



**Committee: Executive**

**Date: Monday 6 June 2022**

**Time: 6.30 pm**

**Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA**

## **Membership**

### **Councillor Barry Wood (Chairman)**

Councillor Phil Chapman  
Councillor Nicholas Mawer  
Councillor Adam Nell  
Councillor Eddie Reeves

### **Councillor Ian Corkin (Vice-Chairman)**

Councillor Colin Clarke  
Councillor Richard Mould  
Councillor Lynn Pratt  
Councillor Dan Sames

## **AGENDA**

### **1. Apologies for Absence**

### **2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

### **3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

### **4. Minutes (Pages 7 - 12)**

To confirm as a correct record the Minutes of the meeting held on 7 March 2022.

### **5. Chairman's Announcements**

To receive communications from the Chairman.

## 6. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

## 7. Executive Performance, Risk and Finance Report 2021-2022

\*\* Please note this report will follow as it is currently being reviewed and finalised \*\*

Report of Assistant Director of Finance and Interim Assistant Director Customer Focus

## 8. Oxfordshire Food Strategy (Pages 13 - 36)

Report of Assistant Director Wellbeing and Housing Services

### Purpose of report

To inform Members of the new Oxfordshire Food strategy and outline how Cherwell District Council will join with partners in its adoption and delivery.

### Recommendations

The meeting is recommended:

1.1 To endorse and commit to the Oxfordshire Food Strategy at Appendix 1.

## 9. Proposal to Introduce a Public Spaces Protection Order for Bicester Town Centre (Pages 37 - 72)

Report of Assistant Director – Regulatory Services and Community Safety

### Purpose of Report

A consultation was recently undertaken on a proposal to introduce a Public Spaces Protection Order (PSPO) for Bicester town centre. This report provides the Executive with the background to the proposal, a summary of the consultation undertaken and the feedback from key stakeholders and details of the potential scope of the Order. The paper provides the Executive with the opportunity to decide whether to introduce a PSPO in Bicester Town Centre.

The proposed PSPO will contribute towards the delivery of the council objective to “work with partners to reduce crime and antisocial behaviour” within the Healthy, Resilient and Engaged Communities priority. A reduction in anti-social behaviour in the town centre will also contribute towards the Enterprising Economy with Strong and Vibrant Local Centres priority. Tackling anti-social behaviour was also identified as one of the priorities for the council in the last residents survey.

### Recommendations

The meeting is recommended:

- 1.1 To introduce a Public Spaces Protection Order for Bicester town centre taking into consideration the outcomes of the public consultation and partner organisations' views.

## 10. **Fixed Penalty Notice Level for Cycling on the Pavement** (Pages 73 - 78)

Report of Assistant Director – Regulatory Services and Community Safety

### **Purpose of report**

This report asks the Executive to agree the fixed penalty notice fine level for cycling on footpaths.

Action to prevent cycling on pavements will contribute towards the delivery of the council's objective to "work with partners to reduce crime and antisocial behaviour" within the Healthy, Resilient and Engaged Communities priority. It will also contribute towards the Enterprising Economy with Strong and Vibrant Local Centres priority. Tackling anti-social behaviour was also identified as one of the priorities for the council in the last residents survey.

### **Recommendations**

The meeting is recommended:

- 1.1 To set the fixed penalty notice amount to be applied to the offence of cycling on a footpath at £50 to align with Thames Valley Police.

## 11. **Traffic Orders Bus Station & Cherwell Drive** (Pages 79 - 90)

Report of Assistant Director Environmental Services

### **Purpose of report**

To seek to introduce new Traffic Orders covering the Bus Station & a new car park at Cherwell Drive

### **Recommendations**

The meeting is recommended:

- 1.1 To note the consultation on changing the traffic orders.
- 1.2 To approve changing the Traffic Orders at the Bus Station & the new Cherwell Drive car park while noting the objection from Stagecoach and response from the Council.

## 12. **Appointment of Outside Body Representatives, Member Champion and Shareholder Committee**

\*\* Please note this report will follow and it is currently being reviewed and finalised  
\*\*

**13. Notification of Urgent Action: Additional Restrictions Grants Policy - Grant payment levels** (Pages 91 - 96)

Report of the Assistant Director of Finance

**Purpose of report**

To inform the Executive of the urgent decision that was taken by the Chief Executive to finalise an additional grants policy in response to the Omicron variant in line with Government guidance.

**Recommendations**

The Executive is recommended to:

- 1.1 To note the decision that was taken by the Chief Executive on 8 March 2022 (Appendix 1).

**14. Notification of Decision taken by Chief Executive under Urgency Powers**  
(Pages 97 - 100)

Report of Assistant Director – Growth and Economy

**Purpose of report**

To inform the Executive of the decision taken under urgency powers by the Chief Executive for the approval of delegated authority to the Assistant Director – Growth and Economy, in consultation with the Council's s151 officer, to enter into new sales of leases; staircase of shared ownership leases; or resale of leases for residential properties in the Council's housing assets portfolio.

**Recommendations**

The meeting is recommended:

- 1.1 To note the urgent decision taken by the Chief Executive for the approval of delegated authority to the Assistant Director – Growth and Economy, in consultation with the Council's s151 officer, to enter into new sales of leases; staircase of shared ownership leases; or resale of leases for residential properties in the Council's housing assets portfolio.

**15. Exclusion of the Press and Public**

The following item contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

**16. Notification of Decision taken by Chief Executive under Urgency Powers - Exempt Appendix (Pages 101 - 104)**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

**Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

**Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

**Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221589

**Yvonne Rees****Chief Executive**

Published on Wednesday 25 May 2022