



Committee: Executive

Date: Monday 5 September 2022

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor Ian Corkin (Vice-Chairman)
Councillor Phil Chapman	Councillor Colin Clarke
Councillor Nicholas Mawer	Councillor Richard Mould
Councillor Adam Nell	Councillor Lynn Pratt
Councillor Eddie Reeves	Councillor Dan Sames

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 12)

To confirm as a correct record the Minutes of the meeting held on 5 July 2022.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Monthly Performance, Risk and Finance Monitoring Report July 2022 (Pages 13 - 70)

Report of Assistant Director of Finance and Interim Assistant Director – Customer Focus

Purpose of report

This report summarises the Council's Performance, Risk and Finance monitoring positions as at the end of July 2022.

Please note: a clarification regarding the Performance, Risk and Finance Executive Report presented on Monday 6 July – section 5.4. Cherwell District Council always fully considers the needs of all clients when offering placements. We never 'impose' offers out of area, but in some cases, it may be in the best interests of the client.

We take this responsibility very seriously and to date this year have only made 6 such placements and all by agreement. Examples would be to move for safety reasons or to be closer family to provide additional support needs. These are all right and proper reasons. The ability to house residents out of District is set in legislation - Part 7 of the 1996 housing act. As all authorities we can discharge a responsibility out of area if it is suitable and reasonable to do so. If within 24 months, the client decides they want to return to CDC they maintain a local connection and we would welcome them back to us.

Cherwell District Council always follow due process and critically put the needs of the client at the centre of our support and advice.

The phrasing of the previous report was not helpful and if it caused confusion or concern, we unreservedly apologise.

Recommendations

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report July 2022
- 1.2 To approve the proposed changes in use of reserves at Appendix 5
- 1.3 To approve the reduction in the Castle Quay capital scheme of £3.370m.
- 1.4 To approve the budget virement between Exec Matters and the Property Budget of £0.927m

7. Climate Change - Carbon Management Plans

Report of Assistant Director Environment Services

Please note this report will be to follow

8. Car Parking Agency Agreement (Pages 71 - 76)

Purpose of report

The purpose of this report is to seek approval to move into an Agency Agreement with Oxfordshire County Council to cover enforcement of the Council's off street car parks

Recommendations

The meeting is recommended:

- 1.1 To approve entering into an agency agreement for five years with an option to extend for up to a further five years with Oxfordshire County Council regarding car parking. There will be an option to cease the agreement with twelve months notice on either side
- 1.2 To give delegated authority to the Corporate Director Communities in conjunction with the Monitoring Officer to agree the details of the agency agreement

9. Notification of Urgent Action - Letting of Unit at Castle Quay

Report of the Chief Executive

Please note this report will be to follow. The appendix to the report will be exempt

10. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

11. Exclusion of the Press and Public

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1 and 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

12. Summary of Debt Write offs (Pages 77 - 138)

Exempt report of Assistant Director of Finance

13. Notification of Urgent Action - Letting of Unit at Castle Quay - Exempt Appendix

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

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Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk,
01295 221589

Yvonne Rees**Chief Executive**

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