</b>			
<b>Banbury</b>	05/01337/OUT	Commuted Sum for LEAP and 3 LAP's	£199,581.45
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 1 LEAP Landscaping Oxford Road	£649.32
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 1 Oxford Road POS	£100,944.63
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 2 LAP Landscaping Little Owl Drive	£526.98
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 3 LAP Landscaping Wayfarings	£240.87
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Junior pitch	£2,142.34
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Landscaping alongside pitch	£823.64
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Pavilion	£4,515.30

<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Senior pitch	£2,397.80
<b>Banbury</b>	05/01337/OUT	Junior Pitch (extra)	£1,071.17
<b>Banbury</b>	05/01337/OUT	Play Area Commuted Sum (Ph1 LEAP, Ph2 LAP, Ph3 LAP)	-£68.36
<b>Banbury</b>	05/01337/OUT	Play Area Commuted Sums (Ph1 LEAP, Ph2 LAP, Ph3 LAP)	-£34.18
<b>Banbury</b>	05/01337/OUT	POS around the sports pitches (extra)	£411.82
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum (Landscaping around Ph1, Ph2, Ph3 play areas)	£22.47
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum (Phase 1)	£3,371.79
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum (Phase 2 3A)	£1,761.72
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum Phase 3A (Phase 2)	£77,986.77
<b>Banbury</b>	05/01337/OUT	Senior Pitch (extra)	£1,198.90
<b>Banbury</b>	18/01206/OUT	Off site indoor sports facilities contribution (34% prior to first occupation of 50% dwelling)	£12,982.23
<b>Banbury</b>	18/01206/OUT	Off site indoor sports contribution (33% prior to 20% occupation)	£12,971.97
<b>Banbury</b>	18/01206/OUT	Off-site outdoor sports facilities contribution (33% prior to 20% occupation)	£31,337.15
<b>Banbury</b>	18/01206/OUT	Off-site outdoor sports facilities contribution (34% prior to first occupation of 50% dwelling)	£31,259.20
<b>Banbury</b>	19/02126/F	Management Company Default Deposit	£4,327.26
<b>Banbury</b>	19/02126/F	Management Company forward funding deposit	£2,192.70
<b>Banbury</b>	19/02126/F	Management Company Monitoring Payment	£4,512.45
<b>Bicester</b>	21/01227/F	Community Sports Facilities Contribution	£1,844.38
<b>Bicester</b>	21/01227/F	Sports Pitch Capital Contribution	£848.99
<b>Bicester</b>	21/01227/F	Sports Pitch maintenance contribution	£933.52
<b>Bodicote</b>	21/03639/F	Off-site Sports Facilities Contribution	£11,073.00
<b>Bodicote</b>	21/03639/F	On-site Sports Facilities Contribution	£15,349.97
<b>Deddington</b>	19/00831/OUT	Off-site Indoor Sports Facilities Contribution 50% Occupation	£7,252.82
<b>Deddington</b>	19/00831/OUT	Off-site Local Play Area Provision 50% Occupation	£34,590.26
<b>Deddington</b>	19/00831/OUT	Off-site Open Space Provision 50% Occupation	£6,917.98
<b>Deddington</b>	19/00831/OUT	Off-site Outdoor Sports Facilities Capital Provision Contribution 50% Occupation	£17,521.07
<b>Steeple Aston</b>	19/02948/F	Management Company Monitoring Payment	£4,491.19



<b>Steeple Aston</b>	19/02948/F	Off site Indoor Sports Facilities Contribution	£11,639.96
<b>Steeple Aston</b>	19/02948/F	Off Site Outdoor Sports Facilities Capital Provision Contribution	£28,119.37
<b>Steeple Aston</b>	19/02948/F	Play Equipment Commuted Sum	£46,076.17
		<b>Subtotal:</b>	£683,786.07
		<b>Other - Burial Ground</b>	
<b>Bicester</b>	11/01494/OUT	Cemetery Contribution	£13,825.26
<b>Bicester</b>	21/01227/F	Bicester Burial Site Contribution	£37.26
<b>Bodicote</b>	21/03639/F	Burial Ground Contribution	£184.97
		<b>Subtotal:</b>	£14,047.49
		<b>Other - Community Worker</b>	
<b>Heyford</b>	18/00825/HYBRID	Community Worker Contribution	£113,908.07
		<b>Subtotal:</b>	£113,908.07
		<b>Other - Police</b>	
<b>Banbury</b>	11/01870/F	CCTV Banbury Gateway maintenance Contribution	£15,589.29
<b>Bicester</b>	11/01494/OUT	Thames Valley Police Contribution at 450th Occupation	£70,084.53
<b>Bicester</b>	21/01227/F	Neighbourhood Police contribution	£564.18
		<b>Subtotal:</b>	£86,238.00
		<b>Other - Public Art</b>	
<b>Bicester</b>	11/01494/OUT	Public Art Contribution	£71,533.07
		<b>Subtotal:</b>	£71,533.07
		<b>Other - Refuse</b>	
<b>Banbury</b>	18/01206/OUT	Refuse bins contribution 50% occupation 2 of 2 payments	£2,495.22
<b>Bicester</b>	08/00716/OUT	Refuse Bins Contribution for 399 Dwellings	£37,175.12
<b>Bicester</b>	21/01227/F	Refuse and Recycling Contribution	£333.00
<b>Bodicote</b>	21/03639/F	Refuse and Recycling Bins Contribution	£2,438.00
<b>Deddington</b>	19/00831/OUT	Refuse Bins Prior to 1st Occupation	£1,227.03
<b>Deddington</b>	19/00831/OUT	Refuse Contribution prior to 1st occupation	£613.52
<b>Heyford</b>	18/00825/HYBRID	Recycling Centre Contribution	£2,349.69

<b>Heyford</b>	18/00825/HYBRID	Refuse Collection Contribution	£17,185.66
<b>Steeple Aston</b>	19/02948/F	Refuse Contribution	£1,226.53
		<b>Subtotal:</b>	£65,043.77
		<b>Section 106 Monitoring Charges</b>	
<b>Ambrosden</b>	22/01976/OUT	Monitoring Fee	£5,000.00
<b>Banbury</b>	22/02101/OUT	Monitoring Fee	£3,000.00
<b>Banbury</b>	22/03452/F	Monitoring Fee	£600.00
<b>Bicester</b>	22/02922/F	Monitoring Fee	£1,500.00
<b>Bicester</b>	22/03513/F	Monitoring Fee Contribution	£5,500.00
<b>Bodicote</b>	21/03639/F	Monitoring Fee Contribution	£1,000.00
<b>Deddington</b>	18/02147/OUT	2nd Interest invoice for late payment of invoice 20008793	£2,198.01
<b>Finmere</b>	21/03066/OUT	Monitoring Fee	£1,000.00
<b>Finmere</b>	21/03066/OUT	Registration Fee	£500.00
<b>Heyford</b>	18/00825/HYBRID	Monitoring and Administration Costs	£15,908.73
<b>Kidlington</b>	22/00017/F	Monitoring Fee Contribution	£1,500.00
		<b>Subtotal:</b>	£37,706.74
		<b>Grand Total</b>	
		<b>TOTAL:</b>	£1,167,340.94

Appendix 4: Developer contributions allocated

Appendix 5: Developer contributions spent

Appendix 6: Affordable Housing Breakdown

Appendix 1: Developer agreements entered into

Planning Application	Signed Date	Parish	Location	Description of Development	Allocation	Size (Ha)	Dwellings	Use Classes	Floor Space (sqm)
21/01630/OUT	05/07/2023	Bicester	Land at North West Bicester Home Farm, Lower Farm and SGR2 Caversfield	Outline planning application for up to 530 residential dwellings (within Use Class C3), open space provision, access, drainage and all associated works and operations including but not limited to demolition, earthworks, and engineering operations, with the details of appearance, landscaping, layout, and scale reserved for later determination	Bicester 1	24.26	530	None	0
21/03066/OUT	24/08/2023	Finmere	Land West Of Chinalls Close Adj To Banbury Road Finmere	OUTLINE application for up to 30 Dwellings and detailed access from Banbury Road, with all other matters reserved	Unallocated	1.95	30	None	0
21/03523/OUT	14/09/2023	Heyford Park	Land At Heyford Grange Letchmere Farm Camp Road Heyford Park	Outline planning application for the erection of up to 31 dwellings, public open space, landscaping, associated parking, vehicular access and ancillary works (all matters reserved except means of access)	Villages 5	1.2	31	None	0

15/01357/F	14/09/2023	Heyford Park	Land East Of Larsen Road Heyford Park	Erection of 89 dwellings, creation of new access arrangement from Camp Road, creation of open space, hard and soft landscaping and associated ancillary works and infrastructure	Villages 5	3.15	89	None	0
22/01829/OUT	09/10/2023	Bicester	Unit D1 Graven Hill Circular Road Ambrosden	'Outline (fixing 'Access' only) – redevelopment of Graven Hill D1 Site, including demolition of existing buildings, development of B8 'Storage or Distribution' use comprising up to 104,008 sq. m (GIA), creation of open space and associated highway works, ground works, sustainable drainage systems, services infrastructure and associated works.'	Bicester 2	32.33	0	Class B8	104,008
22/02104/F	08/11/2023	Milcombe	Land To The Rear Of No.12 And South Of Dismantled Railway Heath Close Milcombe OX15 4RZ	Erection of 35 two storey dwelling houses, construction of access off Rye Hill, together with garaging, parking, open space with LAP, landscaping and all enabling works	Unallocated	2.18	35	None	0
22/03452/F	06/12/2023	Banbury	OS Parcel 6920 East Of Oxford Road And Adjoining And South Of Canal Lane Bodicote	Erection of new 128-bed residential care home (Use Class C2) together with associated access, parking and landscaping	Bankside Phase 1	1	128	None	0

22/01976/OUT	18/12/2023	Ambrosden	OS Parcel 3489 Adjoining And South West Of B4011 Allectus Avenue Ambrosden	Outline Application (except for access) for residential development of up to 75 dwellings including bungalows; open spaces (including children’s play space); community woodland and other green space; new vehicular and pedestrian access off Blackthorn Road; and associated landscaping, earthworks, parking, engineering works, demolition, and infrastructure	Unallocated	9.36	75	None	0
22/02101/OUT	21/12/2023	Banbury	Land Adjoining Withycombe Farmhouse Stratford Road A422 Drayton	Outline planning application for a residential development comprising up to 250 dwellings (with up to 30% affordable housing), public open space, landscaping and associated supporting infrastructure. Means of vehicular access to be determined via Edinburgh Way, with additional pedestrian and cycle connections via Dover Avenue and Balmoral Avenue. Emergency access provision also via Balmoral Avenue. All other matters reserved	Unallocated	14.38	250	None	0
23/00065/OUT	17/01/2024	Bloxham	Os Parcel 0006 Adjoining North Side Of Ells Lane Bloxham	Outline planning permission for up to 30 dwellings including access off Ells Lane and demolition of the existing	Unallocated	1.38	30	None	0

				stabling on site - All Matters Reserved except for access					
22/01997/REM	07/03/2024	Deddington	Clifton Gate Development Site Land South Of Home Farm House Clifton Road Deddington	Variation of Condition 1 (plans) of 21/01278/REM	Unallocated	0.84	0	None	0
23/01080/OUT	07/03/2024	Bicester	Land North Of Bicester Avenue Garden Centre Oxford Road Bicester	Variation of Condition 4 (approved plans and documents), Condition 30 (highway design) and Condition 34 (employment floor space limit) of 17/02534/OUT relating to the erection of a business park of up to 60,000 sq.m (GEA) of flexible Class B1(a) office / Class B1(b) research & development floorspace (now under Use Class E); associated vehicle parking, landscaping, highways, infrastructure and earthworks (Original Application accompanied by an Environmental Statement)	Bicester 4	13.1	0	Class E	60,000



21/03522/OUT	08/03/2024	Yarnton & Begbroke	Os Parcel 3673 Adjoining And West Of 161 Rutten Lane Yarnton OX5 1LT	The erection of up to 540 dwellings (Class C3), up to 9,000sqm GEA of elderly/extra care residential floorspace (Class C2), a Community Home Work Hub (up to 200sqm)(Class E), alongside the creation of two locally equipped areas for play, one NEAP, up to 1.8 hectares of playing pitches and amenity space for the William Fletcher Primary School, two vehicular access points, green infrastructure, areas of public open space, two community woodland areas, a local nature reserve, footpaths, tree planting, restoration of historic hedgerow, and associated works. All matters are reserved, save for the principal access points	PR9	59.65	540	Class E	200
23/00173/OUT	13/03/2024	Chesterton	Land South Of Green Lane Chesterton	Outline planning application for up to 147 homes, public open space, flexible recreational playing field area and sports pitches with associated car parking, alongside landscaping, ecological enhancements, SuDs, green/blue and hard infrastructure, with vehicular and pedestrian/cycle accesses, and all associated works (all	Unallocated	14.81	147	None	0

				matters reserved except for means of access)					
23/01771/F	28/03/2024	Bicester	Former Pakefield House to Fortescue House St Johns Street Bicester OX26 6SL	Redevelopment for retirement living accommodation for older people comprising 41 no retirement apartments including communal facilities, access, car parking and landscaping	Bicester 5	0.25	41	None	0
<b>TOTALS</b>						<b>1,926 dwellings</b>		<b>164,208 sqm</b>	

Appendix 2a: Developer Contributions Secured (by category)

Planning Application	Contribution Detail	Amount (£)	Quantity (No.)	Other Units (e.g. sqm)
<b>Affordable Housing</b>				
21/03523/OUT	Additional First Homes Contribution		<i>backup provision</i>	
21/03523/OUT	Affordable Housing		10	
21/03066/OUT	Additional First Homes Contribution		<i>backup provision</i>	
21/03066/OUT	Affordable Housing		11	
21/01630/OUT	Affordable Housing		159	
15/01357/F	Affordable Housing		13	
22/02104/F	Affordable Housing		27	
22/02101/OUT	Affordable Housing			
22/02101/OUT	Additional First Homes Contribution		<i>backup provision</i>	
22/02101/OUT	Community Development Fund Contribution	£11,250.00		
23/00065/OUT	Additional First Homes Contribution		<i>backup provision</i>	
23/00065/OUT	Affordable Housing		11	
21/03522/OUT	Additional Affordable Housing Dwellings		<i>review clause</i>	
21/03522/OUT	Additional First Homes Contribution		<i>backup provision</i>	
21/03522/OUT	Affordable Housing		233	
23/00173/OUT	Additional First Homes Contribution		<i>backup provision</i>	
23/00173/OUT	Affordable Housing		52	
23/01771/F	Affordable Housing Contribution	£10,000.00		
22/01976/OUT	Additional First Homes Contribution		<i>backup provision</i>	
22/01976/OUT	Affordable Housing		27	
		<b>£21,250.00</b>	<b>TOTAL</b>	

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<b>Community Facilities</b>				
21/03523/OUT	Community Hall Contribution	£35,443.33		
21/03066/OUT	Community Hall Facilities Contribution	£34,301.24		
21/01630/OUT	Community Building Contribution	£560,046.84		
21/01630/OUT	Community Facility Maintenance Contribution	£87,943.09		
15/01357/F	Community Hall Contribution	£119,713.72		
22/02104/F	Community Hall Facilities Contribution	£40,009.84		
23/00065/OUT	Community Hall Facilities Contribution	£34,301.10		
21/03522/OUT	Community Hub		1	250 sqm
23/00173/OUT	Community Hall Facilities Contribution	£168,070.00		
23/01771/F	Community Hall Facilities Contribution	£2,100.00		
22/01976/OUT	Community Hall Contribution	£85,753.10		
		<b>£1,167,682.26</b>	<b>TOTAL</b>	
<b>Green Infrastructure</b>				
21/01630/OUT	Allotments		1	0.49 ha
21/01630/OUT	Allotments Commuted Sum	£35,084.00		
21/01630/OUT	New Orchard		1	
21/01630/OUT	New Orchard Commuted Sum		<i>estimate unavailable</i>	
15/01357/F	Allotments Contribution	£87,456.61		
15/01357/F	Allotments Capital Contribution	£81,585.72		
22/02104/F	Woodland Area		1	
22/02104/F	Woodland Area Commuted Sum		<i>estimate unavailable</i>	
22/02104/F	Woodland Management Scheme		1	
21/03522/OUT	Community Woodland			7.8 ha

22/01976/OUT	Community Woodland			4.9 ha
<b>£204,126.33 TOTAL</b>				
<b>Health</b>				
21/03523/OUT	OCCG Contribution	£26,784.00		
21/01630/OUT	Healthcare Contribution	£190,080.00		
22/02104/F	Health Contribution	£34,848.00		
22/03452/F	Primary Care Infrastructure Contribution	£46,080.00		
23/00065/OUT	Healthcare Contribution	£25,920.00		
21/03522/OUT	ICB Contribution	£280,918.80		
22/01976/OUT	Healthcare Contribution	£64,800.00		
<b>£669,430.80 TOTAL</b>				
<b>Open Space and Leisure</b>				
21/03523/OUT	Hedgerows Commuted Sum	£26.60 / m		
21/03523/OUT	Informal Open Space Commuted Sum	£12.65 / sqm		
21/03523/OUT	LAP		1	100 sqm
21/03523/OUT	LAP Commuted Sum	£36,135.03		
21/03523/OUT	LEMP		1	
21/03523/OUT	LEMP Monitoring Sum	£15,000.00		
21/03523/OUT	Management Company Default Deposit		<i>estimate unavailable</i>	
21/03523/OUT	Management Company Forward Funding Deposit		<i>estimate unavailable</i>	
21/03523/OUT	Open Space		1	
21/03523/OUT	Open Space Commuted Sum		<i>estimate unavailable</i>	
21/03523/OUT	Play Area Signage Commuted Sum		<i>estimate unavailable</i>	

21/03523/OUT	Allotments Maintenance Contribution	£2,044.92		
21/03523/OUT	Allotments Capital Contribution	£28,417.50		
21/03523/OUT	Off-site Indoor Sports Facilities Contribution	£25,883.35		
21/03523/OUT	Off-site Outdoor Sports Facilities Contribution	£62,527.93		
21/03066/OUT	Outdoor Sport Contribution	£60,510.90		
21/03066/OUT	Indoor Sport Contribution	£25,048.40		
21/03066/OUT	LAP		1	100 sqm
21/03066/OUT	LAP Commuted Sum	£36,135.03		
21/03066/OUT	LEMP		1	
21/03066/OUT	LEMP Monitoring Sum	£15,000.00		
21/03066/OUT	Management Company Default Deposit		<i>estimate unavailable</i>	
21/03066/OUT	Management Company Forward Funding Deposit		<i>estimate unavailable</i>	
21/03066/OUT	Open Space			
21/03066/OUT	Open Space Commuted Sum		<i>estimate unavailable</i>	
21/03066/OUT	Play Area Signage Commuted Sum		<i>estimate unavailable</i>	
21/01630/OUT	Bicester Leisure Centre Contribution	£339,989.02		
21/01630/OUT	Burial Ground Contribution	£6,425.95		
21/01630/OUT	Community Management Organisation Contribution	£301,902.44		
21/01630/OUT	Sports Pitches Contribution	£1,288,402.55		
21/01630/OUT	Green Space		1	
21/01630/OUT	Green Space Commuted Sum		<i>estimate unavailable</i>	
21/01630/OUT	LAP/LEAP Combined		3	3500 sqm
21/01630/OUT	LAP/LEAP Combined Commuted Sum	£179,549.95		

21/01630/OUT	Management Company Default Sum		<i>estimate unavailable</i>	
21/01630/OUT	Management Company Forward Funding Sum		<i>estimate unavailable</i>	
21/01630/OUT	NEAP/MUGA		1	2000 sqm
21/01630/OUT	NEAP/MUGA Commuted Sum	£461,491.42		
21/01630/OUT	Play Area Signage Commuted Sum	£6,000.00		
15/01357/F	LAP		1	100 sqm
15/01357/F	LAP Commuted Sum	£36,315.03		
15/01357/F	LEAP		1	400 sqm
15/01357/F	LEAP Commuted Sum	£159,582.99		
15/01357/F	LEMP		1	
15/01357/F	LEMP Monitoring Sum	£15,000.00		
15/01357/F	Management Company Default Deposit	£28,960.22		
15/01357/F	Management Company Forward Funding Deposit	£10,007.10		
15/01357/F	Open Space		1	
15/01357/F	Open Space Commuted Sum			
15/01357/F	Play Area Signage Commuted Sum	£2,250.00		
15/01357/F	Off-site Indoor Sports Facilities Contribution	£74,310.27		
15/01357/F	Off-site Outdoor Sports Facilities Contribution	£179,515.67		
22/02104/F	LAP		1	100 sqm
22/02104/F	LAP Commuted Sum	£50,279.76		
22/02104/F	LEMP		1	
22/02104/F	LEMP Monitoring Sum	£19,080.00		
22/02104/F	Management Company Default Deposit	£10,000.00		
22/02104/F	Management Company Forward Funding Deposit	£5,000.00		
22/02104/F	Open Space		1	

22/02104/F	Open Space Commuted Sum		<i>estimate unavailable</i>	
22/02104/F	LAP Signage Commuted Sum	£1,500.00		
22/02104/F	Indoor Sports Contribution	£29,223.14		
22/02104/F	Outdoor Sports Provision Contribution	£70,596.05		
22/02101/OUT	Landscape Monitoring Contribution	£15,000.00		
22/02101/OUT	Indoor Sports Contribution	£208,736.70		
22/02101/OUT	Outdoor Sports Contribution	£504,257.50		
22/02101/OUT	LAP/LEAP Combined		1	3500 sqm
22/02101/OUT	LAP/LEAP Combined Commuted Sum	£179,549.95		
22/02101/OUT	LAP/LEAP Combined Signage Sum	£1,500.00		
22/02101/OUT	LEMP		1	
22/02101/OUT	New Orchard		1	
22/02101/OUT	New Orchard Commuted Sum		<i>estimate unavailable</i>	
22/02101/OUT	Open Space		1	
22/02101/OUT	Open Space Commuted Sum		<i>estimate unavailable</i>	
23/00065/OUT	Indoor Sport Contribution	£25,050.00		
23/00065/OUT	Outdoor Sport Contribution	£60,510.90		
23/00065/OUT	LAP		1	
23/00065/OUT	LAP Commuted Sum	£50,279.76		
23/00065/OUT	LEMP		1	
23/00065/OUT	LEMP Monitoring Sum	£15,000.00		
23/00065/OUT	Management Company Default Deposit		<i>estimate unavailable</i>	
23/00065/OUT	Management Company Forward Funding Deposit		<i>estimate unavailable</i>	
23/00065/OUT	Open Space			
23/00065/OUT	Open Space Commuted Sum		<i>estimate unavailable</i>	



23/00065/OUT	Play Area Signage Commuted Sum	£954.00		
21/03522/OUT	Indoor Sports Contribution	£450,387.00		
21/03522/OUT	Informal Parkland			23.52 ha
21/03522/OUT	LAP/LEAP Combined		2	500 sqm
21/03522/OUT	LEMP		1	
21/03522/OUT	LEMP Inspection Commuted Sum	£19,980.00		
21/03522/OUT	Local Nature Reserve		1	
21/03522/OUT	NEAP		1	1000 sqm
21/03522/OUT	Outdoor Sports Contribution	£1,089,196.20		
23/00173/OUT	Football Pitch		1	
23/00173/OUT	Football Pitch Commuted Sum	£325,050.00		
23/00173/OUT	Indoor Sport Contribution	£122,737.18		
23/00173/OUT	Junior Football Pitch		1	
23/00173/OUT	Junior Football Pitch Commuted Sum	£272,000.00		
23/00173/OUT	LAP		1	100 sqm
23/00173/OUT	LAP Commuted Sum	£50,279.76		
23/00173/OUT	LEAP		1	500 sqm
23/00173/OUT	LEAP Commuted Sum	£202,989.56		
23/00173/OUT	LEMP		1	
23/00173/OUT	LEMP Monitoring Sum	£19,080.00		
23/00173/OUT	Management Company Default Deposit		<i>estimate unavailable</i>	
23/00173/OUT	Multi Use Games Area		1	
23/00173/OUT	Multi Use Games Area Commuted Sum	£48,000.00		
23/00173/OUT	NEAP		1	7500 sqm
23/00173/OUT	NEAP Commuted Sum	£540,048.31		
23/00173/OUT	Open Green Space			3.6 ha
23/00173/OUT	Open Green Space Commuted Sum		<i>estimate unavailable</i>	

23/00173/OUT	Outdoor Sport Contribution	£296,503.41		
23/00173/OUT	Play Area Signage Commuted Sum	£954.00		
23/00173/OUT	Tennis Court/s		1 - 2	
23/00173/OUT	Tennis Court/s Commuted Sum	£117,600.00		
23/01771/F	Indoor Sports Contribution	£1,600.00		
23/01771/F	Outdoor Sports Contribution	£6,300.00		
22/01976/OUT	Indoor Sports Contribution	£62,621.01		
22/01976/OUT	LAP/LEAP Combined		1	500 sqm
22/01976/OUT	LAP/LEAP Combined Commuted Sum	£179,549.95		
22/01976/OUT	LEMP		1	
22/01976/OUT	LEMP Monitoring Sum	£19,080.00		
22/01976/OUT	Management Company Default Deposit		<i>estimate unavailable</i>	
22/01976/OUT	Management Company Forward Funding Deposit		<i>estimate unavailable</i>	
22/01976/OUT	Open Space			1.26 ha
22/01976/OUT	Open Space Commuted Sum		<i>estimate unavailable</i>	
22/01976/OUT	Outdoor Sports Contribution	£151,277.25		
22/01976/OUT	Play Area Signage Commuted Sum	£750.00		
		<b>£8,618,907.06</b>	<b>TOTAL</b>	
<b>Other - Biodiversity</b>				
21/03523/OUT	Biodiversity Enhancement Plan		1	
21/01630/OUT	LBMP		1	
21/01630/OUT	LBMP Monitoring Sum	£15,000.00		
15/01357/F	Biodiversity Enhancement Plan		1	
23/00065/OUT	Biodiversity Enhancement Scheme			
23/00065/OUT	BNG Habitat Management and Monitoring Report		1	
23/00065/OUT	BNG Monitoring Fee	£3,000.00		

23/00065/OUT	Completion Report			1	
21/03522/OUT	BNG				
21/03522/OUT	BNG Habitat Management and Monitoring Reports				
21/03522/OUT	BNG Monitoring Fee	£3,000.00			
21/03522/OUT	Off-Site BNG				
<b>£21,000.00 TOTAL</b>					
<b>Other - Community Development</b>					
21/03523/OUT	Community Development Worker Contribution	£6,243.38			
15/01357/F	Community Development Worker Contribution	£6,243.38			
22/02101/OUT	Community Development Worker Contribution	£16,938.68			
22/02101/OUT	Community Hall Facilities Contribution	£285,833.33			
23/00173/OUT	Community Development Fund Contribution	£16,471.35			
23/00173/OUT	Community Development Worker Contribution	£16,995.89			
<b>£348,726.01 TOTAL</b>					
<b>Other - Misc</b>					
21/01630/OUT	Cultural Wellbeing Statement			1	
21/01630/OUT	Zero Carbon Strategy			1	
21/01630/OUT	Construction Stage Monitoring Schedule			1	
21/01630/OUT	Post Occupation Monitoring Schedule			1	
21/03522/OUT	Retained Agricultural Land				38.59 ha
21/03522/OUT	Retained Agricultural Land Improvements Plan			1	
<b>£0.00 TOTAL</b>					

<b>Other - Police</b>				
21/01630/OUT	Neighbourhood Policing Contribution	£84,508.00		
22/02101/OUT	Thames Valley Police Contribution	£44,482.20		
21/03522/OUT	Neighbourhood Policing Contribution	£86,610.60		
23/00173/OUT	Police Infrastructure Contribution	£27,728.00		
		<b>£243,328.80</b>	<b>TOTAL</b>	
<b>Other - Public Art</b>				
21/03523/OUT	Public Art and Public Realm Contribution	£6,994.00		
21/03066/OUT	Public Art Contribution	£6,720.00		
15/01357/F	Public Art and Public Realm Contribution	£19,936.00		
22/02104/F	Public Realm/Public Art Contribution	£7,840.00		
22/02101/OUT	Public Art Contribution	£56,000.00		
		<b>£97,490.00</b>	<b>TOTAL</b>	
<b>Other - Refuse</b>				
21/03523/OUT	Household Waste Recycling Contribution	£3,441.00		
15/01357/F	Bin Collection Contribution	£9,879.00		
21/03522/OUT	Bin Collection Contribution	£59,940.00		
22/01976/OUT	Waste and Recycling Contribution	£7,950.00		
		<b>£81,210.00</b>	<b>TOTAL</b>	
<b>Other - Training and employment</b>				
21/03523/OUT	Employment and Skills Training Plan		1	
21/01630/OUT	TEMP		1	
15/01357/F	Employment and Skills Training Plan		1	

Section 106 Monitoring Charges				
21/03523/OUT	Monitoring Fee	£4,000.00		
21/03523/OUT	Registration Fee	£500.00		
21/03066/OUT	Monitoring Fee	£1,000.00		
21/03066/OUT	Registration Fee	£500.00		
21/03066/OUT	Sealing Fee	£252.00		
21/01630/OUT	Monitoring and Administration Costs	£10,000.00		
15/01357/F	Monitoring and Administration Costs	£1,500.00		
22/02104/F	District Council Monitoring Fee	£6,350.00		
22/03452/F	Monitoring and Administration Costs	£600.00		
22/02101/OUT	Monitoring and Administration Costs	£3,000.00		
23/00065/OUT	Monitoring Fee (District)	£5,500.00		
22/01997/REM	Execution and Registration Costs	£280.00		
22/01997/REM	Legal Costs	£1,500.00		
21/03522/OUT	District Council Monitoring Fee	£10,000.00		
23/00173/OUT	District Monitoring Fee	£5,000.00		
23/01771/F	Monitoring and Administration Costs	£1,500.00		
22/01976/OUT	Monitoring and Administration Costs	£5,000.00		
		<b>£56,482.00</b>	<b>TOTAL</b>	
23-24 TOTAL		<b>£11,529,633.25</b>		

Appendix 2b: Developer contributions secured (by application)

Planning Application Ref.	Category	Contribution Detail	Amount (£)	Quantity (No.)	Other Units (e.g. sqm)
21/03523/OUT  (Villages 5)	Affordable Housing	Additional First Homes Contribution		<i>backup provision</i>	
	Affordable Housing	Affordable Housing		10	
	Community Facilities	Community Hall Contribution	£35,443.33		
	Health	OCCG Contribution	£26,784.00		
	Open Space and Leisure	Hedgerows Commuted Sum	£26.60 / m		
	Open Space and Leisure	Informal Open Space Commuted Sum	£12.65 / sqm		
	Open Space and Leisure	LAP		1	100 sqm
	Open Space and Leisure	LAP Commuted Sum	£36,135.03		
	Open Space and Leisure	LEMP		1	
	Open Space and Leisure	LEMP Monitoring Sum	£15,000.00		
	Open Space and Leisure	Management Company Default Deposit		<i>estimate unavailable</i>	
	Open Space and Leisure	Management Company Forward Funding Deposit		<i>estimate unavailable</i>	
	Open Space and Leisure	Open Space		1	
	Open Space and Leisure	Open Space Commuted Sum		<i>estimate unavailable</i>	
	Open Space and Leisure	Play Area Signage Commuted Sum		<i>estimate unavailable</i>	
	Open Space and Leisure	Allotments Maintenance Contribution	£2,044.92		
	Open Space and Leisure	Allotments Capital Contribution	£28,417.50		
	Open Space and Leisure	Off-site Indoor Sports Facilities Contribution	£25,883.35		
	Open Space and Leisure	Off-site Outdoor Sports Facilities Contribution	£62,527.93		
	Other - Biodiversity	Biodiversity Enhancement Plan			1

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	Other - Community Development	Community Development Worker Contribution	£6,243.38		
	Other - Public Art	Public Art and Public Realm Contribution	£6,994.00		
	Other - Refuse	Household Waste Recycling Contribution	£3,441.00		
	Other - Training and employment	Employment and Skills Training Plan		1	
	Section 106 Monitoring Charges	Monitoring Fee	£4,000.00		
	Section 106 Monitoring Charges	Registration Fee	£500.00		
21/03066/OUT (Unallocated)	Affordable Housing	Additional First Homes Contribution		<i>backup provision</i>	
	Affordable Housing	Affordable Housing		11	
	Community Facilities	Community Hall Facilities Contribution	£34,301.24		
	Open Space and Leisure	Outdoor Sport Contribution	£60,510.90		
	Open Space and Leisure	Indoor Sport Contribution	£25,048.40		
	Open Space and Leisure	LAP		1	100 sqm
	Open Space and Leisure	LAP Commuted Sum	£36,135.03		
	Open Space and Leisure	LEMP		1	
	Open Space and Leisure	LEMP Monitoring Sum	£15,000.00		
	Open Space and Leisure	Management Company Default Deposit		<i>estimate unavailable</i>	
	Open Space and Leisure	Management Company Forward Funding Deposit		<i>estimate unavailable</i>	
	Open Space and Leisure	Open Space			
	Open Space and Leisure	Open Space Commuted Sum		<i>estimate unavailable</i>	
	Open Space and Leisure	Play Area Signage Commuted Sum		<i>estimate unavailable</i>	
	Other - Public Art	Public Art Contribution	£6,720.00		
	Section 106 Monitoring Charges	Monitoring Fee	£1,000.00		
	Section 106 Monitoring Charges	Registration Fee	£500.00		
	Section 106 Monitoring Charges	Sealing Fee	£252.00		
	Affordable Housing	Affordable Housing		159	
	Community Facilities	Community Building Contribution	£560,046.84		

21/01630/OUT (Bicester 1)	Community Facilities	Community Facility Maintenance Contribution	£87,943.09		
	Green Infrastructure	Allotments		1	0.49 ha
	Green Infrastructure	Allotments Commuted Sum	£35,084.00		
	Green Infrastructure	New Orchard		1	
	Green Infrastructure	New Orchard Commuted Sum		estimate unavailable	
	Health	Healthcare Contribution	£190,080.00		
	Open Space and Leisure	Bicester Leisure Centre Contribution	£339,989.02		
	Open Space and Leisure	Burial Ground Contribution	£6,425.95		
	Open Space and Leisure	Community Management Organisation Contribution	£301,902.44		
	Open Space and Leisure	Sports Pitches Contribution	£1,288,402.55		
	Open Space and Leisure	Green Space		1	
	Open Space and Leisure	Green Space Commuted Sum		estimate unavailable	
	Open Space and Leisure	LAP/LEAP Combined		3	3500 sqm
	Open Space and Leisure	LAP/LEAP Combined Commuted Sum	£179,549.95		
	Open Space and Leisure	Management Company Default Sum		estimate unavailable	
	Open Space and Leisure	Management Company Forward Funding Sum		estimate unavailable	
	Open Space and Leisure	NEAP/MUGA		1	2000 sqm
	Open Space and Leisure	NEAP/MUGA Commuted Sum	£461,491.42		
	Open Space and Leisure	Play Area Signage Commuted Sum	£6,000.00		
	Other - Biodiversity	LBMP		1	
	Other - Biodiversity	LBMP Monitoring Sum	£15,000.00		
	Other - Misc	Cultural Wellbeing Statement		1	
	Other - Misc	Zero Carbon Strategy		1	
	Other - Misc	Construction Stage Monitoring Schedule		1	
Other - Misc	Post Occupation Monitoring Schedule		1		
Other - Police	Neighbourhood Policing Contribution	£84,508.00			



	Other - Training and employment	TEMP		1	
	Section 106 Monitoring Charges	Monitoring and Administration Costs	£10,000.00		
15/01357/F (Villages 5)	Affordable Housing	Affordable Housing		13	
	Community Facilities	Community Hall Contribution	£119,713.72		
	Green Infrastructure	Allotments Contribution	£87,456.61		
	Green Infrastructure	Allotments Capital Contribution	£81,585.72		
	Open Space and Leisure	LAP		1	100 sqm
	Open Space and Leisure	LAP Commuted Sum	£36,315.03		
	Open Space and Leisure	LEAP		1	400 sqm
	Open Space and Leisure	LEAP Commuted Sum	£159,582.99		
	Open Space and Leisure	LEMP		1	
	Open Space and Leisure	LEMP Monitoring Sum	£15,000.00		
	Open Space and Leisure	Management Company Default Deposit	£28,960.22		
	Open Space and Leisure	Management Company Forward Funding Deposit	£10,007.10		
	Open Space and Leisure	Open Space		1	
	Open Space and Leisure	Open Space Commuted Sum			
	Open Space and Leisure	Play Area Signage Commuted Sum	£2,250.00		
	Open Space and Leisure	Off-site Indoor Sports Facilities Contribution	£74,310.27		
	Open Space and Leisure	Off-site Outdoor Sports Facilities Contribution	£179,515.67		
	Other - Biodiversity	Biodiversity Enhancement Plan		1	
	Other - Community Development	Community Development Worker Contribution	£6,243.38		
	Other - Public Art	Public Art and Public Realm Contribution	£19,936.00		
	Other - Refuse	Bin Collection Contribution	£9,879.00		
	Other - Training and employment	Employment and Skills Training Plan		1	
Section 106 Monitoring Charges	Monitoring and Administration Costs	£1,500.00			
22/01829/OUT (Bicester 2)	<i>no district contributions</i>				

22/02104/F (Unallocated)	Affordable Housing	Affordable Housing		27	
	Community Facilities	Community Hall Facilities Contribution	£40,009.84		
	Green Infrastructure	Woodland Area		1	
	Green Infrastructure	Woodland Area Commuted Sum		<i>estimate unavailable</i>	
	Green Infrastructure	Woodland Management Scheme		1	
	Health	Health Contribution	£34,848.00		
	Open Space and Leisure	LAP		1	100 sqm
	Open Space and Leisure	LAP Commuted Sum	£50,279.76		
	Open Space and Leisure	LEMP		1	
	Open Space and Leisure	LEMP Monitoring Sum	£19,080.00		
	Open Space and Leisure	Management Company Default Deposit	£10,000.00		
	Open Space and Leisure	Management Company Forward Funding Deposit	£5,000.00		
	Open Space and Leisure	Open Space		1	
	Open Space and Leisure	Open Space Commuted Sum		<i>estimate unavailable</i>	
	Open Space and Leisure	LAP Signage Commuted Sum	£1,500.00		
	Open Space and Leisure	Indoor Sports Contribution	£29,223.14		
	Open Space and Leisure	Outdoor Sports Provision Contribution	£70,596.05		
	Other - Public Art	Public Realm/Public Art Contribution	£7,840.00		
	Section 106 Monitoring Charges	District Council Monitoring Fee	£6,350.00		
	22/03452/F (Bankside Phase 1)	Health	Primary Care Infrastructure Contribution	£46,080.00	
Section 106 Monitoring Charges		Monitoring and Administration Costs	£600.00		
22/02101/OUT (Unallocated)	Affordable Housing	Affordable Housing			
	Affordable Housing	Additional First Homes Contribution		<i>backup provision</i>	
	Affordable Housing	Community Development Fund Contribution	£11,250.00		
	Open Space and Leisure	Landscape Monitoring Contribution	£15,000.00		
	Open Space and Leisure	Indoor Sports Contribution	£208,736.70		

	Open Space and Leisure	Outdoor Sports Contribution	£504,257.50		
	Open Space and Leisure	LAP/LEAP Combined		1	3500 sqm
	Open Space and Leisure	LAP/LEAP Combined Commuted Sum	£179,549.95		
	Open Space and Leisure	LAP/LEAP Combined Signage Sum	£1,500.00		
	Open Space and Leisure	LEMP		1	
	Open Space and Leisure	New Orchard		1	
	Open Space and Leisure	New Orchard Commuted Sum			<i>estimate unavailable</i>
	Open Space and Leisure	Open Space		1	
	Open Space and Leisure	Open Space Commuted Sum			<i>estimate unavailable</i>
	Other - Community Development	Community Development Worker Contribution	£16,938.68		
	Other - Community Development	Community Hall Facilities Contribution	£285,833.33		
	Other - Police	Thames Valley Police Contribution	£44,482.20		
	Other - Public Art	Public Art Contribution	£56,000.00		
	Section 106 Monitoring Charges	Monitoring and Administration Costs	£3,000.00		
	23/00065/OUT (Unallocated)	Affordable Housing	Additional First Homes Contribution		
Affordable Housing		Affordable Housing		11	
Community Facilities		Community Hall Facilities Contribution	£34,301.10		
Health		Healthcare Contribution	£25,920.00		
Open Space and Leisure		Indoor Sport Contribution	£25,050.00		
Open Space and Leisure		Outdoor Sport Contribution	£60,510.90		
Open Space and Leisure		LAP		1	
Open Space and Leisure		LAP Commuted Sum	£50,279.76		
Open Space and Leisure		LEMP		1	
Open Space and Leisure		LEMP Monitoring Sum	£15,000.00		
Open Space and Leisure		Management Company Default Deposit			<i>estimate unavailable</i>
Open Space and Leisure		Management Company Forward Funding Deposit			<i>estimate unavailable</i>
Open Space and Leisure		Open Space			

	Open Space and Leisure	Open Space Commuted Sum		<i>estimate unavailable</i>	
	Open Space and Leisure	Play Area Signage Commuted Sum	£954.00		
	Other - Biodiversity	Biodiversity Enhancement Scheme			
	Other - Biodiversity	BNG Habitat Management and Monitoring Report		1	
	Other - Biodiversity	BNG Monitoring Fee	£3,000.00		
	Other - Biodiversity	Completion Report		1	
	Section 106 Monitoring Charges	Monitoring Fee (District)	£5,500.00		
22/01997/REM (Unallocated)	Section 106 Monitoring Charges	Execution and Registration Costs	£280.00		
	Section 106 Monitoring Charges	Legal Costs	£1,500.00		
21/03522/OUT (PR9)	Affordable Housing	Additional Affordable Housing Dwellings		<i>review clause</i>	
	Affordable Housing	Additional First Homes Contribution		<i>backup provision</i>	
	Affordable Housing	Affordable Housing		233	
	Community Facilities	Community Hub		1	250 sqm
	Health	ICB Contribution	£280,918.80		
	Green Infrastructure	Community Woodland			7.8 ha
	Open Space and Leisure	Indoor Sports Contribution	£450,387.00		
	Open Space and Leisure	Informal Parkland			23.52 ha
	Open Space and Leisure	LAP/LEAP Combined		2	500 sqm
	Open Space and Leisure	LEMP		1	
	Open Space and Leisure	LEMP Inspection Commuted Sum	£19,980.00		
	Open Space and Leisure	Local Nature Reserve		1	
	Open Space and Leisure	NEAP		1	1000 sqm
	Open Space and Leisure	Outdoor Sports Contribution	£1,089,196.20		
	Other - Biodiversity	BNG			
	Other - Biodiversity	BNG Habitat Management and Monitoring Reports			
	Other - Biodiversity	BNG Monitoring Fee	£3,000.00		
	Other - Biodiversity	Off-Site BNG			
	Other - Misc	Retained Agricultural Land			38.59 ha
	Other - Misc	Retained Agricultural Land Improvements Plan		1	

	Other - Police	Neighbourhood Policing Contribution	£86,610.60		
	Other - Refuse	Bin Collection Contribution	£59,940.00		
	Section 106 Monitoring Charges	District Council Monitoring Fee	£10,000.00		
23/00173/OUT (Unallocated)	Affordable Housing	Additional First Homes Contribution		<i>backup provision</i>	
	Affordable Housing	Affordable Housing		52	
	Community Facilities	Community Hall Facilities Contribution	£168,070.00		
	Open Space and Leisure	Football Pitch		1	
	Open Space and Leisure	Football Pitch Commuted Sum	£325,050.00		
	Open Space and Leisure	Indoor Sport Contribution	£122,737.18		
	Open Space and Leisure	Junior Football Pitch		1	
	Open Space and Leisure	Junior Football Pitch Commuted Sum	£272,000.00		
	Open Space and Leisure	LAP		1	100 sqm
	Open Space and Leisure	LAP Commuted Sum	£50,279.76		
	Open Space and Leisure	LEAP		1	500 sqm
	Open Space and Leisure	LEAP Commuted Sum	£202,989.56		
	Open Space and Leisure	LEMP		1	
	Open Space and Leisure	LEMP Monitoring Sum	£19,080.00		
	Open Space and Leisure	Management Company Default Deposit		<i>estimate unavailable</i>	
	Open Space and Leisure	Multi Use Games Area		1	
	Open Space and Leisure	Multi Use Games Area Commuted Sum	£48,000.00		
	Open Space and Leisure	NEAP		1	7500 sqm
	Open Space and Leisure	NEAP Commuted Sum	£540,048.31		
	Open Space and Leisure	Open Green Space			3.6 ha
	Open Space and Leisure	Open Green Space Commuted Sum		<i>estimate unavailable</i>	
	Open Space and Leisure	Outdoor Sport Contribution	£296,503.41		
	Open Space and Leisure	Play Area Signage Commuted Sum	£954.00		
Open Space and Leisure	Tennis Court/s		1 - 2		
Open Space and Leisure	Tennis Court/s Commuted Sum	£117,600.00			

	Other - Community Development	Community Development Fund Contribution	£16,471.35		
	Other - Community Development	Community Development Worker Contribution	£16,995.89		
	Other - Police	Police Infrastructure Contribution	£27,728.00		
	Section 106 Monitoring Charges	District Monitoring Fee	£5,000.00		
23/01771/F  (Bicester 5)	Affordable Housing	Affordable Housing Contribution	£10,000.00		
	Community Facilities	Community Hall Facilities Contribution	£2,100.00		
	Open Space and Leisure	Indoor Sports Contribution	£1,600.00		
	Open Space and Leisure	Outdoor Sports Contribution	£6,300.00		
	Section 106 Monitoring Charges	Monitoring and Administration Costs	£1,500.00		
22/01976/OUT  (Unallocated)	Affordable Housing	Additional First Homes Contribution		<i>backup provision</i>	
	Affordable Housing	Affordable Housing		27	
	Community Facilities	Community Hall Contribution	£85,753.10		
	Health	Healthcare Contribution	£64,800.00		
	Green Infrastructure	Community Woodland			4.9 ha
	Open Space and Leisure	Indoor Sports Contribution	£62,621.01		
	Open Space and Leisure	LAP/LEAP Combined		1	500 sqm
	Open Space and Leisure	LAP/LEAP Combined Commuted Sum	£179,549.95		
	Open Space and Leisure	LEMP		1	
	Open Space and Leisure	LEMP Monitoring Sum	£19,080.00		
	Open Space and Leisure	Management Company Default Deposit		<i>estimate unavailable</i>	
	Open Space and Leisure	Management Company Forward Funding Deposit		<i>estimate unavailable</i>	
	Open Space and Leisure	Open Space			1.26 ha
	Open Space and Leisure	Open Space Commuted Sum		<i>estimate unavailable</i>	
	Open Space and Leisure	Outdoor Sports Contribution	£151,277.25		
	Open Space and Leisure	Play Area Signage Commuted Sum	£750.00		
	Other - Refuse	Waste and Recycling Contribution	£7,950.00		
	Section 106 Monitoring Charges	Monitoring and Administration Costs	£5,000.00		

23-24 TOTAL			<b>£11,529,633.25</b>		
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Appendix 3: Developer contributions received

Area	Planning Application	Contribution Detail	Monies received
<b>Community Facilities</b>			
<b>Bicester</b>	21/01227/F	Community Hall Contribution	£3,892.24
<b>Bodicote</b>	21/03639/F	Community Facilities Build Contribution	£2,879.51
<b>Deddington</b>	19/00831/OUT	Community Hall Facilities Contribution 50% Occupation	£11,684.29
<b>Steeple Aston</b>	19/02948/F	Community Hall Facilities Contribution	£15,939.16
		<b>Subtotal:</b>	£34,395.20
<b>Green Infrastructure</b>			
<b>Bodicote</b>	15/01326/OUT & 21/03639/F	Allotment Contribution	£15,664.92
		<b>Subtotal:</b>	£15,664.92
<b>Health</b>			
<b>Bicester</b>	21/01227/F	Health Facility contribution	£960.93
<b>Steeple Aston</b>	20/01561/F	Primary Care Contribution	£44,056.68
		<b>Subtotal:</b>	£45,017.61
<b>Open Space and Leisure</b>			
<b>Banbury</b>	05/01337/OUT	Commuted Sum for LEAP and 3 LAP's	£199,581.45
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 1 LEAP Landscaping Oxford Road	£649.32
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 1 Oxford Road POS	£100,944.63
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 2 LAP Landscaping Little Owl Drive	£526.98
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 3 LAP Landscaping Wayfarings	£240.87
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Junior pitch	£2,142.34
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Landscaping alongside pitch	£823.64
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Pavilion	£4,515.30
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Senior pitch	£2,397.80

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<b>Banbury</b>	05/01337/OUT	Junior Pitch (extra)	£1,071.17
<b>Banbury</b>	05/01337/OUT	Play Area Commuted Sum (Ph1 LEAP, Ph2 LAP, Ph3 LAP)	-£68.36
<b>Banbury</b>	05/01337/OUT	Play Area Commuted Sums (Ph1 LEAP, Ph2 LAP, Ph3 LAP)	-£34.18
<b>Banbury</b>	05/01337/OUT	POS around the sports pitches (extra)	£411.82
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum (Landscaping around Ph1, Ph2, Ph3 play areas)	£22.47
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum (Phase 1)	£3,371.79
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum (Phase 2 3A)	£1,761.72
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum Phase 3A (Phase 2)	£77,986.77
<b>Banbury</b>	05/01337/OUT	Senior Pitch (extra)	£1,198.90
<b>Banbury</b>	18/01206/OUT	Off site indoor sports facilities contribution (34% prior to first occupation of 50% dwelling)	£12,982.23
<b>Banbury</b>	18/01206/OUT	Off site indoor sports contribution (33% prior to 20% occupation)	£12,971.97
<b>Banbury</b>	18/01206/OUT	Off-site outdoor sports facilities contribution (33% prior to 20% occupation)	£31,337.15
<b>Banbury</b>	18/01206/OUT	Off-site outdoor sports facilities contribution (34% prior to first occupation of 50% dwelling)	£31,259.20
<b>Banbury</b>	19/02126/F	Management Company Default Deposit	£4,327.26
<b>Banbury</b>	19/02126/F	Management Company forward funding deposit	£2,192.70
<b>Banbury</b>	19/02126/F	Management Company Monitoring Payment	£4,512.45
<b>Bicester</b>	21/01227/F	Community Sports Facilities Contribution	£1,844.38
<b>Bicester</b>	21/01227/F	Sports Pitch Capital Contribution	£848.99
<b>Bicester</b>	21/01227/F	Sports Pitch maintenance contribution	£933.52
<b>Bodicote</b>	21/03639/F	Off-site Sports Facilities Contribution	£11,073.00
<b>Bodicote</b>	21/03639/F	On-site Sports Facilities Contribution	£15,349.97
<b>Deddington</b>	19/00831/OUT	Off-site Indoor Sports Facilities Contribution 50% Occupation	£7,252.82
<b>Deddington</b>	19/00831/OUT	Off-site Local Play Area Provision 50% Occupation	£34,590.26
<b>Deddington</b>	19/00831/OUT	Off-site Open Space Provision 50% Occupation	£6,917.98
<b>Deddington</b>	19/00831/OUT	Off-site Outdoor Sports Facilities Capital Provision Contribution 50% Occupation	£17,521.07
<b>Steeple Aston</b>	19/02948/F	Management Company Monitoring Payment	£4,491.19
<b>Steeple Aston</b>	19/02948/F	Off site Indoor Sports Facilities Contribution	£11,639.96

<b>Steeple Aston</b>	19/02948/F	Off Site Outdoor Sports Facilities Capital Provision Contribution	£28,119.37
<b>Steeple Aston</b>	19/02948/F	Play Equipment Commuted Sum	£46,076.17
		<b>Subtotal:</b>	£683,786.07
		<b>Other - Burial Ground</b>	
<b>Bicester</b>	11/01494/OUT	Cemetery Contribution	£13,825.26
<b>Bicester</b>	21/01227/F	Bicester Burial Site Contribution	£37.26
<b>Bodicote</b>	21/03639/F	Burial Ground Contribution	£184.97
		<b>Subtotal:</b>	£14,047.49
		<b>Other - Community Worker</b>	
<b>Heyford</b>	18/00825/HYBRID	Community Worker Contribution	£113,908.07
		<b>Subtotal:</b>	£113,908.07
		<b>Other - Police</b>	
<b>Banbury</b>	11/01870/F	CCTV Banbury Gateway maintenance Contribution	£15,589.29
<b>Bicester</b>	11/01494/OUT	Thames Valley Police Contribution at 450th Occupation	£70,084.53
<b>Bicester</b>	21/01227/F	Neighbourhood Police contribution	£564.18
		<b>Subtotal:</b>	£86,238.00
		<b>Other - Public Art</b>	
<b>Bicester</b>	11/01494/OUT	Public Art Contribution	£71,533.07
		<b>Subtotal:</b>	£71,533.07
		<b>Other - Refuse</b>	
<b>Banbury</b>	18/01206/OUT	Refuse bins contribution 50% occupation 2 of 2 payments	£2,495.22
<b>Bicester</b>	08/00716/OUT	Refuse Bins Contribution for 399 Dwellings	£37,175.12
<b>Bicester</b>	21/01227/F	Refuse and Recycling Contribution	£333.00
<b>Bodicote</b>	21/03639/F	Refuse and Recycling Bins Contribution	£2,438.00
<b>Deddington</b>	19/00831/OUT	Refuse Bins Prior to 1st Occupation	£1,227.03
<b>Deddington</b>	19/00831/OUT	Refuse Contribution prior to 1st occupation	£613.52
<b>Heyford</b>	18/00825/HYBRID	Recycling Centre Contribution	£2,349.69
<b>Heyford</b>	18/00825/HYBRID	Refuse Collection Contribution	£17,185.66

<b>Steeple Aston</b>	19/02948/F	Refuse Contribution	£1,226.53
		<b>Subtotal:</b>	£65,043.77
		<b>Section 106 Monitoring Charges</b>	
<b>Ambrosden</b>	22/01976/OUT	Monitoring Fee	£5,000.00
<b>Banbury</b>	22/02101/OUT	Monitoring Fee	£3,000.00
<b>Banbury</b>	22/03452/F	Monitoring Fee	£600.00
<b>Bicester</b>	22/02922/F	Monitoring Fee	£1,500.00
<b>Bicester</b>	22/03513/F	Monitoring Fee Contribution	£5,500.00
<b>Bodicote</b>	21/03639/F	Monitoring Fee Contribution	£1,000.00
<b>Deddington</b>	18/02147/OUT	2nd Interest invoice for late payment of invoice 20008793	£2,198.01
<b>Finmere</b>	21/03066/OUT	Monitoring Fee	£1,000.00
<b>Finmere</b>	21/03066/OUT	Registration Fee	£500.00
<b>Heyford</b>	18/00825/HYBRID	Monitoring and Administration Costs	£15,908.73
<b>Kidlington</b>	22/00017/F	Monitoring Fee Contribution	£1,500.00
		<b>Subtotal:</b>	£37,706.74
		<b>Grand Total</b>	
		<b>TOTAL:</b>	£1,167,340.94

Appendix 4: Developer contributions allocated

Area	Planning Application	Contribution Detail	Department Allocated to	Monies allocated
<b>Community Facilities</b>				
<b>Bicester</b>	21/01227/F	Community Hall Contribution	Communities	£3,892.24
<b>Bodicote</b>	21/03639/F	Community Facilities Build Contribution	Communities	£2,879.51
<b>Deddington</b>	19/00831/OUT	Community Hall Facilities Contribution 50% Occupation	Communities	£11,684.29
<b>Steeple Aston</b>	19/02948/F	Community Hall Facilities Contribution	Communities	£15,939.16
			<b>Subtotal:</b>	<b>£34,395.20</b>
<b>Green Infrastructure</b>				
<b>Bodicote</b>	15/01326/OUT & 21/03639/F	Allotment Contribution		£15,664.92
			<b>Subtotal:</b>	<b>£15,664.92</b>
<b>Health</b>				
<b>Bicester</b>	21/01227/F	Health Facility contribution	External - ICB	£960.93
<b>Steeple Aston</b>	20/01561/F	Primary Care Contribution	External - ICB	£44,056.68
			<b>Subtotal:</b>	<b>£45,017.61</b>
<b>Open Space and Leisure</b>				
<b>Banbury</b>	05/01337/OUT	Commuted Sum for LEAP and 3 LAP's	Landscaping	£199,581.45
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 1 LEAP Landscaping Oxford Road	Landscaping	£649.32
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 1 Oxford Road POS	Landscaping	£100,944.63
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 2 LAP Landscaping Little Owl Drive	Landscaping	£526.98
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 3 LAP Landscaping Wayfarings	Landscaping	£240.87

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<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Junior pitch	Landscaping	£2,142.34
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Landscaping alongside pitch	Landscaping	£823.64
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Pavilion	Landscaping	£4,515.30
<b>Banbury</b>	05/01337/OUT	Extra Commuted Sum Senior pitch	Landscaping	£2,397.80
<b>Banbury</b>	05/01337/OUT	Junior Pitch (extra)	Landscaping	£1,071.17
<b>Banbury</b>	05/01337/OUT	Play Area Commuted Sum (Ph1 LEAP, Ph2 LAP, Ph3 LAP)	Landscaping	-£68.36
<b>Banbury</b>	05/01337/OUT	Play Area Commuted Sums (Ph1 LEAP, Ph2 LAP, Ph3 LAP)	Landscaping	-£34.18
<b>Banbury</b>	05/01337/OUT	POS around the sports pitches (extra)	Landscaping	£411.82
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum (Landscaping around Ph1, Ph2, Ph3 play areas)	Landscaping	£22.47
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum (Phase 1)	Landscaping	£3,371.79
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum (Phase 2 3A)	Landscaping	£1,761.72
<b>Banbury</b>	05/01337/OUT	POS Commuted Sum Phase 3A (Phase 2)	Landscaping	£77,986.77
<b>Banbury</b>	05/01337/OUT	Senior Pitch (extra)	Landscaping	£1,198.90
<b>Banbury</b>	18/01206/OUT	Off site indoor sports facilities contribution (34% prior to first occupation of 50% dwelling)	Landscaping	£12,982.23
<b>Banbury</b>	18/01206/OUT	Off site indoor sports contribution (33% prior to 20% occupation)	Landscaping	£12,971.97
<b>Banbury</b>	18/01206/OUT	Off-site outdoor sports facilities contribution (33% prior to 20% occupation)	Landscaping	£31,337.15
<b>Banbury</b>	18/01206/OUT	Off-site outdoor sports facilities contribution (34% prior to first occupation of 50% dwelling)	Landscaping	£31,259.20
<b>Banbury</b>	19/02126/F	Management Company Default Deposit	Landscaping	£4,327.26
<b>Banbury</b>	19/02126/F	Management Company forward funding deposit	Landscaping	£2,192.70
<b>Banbury</b>	19/02126/F	Management Company Monitoring Payment	Landscaping	£4,512.45

<b>Bicester</b>	21/01227/F	Community Sports Facilities Contribution	Landscaping	£1,844.38
<b>Bicester</b>	21/01227/F	Sports Pitch Capital Contribution	Landscaping	£848.99
<b>Bicester</b>	21/01227/F	Sports Pitch maintenance contribution	Landscaping	£933.52
<b>Bodicote</b>	21/03639/F	Off-site Sports Facilities Contribution	Landscaping	£11,073.00
<b>Bodicote</b>	21/03639/F	On-site Sports Facilities Contribution	Landscaping	£15,349.97
<b>Deddington</b>	19/00831/OUT	Off-site Indoor Sports Facilities Contribution 50% Occupation	Landscaping	£7,252.82
<b>Deddington</b>	19/00831/OUT	Off-site Local Play Area Provision 50% Occupation	Landscaping	£34,590.26
<b>Deddington</b>	19/00831/OUT	Off-site Open Space Provision 50% Occupation	Landscaping	£6,917.98
<b>Deddington</b>	19/00831/OUT	Off-site Outdoor Sports Facilities Capital Provision Contribution 50% Occupation	Landscaping	£17,521.07
<b>Steeple Aston</b>	19/02948/F	Management Company Monitoring Payment	Landscaping	£4,491.19
<b>Steeple Aston</b>	19/02948/F	Off site Indoor Sports Facilities Contribution	Landscaping	£11,639.96
<b>Steeple Aston</b>	19/02948/F	Off Site Outdoor Sports Facilities Capital Provision Contribution	Landscaping	£28,119.37
<b>Steeple Aston</b>	19/02948/F	Play Equipment Commuted Sum	Landscaping	£46,076.17
			<b>Subtotal:</b>	<b>£683,786.07</b>
		<b>Other - Burial Ground</b>		
<b>Bicester</b>	11/01494/OUT	Cemetery Contribution	External - Bicester Town Council	£13,825.26
<b>Bicester</b>	21/01227/F	Bicester Burial Site Contribution	External - Bicester Town Council	£37.26
<b>Bodicote</b>	21/03639/F	Burial Ground Contribution	External - Banbury Town Council	£184.97
			<b>Subtotal:</b>	<b>£14,047.49</b>
		<b>Other - Community Worker</b>		
<b>Heyford</b>	18/00825/HYBRID	Community Worker Contribution	Communities	£113,908.07

			<b>Subtotal:</b>	<b>£113,908.07</b>
		<b>Other - Police</b>		
<b>Banbury</b>	11/01870/F	CCTV Banbury Gateway maintenance Contribution	Regulatory Services	£15,589.29
<b>Bicester</b>	11/01494/OUT	Thames Valley Police Contribution at 450th Occupation	External - Thames Valley Police	£70,084.53
<b>Bicester</b>	21/01227/F	Neighbourhood Police contribution	External - Thames Valley Police	£564.18
			<b>Subtotal:</b>	<b>£86,238.00</b>
		<b>Other - Public Art</b>		
<b>Bicester</b>	11/01494/OUT	Public Art Contribution	Public Art	£71,533.07
			<b>Subtotal:</b>	<b>£71,533.07</b>
		<b>Other - Refuse</b>		
<b>Banbury</b>	18/01206/OUT	Refuse bins contribution 50% occupation 2 of 2 payments	Refuse	£2,495.22
<b>Bicester</b>	08/00716/OUT	Refuse Bins Contribution for 399 Dwellings	Refuse	£37,175.12
<b>Bicester</b>	21/01227/F	Refuse and Recycling Contribution	Refuse	£333.00
<b>Bodicote</b>	21/03639/F	Refuse and Recycling Bins Contribution	Refuse	£2,438.00
<b>Deddington</b>	19/00831/OUT	Refuse Bins Prior to 1st Occupation	Refuse	£1,227.03
<b>Deddington</b>	19/00831/OUT	Refuse Contribution prior to 1st occupation	Refuse	£613.52
<b>Heyford</b>	18/00825/HYBRID	Recycling Centre Contribution	Refuse	£2,349.69
<b>Heyford</b>	18/00825/HYBRID	Refuse Collection Contribution	Refuse	£17,185.66
<b>Steeple Aston</b>	19/02948/F	Refuse Contribution	Refuse	£1,226.53
			<b>Subtotal:</b>	<b>£65,043.77</b>
		<b>Section 106 Monitoring Charges</b>		
<b>Ambrosden</b>	22/01976/OUT	Monitoring Fee	Planning	£5,000.00
<b>Banbury</b>	22/02101/OUT	Monitoring Fee	Planning	£3,000.00

<b>Banbury</b>	22/03452/F	Monitoring Fee	Planning	£600.00
<b>Bicester</b>	22/02922/F	Monitoring Fee	Planning	£1,500.00
<b>Bicester</b>	22/03513/F	Monitoring Fee Contribution	Planning	£5,500.00
<b>Bodicote</b>	21/03639/F	Monitoring Fee Contribution	Planning	£1,000.00
<b>Deddington</b>	18/02147/OUT	2nd Interest invoice for late payment of invoice 20008793	Planning	£2,198.01
<b>Finmere</b>	21/03066/OUT	Monitoring Fee	Planning	£1,000.00
<b>Finmere</b>	21/03066/OUT	Registration Fee	Planning	£500.00
<b>Heyford</b>	18/00825/HYBRID	Monitoring and Administration Costs	Planning	£15,908.73
<b>Kidlington</b>	22/00017/F	Monitoring Fee Contribution	Planning	£1,500.00
			<b>Subtotal:</b>	<b>£37,706.74</b>
		<b>Grand Total</b>		
			<b>TOTAL:</b>	<b>£1,167,340.94</b>



Appendix 5: Developer contributions spent

Area	Planning Application	Contribution Detail	Monies Spent
		<b>Community Facilities</b>	
<b>Ardley</b>	18/01881/F	Ardley with Fewcott Village Hall Contribution	£6,295.00
<b>Banbury</b>	05/01337/OUT	Play Equipment	£750.54
<b>Banbury</b>	05/01337/OUT	Play Equipment	£750.54
<b>Banbury</b>	05/01337/OUT	Play Equipment	£750.54
<b>Bodicote</b>	14/02156/OUT	Bodicote Community Hall	£1,879.00
<b>Deddington</b>	18/02147/OUT	Community Hall Facilities Contribution	£25,283.51
<b>Steeple Aston</b>	19/02948/F	Community Hall Facilities Contribution	£10,112.91
		<b>Subtotal:</b>	<b>£45,822.04</b>
		<b>Open Space and Leisure</b>	
<b>Adderbury</b>	17/00813/F	Sports and community facilities	£7,750.00
<b>Adderbury</b>	02/02052/F	Public open Space	£1,700.16
<b>Ambrosden</b>	96/01940/F	Lap Commuted sum £15,722	£16.06
<b>Ambrosden</b>	05/01007/OUT	POS Maintenance	£2,258.04
<b>Ardley</b>	03/01970/F	POS Maintenance	£486.78
<b>Banbury</b>	95/01117/OUT	NEAP (Maintenance)	£8,822.21
<b>Banbury</b>	07/00632/OUT	Formal Off Site Sports (£758.36 p/h + indexation)	£20,089.79
<b>Banbury</b>	07/00632/OUT	Indoor Sports Facilities (£461.07p/h + indexation)	£12,214.25
<b>Banbury</b>	05/01337/OUT	Pavilion Commuted Sum	£3,781.68
<b>Banbury</b>	05/01337/OUT	Pavilion Commuted Sum	£3,781.68
<b>Banbury</b>	05/01337/OUT	Pavilion Commuted Sum	£3,781.64
<b>Banbury</b>	05/01337/OUT	Senior Pitches Commuted Sum & Management cost Commuted Sum	£3,774.34
<b>Banbury</b>	05/01337/OUT	Senior Pitches Commuted Sum & Management cost Commuted Sum	£3,774.34

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<b>Banbury</b>	05/01337/OUT	Senior Pitches Commuted Sum & Management cost Commuted Sum	£3,774.32
<b>Banbury</b>	05/01337/OUT	Commuted Sum for LEAP and 3 LAP's	£7,773.93
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 3 LAP Landscaping Wayfarings	£80.29
<b>Banbury</b>	05/01337/OUT	Commuted Sum for LEAP and 3 LAP's	£7,773.93
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 3 LAP Landscaping Wayfarings	£80.29
<b>Banbury</b>	05/01337/OUT	Commuted Sum for LEAP and 3 LAP's	£7,773.93
<b>Banbury</b>	05/01337/OUT	Commuted Sum Phase 3 LAP Landscaping Wayfarings	£80.29
<b>Banbury</b>	05/01337/OUT	Bridge contribution	£38,910.36
<b>Banbury</b>	05/01337/OUT	Canalside path	£24,510.81
<b>Banbury</b>	05/01337/OUT	Recreation facilities	£21,569.55
<b>Banbury</b>	05/01337/OUT	Bridge contribution	£38,910.36
<b>Banbury</b>	05/01337/OUT	Canalside path	£24,510.81
<b>Banbury</b>	05/01337/OUT	Recreation facilities	£21,569.55
<b>Banbury</b>	05/01337/OUT	Bridge contribution	£38,910.36
<b>Banbury</b>	05/01337/OUT	Canalside path	£24,510.81
<b>Banbury</b>	05/01337/OUT	Recreation facilities	£21,569.56
<b>Banbury</b>	13/01528/OUT	Offsite Outdoor Sports Contribution	£22,153.10
<b>Banbury</b>	98/01321/F	Additional Maintenance (£250) + Money from Solicitors	£528.13
<b>Banbury</b>	97/01513/F	LAP Maintenance	£3,165.36
<b>Bicester</b>	03/00469/F	LAP Maintenance	£1,032.96
<b>Bicester</b>	06/00967/OUT	Play are Perth KM12	£1,443.56
<b>Bicester</b>	06/00967/OUT	Play area Cartmel KM8	£1,270.56
<b>Bicester</b>	06/00967/OUT	Sports Village CS	£73,978.82
<b>Bletchingtondon</b>	06/00977/F	LAP maintenance	£1,539.32
<b>Bloxham</b>	09/01811/F	Unknown - Legal/Landscaping	£4,093.33

<b>Bloxham</b>	07/01653/REM	POS & Play areas	£4,657.14
<b>Deddington</b>	14/02111/REM	LEAP	£5,772.31
<b>Deddington</b>	18/02147/OUT	Offsite Outdoor Sport Facilities Contribution	£14,325.00
<b>Fritwell</b>	96/01993/F	Commuted sum to maintain the Lap and Open Space	£1,753.39
<b>Hook Norton</b>	14/02035/F	Informal Amenity Areas & LAP	£2,567.20
<b>Kidlington</b>	18/01491/OUT	Stratfield Brake Sports Field Contribution	£9,100.00
<b>Kirtlington</b>	05/01064/OUT	Play area 16 years maintenance	£1,472.88
<b>Launton</b>	11/01907/F	LAP & POS	£4,347.96
<b>Launton</b>	11/01907/F	Mature Tree	£944.88
<b>Milcombe</b>	19/00045/OUT	Sports Pitch Contribution	£34,060.35
<b>Milcombe</b>	10/00967/OUT	Play area & Open Space	£2,958.63
		<b>Subtotal:</b>	<b>£545,705.00</b>
		<b>Other - Community Worker</b>	
<b>Heyford</b>	18/00825/HYBRID	Community Worker Contribution	£28,572.00
		<b>Subtotal:</b>	<b>£28,572.00</b>
		<b>Other - Police</b>	
<b>Banbury</b>	11/01870/F	CCTV Banbury Gateway maintenance Contribution	£15,589.29
		<b>Subtotal:</b>	<b>£15,589.29</b>
		<b>Other - Public Art</b>	
<b>Banbury</b>	07/00632/OUT	Public Art (£150p/h + indexation)	£4,013.20
<b>Banbury</b>	05/01337/OUT	Art Equipment for Community Centre	£180.41
<b>Banbury</b>	13/01528/OUT	Public Art Contribution	£4,856.00
<b>Banbury</b>	17/00189/F (13/00444/OUT)	Public art	£1,200.00
<b>Bicester</b>	12/01209/F	Public art	£8,000.00
<b>Bicester</b>	06/00967/OUT	Public Art Commuted Sum for William Glanfield`s Benches	£1,330.00
<b>Bicester</b>	10/00765/F	Public Art	£495.00
<b>Bicester</b>	18/00297/DISC	Management Fee	£1,549.24

<b>Bicester</b>	18/00297/DISC (15/01012/OUT)	Public Art Contribution: offsite arts project	£15,425.60
		<b>Subtotal:</b>	<b>£37,049.45</b>
		<b>Other - Refuse</b>	
<b>Banbury</b>	18/01206/OUT	Refuse bins contribution 50% occupation 2 of 2 payments	£2,495.22
<b>Bicester</b>	21/01227/F	Refuse and Recycling Contribution	£333.00
<b>Bicester</b>	08/00716/OUT	Refuse Bins Contribution for 399 Dwellings	£37,175.12
<b>Bicester</b>	06/00967/OUT	Recycling	£2,987.80
<b>Bodicote</b>	21/03639/F	Refuse and Recycling Bins Contribution	£2,438.00
<b>Deddington</b>	19/00831/OUT	Refuse Contribution prior to 1st occupation	£613.52
<b>Deddington</b>	19/00831/OUT	Refuse Bins Prior to 1st Occupation	£1,227.03
<b>Heyford</b>	08/00716/OUT	New Build Refuse Contribution	£32,418.19
<b>Heyford</b>	08/00716/OUT	Retained Dwellings Refuse Contribution	£22,719.67
<b>Heyford</b>	16/00263/F	Refuse Bin Contribution	£3,510.61
<b>Heyford</b>	18/00825/HYBRID	Recycling Centre Contribution	£2,349.69
<b>Heyford</b>	18/00825/HYBRID	Refuse Collection Contribution	£17,185.66
<b>Steeple Aston</b>	19/02948/F	Refuse Contribution	£1,226.53
		<b>Subtotal:</b>	<b>£126,680.04</b>
		<b>Section 106 Monitoring Charges</b>	
<b>Adderbury</b>	17/00813/F	interest added to late payment of invoice numbers 7008430 - To use towards Community Pavilion	£3,552.75
<b>Ambrosden</b>	16/02370/F	Interest on Sports Contribution invoice 7013247	£3,242.51
<b>Banbury</b>	11/01870/F	Interest on unpaid invoice	£108.58
<b>Banbury</b>	18/01206/OUT	Monitoring Fee	-£992.17
<b>Banbury</b>	21/03644/OUT	Monitoring Fee	£1,501.92
<b>Bicester</b>	21/01227/F	Monitoring	£510.02
<b>Bicester</b>	19/01036/HYBRID	District Council Monitoring Fee	£1,015.00
<b>Bicester</b>	22/02922/F	Monitoring Fee	£1,500.00
<b>Bicester</b>	16/01268/OUT	1st District Monitoring Fee	£10,012.75

<b>Bodicote</b>	19/02350/OUT	Monitoring Fee	£1,001.26
<b>Deddington</b>	20/02083/OUT	Monitoring Fee	£1,001.26
<b>Deddington</b>	20/02083/OUT	Registration Fee	£500.63
<b>Deddington</b>	18/02147/OUT	2nd Interest invoice for late payment of invoice 20008793	£2,198.01
<b>Deddington</b>	18/02147/OUT	Interest on unpaid invoice	£1,108.17
<b>Finmere</b>	21/03066/OUT	Monitoring Fee	£1,000.00
<b>Finmere</b>	21/03066/OUT	Registration Fee	£500.00
<b>Heyford</b>	15/01357/F	Monitoring & Registration Fee	£1,500.00
<b>Heyford</b>	21/03523/OUT	Monitoring Fee	£4,000.00
<b>Heyford</b>	21/03523/OUT	Registration Fee	£500.00
<b>Heyford</b>	21/03177/F	District Council Monitoring Fee	£5,000.00
<b>Heyford</b>	21/03177/F	District Council Registration Fee	£500.00
<b>Heyford</b>	18/00825/HYBRID, 16/02466/F, 22/01311/M106	Monitoring Fee	£500.63
<b>Hook Norton</b>	20/00286/F	Monitoring Fee	£1,020.05
<b>Kidlington</b>	18/01491/OUT	2 months interest on unpaid invoice	£413.44
<b>Kidlington</b>	19/02341/F	Monitoring Fee	£1,517.44
<b>Launton</b>	21/04112/OUT	Monitoring Fee	£1,000.87
<b>Shutford</b>	22/01280/F	Monitoring	£500.63
<b>Shutford</b>	22/01280/F	Registration Fee	£500.63
<b>Weston on the Green</b>	13/01796/OUT	Monitoring Fee	£1,036.69
		<b>Other - Misc</b>	
<b>Yarnton</b>	08/02541/F	Multiple Unknown	£12,345.80
		<b>Subtotal:</b>	<b>£12,345.80</b>
		<b>Grand Total</b>	
		<b>TOTAL:</b>	<b>£857,514.69</b>

Appendix 6: Affordable Housing Breakdown

Planning Application (Allocation)	Contribution Detail	Affordable Housing Breakdown					
		Social Rent	Shared Ownership	First Homes	Intermediate Housing	Affordable Rent	TOTAL
21/03523/OUT (Villages 5)	Affordable Housing		1	1		8	10
21/03066/OUT (Unallocated)	Affordable Housing		1	3		7	11
21/01630/OUT (Bicester 1)	Affordable Housing				47	112	159
15/01357/F (Villages 5)	Affordable Housing	4.5	1	3		4.5	13
22/02104/F (Unallocated)	Affordable Housing		9			18	27
22/02101/OUT (Unallocated)	Affordable Housing	22	6	19		28	75
23/00065/OUT (Unallocated)	Affordable Housing		1	3		7	11

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21/03522/OUT (PR9)	Affordable Housing	163		59	11		233
23/00173/OUT (Unallocated)	Affordable Housing		3	13		36	52
22/01976/OUT (Unallocated)	Affordable Housing		1	8		18	27
23-24 TOTAL		<b>189.5</b>	<b>23</b>	<b>109</b>	<b>58</b>	<b>238.5</b>	<b>618</b>

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<b>This report is public</b>	
<b>Temporary Accommodation Provision</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	2 December 2024
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Housing – Councillor Nick Cotter
<b>Date Portfolio Holder agreed report</b>	6 November 2024
<b>Report of</b>	Assistant Director Wellbeing and Housing – Nicola Riley

## Purpose of report

To propose the utilisation of 15 rooms at Whately Hall, Banbury for use as temporary accommodation, continuing the current provision

## 1. Recommendations

The Executive resolves:

- 1.1 To approve the extension of the continuous booking of 15 rooms at the Whately Hall for use as temporary accommodation until the end of the financial year.

## 2. Executive Summary

- 2.1 As part of meeting our statutory duties in relation to homelessness and temporary accommodation, and in response to rising demand, the Council made a block booking at the Whately Hall, Banbury, to help manage the increased demand. This initially commenced in August 2024 for an intended period of 3 months pending the availability of Town Centre House, Banbury. A decision is required to extend this arrangement due to the cost exceeding Officer delegation
- 2.2 In the long term, the Council owned block at Town Centre House Banbury will be used, in part, for housing 24 households in temporary accommodation. The Whately Hall provision has been used to assist the Council provide for its temporary accommodation commitments pending Town Centre House becoming available.

## Implications & Impact Assessments

Implications	Commentary
<b>Finance</b>	To extend the block booking further, approval is required to draw on reserves to fund the extension.

	Also, if the contract is to be extended further it is recommended that a more robust procurement exercise take place. Kelly Wheeler, Finance Business Partner, 14 October 2024			
<b>Legal</b>	It is necessary that a procurement strategy is developed for this type of provision, where the Council is procuring accommodation as a services model. This has substantial cost exposure for the Council and should be carried out within the procurement framework to obtain best value as well as compliance with the applicable regulations. It is noted that the Council has a duty to provide temporary accommodation and is at risk of challenge. Procurement exercise needs to be commenced as soon as possible to ensure Council is complying with both its constitution and procurement regulations. Shiraz Sheikh, Assistant Director - Law and Governance, 24 October 2024			
<b>Risk Management</b>	There are no risk implications arising directly from this report. The proposal mitigates the risk of failing on the delivery of our statutory duties in relation to homelessness and temporary accommodation. Celia Prado-Teeling, Performance Team Leader, 10 October 2024			
<b>Impact Assessments</b>	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>		x		Not applicable
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		x		Neutral
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		x		Neutral
<b>Climate &amp; Environmental Impact</b>	x			Moving residents regularly to a variety of different placements in different areas would increase our environmental impact due to taxi or other car journeys increasing.
<b>ICT &amp; Digital Impact</b>		x		Not applicable
<b>Data Impact</b>		x		Not applicable
<b>Procurement &amp; subsidy</b>		x		Not applicable

<b>Council Priorities</b>	Housing that meets your needs
<b>Human Resources</b>	Not applicable
<b>Property</b>	Not applicable
<b>Consultation &amp; Engagement</b>	None

## Supporting Information

### 3. Background

- 3.1 The Council has a mixed temporary accommodation offering, comprising an agreement for lease of the accommodation next to the Musketeer Pub and an agreement with Sanctuary Housing to provide a number of units through stock it owns and manages. In the last year, temporary accommodation usage has more than doubled and thus exceeded these provisions. This is part of a national trend of rising homelessness and rough sleeping that is linked to many wider factors that are affecting Cherwell.
- 3.2 As a result, the Council has been working to secure more units of temporary accommodation that do not require hotel usage, which is costly, unsuitable for families and can be unpopular with applicants. The Council has done this through utilising some of its own housing stock for temporary accommodation, repurposing 12 units thus far. The Council also intends to use 24 units at Town Centre House when they become available at the beginning of 2025. Additionally, it has entered into new partnerships with South Oxfordshire Housing Association and Sanctuary Housing to bring forward more temporary self-contained housing. Despite these steps, hotel usage has increased as units that the Council has and is sourcing through these arrangements are not all immediately available.
- 3.3 The Council has used commercial hotels to meet the rise in demand. The number of bookings and households has meant that clients earlier this year were experiencing interruptions and changes in bookings due to local commercial demand. This meant applicants being moved multiple times and often moved out of the Cherwell area due to no placements being available. This can increase the stress of homelessness for the residents we are working with. The Council also does not receive competitive rates from commercial providers and prices have tended to increase for nightly charged accommodation when a booking is required at short notice, particularly on weekends. The amount the Council can claim back through Housing Benefit following a placement remains static, therefore the financial demand of a more expensive placements is met by Council budgets.
- 3.4 The Council explored with commercial providers of accommodation in Banbury and surrounds the ability or willingness to enter into a block booking to assist in managing the growing temporary accommodation client base until Town Centre House and other solutions became available, and whilst demand through the year could be further assessed. A solution was identified through the Whately Hall,

Banbury. A commercial hotel that was under-utilised through the commercial market. The Council was able to make a block booking at a fixed price. This offered improved value and service enhancements to the Council and clients. Firstly, many bookings made for homelessness clients requiring temporary accommodation can be at short notice, and a booking at the Whately Hall is around half the price when compared to a chain of commercial hotels operating locally, when booked for the same day. Rates are comparable on longer stays, but as outlined above, other providers approached were not willing to consider a block booking. The Whately Hall is close to facilities and services within Banbury and is therefore within the district area. This meant that applicants would not be moved multiple times at short notice and also reduces some associated costs, such as taxis.

- 3.5 Additionally, The Whately Hall offers benefits to residents beyond what may other providers of similar accommodation do. They provide residents with kitchen facilities to prepare basic meals and provide some basic kitchen supplies. They will also provide laundry services should they be required and provide access to an outside space within the grounds, which can be particularly beneficial to families.
- 3.6 The Council made the initial booking for a period of 3 months. It was expected that Town Centre House would become available at the conclusion of this period and residents placed could be transitioned into this accommodation, or moved to alternative accommodation within the temporary accommodation portfolio. The initial 3-month period would also enable the Council to assess the success of the arrangement should the Council's demand have continued to increase as it had done earlier this year.
- 3.7 Whilst the Council's demand for temporary accommodation has increased and continues to be high by its historic levels, however, the levels of increase that were seen in the early part of this year (quarter 4 23/24 and quarter 1 this year) have not continued at the same pace through the second and third quarter. Since April 2024, the Council has had an average of 68 households in temporary accommodation. The Council's Temporary Accommodation provisions are summarised in the table below.

<b>Scheme</b>	<b>Number of units</b>	<b>Availability</b>
Registered Provider managed accommodation	24	In use
Council managed units	12	In use
Musketeer	10	In use (Lease until September 2025)
Town Centre House	24	Early 2025
Other Registered Provider managed units	14	End of 2025
Other Council managed units	3	End of 2024
<b>Total</b>	<b>87</b>	

## 4. Details

- 4.1 The cost of the block booking of 15 rooms is around £33,000 a month. As outlined in the above section, the Council is able to make a Housing Benefit claim for applicants place that can reduce the cost by up to £7,700.
- 4.2 Extending would give the Council time to further assess its future needs and also assess its pipeline of properties that are intended to be used for temporary accommodation. This includes the future operation of 24 of the units at Town Centre House, Banbury, which will come back into operation in the coming months.
- 4.3 The Council has a homelessness prevention grant reserve, which is funding it has received from the Ministry of Housing, Communities and Local Government, will be used to meet the costs of the increased demand in year. The table below shows the financial implications of the report in more detail.

Total Council core budget for Temporary Accommodation 2024-25	£206,000  (£76,000 + £130,000 Musketeer Lease)
Total spent on Temporary Accommodation Year to Date (October 24)	£303,075
Homelessness Prevention Grant Received 2024-25	-£763,348
Homelessness Prevention Grant assigned for Temporary Accommodation 2024-25	£171,161
Income received from charges (October 24)	-£146,579
Total remaining in homelessness grant reserve (October 24)	£446,004

## 5. Alternative Options and Reasons for Rejection

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: To end the arrangement with the Whately Hall and end block bookings

This is an option. It would however not lead to an overall reduction in hotel placements. It would also mean that the households currently placed in the 15 rooms would require immediate rehousing in establishments that are not identified and would have to be sourced within the commercial hotel market. It would also not allow time for other options to become available. This is rejected.

Option 2: To end the arrangement with the Whately Hall and explore alternative options for a block booking.

The Council has explored making a block booking with commercial hotels within the last 3 months. The offer at the Whately Hall is considered favourably for the reasons outlined in the report. A wider procurement exercise could take place to ensure that the Council is certain it is receiving best value. Due to the fact that residents are placed at the hotel currently and due to the other factors outlined in the report, this is rejected at this point, but will be reviewed again within the next 3 months following a review of demand and supply or temporary accommodation.

It is anticipated that Town Centre House will be available from February 2025, based on current demand levels being maintained, it is not anticipated that the provision at Whately Hall will be required when Town Centre House is available.

Option 3: End the arrangement with the Whately Hall and do nothing.

If the Council did nothing, 15 households would require immediate rehoming in alternative temporary accommodation. This is highly likely to be another hotel. Many of these households would be housed in other hotels within Cherwell, but depending on availability, some may have to be housed out of the area. The issues with this approach for the Council and the households within temporary accommodation are outlined within the background of the report

## 6. Conclusion and Reasons for Recommendations

- 6.1 Extending the agreement with the Whately Hall would assist the Council in meeting the temporary accommodation responsibilities it has to homeless households until other options outlined within the report become available. Households are currently placed in the accommodation, so extending would give some certainty to those households in the short term regarding the location of their placement.

### Decision Information

<b>Key Decision</b>	Yes
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	Banbury Cross and Neithrop

## Document Information

<b>Appendices</b>	<b>None</b>
<b>Background Papers</b>	None
<b>Reference Papers</b>	None
<b>Report Author</b>	Richard Smith – Head of Housing
<b>Report Author contact details</b>	richard.smith@cherwell-dc.gov.uk 01295 221640
<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Ian Boll, Corporate Director – Communities, 8 <sup>th</sup> November 2024

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<b>This report is public</b>	
<b>Council Tax Reduction Scheme 2025/26</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	2 December 2024
<b>Portfolio Holder presenting the report</b>	Portfolio Holder for Finance, Regeneration and Property, Councillor Lesley Mclean
<b>Date Portfolio Holder agreed report</b>	Signed off by Leader on behalf of Portfolio Holder, 11 November 2024
<b>Report of</b>	Assistant Director of Finance (Section 151 Officer), Michael Furness

## Purpose of report

To enable members to consider the proposed banded scheme for Council Tax Reduction (CTR) for 2025/26.

### 1. Recommendations

The Executive resolves:

- 1.1 To note the contents of the report, and any financial implications for the Council.
- 1.2 To note the comments of Budget Planning Committee at Section 6.
- 1.2 To recommend to Council that the current scheme is retained for 2025/26.

### 2. Executive Summary

- 2.1 To enable members to make a recommendation to Council that the proposed banded scheme for Council Tax Reduction remains for 2025/26.
- 2.2 The current scheme was introduced from April 2020 following a period of consultation and engagement. In general, it has been well received with limited contact from customers. It is proposed to continue with the current scheme updated for inflationary factors.
- 2.3 The scheme assesses the maximum level of Council Tax Reduction based on the net income of the applicant and household members; the main principles of the scheme remain unchanged. Pensioners are protected and continue to be eligible to receive 100% Council Tax Reduction.

- 2.4 If the applicant or partner is in receipt of a passported benefit such as Income Support Job Seekers Allowance (JSA), income based and income related Employment and Support Allowance (ESA) or receiving War widows or War disablement pensions they will be placed into the highest band and will receive 100% Council Tax Reduction. Working age households will receive a discount, depending on their level of income and the band that they fall into.
- 2.5 The current scheme is understood by customers and has enabled them to budget for their council tax payments, and this is reflected in the Council Tax collection rates with Cherwell being the highest performer across the county for 2023 -24.
- 2.6 The current scheme reduces the number of changes that the customer will experience with less bills and notification letters generated and enables better personal budgeting.
- 2.7 There is still a lot of financial uncertainty for many customers and in the current financial climate, it is therefore recommended that the existing scheme should be retained for 2025-26.

## Implications & Impact Assessments

Implications	Commentary			
<b>Finance</b>	<p>The MTFs has assumed the current scheme will be retained. Any changes to the existing caseload will be accommodated as part of the budget process with final estimates included in the annual council tax base calculation.</p> <p>Joanne Kaye, Head of Finance, 28 October 2024</p>			
<b>Legal</b>	<p>Since 1 April 2013, local authorities in England have been responsible for running their own local schemes for help with council tax. These are called Council Tax Reduction schemes. Section 13A of the Local Government Finance Act 1992 requires the Council as the billing authority to make a localised council tax reduction scheme in accordance with section 1A of the Act. Each financial year the council must consider whether it wants to revise the scheme, leave as is or replace it. Consultation must occur on any options required to change the scheme prior to introduction and is set out in Schedule 1A (3) of the Local Government Finance Act 1992. No changes to the scheme are being considered in this report.</p> <p>Shahin Ismail - Legal Services Manager, 25 October 2024</p>			
<b>Risk Management</b>	<p>There are no risk implications arising as a direct consequence of this report, if any arise, they will be managed through the service operational risk and escalated the leadership risk as and when deemed necessary.</p> <p>Ceilia Prado-Teeling, Performance Team Leader, 25 October 2024</p>			
<b>Impact Assessments</b>	Positive	Neutral	Negative	Commentary

<b>Equality Impact</b>	X			This report, and the proposal to continue the Council Tax Reduction Scheme have been developed with our most vulnerable residents in mind. Any equality and diversity concerns have been appropriately considered from the outset, if a new proposal arises this will be screened for relevance against our statutory duties to promote equality and an impact assessment will be completed.
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?	X			
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		X		
<b>Climate &amp; Environmental Impact</b>				The reduction of bills and notification letters being issued because of the income bands is having a positive impact on the carbon footprint for Cherwell. Jo Miskin, Climate Action Manager, 25 October 2024
<b>ICT &amp; Digital Impact</b>				N/A
<b>Data Impact</b>				None required. The scheme uses only existing data held. No further personal data will be requested, obtained, held, or published.
<b>Procurement &amp; subsidy</b>				N/A
<b>Council Priorities</b>				
<b>Human Resources</b>	N/A			
<b>Property</b>	N/A			
<b>Consultation &amp; Engagement</b>	Budget Planning Committee was consulted on the proposed scheme for 2025/26 at its meeting on 16 July 2024. The Committee resolved to recommend to Executive that the current scheme is retained for 2025/26.  There are no proposed changes therefore no further consultation is required.			

## Supporting Information

### 3. Background

- 3.1 The Council Tax Reduction caseload has been monitored and there has been a reduction in the number of live cases from 6,032 in October 2023 to 5,997 in October 2024.
- 3.2 As customers transition onto Universal Credit customers are not always advised by the Department for Work and Pensions (DWP) that in order to make a claim for Council Tax Reduction (CTR), they will need to make this directly with the local authority, so in these circumstances we do see the caseload fluctuate when backdated requests for CTR are received throughout the year.
- 3.3 The in-year Council Tax collection rate for the 2021/22 financial year was 98.07% compared to 98.05% in 2022/23 and 98.02% for 2023/24, which remains the highest rate within the Oxfordshire authorities. In considering the CTR Scheme for 2025/26 members should be mindful that any changes to the scheme that reduce entitlement to CTRS could have an adverse impact on collection rates.

### 4. Details

- 4.1 Since the introduction of the CTRS the benefits landscape has drastically changed. Universal Credit (UC) is based on real time information which means that any change in income generates a change in CTR through data files received directly from the DWP. Residents were therefore, receiving multiple bills and letters during the year making the process a poor user experience and making budgeting for individuals very difficult.
- 4.2 In December 2019 the Council agreed to move to an income banded scheme for customers that were of working age. The scheme assesses the maximum level of CTR based on the net income of the applicant and household members, the main principles of the scheme are as follows:
- If the applicant or partner is in receipt of one of the passported benefits (Income Support, Job Seeker's Allowance Income Based and Income Related Employment and Support Allowance or receiving War Widows or War Disablement Pensions they will automatically be placed in the highest band of the scheme and will receive 100% support.
  - Working age households will receive a discount, depending on their level of income and the band that they fall into.
  - Under this scheme, as part of our ongoing commitment to support disabled people, we will continue to disregard Disability Living Allowance, Personal Independence Payments, War Disablement Benefits and will also continue to disregard Child Benefit and child maintenance.

- As highlighted earlier in this report the introduction of Universal Credit and Real Time Information files means that customers can experience frequent changes in their Council Tax Reduction which in turn impacts on the amount of Council Tax payable. This makes budgeting for households more of a challenge and is impacting on our ability to collect Council Tax. The banded scheme is simpler for residents to understand and any future changes to the value of awards can be achieved by simply adjusting the banding thresholds.
- Residents experience less change in their CTR, and the scheme reduces the number of letters and Council Tax demands issued. The Council has seen an overall reduction in printed mail and dispatch of 27% over the 4 years since the introduction of the CTR scheme when comparing the last quarter of 2019 to the last quarter of 2023 and in April and May 2024 the printed mail packs have reduced further by 2164 packs.

4.3 The current scheme was introduced from April 2020 following a period of consultation and engagement. In general, it has been well received with limited contact from customers affected by the change.

4.4 There is a requirement to consult with the public, major preceptors, and other parties, who may have an interest in the CTR Scheme on any material changes to the scheme. If members would like to consider a change to the current banded scheme, then a full consultation will need to be undertaken.

4.5 Any amendments proposed to the scheme (other than uprating thresholds for inflation) would require significant consultation to take place. If any changes were made to the scheme, it is unlikely to generate significant additional resources to the Council.

## **5. Alternative Options and Reasons for Rejection**

5.1 The alternative option is to undertake a review of the current CTRS scheme but 6.1 and 6.2 explains the rationale for not taking this course of action.

## **6 Conclusion and Reasons for Recommendations**

6.1 The current scheme is understood by customers and has enabled them to budget for their council tax payments. One of the main advantages of the banded scheme is that it reduces the number of changes that the customer will experience enabling more effective personal budgeting.

6.2 Budget Planning Committee considered the proposed CTRS scheme for 2025/26 at its meeting 16 July 2024 it resolved that the Executive be recommended to agree that the current scheme (adjusted for inflationary purposes ) be retained for 2025/26.

## Decision Information

<b>Key Decision</b>	Yes
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All

## Document Information

<b>Appendices</b>	None
<b>Background Papers</b>	N/A
<b>Reference Papers</b>	N/A
<b>Report Author</b>	Sandra Ganpot, Benefits Services and Performance Manager
<b>Report Author contact details</b>	<a href="mailto:Sandra.ganpot@cherwell-dc.gov.uk">Sandra.ganpot@cherwell-dc.gov.uk</a> 01295 221 721
<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Report of Statutory Officer, Section 151 Officer

<b>This report is public</b>	
<b>Finance Monitoring Report October 2024</b>	
<b>Committee</b>	Executive
<b>Date of Committee</b>	2 December 2024
<b>Portfolio Holder presenting the report</b>	Cllr Lesley McLean, Portfolio Holder for Finance and Resources & Transformation
<b>Date Portfolio Holder agreed report</b>	20 November 2024
<b>Report of</b>	Assistant Director of Finance (Section 151 Officer), Michael Furness

## Purpose of report

To report to the committee the council's forecast financial position as at the end of the October 2024.

## 1. Recommendations

The Executive resolves:

- 1.1 To consider and note the contents of the council's financial management report as at the end of October 2024
- 1.2 To approve the movements in reserves requested (Appendix 5)
- 1.3 To approve the reprofiling of capital projects beyond 2024/25 (section 4.2.3 and Appendix 1) and the subsequent update to the programme budget for this financial year 2024/25.
- 1.4 To approve the reduction in capital budget for S106 Development of Activity Play Zones from £0.600m to £0.142m to reflect the actual cost to the Council. The remaining £0.458m is to be met by the Football Foundation.

## 2. Executive Summary

- 2.1 The Finance section presents the forecast outturn position for the 2024/25 financial year.

Implications	Commentary
<b>Finance</b>	Financial and Resource implications are detailed within sections 4.1 and 4.2 of this report. The reserves policy requires Executive to agree transfers to and from earmarked reserves and general balances during the financial year.

	Joanne Kaye, Head of Finance, 13 November 2024			
<b>Legal</b>	There are no legal implications arising directly from this report. Shiraz Sheikh, Assistant Director Law and Governance and Democratic Services, 13 November 2024			
<b>Risk Management</b>	There are no risks implications arising directly from this report. Celia Prado-Teeling, Performance & Insight Team Leader, 13 November 2024			
<b>Impact Assessments</b>	Positive	Neutral	Negative	Commentary
<b>Equality Impact</b>		X		
<b>A</b> Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		X		
<b>B</b> Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		X		
<b>Climate &amp; Environmental Impact</b>		x		N/A
<b>ICT &amp; Digital Impact</b>		x		N/A
<b>Data Impact</b>		x		N/A
<b>Procurement &amp; subsidy</b>		x		N/A
<b>Council Priorities</b>	This report links to all council's priorities, as it summarises our progress against them during 2024/25			
<b>Human Resources</b>	N/A			
<b>Property</b>	N/A			
<b>Consultation &amp; Engagement</b>	N/A			



# Supporting Information

## 3. Background

- 3.1 The council actively and regularly monitors its financial position to ensure it can deliver its corporate priorities and respond effectively to emerging issues.
- 3.2 This monitoring takes place monthly for finance, so the council can identify potential issues at the earliest opportunity and put measures in place to mitigate them.
- 3.3 These updates are consolidated on a quarterly basis where performance and Finance updates are given due to the implications and interdependencies between them, and this is the summary financial outturn forecast for the end of the financial year 2024/25.

## 4. Details

### 4.1 Finance Update

- 4.1.1 The council's overall forecast outturn position for 2024/25 is an overspend of £0.248m. This is after a total proposed transfer to reserves of £0.522m from a windfall surplus relating to Treasury Management income. Without the transfer to reserves there would be an overall forecast underspend of (£0.274m). The forecast overspend is due to pressures totalling £0.363m within service budgets which are being offset by an underspend in Executive Matters. The Corporate Leadership Team (CLT) has agreed that a Budget Oversight Group will meet with service managers each month where overspends are identified to agree in-year mitigation plans and to further strengthen budget management and forecasting. The projected outturn for the services is summarised below in Table 1 and further details providing explanations for variances can be found in Appendix 2.

**Table 1: Year End Position**

Service	Original Budget £m	Current Budget £m	October Forecast Outturn £m	October Variance (Under) / Over £m	% Variance to current budget %	September Variance (Under) / Over £m	Change since Previous (better) / worse £m
Finance	3.039	3.031	3.031	0.000	0.0%	0.000	0.000
Legal, Democratic, Elections & Procurement	2.265	2.305	2.424	0.119	5.2%	0.109	0.010
ICT	1.510	1.510	1.510	0.000	0.0%	0.000	0.000
Property	(2.432)	(2.432)	(2.348)	0.084	-3.5%	0.075	0.009
HR & OD	0.779	0.789	0.819	0.030	3.8%	0.030	0.000
Customer Focus	2.518	2.518	2.428	(0.090)	-3.6%	(0.090)	0.000

<b>Resources &amp; Transformation</b>	<b>7.679</b>	<b>7.721</b>	<b>7.864</b>	<b>0.143</b>	<b>1.9%</b>	<b>0.124</b>	<b>0.019</b>
Planning & Development	1.738	1.738	1.852	0.114	6.6%	0.080	0.034
Growth & Economy	0.477	0.466	0.479	0.013	2.8%	0.013	0.000
Environmental	5.665	5.681	5.890	0.209	3.7%	0.143	0.066
Regulatory	1.116	1.116	1.100	(0.016)	-1.4%	0.000	(0.016)
Wellbeing & Housing	2.040	2.150	2.050	(0.100)	-4.7%	(0.100)	0.000
<b>Communities</b>	<b>11.036</b>	<b>11.151</b>	<b>11.371</b>	<b>0.220</b>	<b>2.0%</b>	<b>0.136</b>	<b>0.084</b>
<b>Subtotal for Directorates</b>	<b>18.715</b>	<b>18.872</b>	<b>19.235</b>	<b>0.363</b>	<b>1.9%</b>	<b>0.260</b>	<b>0.103</b>
Executive Matters	4.293	4.293	4.178	(0.115)	-2.7%	(0.115)	0.000
Policy Contingency	3.979	3.822	3.822	0.000	0.0%	0.000	0.000
<b>Total</b>	<b>26.987</b>	<b>26.987</b>	<b>27.235</b>	<b>0.248</b>	<b>0.9%</b>	<b>0.145</b>	<b>0.103</b>
<b>FUNDING</b>	<b>(26.987)</b>	<b>(26.987)</b>	<b>(26.987)</b>	<b>0.000</b>	<b>0.0%</b>	<b>0.000</b>	<b>0.000</b>
<b>(Surplus)/Deficit Before proposed Transfers to reserves</b>	<b>0.000</b>	<b>0.000</b>	<b>0.248</b>	<b>0.248</b>		<b>0.145</b>	<b>0.103</b>

**Note:** A positive variance is an overspend or a reduction in forecast income and a (negative) is an underspend or extra income received.

Green represents an underspend and red represents a overspend for the outturn position.

4.1.2 Table 2 below analyses the variances to distinguish between base budget variances and variances resulting from the non-delivery of previously approved savings. The non-delivery of savings has a knock-on impact on the Medium-Term Financial Strategy as failure to deliver on an ongoing basis adds to future pressures.

**Table 2:** Analysis of Variance – October 2024

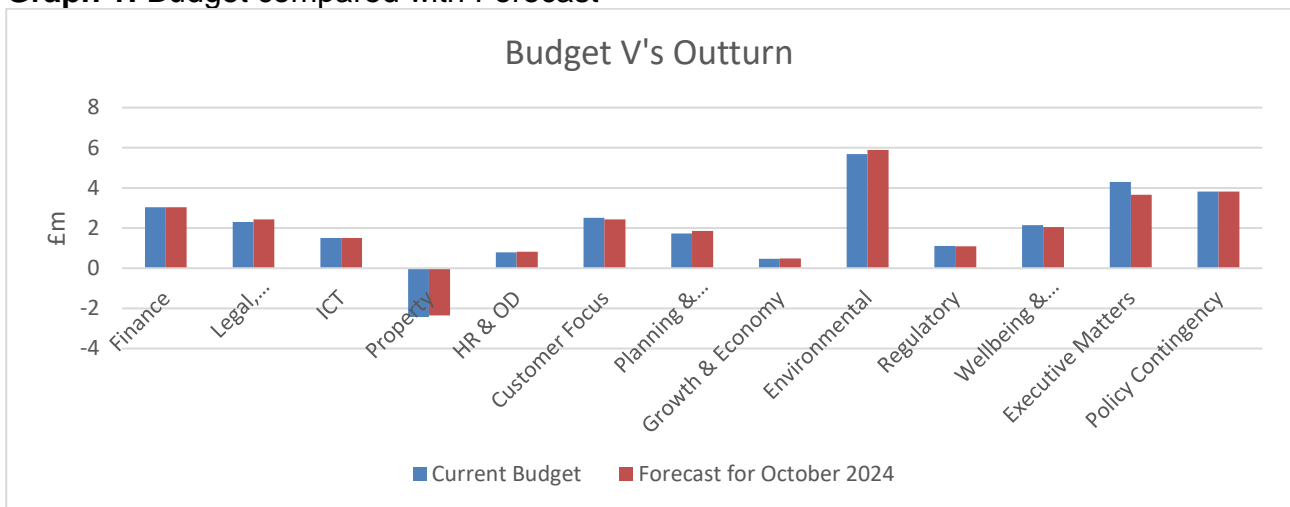
<b>Breakdown of current month forecast</b>	<b>October 2024 Forecast</b>	<b>Base Budget Over/ (Under)</b>	<b>Savings Non-Delivery</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
Resources	0.143	0.081	0.063
Communities	0.220	(0.187)	0.407
<b>Subtotal Directorates</b>	<b>0.363</b>	<b>(0.107)</b>	<b>0.470</b>
Executive Matters	(0.115)	(0.115)	0.000
Policy Contingency	0.000	0.000	0.000
<b>Total</b>	<b>0.248</b>	<b>(0.222)</b>	<b>0.470</b>

<b>FUNDING</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
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<b>(Surplus)/Deficit</b>	<b>0.248</b>	<b>(0.222)</b>	<b>0.470</b>
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4.1.3 The graph below shows the Budget compared with the forecast to the end of the financial year.

**Graph 1: Budget compared with Forecast**



4.1.4 Table 3 below summarises the major forecast variances for the reporting period. Further details can be found in Appendix 2.

**Table 3: Top Major Variances:**

Service	Current Budget	Variance	% Variance
Environmental	5.681	0.209	3.7%
Legal, Democratic, Elections & Procurement	2.305	0.119	5.2%
Planning & Development	1.738	0.114	6.6%
Property	(2.432)	0.084	3.5%
<b>Total</b>	<b>7.292</b>	<b>0.526</b>	

## Reserves

4.1.5 Allocations to and from reserves are made according to the Reserves Policy. Table 5 below summarises the movements which have been requested as at 31 October 2024, further detail is provided in Appendix 5.

**Table 5:** Reserves forecast:

Reserves	Balance 1 April 2024	Original Budgeted use/ (contribution)	Changes agreed since budget setting	Changes proposed October 2024	Forecast Balance 31 March 2025
	£m	£m	£m	£m	£m
General Balance	(6.153)	0.000	0.000	0.000	(6.153)
Earmarked	(28.325)	(0.776)	0.476	(0.522)	(29.147)
Ringfenced Grant	(2.552)	0.898	0.422	0.080	(1.152)
<b>Subtotal Revenue</b>	<b>(37.030)</b>	<b>0.122</b>	<b>0.898</b>	<b>(0.442)</b>	<b>(36.452)</b>
Capital	(6.293)	3.250	0.000	0.000	(3.043)
<b>Total</b>	<b>(43.323)</b>	<b>3.372</b>	<b>0.898</b>	<b>(0.442)</b>	<b>(39.495)</b>

\*According to the Reserves Policy Executive are only required to approve uses of Capital Reserves, not contributions.

## 4.2 Capital

4.2.1 Table 6 below summarises the projected year end forecast for profiled spend in 2024/25 and Table 7 summarises the financing. There is a projected in-year underspend of (£0.881m), with £0.514m that is recommended to be reprofiled into future years. Projects that are recommended to have budget reprofiled from 2024/25 are detailed in Table 9.

**Table 6:** Capital Projection

Directorate	Revised Budget £m	Forecast Spend 24/25 £m	Re-profiled beyond 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
Resources & Transformation	8.950	8.523	0.339	(0.088)	0.591
Communities	9.519	8.550	0.175	(0.794)	(0.778)
<b>Total</b>	<b>18.469</b>	<b>17.073</b>	<b>(0.514)</b>	<b>(0.881)</b>	<b>(0.187)</b>

For further detail on individual schemes please see Appendix 1.

**Table 7:** How the Capital Programme is financed

Financing	24/25 Budget £m	Future Years £m	Total
Borrowing	14.402	11.329	25.731
Capital Grants	2.096	9.011	11.107
Capital Receipts	0.425	5.250	5.675
S106 Receipts	1.546	3.563	5.109
	<b>18.469</b>	<b>29.153</b>	<b>47.622</b>

4.2.2 Table 8 below summarises the projected spend against the full capital programme (i.e. all years spend). Since September's report there has been a reduction in forecast underspend in the programme of (£0.624m) predominantly due to the budget relating to the CDC Office relocation being increased by Council at its October meeting.

**Table 8:** Total Capital Project Outturn

Directorate	Budget £m	Total Forecast 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
Resources & Transformation	14.755	14.667	(0.088)	0.591
Communities	32.867	32.073	(0.794)	(0.778)
<b>Total</b>	<b>47.622</b>	<b>46.740</b>	<b>(0.881)</b>	<b>(0.187)</b>

4.2.3 Table 9 below details the capital schemes which it is recommended budgets are reprofiled from 2024/25 to 2025/26 or beyond. The reprofiling of capital budgets can be for several reasons and is common on multi-year projects. The reasons for the recommendations are summarised in section 4.2.4.

**Table 9: Requested capital budget reprofiling**

Code	Top In-Year Variances	Budget Total £'000	Reprofile to 24/25 £'000	% of in year Budget Variance
40326	Digital Futures Programme (Business Cases Required)	0.217	0.217	100%
40320	Net Zero	0.125	0.125	100%
40237	Council Website & Digital Service	0.122	0.122	100%
40321	Landscape Software Upgrade	0.025	0.025	100%
40322	Street Cleansing IT System	0.025	0.025	100%
		<b>0.514</b>	<b>0.514</b>	

#### 4.2.4 Capital schemes recommended to be reprofiled:

- Digital Futures Programme (Business Cases Required) (40326)  
New digital futures budget - reprofiled to 25/26 due to time and resources required for a detailed business case with options other than just a full unified platform.
- Net Zero (40320)  
Energy audits to be carried out on various sites across the district with results not expected until early 2025 which will inform the requirement for this budget pot.
- Council Website & Digital Service (40237)  
Work underway to select a product to form basis of Unified Customer Relationship Management Platform.
- Landscape Software Upgrade (40321)  
Reprofiling required due to staffing resources.
- Street Cleansing IT System (40322)  
Reprofiling required due to staffing resources.

## 5 Alternative Options and Reasons for Rejection

5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: This report summarises the council's forecast financial position up to the end of March 2025, therefore there are no alternative options to consider.

## 6 Conclusion and Reasons for Recommendations

6.1 The report updates the Committee on the projected year-end financial position of the council for 2024/25. Regular reporting is key to good governance and demonstrates that the council is actively managing its financial resources sustainably.

### Decision Information

<b>Key Decision</b>	Yes
<b>Subject to Call in</b>	Yes
<b>If not, why not subject to call in</b>	N/A
<b>Ward(s) Affected</b>	All

### Document Information

<b>Appendices</b>	
<b>Appendix 1</b>	Capital October 2024
<b>Appendix 2</b>	Detailed Revenue Narrative on Forecast October 2024
<b>Appendix 3</b>	Virements October 2024
<b>Appendix 4</b>	Funding October 2024
<b>Appendix 5</b>	Use of reserves and grant funding October 2024.
<b>Background Papers</b>	None
<b>Reference Papers</b>	None
<b>Report Author</b>	Kelly Wheeler, Finance Business Partner
<b>Report Author contact details</b>	<a href="mailto:Kelly.wheeler@cherwell-dc.gov.uk">Kelly.wheeler@cherwell-dc.gov.uk</a> 01295 221570
<b>Corporate Director Approval (unless Corporate Director or Statutory Officer report)</b>	Statutory Officer (Section 151 Officer) report

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Appendix 1 - CHERWELL CAPITAL EXPENDITURE

Cost Centre	DESCRIPTION	BUDGET 2024/25	YTD ACTUAL	PO COMMITMENTS	Forecast	RE-PROFILED BEYOND 2024/25	RE-PROFILED BEYOND 2025/26	Current month Variances £000	Prior month Variances £000	Forecast Narrative (Public)
40139	Banbury Health Centre - Refurbishment of roof covering and removal of redundant ventilation plant from roof	84	0	80	84			0	0	Work is scheduled to complete very shortly
40141	Castle Quay Waterfront	0	(626)	0	0			0	0	Retention payment to be paid
40144	Castle Quay	940	0	405	707			(233)	(233)	As part of the Castle Quay Development and the regeneration of Banbury, the Council is working closely and in partnership with a number of public and private organisations to repurpose parts of Castle Quay Shopping Centre to deliver a number of complimentary uses enabling the regeneration of Banbury. The underspend results from a cash flow and technical accounting adjustment per the requirements of the CIPFA code on Local Authority Accounting. These costs will instead be recognised as Revenue costs, spread over the life of the project
40167	Horsefair, Banbury	20	(2)	3	20			0	0	Works complete
40219	Community Centre - Works	94	72	1	94			0	0	Design works complete and contractor appointed. Condition report on Museum to be considered and funding sought to rectify a number of elements.
40224	Fairway Flats Refurbishment	200	3	10	200			0	0	Planning approval has been achieved. Designers are completing the detail design and specification for the solar panels and roof works. We will then need to tender these works as they are over £0.100m. We therefore anticipate works commencing in the new year and the works to continue through to the new financial year, partly due to the need to avoid the worst of the winter / spring weather, whilst carrying out works on a residential building roof space. We have adjusted the spend profile for these works.
40227	Banbury Museum - Decarbonisation Works	0	(20)	0	0			0	0	Retention payment to be paid
40232	Kidlington Leisure Centre - Decarbonisation Works	0	0	4	4			4	4	Small overspend for retention payment (offset elsewhere)
40239	Bicester East Community Centre	685	715	31	747			62	62	Overspend due to additional works on resolving public sewers diversion requirement of Thames Water and inaccurate information provided by them in the design stages. These works delayed works on site thus incurring further costs from the main contract works.
40241	Thorpe Place Roof Works	29	1	6	29			0	0	Carrying out drone survey of roof to identify condition ready for scoping and design.
40242	H&S Works to Banbury Shopping Arcade	122	14	3	122			0	0	Works currently in design

40254	Thorpe Lane Depot - Renewal of Electrical Incoming Main	169	0	0	169			0	0	Works are currently designed pending tender of the Electrical supply infrastructure. Works to be coordinated with the District Network Operator to install the new sub station, who are engaged. Waiting for dates from the District Network Operator.
40255	Installation of Photovoltaic at CDC Property	79	7	0	79			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery Q4 the financial year 2024/25.
40263	Kidlington Leisure New Electrical Main	20	0	0	20			0	0	Works are currently designed pending tender of the Electrical supply infrastructure. Works to be coordinated with the District Network Operator (DNO) to install the new sub station, who are engaged. Waiting for dates from the DNO. Planned delivery expected to be Q4 2024/25. There are 3 leases and sub leases to be amended before this can proceed.
40264	Sunshine Centre	182	145	113	257			75	75	Pressure occurred as result of previously unknown but essential works identified during the course of the works.
40279	Spiceball Sports Centre - Solar PV Car Ports	173	0	0	173			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery Q3/Q4 of the financial year 2024/25
40280	Kidlington Sports Centre - Solar PV Car Ports	137	0	0	137			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Work cannot start until electrical mains installed (dependant on DNO). Planned delivery Q4 2024/25
40281	North Oxfordshire Academy - Solar Panels	18	0	0	18			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site.
40282	Community Centre Solar Panels	108	0	0	108			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery in Q3/Q4 of 24/25. Part of EPC work, community centres will need to agree.
40283	Thorpe Lane - Solar Panels	34	0	0	34			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site.
40284	Thorpe Lane - Heater Replacement (Gas to Electric)	24	0	0	24			0	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery is Q4 2024/25.
40278	Development of New Land Bicester Depot	85	89	291	89			4	36	The designers are appointed and Consultation on proposed layouts for the new depot are taking place with user groups. A Planning application is being prepared, however an ecological survey and protected species survey will be required to be submitted with this application and we have been unable to obtain these services, due to high demand for Ecologists, until October. This has resulted in a delay of 4 months to our original programme and consequent re-profiling of the capital budget as the anticipated completion is impacted by the delay to Planning approval.
40317	Cope Road, Banbury	29	0	33	29			0	0	Design work completed pending tendering. Contractor now appointed and starts in 4 weeks on site.
40316	CDC Office Relocation to Castle Quay	5,146	297	24	5,146			0	646	On target to be delivered in 24/25
40327	Thorpe Place Roofing Works	80	0	0	80			0	0	Carrying out drone survey of roof to identify condition ready for scoping and design.
<b>Property</b>		<b>8,458</b>	<b>696</b>	<b>1,005</b>	<b>8,370</b>	<b>0</b>	<b>0</b>	<b>(88)</b>	<b>591</b>	
40256	Processing Card Payments & Direct Debits	20	0	0	20			0	0	This Project will not be completed this year
<b>Finance</b>	<b>Finance</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
40237	Council Website & Digital Service	122	0	1	0	122		0	0	Work underway to select a product to form basis of Unified Customer Relationship Management Platform.
40334	Robotic Process Automation Pilot	133	0	0	133			0	0	On target to be delivered in 24/25
40326	Digital Futures Programme (Business Cases Required)	217	0	0	0	217		0	0	New digital futures budget - reprofiled to 25/26 due to time and resources required for a detailed business case with options other than just a full unified platform.
<b>ICT</b>		<b>472</b>	<b>0</b>	<b>1</b>	<b>133</b>	<b>339</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Resources &amp; Transformation</b>		<b>8,950</b>	<b>696</b>	<b>1,006</b>	<b>8,523</b>	<b>339</b>	<b>0</b>	<b>(88)</b>	<b>591</b>	

40062	East West Railways	30	0	30	30			0	0	The capital fund has been set up to enable the Council's costs to be recharged when responding to enquiries and regulatory applications, involving for example environmental and land drainage matters, made in connection with the East West Railways project. This is in partnership with England's Economic Heartland. The Digital Enhancement Project is a small element of CDC's commitment, involving the transfer of funds in four stages to reflect Network Rail's delivery of the digital infrastructure. Final invoice expected to be received by the end of Q3 once work is completed
40286	Transforming Market Square Bicester	180	(3)	0	180			0	0	Market Square study to be completed in 2024/25, <b>An engagement event for the business sector was held in July and prompted clarification of the project's objectives. Further engagement events to gather input from both the business sector and local community groups are scheduled for November. Final drawings will be available by February 2025 for approval. Procurement of contractor and works to begin in 25/26, works aim to be completed 26/27.</b>
40287	UK Shared Prosperity Fund (UK SPF) Year Three Investment Plan Programme	162	17	0	162			0	0	UKSPF capital grant will be fully spent in 2024/25 on the following: £90k Improvements to town centres & high streets £70k Community & neighbourhood infrastructure £2K improvements to local green spaces £50K contribution to floodlights at Whitelands Sport ground which is shown in cost centre Whiteland Farm Sports ground.
40288	UKSPF Rural Fund	408	(24)	44	408			(0)	(0)	UKSPF Rural Fund (REPF capital grant) will be fully spent in 2024/25: £20k - creation and improvements to local rural green spaces £67k - active travel enhancements to the local rural area £321k - capital grants for micro and small enterprises in rural areas.
<b>Growth &amp; Economy</b>		<b>780</b>	<b>(10)</b>	<b>75</b>	<b>780</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	
40028	Vehicle Replacement Programme	1,073	671	400	1,073			0	0	Anticipating full spend in 2024/25.
40187	On Street Recycling Bins	18	0	0	18			0	0	Anticipating full spend in 2024/25.
40216	Street Scene Furniture and Fencing project	15	0	0	15			0	0	Anticipating full spend in 2024/25.
40218	Depot Fuel System Renewal	0	0	0	0			0	0	Budget reprofiled in to 2025/26.
40222	Burnehyll- Bicester Country Park	60	9	15	60			0	0	Anticipating full spend in quarter 4 of 2024/25.
40257	Additional Commercial Waste Containers	0	0	0	0			0	0	Anticipating full spend in quarter 4 of 2024/25.
40258	Kidlington Public Convenience Refurbishment	0	0	0	0			0	0	Budget reprofiled in to 2025/26.
40259	Market Equipment Replacement	15	0	5	15			0	0	Anticipating full spend in quarter 2 of 2024/25.
40291	New Commercial Waste IT System	25	18	0	25			0	0	Anticipating full spend in 2024/25.
40320	Net Zero	125	0	0	0	125		0	0	Budget reprofiling of £0.125m required in to in to 2025/26. Energy audits to be carried out on various sites across the district - results not expected until early 2025.
40321	Landscape Software Upgrade	25	0	0	0	25		0	0	Budget reprofiling of £0.025m is required in to 2025/26 due to staffing resources.
40322	Street Cleansing IT System	25	0	0	0	25		0	0	Budget reprofiling of £0.025m is required in to 2025/26 due to staffing resources.

40331	Additional Commercial Waste Containers	29	0	0	29		0	0	Anticipating full spend in 2024/25.
	<b>Environmental Services</b>	<b>1,410</b>	<b>697</b>	<b>420</b>	<b>1,235</b>	<b>175</b>	<b>0</b>	<b>0</b>	
40083	Disabled Facilities Grants	1,384	489	28	1,384		0	0	Full spend anticipated
40084	Discretionary Grants Domestic Properties	150	64	0	150		0	0	Full spend anticipated
40160	Housing Services - capital	168	8	0	168		0	0	Forecasting in line with budget
40251	Longford Park Art	45	0	0	45		0	0	Artist will complete their commissions once the parkland has been handed over. This is dependent on the development reaching the required standard.
40262	Town Centre House Purchase and Repair	2,880	1,504	496	2,524		(356)	(356)	Project on track and due to complete in 2024/25
40294	S106 - Ambrosden Community Facility Project	20	0	0	20		0	0	Parish Council has a variety of projects they are looking to increase capacity at the village hall.
40295	S106 - Ambrosden Indoor Sport Project	65	0	0	65	0	0	0	Awaiting new project details.
40297	S106 - Ardley & Fewcott Play Area Project	15	0	0	15		0	0	Bench and play tunnel project approved, all paperwork completed and signed off, project delivery underway.
40298	S106 - Ardley & Fewcott Village Hall Project	3	0	0	3		0	0	Project details for replacement windows received. S106 spend approved.
40301	S106 - Graven Hill Outdoor Sport Project	52	0	0	52		0	0	Expected to commence works on the Graven Hill Project during 2024/25. Intention to secure services of project consultants to support on initial phases of the programme through to delivery. Project Consultants now procured, with initial scoping discussions to take place
40302	S106 - Grimsbury Community Centre Projects	20	0	0	20		0	0	This S106 forms part of the Playzone Projects
40303	S106 - Hanwell Fields Community Centre Projects	180	0	14	180		0	0	S106 funding is allocated to Hanwell Fields Community Centre to enhance the existing facility with the intention of increasing opportunities for residents to take part in activities. This project is centred around the options for putting in a mezzanine floor in the current main hall area to give a split level facility. Currently working with Property Team around whether this is feasible and affordable with some cost estimates. Initial design proposals provided (to be discussed as part of design team meetings)
40305	S106 - Horley Cricket Club Pavilion Project	0	0	0	0		0	0	The project is for improvements and enhancements to the Horley Cricket Club Pavilion. There have been contractors on site to price up the works, however nothing will happen until post September because of cricket season.
40308	S106 - Milton Road Community Facility and Sports Pitch Project	100	0	0	100		0	0	CDC hold the £471k of s106 for the Parish Council who are seeking additional grant funding from other sources to increase what they are aiming to deliver on
40310	S106 - Spiceball Leisure Centre Improvements	14	0	0	14		0	0	Options are being considered
40312	S106 - Whitelands Farm Sports Ground (Pedestrian crossing and various works)	132	98	0	132		0	16	Awaiting confirmation of how the pedestrian crossing is to be delivered. Project to be delivered upon in 2024/25
40313	S106 - Woodgreen Leisure Centre Improvements	47	8	8	47		0	0	Improvements planned to the Swimming Pool Changing Rooms. Expected to complete on works during February/March 2025
40314	S106 - Deddington Parish Council Projects	8	0	0	8		0	0	To be spent on the Windmill Community Centre car park lighting project - project spend approved and delivery underway.

40315	S106 - Longford Park Sport Pitches	10	0	0	10			0	0	Maintenance cost for the pitches and pavilion
40318	S106 - Steeple Aston Parish Council Village Hall Sports and Recreation Centre	0	(3)	0	0			0	0	Parish Council led projects towards improvements at the village hall, sports & recreation centre and playing fields.
40319	Local Authority Housing Fund R2	335	179	0	335			0	0	Grant agreements have been concluded with two registered providers of social housing, Sanctuary Housing and South Oxfordshire Housing Association (SOHA) to bring homes forward for clients within resettlement scheme. Second and final payment of £100k to Sanctuary Housing due October 2024 subject to satisfactory progress being made against the grant agreement. £56k remaining for floor coverings which Sanctuary will also deliver, some funds may remain at then of the project.
40324	Development of Activity Play Zones	600	0	0	162			(438)	(438)	Application process for Football Foundation Funding has been completed and working with Football Foundation and Town Council on project delivery. Grant application has been accepted by the Football Foundation. Subject to Planning Permission works likely to commence <b>early to mid 2025</b> . Projects identified in Princess Diana Park and Chandos Close
40325	Graven Hill Community and Infrastructure Projects	80	0	0	80			0	0	Expected to commence works on the Graven Hill Project during 2024/25. Intention to secure services of project consultants to support on initial phases of the programme through to delivery. <b>Project Consultants now procured, with initial scoping discussions</b>
40328	S106 – Windmill Community and Sports Centre Tennis Courts	51	0	42	51			0	0	Mini tennis court project underway and full spend anticipated in 2024/25
40329	Spiceball Leisure Centre Structural Beams	100	0	0	100			0	0	Options to be considered for moving proposed works to April 2025 to coincide with planned leisure operator works or delay to December 2025
40330	Replacement of the Sports Hall Roof at Bicester Leisure Centre	45	0	20	45			0	0	After receiving the condition survey report into the roof that gave options to extend the lifespan by 5 to 10 years it was agreed to take this option which fell within the budget allocation, rather than a new complete roof which would require a request for additional funding. <b>Tender returns required for 30th October. Works now anticipated November/December 2024</b>
40332	S106 - grant funded Affordable Accommodation	560	0	0	560			0	0	To provide grant funding to South Oxfordshire Housing Association (SOHA) (a registered provider of social housing), providing 40% contribution towards the cost of securing 4 homes in the Cherwell District to be converted to social housing. Initially, these homes will provide temporary accommodation for homeless households in Cherwell to whom CDC have a legal duty to temporarily accommodate. Longer term they will revert to affordable rented housing let through CDC's housing register should they no longer be required to be used as temporary accommodation. The size/type of the homes agreed in principle for SOHA to purchase are 3 x 2-bedroom houses and 1 x 3-bedroom house. Grant agreement to be put in place with SOHA Autumn 2024. Payment of grant to be made to SOHA Winter/Spring 2024/25
	<b>Wellbeing &amp; Housing</b>	<b>7,064</b>	<b>2,346</b>	<b>609</b>	<b>6,270</b>	<b>0</b>	<b>0</b>	<b>(794)</b>	<b>(778)</b>	
40245	Enable Agile Working	15	0	0	15			0	0	This funding is still intended to be used to purchase the IT hardware required to enable the teams in Regulatory Services to use the case management system whilst 'on-site' carrying out inspection work, etc. The release of the app that will support mobile working continues to be delayed but is progressing. we expect the app to be released before the end of 2024.

40333	CCTV Thames Valley Project	250	0	0	250			0	0	Upgrade the public open space CCTV network and cameras to meet the necessary threshold to be included in the OPCC Thames Valley CCTV project
	<b>Regulatory Services</b>	<b>265</b>	<b>0</b>	<b>0</b>	<b>265</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Communities</b>	<b>9,519</b>	<b>3,033</b>	<b>1,104</b>	<b>8,550</b>	<b>175</b>	<b>0</b>	<b>(794)</b>	<b>(778)</b>	
	<b>Capital</b>	<b>18,469</b>	<b>3,729</b>	<b>2,109</b>	<b>17,073</b>	<b>514</b>	<b>0</b>	<b>(881)</b>	<b>(187)</b>	

CHERWELL TOTAL CAPITAL PROJECT EXPENDITURE

CODE	DESCRIPTION	Total 24/25 Project Budget	Forecast	RE-PROFILED BEYOND 2024/25	24/25 Variance	Future Years Budget	Project Total Budget	Project Total forecast	Project Total Variance	Narrative
40139	Banbury Health Centre - Refurbishment of Ventilation, Heating & Cooling Systems	84	84	0	0	0	84	84	0	Work is scheduled to complete very shortly
40144	Castle Quay	940	707	0	(233)	1,793	2,733	2,500	(233)	As part of the Castle Quay Development and the regeneration of Banbury, the Council is working closely and in partnership with a number of public and private organisations to repurpose parts of Castle Quay Shopping Centre to deliver a number of complimentary uses enabling the regeneration of Banbury. The underspend results from a cash flow and technical accounting adjustment per the requirements of the CIPFA code on Local Authority Accounting. These costs will instead be recognised as Revenue costs, spread over the life of the project
40167	Horsefair, Banbury	20	20	0	0	0	20	20	0	Works complete
40219	Community Centre - Works	94	94	0	0	0	94	94	0	Design works complete and contractor appointed. Condition report on Museum to be considered and funding sought to rectify a number of elements.
40224	Fairway Flats Refurbishment	200	200	0	0	138	338	338	0	Planning approval has been achieved. Designers are completing the detail design and specification for the solar panels and roof works. We will then need to tender these works as they are over £0.100m. We therefore anticipate works commencing
40227	Banbury Museum - Decarbonisation Works	0	0	0	0	0	0	0	0	Retention payment to be paid
40232	Kidlington Leisure Centre - Decarbonisation Works	0	4	0	4	0	0	4	4	Small overspend for retention payment (offset elsewhere)
40239	Bicester East Community Centre	685	747	0	62	0	685	747	62	Overspend due to additional works on resolving public sewers diversion requirement of Thames Water and inaccurate information provided by them in the design stages. These works delayed works on site thus incurring further costs from the main contract works.
40241	Thorpe Place Roof Works	29	29	0	0	0	29	29	0	Carrying out drone survey of roof to identify condition ready for scoping and design.
40242	H&S Works to Banbury Shopping Arcade	122	122	0	0	0	122	122	0	Works currently in design
40254	Thorpe Lane Depot - Renewal of Electrical Incoming Main	169	169	0	0	0	169	169	0	Works are currently designed pending tender of the Electrical supply infrastructure. Works to be coordinated with the District Network Operator to install the new sub station, who are engaged. Waiting for dates from the District Network Operator.
40255	Installation of Photovoltaic at CDC Property	79	79	0	0	0	79	79	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery Q4 the financial year 2024/25.
40263	Kidlington Leisure New Electrical Main	20	20	0	0	0	20	20	0	Works are currently designed pending tender of the Electrical supply infrastructure. Works to be coordinated with the District Network Operator (DNO) to install the new sub station, who are engaged. Waiting for dates from the DNO. Planned delivery expected to be Q4 2024/25. There are 3 leases and sub leases to be amended before this can proceed.
40264	Sunshine Centre	182	257	0	75	0	182	257	75	Pressure occurred as result of previously unknown but essential works identified during the course of the works.
40279	Spiceball Sports Centre - Solar PV Car Ports	173	173	0	0	0	173	173	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery Q3/Q4 of the financial year 2024/25
40280	Kidlington Sports Centre - Solar PV Car Ports	137	137	0	0	0	137	137	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Work cannot start until electrical mains installed (dependant on DNO). Planned delivery Q4 2024/25
40281	North Oxfordshire Academy - Solar Panels	18	18	0	0	0	18	18	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site.

40282	Community Centre Solar Panels	108	108	0	0	0	108	108	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery in Q3/Q4 of 24/25. Part of EPC work, community centres will need to agree.
40283	Thorpe Lane - Solar Panels	34	34	0	0	0	34	34	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site.
40284	Thorpe Lane - Heater Replacement (Gas to Electric)	24	24	0	0	0	24	24	0	Preparing scope so that feasibilities can be carried out to maximise potential PV to the site. Planned delivery is Q4 2024/25.
40278	Development of New Land Bicester Depot	85	89	0	4	3,874	3,959	3,963	4	The designers are appointed and Consultation on proposed layouts for the new depot are taking place with user groups. A Planning application is being prepared, however an ecological survey and protected species survey will be required to be submitted with this application and we have been unable to obtain these services, due to high demand for Ecologists, until October. This has resulted in a delay of 4 months to our original programme and consequent re-profiling of the capital budget as the anticipated completion is impacted by the delay to Planning approval.
40316	CDC Office Relocation to Castle Quay	5,146	5,146	0	0	0	5,146	5,146	0	On target to be delivered in 24/25
40317	Cope Road, Banbury	29	29	0	0	0	29	29	0	Design work completed pending tendering. Contractor now appointed and starts in 4 weeks on site.
40327	Thorpe Place Roofing Works	80	80	0	0	0	80	80	0	Carrying out drone survey of roof to identify condition ready for scoping and design.
<b>Property</b>		<b>8,458</b>	<b>8,370</b>	<b>0</b>	<b>(88)</b>	<b>5,805</b>	<b>14,263</b>	<b>14,175</b>	<b>(88)</b>	
40256	Processing Card Payments & Direct Debits	20	20	0	0	0	20	20	0	This Project will not be completed this year
<b>Finance Total</b>		<b>20</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>20</b>	<b>0</b>	
40237	Council Website & Digital Service	122	0	122	0	0	122	122	0	Work underway to select a product to form basis of Unified CRM Platform.
40334	Robotic Process Automation Pilot	133	133	0	0	0	133	133	0	
40326	Digital Futures Programme (Business Cases Required)	217	0	217	0		217	217	0	New digital futures budget
<b>ICT</b>		<b>472</b>	<b>133</b>	<b>339</b>	<b>0</b>	<b>0</b>	<b>472</b>	<b>472</b>	<b>0</b>	
<b>Resources &amp; Transformation</b>		<b>8,950</b>	<b>8,523</b>	<b>339</b>	<b>(88)</b>	<b>5,805</b>	<b>14,755</b>	<b>14,667</b>	<b>(88)</b>	
40062	East West Railways	30	30	0	0	4,248	4,278	4,278	0	The capital fund has been set up to enable the Council's costs to be recharged when responding to enquiries and regulatory applications, involving for example environmental and land drainage matters, made in connection with the East West Railways project. This is in partnership with England's Economic Heartland. The Digital Enhancement Project is a small element of CDC's commitment, involving the transfer of funds in four stages to reflect Network Rail's delivery of the digital infrastructure. Final invoice expected to be received by the end of Q3 once work is completed
40286	Transforming Market Square Bicester	180	180	0	0	4,055	4,235	4,235	0	Market Square study to be completed in 2024/25, An engagement event for the business sector was held in July and prompted clarification of the project's objectives. Further engagement events to gather input from both the business sector and local community groups are scheduled for November. Final drawings will be available by February 2025 for approval. Procurement of contractor and works to begin in 25/26, works aim to be completed 26/27.
40287	UK Shared Prosperity Fund (UK SPF) Year Two Investment Plan Programme	162	162	0	0	0	162	162	0	UKSPF capital grant will be fully spent in 2024/25 on the following; £90k Improvements to town centres & high streets £70k Community & neighbourhood infrastructure £2k improvements to local green spaces £50k contribution to floodlights at Whitelands Sport ground which is shown in cost centre Whiteland Farm Sports ground.
40288	UKSPF Rural Fund	408	408	0	(0)	0	408	408	(0)	UKSPF Rural Fund (REPF capital grant) will be fully spent in 2024/25: £20k - creation and improvements to local rural green spaces £67k - active travel enhancements to the local rural area £321k - capital grants for micro and small enterprises in rural areas.
<b>Growth &amp; Economy</b>		<b>780</b>	<b>780</b>	<b>0</b>	<b>0</b>	<b>8,303</b>	<b>9,083</b>	<b>9,083</b>	<b>0</b>	
40028	Vehicle Replacement Programme	1,073	1,073	0	0	5,331	6,404	6,404	0	Anticipating full spend in 2024/25.



40187	On Street Recycling Bins	18	18	0	0	0	18	18	0	Anticipating full spend in 2024/25.
40216	Street Scene Furniture and Fencing project	15	15	0	0	0	15	15	0	Anticipating full spend in 2024/25.
40218	Depot Fuel System Renewal	0	0	0	0	35	35	35	0	Budget reprofiled in to 2025/26.
40222	Burnehyll- Bicester Country Park	60	60	0	0	64	124	124	0	Anticipating full spend in quarter 4 of 2024/25.
40258	Kidlington Public Convenience Refurbishment	0	0	0	0	90	90	90	0	Budget reprofiled in to 2025/26.
40259	Market Equipment Replacement	15	15	0	0	0	15	15	0	Anticipating full spend in quarter 2 of 2024/25.
40291	New Commercial Waste IT System	25	25	0	0	0	25	25	0	Anticipating full spend in 2024/25.
40320	Net Zero	125	0	125	0	500	625	625	0	Budget reprofiling of £0.125m required in to in to 2025/26. Energy audits to be carried out on various sites across the district - results not expected until early 2025.
40321	Landscape Software Upgrade	25	0	25	0	0	25	25	0	Anticipating full spend in 2024/25.
40322	Street Cleansing IT System	25	0	25	0	0	25	25	0	Anticipating full spend in 2024/25.
40331	Additional Commercial Waste Containers	29	29	0	0	25	54	54	0	Anticipating full spend in 2024/25.
<b>Environmental</b>		<b>1,410</b>	<b>1,235</b>	<b>175</b>	<b>0</b>	<b>6,045</b>	<b>7,455</b>	<b>7,455</b>	<b>0</b>	
40019	Bicester Leisure Centre Extension	0	0	0	0	79	79	79	0	The current budget is for preparatory works to identify the business case for operation ahead of S106 monies coming in from developments. Budget requires reprofiling as scheme is outlined for build in 2027-28
40083	Disabled Facilities Grants	1,384	1,384	0	0	4,956	6,340	6,340	0	Full spend anticipated
40084	Discretionary Grants Domestic Properties	150	150	0	0	450	600	600	0	Full spend anticipated
40160	Housing Services - capital	168	168	0	0	0	168	168	0	Forecasting in line with budget
40251	Longford Park Art	45	45	0	0	0	45	45	0	Artist will complete their commissions once the parkland has been handed over. This is dependent on the development reaching the required standard.
40262	Town Centre House Purchase and Repair	2,880	2,524	0	(356)	0	2,880	2,524	(356)	Project on track and due to complete in 2024/25
40294	S106 - Ambrosden Community Facility Project	20	20	0	0	0	20	20	0	Parish Council has a variety of projects they are looking to increase capacity at the village hall.
40295	S106 - Ambrosden Indoor Sport Project	65	65	0	0	0	65	65	0	Awaiting new project details.
40296	S106 - Ambrosden Outdoor Sports	0	0	0	0	130	130	130	0	Site to be confirmed before project can move forward therefore reprofiled beyond 2024/25
40297	S106 - Ardley & Fewcott Play Area Project	15	15	0	0	0	15	15	0	Bench and play tunnel project approved, all paperwork completed and signed off, project delivery underway.
40298	S106 - Ardley & Fewcott Village Hall Project	3	3	0	0	0	3	3	0	Project details for replacement windows received. S106 spend approved.
40300	S106 - Bicester Leisure Centre Extension	0	0	0	0	1,154	1,154	1,154	0	Initial stages of feasibility have been completed with high level costings received to deliver the project. Further stages required including detailed business case. Re-profiled beyond 2024-25 to when S106 funding is received and fully available.
40301	S106 - Graven Hill Outdoor Sport Project	52	52	0	0	0	52	52	0	Expected to commence works on the Graven Hill Project during 2024/25. Intention to secure services of project consultants to support on initial phases of the programme through to delivery. Project Consultants now procured, with initial scoping discussions to take place
40302	S106 - Grimsbury Community Centre Projects	20	20	0	0	0	20	20	0	This S106 forms part of the Playzone Projects
40303	S106 - Hanwell Fields Community Centre Projects	180	180	0	0	0	180	180	0	S106 funding is allocated to Hanwell Fields Community Centre to enhance the existing facility with the intention of increasing opportunities for residents to take part in activities. This project is centred around the options for putting in a mezzanine floor in the current main hall area to give a split level facility. Currently working with Property Team around whether this is feasible and affordable with some cost estimates. Initial design proposals provided (to be discussed as part of design team meetings)
40304	S106 - Hook Norton Sport And Social Club Project	0	0	0	0	80	80	80	0	The scale and scope of the project is yet to be confirmed and therefore reprofiled to 2025/26
40305	S106 - Horley Cricket Club Pavilion Project	0	0	0	0	110	110	110	0	The project is for improvements and enhancements to the Horley Cricket Club Pavilion. There have been contractors on site to price up the works, however nothing will happen until post September because of cricket season.
40307	S106 - Kidlington & Gosford Leisure Centre	0	0	0	0	20	20	20	0	No detailed projects as yet therefore S106 funding to be reprofiled beyond 2024-25

40308	S106 - Milton Road Community Facility and Sports Pitch Project	100	100	0	0	371	471	471	0	CDC hold the £471k of s106 for the Parish Council who are seeking additional grant funding from other sources to increase what they are aiming to deliver on
40310	S106 - Spiceball Leisure Centre Improvements	14	14	0	0	0	14	14	0	Options are being considered
40311	S106 - The Hill Improvements Project	0	0	0	0	50	50	50	0	Awaiting details of projects funded by S106 funding already received, therefore budget request to reprofile beyond 2024-25
40312	S106 - Whitelands Farm Sports Ground (Pedestrian crossing and various works)	132	132	0	0	0	132	132	0	Awaiting confirmation of how the pedestrian crossing is to be delivered. Project to be delivered upon in 2024/25
40313	S106 - Woodgreen Leisure Centre Improvements	47	47	0	0	0	47	47	0	Improvements planned to the Swimming Pool Changing Rooms. Expected to complete on works during February/March 2025
40314	S106 - Deddington Parish Council Projects	8	8	0	0	0	8	8	0	To be spent on the Windmill Community Centre car park lighting project - project spend approved and delivery underway.
40315	S106 - Longford Park Sport Pitches	10	10	0	0	0	10	10	0	Maintenance cost for the pitches and pavilion
40319	Local Authority Housing Fund R2	335	335	0	0	0	335	335	0	Grant agreements have been concluded with two registered providers of social housing, Sanctuary Housing and South Oxfordshire Housing Association (SOHA) to bring homes forward for clients within resettlement scheme. Second and final payment of £100k to Sanctuary Housing due October 2024 subject to satisfactory progress being made against the grant agreement. £56k remaining for floor coverings which Sanctuary will also deliver, some funds may remain at then of the project.
40323	NOA 3G Pitch Development	0	0	0	0	1,600	1,600	1,600	0	Due to proposed alternative location of 3G Pitch, the progression to delivery will be dependent on a number of factors. Whilst unlikely there will be any spend in 2024/25 there may be some set up costs should delivery stage be achieved before year end
40324	Development of Activity Play Zones	600	162	0	(438)	0	600	162	(438)	Application process for Football Foundation Funding has been completed and working with Football Foundation and Town Council on project delivery. Grant application has been accepted by the Football Foundation. Subject to Planning Permission works likely to commence early to mid 2025. Projects identified in Princess Diana Park and Chandos Close
40325	Graven Hill Community and Infrastructure Projects	80	80	0	0	0	80	80	0	Expected to commence works on the Graven Hill Project during 2024/25. Intention to secure services of project consultants to support on initial phases of the programme through to delivery. Project Consultants now procured, with initial scoping discussions
40328	S106 – Windmill Community and Sports Centre Tennis Courts	51	51	0	0	0	51	51	0	Mini tennis court project underway and full spend anticipated in 2024/25
40329	Spiceball Leisure Centre Structural Beams	100	100	0	0	0	100	100	0	Options to be considered for moving proposed works to April 2025 to coincide with planned leisure operator works or delay to December 2025
40330	Replacement of the Sports Hall Roof at Bicester Leisure Centre	45	45	0	0	0	45	45	0	After receiving the condition survey report into the roof that gave options to extend the lifespan by 5 to 10 years it was agreed to take this option which fell within the budget allocation, rather than a new complete roof which would require a request for additional funding. Tender returns required for 30th October. Works now anticipated November/December 2024
40332	S106 - grant funded Affordable Accommodation	560	560	0	0	0	560	560	0	To provide grant funding to South Oxfordshire Housing Association (SOHA) (a registered provider of social housing), providing 40% contribution towards the cost of securing 4 homes in the Cherwell District to be converted to social housing. Initially, these homes will provide temporary accommodation for homeless households in Cherwell to whom CDC have a legal duty to temporarily accommodate. Longer term they will revert to affordable rented housing let through CDC's housing register should they no longer be required to be used as temporary accommodation. The size/type of the homes agreed in principle for SOHA to purchase are 3 x 2-bedroom houses and 1 x 3-bedroom house. Grant agreement to be put in place with SOHA Autumn 2024. Payment of grant to be made to SOHA Winter/Spring 2024/25
<b>Wellbeing &amp; Housing</b>		<b>7,064</b>	<b>6,270</b>	<b>0</b>	<b>(794)</b>	<b>9,000</b>	<b>16,064</b>	<b>15,270</b>	<b>(794)</b>	
40245	Enable Agile Working	15	15	0	0	0	15	15	0	This funding is still intended to be used to purchase the IT hardware required to enable the teams in Regulatory Services to use the case management system whilst 'on-site' carrying out inspection work, etc. The release of the app that will support mobile working continues to be delayed but is progressing, we expect the app to be released before the end of 2024.
40333	CCTV Thames Valley Project	250	250	0	0	0	250	250	0	Upgrade the public open space CCTV network and cameras to meet the necessary threshold to be included in the OPCC Thames Valley CCTV project
<b>Regulatory Services</b>		<b>265</b>	<b>265</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>265</b>	<b>265</b>	<b>0</b>	
<b>Communities</b>		<b>9,519</b>	<b>8,550</b>	<b>175</b>	<b>(794)</b>	<b>23,348</b>	<b>32,867</b>	<b>32,073</b>	<b>(794)</b>	

Capital Total	18,469	17,073	514	(881)	29,153	47,622	46,740	(881)	
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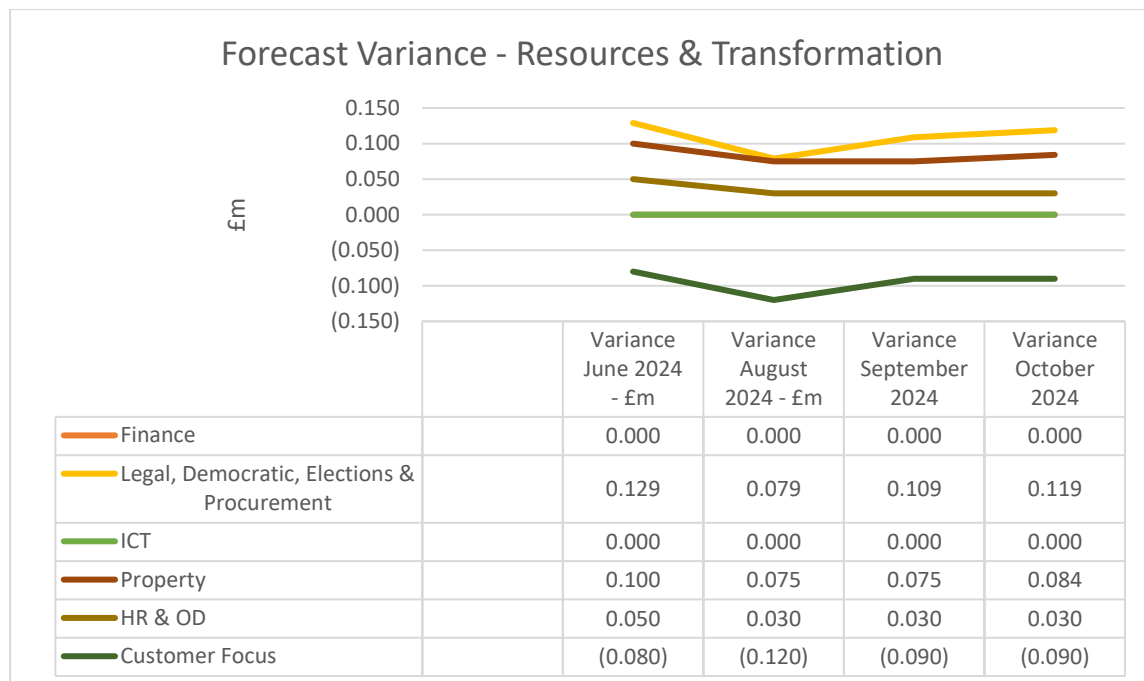
## Appendix 2 - Report Details – Additional Revenue narrative

### Resources & Transformation

#### Revenue:

Resources are forecasting £0.143m overspend against a budget of £7.721m (1.9%).

There are tight managerial controls within the resources directorate that have enabled a small forecast overspend. An understanding on the election costs is underway, and the team will work towards mitigating this further.




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#### Finance

Variation  
£0.000m

Finance is forecasting in line with budget.

Variation to  
September's Forecast  
£0.000m

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Legal, Democratic,  
Elections &  
Procurement

Variation  
£0.119m  
Overspend

Variation to  
September's Forecast  
£0.010m

An increase in litigation work, professional support obtained through use of locum lawyers, maternity cover and other professional staff makes up the bulk of the overspend. The MO is responsible for securing appropriate and suitable legal advice, investigating and reporting on anything the Council does that has the potential to be an illegal action or investigating and reporting on any action that might count as maladministration. However, the service recognises that it needs to operate within its budget and will look to recruit to permanent positions as swiftly as possible. An additional point of note in regard to the legal budget is that there is a high element of unpredictability to costs which arise in dealing with legal instructions in regard to unforeseen matters arising, for which no 'ongoing' forecast and provision can be made. Whilst our risk management can seek to reduce this, it is unrealistic to assume this unplanned element can be completely eliminated.

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ICT

Variation  
£0.000m overspend

Variation to  
September's Forecast  
£0.000m

IT are forecasting to be within budget with small overspends in supplies and services being offset by an underspend in salaries to be adjusted when budgets are realigned for Digital and Innovation.

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Property

Variation  
£0.084m

The £0.100m overspend at Castle Quay remains unchanged and is due to void costs of holding vacant units and unscheduled necessary expenditure for car park lighting and other maintenance costs. Work to review contracts and market void units is continuing with the impact of reducing the overspend as the year progresses. There have been some positive movements achieved through the reduction of utility expenditure forecasts

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£0.049m pressure within car parks (£0.013m of this is due to under recovery of income and various small overspends across the service, including electricity and insurance expenses).

(£0.065m) underspend due to vacancies  
Vacancies that were not filled until October, admin charges generating income, improved income from rent reviews and lease renewals and reduced repair and maintenance costs.

Variation to  
September's Forecast  
£0.009m

#### Customer Focus

Variation to  
(£0.090m) underspend  
Customer Focus is forecasting an underspend of (£0.090m) at year end. The bulk of this underspend is from holding on to vacancies.

Variation to  
September's Forecast  
(£0.000m)

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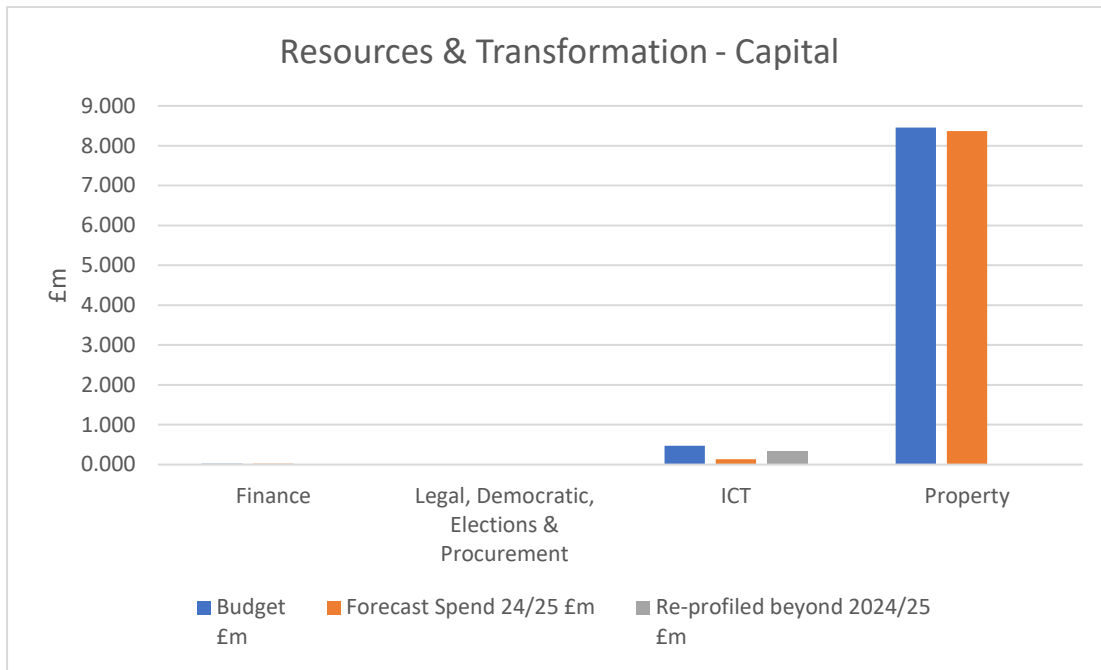
#### HR & OD

Variations £0.030m  
Overspend  
Implementation of the managed payroll system has proven more economical and offered more resilience than the in-house service, however there is an anticipated overspend of £0.050m as a result of the implementation which the service is looking to mitigate with efficiencies within the HR budget. The current forecast is £0.030m overspend.

Variation to  
September's Forecast  
(£0.000m)

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**Capital:**



Service	Budget £m	Forecast Spend 24/25 £m	Re- profiled beyond 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
Finance	0.020	0.020	0.000	0.000	0.000
Legal, Democratic, Elections & Procurement	0.000	0.000	0.000	0.000	0.000
ICT	0.472	0.133	0.339	0.000	0.000
Property	8.458	8.370	0.000	(0.088)	0.591
<b>Total</b>	<b>8.950</b>	<b>8.523</b>	<b>0.339</b>	<b>(0.088)</b>	<b>0.591</b>

For detailed explanation and variances please see appendix 1.

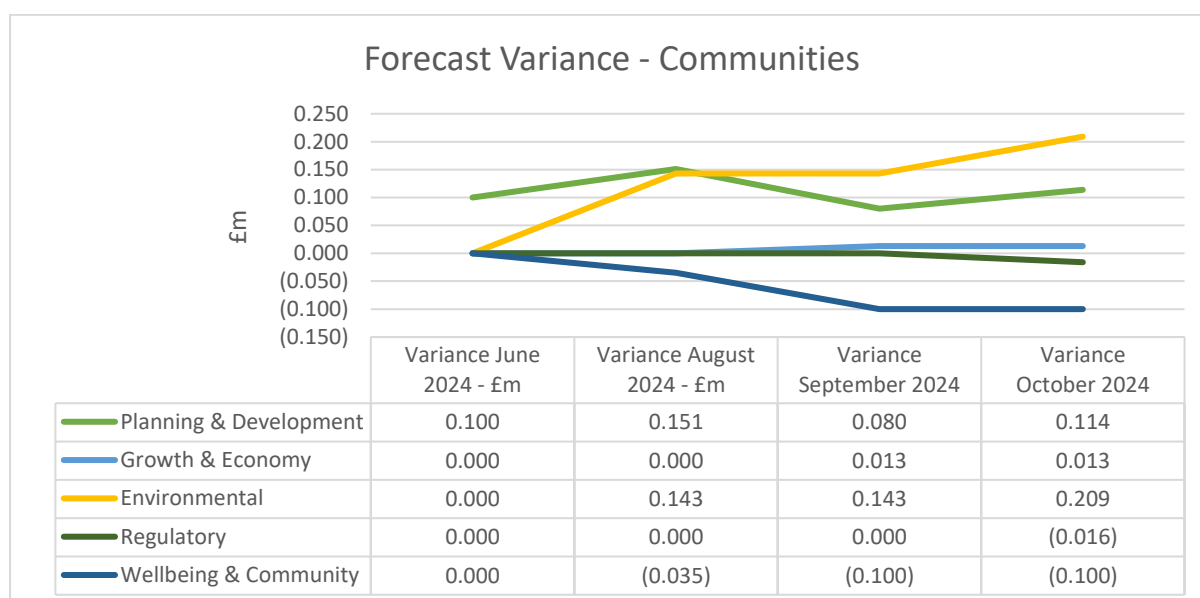


## Communities

### Revenue:

Communities are forecasting a £0.220m overspend against a budget of £11.151m, (2.0%).

With a number of pressures emerging in the forecast to year end, the directorate leadership team has carried out a review of pressures and mitigations to contain across the Communities directorate in so far as possible. This has substantially reduced the forecast pressures to year end and will be closely monitored month by month to track progress and for any further changes.



#### Planning & Development

Planning and Development is forecasting an overspend of £0.114m.

#### Variation £0.114m overspend

Development management has a forecast variance from budget of £0.080m. This includes a lower forecast for planning application fees for the year but higher expected income than forecast from Planning Performance Agreements.

Planning Policy, Conservation & Design is presently forecast to be within budget (-£0.002m) and Building Control is now forecasting an overspend of £0.034m due mainly to a drop in income expectations (by £0.027m).

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Variation September's Forecast £0.034m	to	The main changes since last month are the drop income expectations from Building Control fees (£0.027m) and the service's forecast of an overspend of £0.034m.
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#### Growth & Economy

Variation £0.013m		Growth and Economy are predicting a £0.013m overspend. Delivery continues in relation to the Shared Prosperity Funding commitments, alongside the Bicester Garden Town programme and work in Banbury. Additional temporary resource has been secured for the development of a programme for Kidlington and to interim provide project management capacity.
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Variation September's Forecast £0.013m	to	£0.009m of planned expenditure has exceeded budget but has been corrected for future years and other small variances across the service make up the total overspend of £0.013m
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#### Environmental

Variation £0.209m overspend		The forecasted pressure of £0.209m within Environmental Services is primarily due to staffing pressures and agency costs within Waste and Recycling, this is being closely monitored and managed. The service is looking at all options to mitigate the overspend.
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Variation September's Forecast £0.066m	to	The on-month movement of £0.066m from September's reporting is primarily due to the ongoing staffing pressure within waste and recycling.
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## Regulatory

Variation  
(£0.016m)

Regulatory Services and Community Safety are forecasting a £0.016m underspend – this is due to savings in staffing costs as some posts remain unfilled following the department restructure.

Variation to  
September's Forecast  
(£0.016m)

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## Wellbeing & Housing

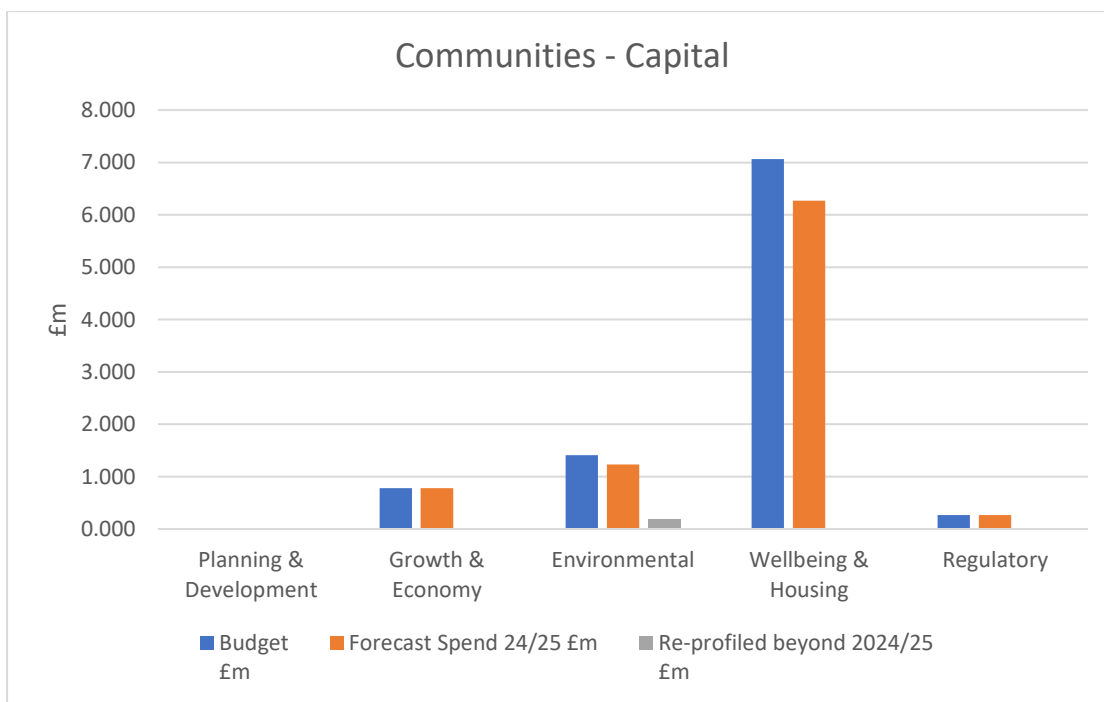
Variation  
(£0.100m)  
underspend

The services continue to actively manage pressures arising from operating front line services and flexing programme delivery, however pressures on finances are increasing on a range of activities but to date we have managed to contain them.

Variation to  
September's Forecast  
(£0.000m)

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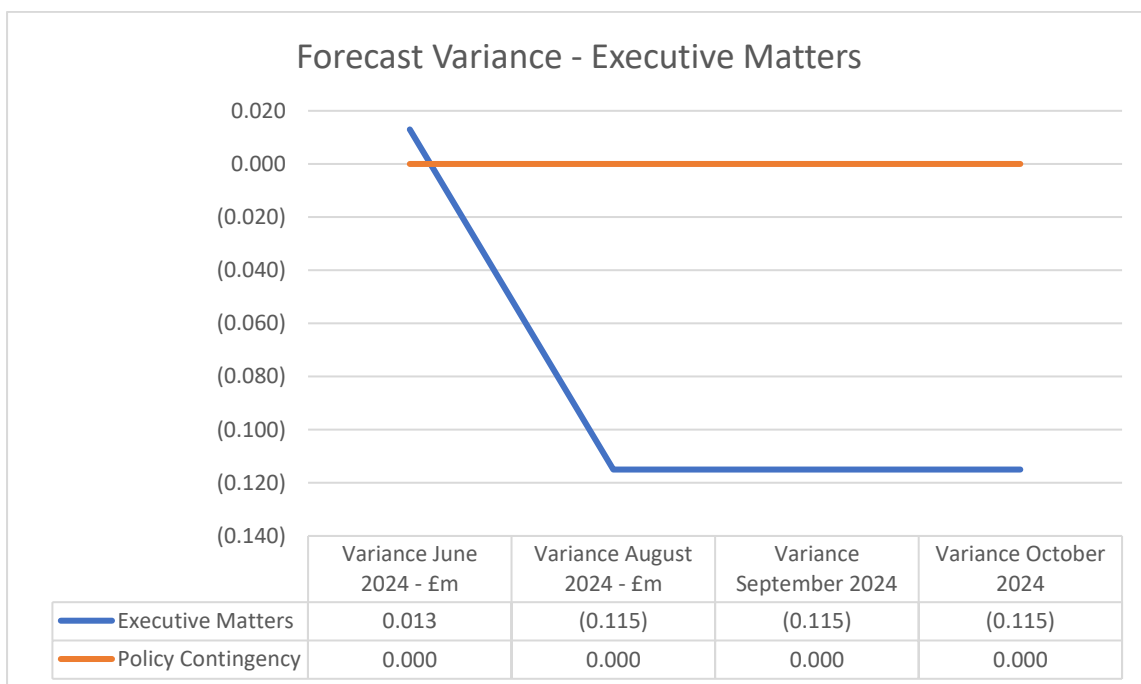
## Capital:



Service	Budget £m	Forecast Spend 24/25 £m	Re-profiled beyond 2024/25 £m	Variance to Budget £m	Prior Month Variance to Budget £m
Planning & Development	0.000	0.000	0.000	0.000	0.000
Growth & Economy	0.780	0.780	0.000	0.000	0.000
Environmental	1.410	1.235	0.175	0.000	0.000
Wellbeing & Housing	7.064	6.270	0.000	(0.794)	(0.778)
Regulatory	0.265	0.265	0.000	0.000	0.000
<b>Total</b>	<b>9.519</b>	<b>8.550</b>	<b>0.175</b>	<b>(0.794)</b>	<b>(0.778)</b>

For detailed explanation and variances please see appendix 1.

## Executive Matters



## Revenue:

Executive Matters is reporting a (£0.115m) underspend against the budget of £4.293m (-2.7%).

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### Executive Matters

Executive Matters are forecasting an over recovery of net interest of (£0.637m), the windfall surplus is offset by the

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Variation (£0.115m) underspend	to	proposed transfer of £0.522m to the Interest Rate Equalisation Reserve (please see Appendix 5). This leaves a small positive interest variance of (£0.115m) to be used to offset overspends in the services.
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Variation September's Forecast (£0.000m)	to
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## **Policy Contingency**

Policy Contingency is forecasting on target with a budget of £3.822m, (0.00%)

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Policy Contingency

Variation (£0.000m)	to	Policy Contingency are currently forecasting on budget.
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Variation September's Forecast £0.000m	to
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## Appendix 3 - Virement Summary

### Virement Movement

This table shows the movement in Net Budget from September 2024 to October 2024.

<b>Virements - Movement in Net Budget</b>	<b>£m</b>
Directorate Net Budget - September 2024	18.867
Directorate Net Budget - October 2024	18.872
<b>Movement</b>	<b>0.005</b>

<b>Breakdown of Movements</b>	<b>£m</b>
<b>Policy Contingency Allocations</b>	
To mitigate the Carbon Budgeting challenge	£0.005
<b>Total</b>	<b>0.005</b>

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## Appendix 4 - Funding for 2024/25

### Specific Funding received since budget was set:

Dept.	Grant Name	Funding
		£
DLUHC	UK Shared Prosperity Fund	(£0.658)
DLUHC	Homelessness Prevention Grant	(£0.763)
DLUHC	Electoral Integrity Programme New Burdens Funding	(£0.050)
DLUHC	Rough Sleeping Initiative	(£0.020)
DLUHC	Domestic Abuse Grant	(£0.037)
DLUHC	Redmond Review Implementation	(£0.024)
DLUHC	Tenant Satisfaction Measures New Burdens	(£0.005)
Home Office	Syrian Resettlement Scheme	(£0.010)
Home Office	Afghan Relocations and Assistance Policy	(£0.916)
DSIT	Innovate UK	(£0.003)
DWP	Housing Benefit Admin Subsidy	(0.157)
DWP	Discretionary Housing Benefit	(0.166)
Home Office	Young Women and Girls	(0.010)
		<b>(£2.822)</b>

### Grants included as part of Budget setting:

Grant Name	£m
Homeless Prevention Grant	(0.517)
Afghan Resettlement Scheme	(0.244)
Syrian Refugee Initiative	(0.183)
Ukrainian Refugees Resettling in the UK	(0.417)
Asylum Seeker Dispersal Grant	(0.029)
<b>Chief Executive Total</b>	<b>(1.391)</b>
UK Shared Prosperity Fund	(0.829)
<b>Communities Total</b>	<b>(0.829)</b>
NNDR Cost of Collection Allowance	(0.231)
Rent Allowances	(25.004)
<b>Resources Total</b>	<b>(25.235)</b>
	<b>(27.455)</b>
Funding Guarantee Grant	(2.839)
Services Grant	(0.154)
<b>Corporate Total</b>	<b>(2.993)</b>
	<b>(30.448)</b>

Business Rates Retained Scheme	(9.647)
New Homes Bonus	(1.375)
Revenue Support Grant	(0.328)
<b>Funding Total</b>	<b>(11.350)</b>
<b>Government Grants Grand Total</b>	<b>(41.798)</b>

## Appendix 5 - Reserves Funding

### Uses of/ (Contributions to) Reserves

#### Specific requests

	Type	Description	Reason	Amount £m
Communities	Ringfenced Grant	Homelessness Prevention Grant	Use of the reserve to fund 3-month extension of block booking of 15 rooms at Whately Hall for temporary accommodation	0.080
<b>Total Ringfenced Grants</b>				<b>0.080</b>
Resources	Earmarked	Interest rates Equalisation	Whilst interest rates remain high, it is prudent to contribute surpluses to the interest rate equalisation reserve as the reserve can be used to mitigate interest rate pressures in the future.	(0.522)
<b>Total Earmarked Reserves</b>				<b>(0.522)</b>

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