



Committee: Executive

Date: Monday 4 November 2024

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

**Councillor David Hingley
(Chairman)**

Councillor Tom Beckett
Councillor Jean Conway
Councillor Ian Middleton
Councillor Rob Pattenden

Councillor Lesley McLean (Vice-Chairman)

Councillor Chris Brant
Councillor Nick Cotter
Councillor Rob Parkinson

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 14)

To confirm as a correct record the Minutes of the meeting held on 7 October 2024.

5. Chairman's Announcements

To receive communications from the Chairman.

6. **Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. **Mental Health Provision for Young People** (Pages 15 - 22)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To provide options in response to the motion agreed at the 15 July 2024 Council meeting:

“This council resolves to ask the Executive to increase spending on the mental health initiatives currently in place within the Chief Executive’s directorate to be funded by an allocation from the Policy Contingency budget.”

Recommendations

The Executive resolves:

- 1.1 To endorse an extension to the existing provision within current resourcing levels available through the Physical Activity and Mental Health provision the Wellbeing team currently deliver in schools and for families.
- 1.2 To agree a fund of £3500 to support research and evidence gathering to assess what the needs are for increased mental health provision for young people in Cherwell, the role of partners and consider the funding routes to secure it.

8. **Houses in Multiple Occupation (HMO) Licensing Policy** (Pages 23 - 56)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To seek approval for the reviewed Houses in Multiple Occupation (HMO) Licensing Policy.

Recommendations

The Executive resolves:

- 1.1 To approve the reviewed Houses in Multiple Occupation (HMO) Licensing Policy.

9. **Housing Grants and Assistance Policy** (Pages 57 - 108)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To seek approval for the reviewed Housing Grants and Assistance Policy.

Recommendations

The Executive resolves:

- 1.1 To approve the reviewed Housing Grants and Assistance Policy.

10. Cost of Living 2023/2024 Review and 2024/2025 Activities (Pages 109 - 126)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To provide an update on the additional activity described in the 2023/24 Cost of Living action plan and to note proposed future approaches and activity within the Household support grant aid.

Recommendations

The Executive resolves:

- 1.1 To agree the proposed plan which was endorsed and recommended by the Overview and Scrutiny Committee, which noted the review of the 2023/24 cost of living plan and supported the proposed range of activities planned for 2024/25 were considered

11. Establishing Area Oversight Groups (Pages 127 - 138)

Report of Corporate Director Communities

Purpose of report

The purpose of this report is to seek authority from the Executive to adopt an area-based approach with the objective to strengthen community and stakeholder engagement into major growth sites across the District in support of delivering more holistic and sustainably planned developments, aligned to Council priorities.

Recommendations

The Executive resolves:

- 1.3 To authorise the adoption of the establishment of Area Oversight Groups (AOGs) for Bicester, Banbury and Kidlington as non-decision-making advisory groups.

12. Performance, Risk and Finance Monitoring Report Quarter 2 2024 - 2025 (Pages 139 - 264)

Purpose of report

To report to the committee the council's performance, risk, and financial positions at the end of Quarter 2 2024-25.

Recommendations

The Executive resolves:

- 1.1 To consider and note the contents of the council's performance, risk and finance Quarter 2 report.
- 1.2 To approve the updated Corporate Debt Policy (section 4.1.7 and Appendix 5)
- 1.3 To approve debt write offs totalling £43,660.32 (section 4.1.6 and Exempt Appendix 6).
- 1.4 To approve the reprofiling of capital projects beyond 2024/25 (section 4.2.3 and Appendix 1) and the subsequent update to the programme budget for this financial year 2024/25.
- 1.5 To note that Cherwell will be receiving £0.064m revenue grant funding from OCC for the Household Support Fund round 6. This follows up on round 5 that was spent supporting residents through the cost-of-living crisis. This funding will support the work presented at the last Overview and Scrutiny meeting in Cherwell's Cost of Living plan.
- 1.6 To note the use of £0.050m of S106 funding approved under S151 delegated authority to deliver the remaining elements of the Outdoor Sports project at Whitelands Farm Sports Ground.
- 1.7 To note the additional information relating to capital overspends reported to Executive in the August (period 5) financial performance report (section 4.2.3 – 4.2.5)
- 1.8 To approve the removal of projects with budgets totalling £0.652m from the Capital Programme (section 4.2.8 and Appendix 7).
- 1.9 To approve the increase in the building control fees and charges for 2024/25 with immediate effect (Appendix 12).

13. Exclusion of the Press and Public

The following items contain exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or

in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that these items be considered in public.

Should Members decide not to make decisions in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

14. **Performance, Risk and Finance Monitoring Report Quarter 2 2024 - 2025 - Exempt Appendix** (Pages 265 - 270)
15. **Graven Hill Village Development Company (GHVDC) Dev Co – Request for S38 agreement Highways Act 1980 works bonds** (Pages 271 - 278)

Exempt Report of Assistant Director or Finance and S151 Officer

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities

(Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

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Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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