



Meeting of Council

Monday 15 July 2024

Members of Cherwell District Council,

A meeting of Council will be held at Bodicote House, Bodicote, Banbury, Oxon OX15 4AA on Monday 15 July 2024 at 6.30 pm, and you are hereby summoned to attend.

**Monitoring Officer
Friday 5 July 2024**

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Communications

To receive communications from the Chairman and/or the Leader of the Council.

4 Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

Addresses may be presented by:

- A Local Government elector for the area,
- A person who is wholly or mainly resident in the area,
- A Council Taxpayer or National Non-Domestic Ratepayer for the area

Addresses must be on an item on the Agenda before the meeting and not exceed 5 minutes. No person may address more than one meeting on any particular issue.

Requests to address the meeting (including the agenda item and reason for the address) should be submitted to democracy@cherwell-dc.gov.uk The deadline for requests to address this meeting is noon on Friday 12 July.

The deadline to present a petition to this meeting has passed.

Full details of public participation at meetings is available in the Constitution.

5 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6 Minutes of Council (Pages 7 - 16)

To confirm as a correct record the Minutes of Council held on 22 May 2024.

7 Minutes

- a) Minutes of Executive, Portfolio Holder Decisions and Executive Decisions not included in the 28 day notice

The Leader of the Council to formally propose that the minutes of the meetings of the Executive and Portfolio Holder Decisions as set out in the Minute Book (circulated separately) be received and to report that since the last meeting of Council at which this was reported, 26 February 2024, two key and/or exempt decisions had been taken by the Executive which were not included in the 28 day notice: Temporary Accommodation Lease and the Letting of Unit 5 at Castle Quay 2.

- b) Minutes of Committees

The Leader of the Council to formally propose that the minutes of committees as set out in the Minute Book (circulated separately) be received.

8 Questions

- a) Written Questions

There are no written questions.

- b) Questions to the Leader of the Council

The Chairman to invite questions to the Leader of the Council (including any matters arising from the minutes).

Following a response to their question being provided Members will be entitled to a follow up or supplementary question.

c) Questions to Committee Chairmen on the Minutes

The Chairman to invite questions to Chairmen of Committees on any matter arising from the minutes of their committee (if any).

Council Business Reports

9 Annual Report of Accounts, Audit and Risk Committee 2023/2024 (Pages 17 - 28)

Report of Assistant Director of Finance

Purpose of report

This report presents the annual report of the Accounts, Audit & Risk Committee 2023/24

Recommendations

Council resolves:

- 1.1 To note the contents of the Annual Report of the Accounts, Audit & Risk Committee 2023/24.

10 Treasury Management Report - Annual Performance Report 2023/24 (Pages 29 - 44)

Report of Assistant Director Finance

Purpose of report

To receive information on treasury management performance and compliance with treasury management policy for 2023-24 as required by the Treasury Management Code of Practice.

To demonstrate that all treasury management activities undertaken during the financial year 2023-24 complied with the CIPFA Code of Practice, the council's approved Treasury Management Strategy and that all Prudential Indicators were met during the reporting period.

Recommendations

Council resolves:

- 1.1 To note the contents of this Treasury Management Annual Performance Report and the Capital Prudential indicators attached in appendix 1.

11 **Motions** (Pages 45 - 48)

To debate the following motions which have been submitted with advance notice, in accordance with the Constitution (to be debated in the order submitted).

Topic	Proposer	Seconder
Mental health Initiative	Councillor Lynne Parsons	TBC
Spare Seats Scheme	Councillor Eddie Reeves	TBC
Consultation on Congestion Charge	Councillor Eddie Reeves	TBC
Member Briefings	Councillor Eddie Reeves	TBC

Please note that the deadline to submit motions has passed. The deadline for Members to submit amendments to motions is noon on Thursday 11 July. No amendments will be permitted after this deadline.

Any amendments submitted will be published as a supplement to the agenda on the afternoon of Friday 12 July. Amendments for motions will be dealt with in the order submitted.

12 **Amendment to Committee Membership**

The Conservative Group Leader, Councillor Reeves, has notified the Proper Officer of the following amendment to Conservative Group committee membership:

Planning Committee

To switch the appointments of Councillor Andrew McHugh and Councillor Phil Chapman with Councillor Andrew McHugh being named substitute and Councillor Phil Chapman being full Committee member effective 3 June 2024.

Recommendation

Council resolves:

- 1.1 To note the Conservative Group committee membership amendment.

For information

Please note:

Members are advised that written questions and motions for the next scheduled Council meeting on Monday 21 October must be submitted to the Assistant Director Law and Governance & Monitoring Officer, democracy@cherwell-dc.gov.uk, by noon on Wednesday 9 October.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements, such as a large print version of these papers or special access facilities to view a meeting online or attend a meeting in person, please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Webcasting and Broadcasting Notice

The meeting will be recorded by the council for live and/or subsequent broadcast on the council's website. The whole of the meeting will be recorded, except when confidential or exempt items are being considered. The webcast will be retained on the website for 6 months.

If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534