

# Public Document Pack



**Cherwell**

DISTRICT COUNCIL  
NORTH OXFORDSHIRE

**Committee:** Personnel Committee

**Date:** Monday 19 April 2021

**Time:** 10.00 am

**Venue:** Virtual Meeting

## Membership

Councillor Jason Slaymaker  
(Chairman)

Councillor Andrew Beere

Councillor Simon Holland

Councillor George Reynolds

Councillor Les Sibley

Councillor Douglas Webb

Councillor Mike Bishop (Vice-Chairman)

Councillor Sean Gaul

Councillor Lynn Pratt

Councillor Barry Richards

Councillor Katherine Tyson

Councillor Barry Wood

## AGENDA

### 1. Apologies for Absence and Notification of Substitute Members

### 2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

### 3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

### 4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**5. Minutes (Pages 5 - 10)**

To confirm as a correct record the Minutes of the meeting of the Committee held on 18 March 2021.

**6. Chairman's Announcements**

To receive communications from the Chairman.

**7. Exclusion of the Public and Press**

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 - Information relating to any individual.

2 – Information which is likely to reveal the identity of an individual

3– Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

**8. Proposed Restructures following budgetary savings proposals (Pages 11 - 92)**

Exempt report of Director of Human Resources

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221589

**Yvonne Rees**  
**Chief Executive**

Published on Friday 9 April 2021

This page is intentionally left blank

## **Cherwell District Council**

### **Personnel Committee**

Minutes of a meeting of the Personnel Committee held as a virtual Meeting, on 18 March 2021 at 2.00 pm

Present:

Councillor Les Sibley (Chairman for the meeting)

Councillor Andrew Beere  
Councillor Lynn Pratt  
Councillor George Reynolds  
Councillor Barry Richards  
Councillor Katherine Tyson  
Councillor Barry Wood

Apologies for absence:

Councillor Jason Slaymaker  
Councillor Mike Bishop  
Councillor Sean Gaul  
Councillor Simon Holland  
Councillor Douglas Webb

Officers:

Lorna Baxter, Director of Finance & Section 151 Officer  
Kerry MacDermott, Interim Assistant Director for Revenues and Benefits Services  
Andrew Corder, PwC Consultant  
Natasha Clark, Governance and Elections Manager

#### 22 **Declarations of Interest**

There were no declarations of interests.

#### 23 **Appointment of Chairman for the Meeting**

The Chairman and Vice-Chairman having submitted apologies for the meeting, the Governance and Elections Manager called for nominations for a Chairman for the meeting.

It was proposed by Councillor Wood and seconded by Councillor Reynolds that Councillor Sibley be appointed Chairman for the meeting. There were no other nominations.

**Resolved**

- (1) That Councillor Les Sibley be appointed Chairman for the meeting of the Personnel Committee.

24 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

25 **Urgent Business**

There were no declarations of interest.

26 **Minutes**

The Minutes of the meeting of the Committee held on 5 March 2021 were agreed as a correct record, to be signed by the Chairman in due course.

27 **Chairman's Announcements**

There were no Chairman's announcements.

28 **Exclusion of the Public and Press**

**Resolved**

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.

29 **Revenues and Benefits: future service delivery model'**

The Director of Finance submitted an exempt report on the future service delivery model for revenues and benefits.

**Resolved**

- (1) As set out in the exempt minutes.
- (2) As set out in the exempt minutes.

The meeting ended at 2.30 pm

Chairman:

Date:

This page is intentionally left blank



By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank



By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank