



Committee: Executive

Date: Monday 7 November 2022

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

Councillor Barry Wood (Chairman)

Councillor Phil Chapman
Councillor Nicholas Mawer
Councillor Adam Nell
Councillor Eddie Reeves

Councillor Ian Corkin (Vice-Chairman)

Councillor Colin Clarke
Councillor Richard Mould
Councillor Lynn Pratt
Councillor Dan Sames

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 14)

To confirm as a correct record the Minutes of the meeting held on 3 October 2022.

5. Chairman's Announcements

To receive communications from the Chairman.

6. **Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. **Annual Delivery Plan 2022/24** (Pages 15 - 72)

Report of Chief Executive

Purpose of report

This report recommends the Annual Delivery Plan for 2022/24 to achieve the vision, aims and ambitions of our Council as contained in our Council's Business Plan on behalf of the local communities and businesses we are here to serve.

Recommendations

The meeting is recommended:

- 1.1 To agree the key Strategic Priorities for our Council.
- 1.2 To approve the Annual Delivery Plan 2022/24.
- 1.3 To approve the requirement for future amendments to our Council's Finance, Performance and Risk reporting to incorporate progress on the key Strategic Priorities as recommended in this report.

8. **Monthly Performance, Risk and Finance Monitoring Report September 2022** (Pages 73 - 130)

Report of Assistant Director of Finance and Interim Assistant Director Customer Focus

Purpose of report

This report summarises the Council's Performance, Risk and Finance monitoring positions as at the end of September 2022.

Recommendations

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report September 2022.
- 1.2 To approve the changes to reserves in Appendix 5.
- 1.3 To approve the release of the remaining funds from capital budget 40238 "IT Shared Services". The original proposal in 2019 was to complete activities to support the IT Strategy revolving around the joining up with Oxfordshire County Council (OCC). Cherwell District Council (CDC) decoupling from OCC has marked that chapter of the IT Strategy as complete. However, ahead of the creation of CDC's Digital Strategy, we are exploring areas of

improvement to reduce the demand on services and provide proactive services to our citizens. This aligns with the original proposal of exploring revenue savings and adding efficiencies.

9. Garden Waste Charges for 2023/24 (Pages 131 - 136)

Report of Assistant Director Environmental Services

Purpose of report

To set the garden waste collection charges for 2023/24

Recommendations

The meeting is recommended:

- 1.1 To Launch the Garden Waste Subscription service for 2023/24 from 1 December 2022.
- 1.2 To Implement the revised prices as set out in Appendix 1.

10. Cherwell Sports Studies (Pages 137 - 150)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To note the emerging evidence of the District Sports Studies findings. These will be used as an evidence base for the new Local Plan, and provide the basis of future sports facility developer contribution requests. It is not the intention that all the recommendations should be acted upon by the Council alone, and this report focuses on those where the Council can have an influence. The study models sport facility needs in Cherwell up to 2040.

Recommendations

The meeting is recommended:

- 1.1 To recognise the 2022 Sports Studies as influential strategic documents, and agrees they should be used to seek developer contributions / influence capital bids / seek external funding.
- 1.2 To agree that the documents are shared with partners to ensure wider understanding and influence.
- 1.2 To request that the documents are annually reviewed by officers, Sport England and National Governing Body representatives, and Members are kept a
- 1.3 breast of key changes.

11. Commissioning of the General Information and Money Advice Service 2023 - 2024 (Pages 151 - 202)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To delegate authority to Assistant Director Wellbeing and Housing Service to award the contract for the provision of “General Information and Money Advice Services”.

Recommendations

The meeting is recommended:

- 1.1 To delegate authority to Assistant Director Wellbeing and Housing to award the contract for the provision of an Agency and Temporary Staff Managed Service in consultation with the Monitoring Officer and s151 Officer.
- 1.2 To delegate authority to the Monitoring Officer to enter into the agreement with the successful provider.

12. Exclusion of the Press and Public

The following item contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

13. Commissioning of the General Information and Money Advice Service 2023 - 2024 - Exempt Appendix (Pages 203 - 204)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221589

Yvonne Rees
Chief Executive

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