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Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

Committee: Personnel Committee
Date: Friday 28 May 2021
Time: 11.00 am
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Jason Slaymaker (Chairman)	Councillor Simon Holland (Vice-Chairman)
Councillor Andrew Beere	Councillor Colin Clarke
Councillor S. Dallimore	Councillor Lynn Pratt
Councillor Barry Richards	Councillor Les Sibley
Councillor Katherine Tyson	Councillor Douglas Webb
Councillor Bryn Williams	Councillor Barry Wood

Please note that only agenda items 1 to 7 are open to the press and public. Upon request to the Officer listed on the front of this agenda, details to access the meeting for the items will be provided. All requests are to be received by 12noon on Thursday 27 May 2021.

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 5 - 10)

To confirm as correct records the Minutes of the meetings of the Committee held on 19 April 2021 and 19 May 2021.

6. Chairman's Announcements

To receive communications from the Chairman.

7. Exclusion of the Public and Press

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 - Information relating to any individual.

2 – Information which is likely to reveal the identity of an individual

3– Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

8. Staffing Restructure (Pages 11 - 24)

Exempt report of Assistant Director - Wellbeing

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221589

Yvonne Rees
Chief Executive

Published on Thursday 20 May 2021

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Cherwell District Council

Personnel Committee

Minutes of a meeting of the Personnel Committee held as a virtual meeting, on 19 April 2021 at 10.00 am

Present:

Councillor Jason Slaymaker (Chairman)

Councillor Andrew Beere
Councillor Lynn Pratt
Councillor George Reynolds
Councillor Barry Richards
Councillor Les Sibley
Councillor Douglas Webb
Councillor Barry Wood

Apologies for absence:

Councillor Mike Bishop

Officers:

Karen Edwards, Director - HR
Claire Cox, HR Manager
Alison Adkins, Housing Team Leader (for part of agenda item 8)
Natasha Clark, Governance and Elections Manager

30 Declarations of Interest

There were no declarations of interests.

31 Petitions and Requests to Address the Meeting

There were no petitions or requests to address the meeting.

32 Urgent Business

There were no items of urgent business.

33 Minutes

The minutes of the meeting of the Committee held on 18 March were agreed as a correct record, to be signed by the Chairman in due course.

34 **Chairman's Announcements**

There were no Chairman's announcements.

35 **Exclusion of the Public and Press**

Resolved

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.

36 **Proposed Restructures following budgetary savings proposals**

The Director of Human Resources submitted an exempt report in relation to proposed restructures following budgetary savings proposals considered and agreed by Full Council at its 22 February 2021 meeting and subsequent agreement by this Committee at its 5 March 2021 meeting for consultation to commence on restructure proposals. The report provided feedback on the outcome of the consultation processes and sought approval to commence the implementation of the new structures.

Resolved

- (1) That the business cases and consultation notes, where applicable, be noted.
- (2) That the implementation of the new structures be approved.

(Councillor Barry Richards requested that his vote against the recommendations be recorded in the Minutes. Councillor Andy Beere requested that his abstention be recorded in the Minutes)

The meeting ended at 10.42 am

Chairman:

Date:

By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Cherwell District Council

Personnel Committee

Minutes of a meeting of the Personnel Committee held at Spiceball Leisure Centre, Cherwell Drive, Banbury, OX16 2BW, on 19 May 2021 at 7.37 pm

Present:

Councillor Simon Holland (Vice-Chairman)
Councillor Andrew Beere
Councillor Colin Clarke
Councillor S.Dallimore
Councillor Lynn Pratt
Councillor Barry Richards
Councillor Les Sibley
Councillor Katherine Tyson
Councillor Douglas Webb
Councillor Bryn Williams
Councillor Barry Wood

Apologies for absence:

Councillor Jason Slaymaker

1 Appointment of Chairman for the municipal year 2021/22

Resolved

- (1) That Councillor Jason Slaymaker be appointed Chairman of the Personnel Committee for the municipal year 2021/22.

(Councillor Slaymaker had submitted apologies for the meeting but had confirmed he was happy to accept the position of Chairman)

2 Appointment of Vice-Chairman for the municipal year 2021/22

Resolved

- (1) That Councillor Simon Holland be appointed Vice-Chairman of the Personnel Committee for the municipal year 2021/22.

The meeting ended at 7.38 pm

Chairman:

Date:

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By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

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