

# Public Document Pack

## **Cherwell District Council**

### **Executive**

Minutes of a meeting of the Executive held at Bodicote House, Bodicote, Banbury, Oxon OX15 4AA, on 7 February 2022 at 5.30 pm

Present:

Councillor Ian Corkin (Vice-Chairman, in the Chair), Deputy Leader and Lead Member for Customers and Transformation

Councillor Phil Chapman, Lead Member for Leisure and Sport  
Councillor Colin Clarke, Lead Member for Planning  
Councillor Tony Ilott, Lead Member for Finance and Governance  
Councillor Andrew McHugh, Lead Member for Health and Wellbeing  
Councillor Richard Mould, Lead Member for Performance  
Councillor Lynn Pratt, Lead Member for Economy, Regeneration and Property  
Councillor Dan Sames, Lead Member for Clean and Green  
Councillor Lucinda Wing, Lead Member for Housing

Also Present:

Councillor Sean Woodcock, Leader of the Labour Group  
Councillor John Broad

Apologies for absence:

Councillor Barry Wood, Leader of the Council

Officers:

Yvonne Rees, Chief Executive  
Steve Jordan, Corporate Director Commercial Development, Assets & Investment & Shareholder Representative  
Lorna Baxter, Director of Finance & Section 151 Officer  
Anita Bradley, Director Law and Governance & Monitoring Officer  
Nathan Elvery, Interim Chief Operating Officer  
Michael Furness, Assistant Director of Finance & Deputy S151 Officer  
Shahin Ismail, recommended appointee as Interim Monitoring Officer  
Natasha Clark, Governance and Elections Manager

### 97 **Declarations of Interest**

There were no declarations of interest.

### 98 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

99 **Minutes**

The minutes of the meeting held on 10 January 2022 were agreed as a correct record and signed by the Vice-Chairman in the Chair.

100 **Chairman's Announcements**

There were no Chairman's announcements.

101 **Budget Setting for 2022/23 and the Medium-Term Financial Strategy up to 2026/27**

The Director of Finance submitted a report which was the culmination of the Budget and Business Planning process for 2022/23 to 2026/27 and set out the Executive's proposed Business Plan and related revenue budget for 2022/23, medium term financial strategy to 2026/27, capital programme to 2026/27 and all supporting policies, strategies and information.

**Resolved**

- (1) That the proposed Fees and Charges for 2022/23 (Annex to the Minutes as set out in the Minute Book) be approved.
- (2) That the equality impact assessment of the Budget be noted.
- (3) That report on Responses to the Budget Consultation be noted.
- (4) That the Reserves Policy and medium-term reserves plan (Annexes to the Minutes as set out in the Minute Book) be approved.
- (5) That authority be delegated to the Section 151 Officer (S151), following consultation with the Leader of the Council and Lead Member for Finance and Governance, to complete the legal Council Tax calculations once all the information required has been received.
- (6) That authority be delegated to the S151, following consultation with the Leader of the Council and Lead Member for Finance and Governance, to make appropriate changes to the Executive's proposed budget to Council.
- (7) That Full Council be recommended to approve the Business Plan.
- (8) That, in relation to the Revenue Budget and Medium-Term Financial Strategy (MTFS), Full Council be recommended to approve:
  - i. That the net revenue budget for the financial year commencing on 1 April 2022 be approved.
  - ii. That the MTFS and Revenue Budget 2022/23, including the Savings Proposals, and Pressures, be approved.

- (9) That Full Council be recommended to agree an increase in the Basic Amount of Council Tax for Cherwell District Council for the financial year beginning on 1 April 2022 of £5, resulting in a Band D charge of £143.50 per annum.
- (10) That, in relation to the Capital Programme and related strategies, Full Council be recommended to approve:
- i. The Capital Bids and Capital Programme.
  - ii. The Capital and Investment Strategy.
  - iii. The Treasury Management Strategy, including the Prudential Indicators, Minimum Revenue Provision (MRP) Policy and Affordable Borrowing Limit for 2022/23.
  - iv. The Property Investment Strategy.
- (11) That, in relation to reserves, Full Council be recommended to approve a minimum level of General Balances of £6m.

### **Reasons**

It is a legal requirement to set a balanced budget and the recommendations as outlined set out a way to achieve this. This report provides information around the various building blocks that make up the proposed budget for 2022/23 and beyond, allowing members to consider and scrutinise the elements of the budget and provide advice and guidance to Council to help further shape both budget setting for 2022/23 and the MTFs up to 2026/27.

### **Alternative options**

Option 1: To reject the current proposals and make alternative recommendations. Members will not be aware of the medium-term financial forecast or implications of alternatives if they choose to take this option.

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### **(Draft) Gambling Act 2005 Statement of Licensing Principles**

The Assistant Director Regulatory Services & Community Safety to consider a revised Statement of Licensing Principles which is required to be published by the council under the Gambling Act 2005.

The report introduced a draft of the revised Gambling Act 2005 Statement of Licensing Principles, explained the reason for the review, provided a summary of the main changes to the current statement of licensing principles, and outlined the consultation process followed in revising the current document.

### **Resolved**

- (1) That the revised Statement of Licensing Principles under the Gambling Act 2005 be agreed and Full Council be recommended to approve the Statement.

## **Reasons**

Section 349 of The Gambling Act 2005 requires all licensing authorities to prepare and publish a statement of principles that they propose to apply in exercising their functions under the Act and in particular the 3 licensing objectives.

The Gambling Act 2005 became fully implemented on 1 September 2007 and it created a new system of licensing and regulation for commercial gambling. It requires the Council to prepare and publish a Statement of Principles for each successive period of three years, which outlines the principles that the Council will apply in exercising its functions as the Licensing Authority under the Act. The last statement was approved January 2019 and came into effect on 31 January 2019 and a new Statement must therefore be agreed by the Council.

## **Alternative options**

Option 1: Not to review and republish the statement. It is a statutory requirement that the policy must be reviewed so this option is not recommended.

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## **Approval of a Cherwell District Council Social Value Policy**

The Director of Law and Governance submitted a report to advise Executive on progress towards introducing a Social Value Policy for Cherwell District Council.

## **Resolved**

- (1) That the Social Value Policy be approved.
- (2) That the planned implementation of the Social Value Policy be approved.

## **Reasons**

The aim of the CDC Social Value Policy is to enable the Council's spending to go further by encouraging suppliers to commit to providing additional social value, through the tendering process, that will benefit local communities within Cherwell.

Incorporating social value into our procurement process can be achieved with minimal additional time and cost, yet it is a change that can make a real difference to people in the local community, to service delivery and to the Council's spending plans as a whole.

Social value is also a legal requirement as set out in the Public Services (Social Value) Act 2012, which came into effect in January 2013, and the recent National Procurement Statement (PPN 05/21) published in June 2021.

Both the law and the statement apply to all types of public bodies, including local authorities. The mandatory nature of this legislation underlines the importance of launching the policy as quickly as possible.

### **Alternative options**

Option 1: The option of doing nothing is not available for this project, because it is a legal requirement as set out in the Public Services (Social Value) Act 2012 and the recent National Procurement Policy Statement (PPN 05/21) published in June 2021.

Option 2: The option of undertaking the project using only internal resource was considered, however this would have incurred significant soft costs and would have also taken much longer to implement. Utilising the expertise of the Social Value Portal was considered the best value option, enabling the policy to be effective, well-considered and informed by best practices. In addition, the social value resulting from the new policy is expected to be many times the cost of annual membership, which is relatively low at £15 K GBP.

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### **Shareholders Agreement - Crown House and Crown Apartments**

The Shareholder Representative submitted a report to approve the shareholder agreement between Cherwell District Council (CDC) and Crown House Banbury Limited and Crown Apartments Banbury Limited

#### **Resolved**

- (1) That the entering into of a shareholder agreement between Cherwell District Council (CDC) and Crown House Banbury Limited and Crown Apartments Banbury Limited be approved.
- (2) That the Shareholder Representative, in consultation with the Leader of the Council, be authorised to settle the final terms and sign the shareholder agreement on behalf of Cherwell District Council.

#### **Reasons**

Through agreeing with the recommendations in this report the council is ensuring that a relevant and up to date legal agreement between the Shareholder and Crown House companies is in place.

### **Alternative options**

Option 1: Not to approve the entering into of the shareholder's agreement – this has been rejected as not entering into the agreement would mean that the Council would have no ability to influence or monitor the activities, of the companies through the various rights granted to it under the shareholder's agreement.

105 **Urgent Business**

There were no items of urgent business.

The meeting ended at 5.50 pm

Chairman:

Date:

## Planning

Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Planning Application fees</b>					
<b>1. Erection of dwellings</b>					
(1) Where the application is for outline planning permission and:					
(a) Site does not exceed 2.5 hectares (£462 per 0.1 Ha) (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) Site exceed 2.5 hectares (£11,432; and an additional £138 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £150,000) (No VAT)	£11,432.00	£11,432.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
1A) Where the application is for permission in principle (£402 for each 0.1 hectare of the site area) (No VAT)	£402.00	£402.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(2) In other cases:					
(a) Where the number of dwellinghouses to be created by the development is 50 or fewer (£462 for each dwellinghouse) (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) Where the number of dwellinghouses to be where the number of dwellinghouses to be created by the development exceeds 50 (£22,859; and an additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000) (No VAT)	£22,859.00	£22,859.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
<b>2. The erection of buildings</b>					
(1) Where the application is for outline planning permission and:					
(a) The site area does not exceed 2.5 hectares (£462 for each 0.1 hectare of the site area) (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) The site area exceeds 2.5 hectares (£11,432; and an additional £138 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £150,000) (No VAT)	£11,432.00	£11,432.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
1A) Where the application is for permission in principle (£402 for each 0.1 hectare of the site area) (No VAT)	£402.00	£402.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(2) In other cases:					
(a) Where no floor space is to be created by the development (No VAT)	£234.00	£234.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) Where the area of gross floor space to be created by the development does not exceed 40 square metres (No VAT)	£234.00	£234.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(c) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square metres (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(d) where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres (for each 75 square metres of that area) (No VAT)	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(e) where the area of gross floor space to be created by the development exceeds 3750 square metres. Additional £138 for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £300,000	£22,859.00	£22,859.00	<b>£0.00</b>	<b>0.0%</b>	Statutory

Appendix 6 - Fees and Charges Schedule

<b>Planning</b>					
Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes.</b>					
(1) where the application is for outline planning permission and:					
(a) the site area does not exceed 2.5 hectares. Per each 0.1 hectare of the site area	£462.00	£462.00	£0.00	0.0%	Statutory
(b) the site area exceeds 2.5 hectares. Additional £138 for each additional hectare additional 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £150,000	£11,432.00	£11,432.00	£0.00	0.0%	Statutory
(1A) Where the application is for permission in principle. Per each 0.1 hectare of the site area.	£402.00	£402.00	£0.00	0.0%	Statutory
(2) In other cases:					
(a) where the area of gross floor space to be created by the development does not exceed 465 square metres	£96.00	£96.00	£0.00	0.0%	Statutory
(b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres	£462.00	£462.00	£0.00	0.0%	Statutory
(c) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres. Additional £462 for each 75 square metres in excess of 540 square metres	£462.00	£462.00	£0.00	0.0%	Statutory
(d) where the area of gross floor space to be created by the development exceeds 4215 square metres. Additional £138 for each 75 square metres in excess of 4215 square metres, subject to a maximum in total of £300,000.	£22,859.00	£22,859.00	£0.00	0.0%	Statutory
<b>4. The erection of glasshouses on land used for the purposes of agriculture.</b>					
(1) Where the area of gross floor space to be created by the development does not exceed 465 square metres	£96.00	£96.00	£0.00	0.0%	Statutory
(2) where the area of gross floor space to be created by the development exceeds 465 square metres	£2,580.00	£2,580.00	£0.00	0.0%	Statutory
<b>5. The erection, alteration or replacement of plant or machinery.</b>					
(1) Where the site area does not exceed 5 hectares. Per each 0.1 hectare of the site area	£462.00	£462.00	£0.00	0.0%	Statutory
(2) where the site area exceeds 5 hectares. Additional £138 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £300,000.	£22,859.00	£22,859.00	£0.00	0.0%	Statutory
<b>6. The enlargement, improvement or other alteration of existing dwellinghouses.</b>					
(1) Where the application relates to one dwellinghouse.	£206.00	£206.00	£0.00	0.0%	Statutory
(2) where the application relates to two or more dwellinghouses	£407.00	£407.00	£0.00	0.0%	Statutory
<b>7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.</b>					
	£206.00	£206.00	£0.00	0.0%	Statutory
<b>8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</b>					
	£234.00	£234.00	£0.00	0.0%	Statutory
<b>9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.</b>					
(1) Where the site area does not exceed 7.5 hectares, £385 £423 £508 for each 0.1 hectare of the site area;	£508.00	£508.00	£0.00	0.0%	Statutory
(2) where the site area exceeds 7.5 hectares. Additional £151 for each 0.1 hectare in excess of 7.5 hectares, subject to a maximum in total of £300,000	£38,070.00	£38,070.00	£0.00	0.0%	Statutory
<b>9A. The carrying out of any operations for the winning and working of oil or natural gas.</b>					
Where the site area:					
(a) does not exceed 15 hectares. Per each 0.1 hectare of the site area	£257.00	£257.00	£0.00	0.0%	Statutory
(b) exceeds 15 hectares. Additional £151 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000.	£38,520.00	£38,520.00	£0.00	0.0%	Statutory



Appendix 6 - Fees and Charges Schedule

## Planning

Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>10. The carrying out of any operations not coming within any of the above categories.</b>					
(1) In the case of operations for the winning and working of minerals:					
(a) where the site area does not exceed 15 hectares. Per each 0.1 hectare of the site area	£234.00	£234.00	£0.00	0.0%	Statutory
(b) where the site area exceeds 15 hectares. Additional £138 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000	£34,934.00	£34,934.00	£0.00	0.0%	Statutory
(2) in any other case. Per each 0.1 hectare of the site area, subject to a maximum in total of £2,028	£234.00	£234.00	£0.00	0.0%	Statutory
<b>11. The change of use of a building to use as one or more separate dwellinghouses.</b>					
(1) Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses:					
(a) where the change of use is to use as 50 or fewer dwellinghouses, for each additional dwellinghouse	£462.00	£462.00	£0.00	0.0%	Statutory
(b) where the change of use is to use as more than 50 dwellinghouses. Additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000	£22,859.00	£22,859.00	£0.00	0.0%	Statutory
(2) in all other cases:					
(a) where the change of use is to use as 50 or fewer dwellinghouses, for each dwellinghouse	£462.00	£462.00	£0.00	0.0%	Statutory
(b) where the change of use is to use as more than 50 dwellinghouses. Additional £138 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £300,000	£22,859.00	£22,859.00	£0.00	0.0%	Statutory
<b>12. The use of land for:</b>					
<b>(a) the disposal of refuse or waste materials;</b>					
<b>(b) the deposit of material remaining after minerals have been extracted from land; or</b>					
<b>(c) the storage of minerals in the open.</b>					
(1) Where the site area does not exceed 15 hectares, for each 0.1 hectare of the site area	£234.00	£234.00	£0.00	0.0%	Statutory
(2) where the site area exceeds 15 hectares, an additional £138 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £78,000	£34,934.00	£34,934.00	£0.00	0.0%	Statutory
<b>13. The making of a material change in the use of a building or land</b>	£462.00	£462.00	£0.00	0.0%	Statutory
<b>Fees for Advertisements</b>					
1. Advertisements displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters:					
(a) the nature of the business or other activity carried on on the premises;	£132.00	£132.00	£0.00	0.0%	Statutory
(b) the goods sold or the services provided on the premises; or					
(c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services.					
2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.	£132.00	£132.00	£0.00	0.0%	Statutory
3. All other advertisements.	£462.00	£462.00	£0.00	0.0%	Statutory
<b>Lawful Development Certificate</b>					
Application for a certificate to establish the lawfulness of an existing land-use, or of development already carried out. Same as Planning Application fee for that use or operation.			£0.00	0.0%	Statutory
Application for a certificate to establish that it was lawful not to comply with a particular condition or other limitation imposed on a planning permission.	£234.00	£234.00	£0.00	0.0%	Statutory
Application for a certificate to state that a proposed use would be lawful. Half as Planning Application fee for that use or operation.			£0.00	0.0%	Statutory

Appendix 6 - Fees and Charges Schedule

<b>Planning</b>					
Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Prior Approval</b>					
Construction of new dwellinghouses:					
(a) Not more than 50 dwellinghouses. Per dwelling	£334.00	£334.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) More than 50 dwellinghouses, additional £100 for each dwellinghouse to maximum fee of £300,000	£16,525.00	£16,525.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Enlargement of a dwellinghouse by construction of additional storeys	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Agricultural and Forestry buildings & operations	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Demolition of buildings	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Communications	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Change of Use of a building and any land. £206 if it includes building operations in connection with the change of use	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Erection, extension, or alteration of a university building	£96.00	£96.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
<b>Reserved Matters</b>					
Application for approval of reserved matters following outline approval. Sum equal to approval of all the reserved matters, subject to minimum.	£462.00	£462.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
<b>Approval/Variation/Discharge of Condition</b>					
Application for removal or variation of a condition following grant of planning permission	£234.00	£234.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Request to discharge one or more planning conditions (Householder)	£34.00	£34.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Request to discharge one or more planning conditions (Non Householder)	£116.00	£116.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
Application for a non-material amendment following a grant of planning permission					
(a) Applications in respect of householder developments	£34.00	£34.00	<b>£0.00</b>	<b>0.0%</b>	Statutory
(b) Applications in respect of other developments	£234.00	£234.00	<b>£0.00</b>	<b>0.0%</b>	Statutory

Appendix 6 - Fees and Charges Schedule

<b>Planning</b>					
Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Pre-Application Charges</b>					
The Council has reviewed its pre-application offer to ensure that we continue to offer a suitable avenue for prospective applicants to obtain feedback on their proposals before making a formal application, at a fee that reflects the impact it has on our resources. The variation of the fee structure outlined below will ensure that proportionate fees will be charged so that this service is appropriately funded.					
<b>Category A (Householder)</b>					
<b>Prior charging structure</b>					
Site Visit + Written Advice	£80.00	N/A	N/A	N/A	Discretionary
Follow up requests	£60.00	N/A	N/A	N/A	Discretionary
Site Visit + Meeting + Written Advice	£100.00	N/A	N/A	N/A	Discretionary
Follow up requests	£80.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Written Advice only (Desktop Assessment)	N/A	£150.00	N/A	N/A	Discretionary
<b>Category B (1-9 Dwellings)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit - 1 Dwelling	£150.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - 2nd Dwelling	£100.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Thereafter additional dwellings (per dwelling)	£60.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - 1 Dwelling - Follow-up Requests	£100.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice - 2nd Dwelling - Follow-up Requests	£70.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Thereafter additional dwellings (per dwelling) - Follow-up Requests	£40.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - 1 Dwelling	£160.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - 2nd Dwelling	£110.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Thereafter additional dwellings (per dwelling)	£65.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - 1 Dwelling - Follow-up Requests	£110.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - 2nd Dwelling - Follow-up Requests	£80.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Thereafter additional dwellings (per dwelling) - Follow-up Requests	£45.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Meeting and Written Advice - 1 Dwelling	N/A	£382.50	N/A	N/A	Discretionary
Meeting and Written Advice - Per each additional dwelling	N/A	£75.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel)	N/A	£200.00	N/A	N/A	Discretionary
Follow-up Written Clarification	N/A	£150.00	N/A	N/A	Discretionary
<b>Category C (10-99 dwellings)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit - Per Dwelling	£33.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Minimum	£900.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Maximum	£2,333.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up Requests	£40.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up Requests - Minimum	£600.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up Requests - Maximum	£1,400.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Per dwelling	£65.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Minimum	£975.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Maximum	£2,500.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up requests (per dwelling)	£45.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Minimum	£675.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Maximum	£1,575.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Meeting and Written Advice - 10 dwellings	N/A	£1,000.00	N/A	N/A	Discretionary
Meeting and Written Advice - Per additional dwelling	N/A	£30.00	N/A	N/A	Discretionary
Meeting and Written Advice - Maximum	N/A	£4,500.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel)	N/A	£200.00	N/A	N/A	Discretionary
Follow-up Written Clarification	N/A	£150.00	N/A	N/A	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>Planning</b>					
Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Category D (250+ Dwellings)</b>					
Minimum Charge	£3,000.00	£5,000.00	<b>£2,000.00</b>	<b>66.7%</b>	Discretionary
<b>Prior charging structure</b>					
Officer hourly rate after first 30 hours	£100.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£100.00	£85.00	<b>-£15.00</b>	<b>-15.0%</b>	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£100.00	£100.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£100.00	£120.00	<b>£20.00</b>	<b>20.0%</b>	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£100.00	£135.00	<b>£35.00</b>	<b>35.0%</b>	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£100.00	£150.00	<b>£50.00</b>	<b>50.0%</b>	Discretionary
<b>Category E (Hotels, HMOs, Communal housing of elderly &amp; disabled)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher)	£95.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Minimum	£190.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Maximum	£2,375.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Follow-up request	£65.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Follow-up request - Minimum	£150.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Follow-up request - Maximum	£1,625.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher)	£100.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Minimum	£200.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Maximum	£2,500.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Follow-up requests	£70.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Follow-up requests - Minimum	£160.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Follow-up requests - Maximum	£1,750.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Meeting and Written Advice - Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher)	N/A	£120.00	N/A	N/A	Discretionary
Meeting and Written Advice Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Minimum	N/A	£360.00	N/A	N/A	Discretionary
Meeting and Written Advice Per 100 sqm of building/0.1 hectare of site area (whichever fee is the higher) - Maximum	N/A	£4,500.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	N/A	£200.00	N/A	N/A	Discretionary
Follow-up Written Clarification	N/A	£150.00	N/A	N/A	Discretionary

Appendix 6 - Fees and Charges Schedule

## Planning

Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Category F (Listed building and Conservation Area advice)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£80.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£60.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£100.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£80.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Bespoke charge agreed in advance based on agreed assumptions on hourly rate for officer(s)					
Officer hourly rate - Conservation Officer	N/A	£65.00	N/A	N/A	Discretionary
Officer hourly rate - Senior Conservation Officer	N/A	£85.00	N/A	N/A	Discretionary
Officer hourly rate - Manager	N/A	£125.00	N/A	N/A	Discretionary
Site Visit (Set charge in addition to hourly rate)	N/A	£80.00	N/A	N/A	Discretionary
<b>Category G - Shopfronts</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£80.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£60.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£100.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£80.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Written Advice only (Desktop Assessment)	N/A	£150.00	N/A	N/A	Discretionary
<b>Category H - Advertisements</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£50.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£40.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£70.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£60.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Written Advice only (Desktop Assessment)	N/A	£150.00	N/A	N/A	Discretionary
<b>Category I (Telecommunications)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£200.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£150.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£250.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£200.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Written Advice only (Desktop Assessment)	N/A	£150.00	N/A	N/A	Discretionary
<b>Category J (Agricultural, forestry &amp; glasshouse devt – less than 465 sqm)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£40.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£30.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£60.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£50.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Written Advice only (Desktop Assessment)	N/A	£150.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	N/A	£200.00	N/A	N/A	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>Planning</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (Excl. VAT)</b>	<b>Proposed Fee 22-23 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Category K (Agricultural, forestry &amp; glasshouse devt – more than 465 sqm)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit - Up to 540 sqm	£150.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request - Up to 540 sqm	£100.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Up to 540 sqm	£180.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request - Up to 540 sqm	£130.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Thereafter each 75 sqm	£100.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request - Thereafter each 75 sqm	£80.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Thereafter each 75 sqm	£100.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request - Thereafter each 75 sqm	£80.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Meeting and Written Advice - Up to 540 sqm	N/A	£200.00	N/A	N/A	Discretionary
Meeting and Written Advice - Per each additional 75 sqm (or part thereof)	N/A	£120.00	N/A	N/A	
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	N/A	£200.00	N/A	N/A	Discretionary
Follow-up Written Clarification	N/A	£150.00	N/A	N/A	Discretionary
<b>Category L (Change of use of land to equestrian)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£150.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£110.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£200.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£160.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Written Advice only (Desktop Assessment)	N/A	£150.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	N/A	£200.00	N/A	N/A	Discretionary
Meeting - Bespoke charge based on agreed assumptions on hourly rate for officer(s)	N/A	£0.00	N/A	N/A	Discretionary
Officer hourly rate - Planning Officer	N/A	£85.00	N/A	N/A	Discretionary
Officer hourly rate - Senior Planning Officer	N/A	£100.00	N/A	N/A	Discretionary
Officer hourly rate - Principal Planning Officer	N/A	£120.00	N/A	N/A	Discretionary
Officer hourly rate - Team Leader	N/A	£135.00	N/A	N/A	Discretionary
Officer hourly rate - Senior Manager	N/A	£150.00	N/A	N/A	Discretionary
<b>Category M (Anemometer masts or single wind turbines of less than 100 m in height)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£400.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£350.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£500.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£450.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Meeting and Written Advice	N/A	£600.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excludes written response	N/A	£200.00	N/A	N/A	Discretionary
Follow-up Written Clarification	N/A	£150.00	N/A	N/A	Discretionary



Appendix 6 - Fees and Charges Schedule

<b>Planning</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (Excl. VAT)</b>	<b>Proposed Fee 22-23 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Category N (Wind and solar farm developments)</b>					
Minimum charge	£3,000.00	£4,000.00	£1,000.00	33.3%	Discretionary
<b>Prior charging structure</b>					
Officer hourly rate after first 30 hours	£100.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£100.00	£85.00	£-15.00	-15.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£100.00	£100.00	£0.00	0.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£100.00	£120.00	£20.00	20.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£100.00	£135.00	£35.00	35.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£100.00	£150.00	£50.00	50.0%	Discretionary
<b>Category O (Other developments inc change of use: floorspace less than 200 sqm and the site area is less than 0.1 hectares)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£150.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£110.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£200.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£160.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Meeting and Written Advice	N/A	£200.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	N/A	£200.00	N/A	N/A	Discretionary
Follow-up Written Clarification	N/A	£150.00	N/A	N/A	Discretionary
<b>Category P (Other developments inc change of use: floorspace less than 1000 sqm and the site area is less than 0.5 hectares)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£300.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£250.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£375.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£325.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Meeting and Written Advice	N/A	£350.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	N/A	£200.00	N/A	N/A	Discretionary
Follow-up Written Clarification	N/A	£150.00	N/A	N/A	Discretionary
<b>Category Q (Other developments inc change of use: floorspace less than 5000 sqm and the site area is less than 1 hectare)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£1,000.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£800.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£1,250.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£1,050.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Meeting and Written Advice	N/A	£1,500.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	N/A	£200.00	N/A	N/A	Discretionary
Follow-up Written Clarification	N/A	£150.00	N/A	N/A	Discretionary
<b>Category R (Other developments inc change of use: floorspace less than 10000 sqm and the site area is less than 2 hectares)</b>					
<b>Prior charging structure</b>					
Written Advice and Site Visit	£2,000.00	N/A	N/A	N/A	Discretionary
Written Advice and Site Visit - Follow-up request	£1,500.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit	£2,500.00	N/A	N/A	N/A	Discretionary
Meeting and Written Advice and Site Visit - Follow-up request	£2,000.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Meeting and Written Advice	N/A	£2,750.00	N/A	N/A	Discretionary
Site Visit (Set charge for 1 officer for 2 hours inc travel), excluding written response	N/A	£200.00	N/A	N/A	Discretionary
Follow-up Written Clarification	N/A	£150.00	N/A	N/A	Discretionary

Appendix 6 - Fees and Charges Schedule

Planning					
Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Category S (Other developments inc change of use: floorspace more than 10000 sqm and the site area is more than 2 hectares)</b>					
Meeting and Written Advice	£3,000.00	£4,000.00	£1,000.00	33.3%	Discretionary
<b>Prior charging structure</b>					
Officer hourly rate after first 30 hours	£100.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Officer hourly rate after first 30 hours (collective input of all officers) - Planning Officer	£100.00	£85.00	£-15.00	-15.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Planning Officer	£100.00	£100.00	£0.00	0.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Principal Planning Officer	£100.00	£120.00	£20.00	20.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Team Leader	£100.00	£135.00	£35.00	35.0%	Discretionary
Officer hourly rate after first 30 hours (collective input of all officers) - Senior Manager	£100.00	£150.00	£50.00	50.0%	Discretionary
<b>Category T (Written requests for information)</b>					
<b>Prior charging structure</b>					
Set fee	£250.00	N/A	N/A	N/A	Discretionary
<b>Revised charging structure</b>					
Bespoke charge based on levels of officer input with minimum of £300 (ex VAT)	N/A	£300.00	N/A	N/A	Discretionary
Officer hourly rate - Officer	N/A	£65.00	N/A	N/A	Discretionary
Officer hourly rate - Senior Officer	N/A	£85.00	N/A	N/A	Discretionary
Officer hourly rate - Principal Officer	N/A	£100.00	N/A	N/A	Discretionary
<b>Category U (Parish/Town Council developments and other exemptions)</b>					
Fee	£0.00	£0.00	£0.00	0.0%	Discretionary
<b>Planning Performance Agreements</b>					
Setting up PPA (Administration charge)	N/A	£500.00	N/A	N/A	Discretionary
Meetings (assumptions on hourly rate of officer preparation, attendance and follow-up) plus set, per meeting, administration charge of (£72 inc VAT)	N/A	£60.00	N/A	N/A	Discretionary
Officer hourly rate - Planning Officer	£100.00	£85.00	£-15.00	-15.0%	Discretionary
Officer hourly rate - Senior Planning Officer	£100.00	£100.00	£0.00	0.0%	Discretionary
Officer hourly rate - Principal Planning Officer	£100.00	£120.00	£20.00	20.0%	Discretionary
Officer hourly rate - Team Leader	£100.00	£135.00	£35.00	35.0%	Discretionary
Officer hourly rate - Senior Manager	£100.00	£150.00	£50.00	50.0%	Discretionary
Officer hourly rate - Assistant Director	£100.00	£190.00	£90.00	90.0%	Discretionary
<b>Development Monitoring</b>					
Registration charge for S106 agreements (per agreement)	N/A	£500.00	N/A	N/A	Discretionary
S73 Variations, linking agreements and modifications - Bespoke charge	N/A	£0.00	N/A	N/A	Discretionary
Less than 10 dwellings and/or 1,000sqm of floorspace) - Bespoke charge based on number of obligations and triggers with minimum of £500 (exc VAT)	N/A	£500.00	N/A	N/A	Discretionary
10 - 100 dwellings and/or 1,000 - 10,000sqm of floorspace) - Bespoke charge based on number of obligations and triggers with minimum of £1,000 (exc VAT)	N/A	£1,000.00	N/A	N/A	Discretionary
100 - 250 dwellings units and/or 10,000 - 75,000sqm of floorspace - Bespoke charge based on number of obligations and triggers with minimum of £5,000 (exc VAT)	N/A	£5,000.00	N/A	N/A	Discretionary
251+ dwellings units and/or 75,001sqm+ of floorspace - Bespoke charge based on number of obligations and triggers with minimum of £10,000 (exc VAT)	N/A	£10,000.00	N/A	N/A	Discretionary
Desktop records check and guidance on compliance issued via email (per request)	N/A	£200.00	N/A	N/A	Discretionary
Fee for remedial inspections for on-site provisions (Monitoring officer only)	N/A	£200.00	N/A	N/A	Discretionary



Appendix 6 - Fees and Charges Schedule

<b>Planning</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (Excl. VAT)</b>	<b>Proposed Fee 22-23 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>High Hedges</b>					
Application fee for High hedges complaint	£300.00	£396.00	<b>£96.00</b>	<b>32.0%</b>	Discretionary
<b>Planning Enforcement</b>					
Confirmation of closure of enforcement case where it was found not expedient to take action (available for a 12-month period following closure of the case)	N/A	£85.00	<b>N/A</b>	<b>N/A</b>	Discretionary
Confirmation that an Enforcement Notice had been complied with	N/A	£200.00	<b>N/A</b>	<b>N/A</b>	Discretionary
Request to withdraw enforcement notice	N/A	£200.00	<b>N/A</b>	<b>N/A</b>	Discretionary
<b>Supplementary Fees</b>					
Administration charges for invalid submissions not made valid. Householder, Minor and Other applications with no planning officer input	N/A	£40.00	<b>N/A</b>	<b>N/A</b>	Discretionary
Major Applications and applications where officer input required	N/A	£90.00	<b>N/A</b>	<b>N/A</b>	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>Building control</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (Excl. VAT)</b>	<b>Proposed Fee 22-23 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>New Dwellings</b>					
1 Dwelling	£750.00	£775.00	<b>£25.00</b>	<b>3.3%</b>	Discretionary
2 Dwellings	£1,000.00	£1,050.00	<b>£50.00</b>	<b>5.0%</b>	Discretionary
3 Dwellings	£1,250.00	£1,300.00	<b>£50.00</b>	<b>4.0%</b>	Discretionary
4 Dwellings	£1,400.00	£1,450.00	<b>£50.00</b>	<b>3.6%</b>	Discretionary
5 Dwellings	£1,600.00	£1,650.00	<b>£50.00</b>	<b>3.1%</b>	Discretionary
<b>Other New Builds</b>					
New Garage <40m2	£300.00	£315.00	<b>£15.00</b>	<b>5.0%</b>	Discretionary
New Garage 40m2 - 60m2	£380.00	£395.00	<b>£15.00</b>	<b>3.9%</b>	Discretionary
<b>Extensions</b>					
Extn<10m2	£350.00	£360.00	<b>£10.00</b>	<b>2.9%</b>	Discretionary
Extn 10m2-40m2	£550.00	£570.00	<b>£20.00</b>	<b>3.6%</b>	Discretionary
Extn 40m2-80m2	£650.00	£675.00	<b>£25.00</b>	<b>3.8%</b>	Discretionary
<b>Conversions</b>					
Garage Conversion	£300.00	£310.00	<b>£10.00</b>	<b>3.3%</b>	Discretionary
Loft conversion <80m2	£500.00	£525.00	<b>£25.00</b>	<b>5.0%</b>	Discretionary
Loft Conversion 80m2-100m2	£550.00	£570.00	<b>£20.00</b>	<b>3.6%</b>	Discretionary
<b>Miscellaneous Works</b>					
Underpinning	£350.00	£360.00	<b>£10.00</b>	<b>2.9%</b>	Discretionary
Up to 6 doors/windows	£130.00	£135.00	<b>£5.00</b>	<b>3.8%</b>	Discretionary
Each additional door/window	£15.00	£20.00	<b>£5.00</b>	<b>33.3%</b>	Discretionary
Heating Appliance	£150.00	£200.00	<b>£50.00</b>	<b>33.3%</b>	Discretionary
Electrical Appliance	£500.00	£525.00	<b>£25.00</b>	<b>5.0%</b>	Discretionary
Thermal upgrade	£180.00	£200.00	<b>£20.00</b>	<b>11.1%</b>	Discretionary
Up tp 6 Solar Panels	£500.00	£525.00	<b>£25.00</b>	<b>5.0%</b>	Discretionary
<b>Based on Construction Value</b>					
0-£10K	£300.00	£310.00	<b>£10.00</b>	<b>3.3%</b>	Discretionary
£10K-£40K	£480.00	£500.00	<b>£20.00</b>	<b>4.2%</b>	Discretionary
£40K-£100K	£720.00	£750.00	<b>£30.00</b>	<b>4.2%</b>	Discretionary
Building notice supplement	10%	10%	<b>£0.00</b>	<b>0.0%</b>	Discretionary
<b>Supplementary Fees</b>					
Additional Visits	£65.00	£65.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Copies of Certificates	£40.00	£40.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Reopening applications after less than 3 years	£50.00	£50.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary
Reopening applications after more than 3 years	£100.00	£100.00	<b>£0.00</b>	<b>0.0%</b>	Discretionary

## Appendix 6 - Fees and Charges Schedule

<b>Land Drainage</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (Excl. VAT)</b>	<b>Proposed Fee 22-23 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Consent Application fee	£50.00	£50.00	£0.00	0.0%	Statutory

<b>Street Naming and Numbering</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (Excl. VAT)</b>	<b>Proposed Fee 22-23 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Assigning official address's to properties	£30.00	£35.00	£5.00	16.7%	Discretionary

<b>Environmental Services</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (excl. VAT)</b>	<b>Proposed Fee 22-23 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Special Collections</b>					
Special Collections - Clearout (Garden waste or waste package)	£60.00	£65.00	£5.00	8.3%	Discretionary
Special Collections - Any (3 Items Collected)	£24.99	£26.99	£2.00	8.0%	Discretionary
New: Special Collection - 1 item	£9.99	£9.99	£0.00	0.0%	Discretionary
New: Special Collection - 1 large item	£14.99	£14.99	£0.00	0.0%	Discretionary
Special Collections - Any (3 Items Collected) During Blitz	£15.00	£15.00	£0.00	0.0%	Discretionary
<b>Bins and Waste Sacks</b>					
Blue & Brown Wheeled Bins	£30.00	£30.00	£0.00	0.0%	Discretionary
240L Additional Green Bin - Annual Charge	£100.00	£105.00	£5.00	5.0%	Discretionary
Bundles of 25 Trade Waste Sacks	£60.00	£62.50	£2.50	4.2%	Both Statutory and Discretionary elements
Bundles of 25 Trade Recycling Sacks	£45.00	£45.00	£0.00	0.0%	Both Statutory and Discretionary elements
<b>COMMERCIAL REFUSE COLLECTION - PER LIFT</b>					
240 litre bin	£7.25	£7.50	£0.25	3.4%	Both Statutory and Discretionary elements
360 litre bin	£9.50	£9.75	£0.25	2.6%	Both Statutory and Discretionary elements
660 litre bin	£13.50	£13.75	£0.25	1.9%	Both Statutory and Discretionary elements
1100 litre bin	£18.25	£18.50	£0.25	1.4%	Both Statutory and Discretionary elements
<b>COMMERCIAL RECYCLING COLLECTION - PER LIFT</b>					
240 litre bin	£5.00	£5.00	£0.00	0.0%	Both Statutory and Discretionary elements
360 litre bin	£6.50	£6.50	£0.00	0.0%	Both Statutory and Discretionary elements
660 litre bin	£9.00	£9.00	£0.00	0.0%	Both Statutory and Discretionary elements
1100 litre bin	£12.00	£12.00	£0.00	0.0%	Both Statutory and Discretionary elements
<b>COMMERCIAL GLASS RECYCLING COLLECTION - PER LIFT</b>					
240 litre bin	£5.00	£5.25	£0.25	5.0%	Both Statutory and Discretionary elements
360 litre bin	£6.50	£6.75	£0.25	3.8%	Both Statutory and Discretionary elements
* Discount of 10% for >5 bins, 20% for >10 bins					
<b>COMMERCIAL FOOD RECYCLING - PER LIFT</b>					
120 litre bin	£3.75	£4.00	£0.25	6.7%	Both Statutory and Discretionary elements

<b>Environmental Services</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (excl. VAT)</b>	<b>Proposed Fee 22-23 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Schedule II Collections - Schools</b>					
240L Wheeled Bin Package	£137.00	£154.00	£17.00	12.4%	Both Statutory and Discretionary elements
360L Wheeled Bin Package	£189.00	£210.00	£21.00	11.1%	Both Statutory and Discretionary elements
660L Wheeled Bin Package	£300.00	£325.00	£25.00	8.3%	Both Statutory and Discretionary elements
1100L Wheeled Bin Package	£410.00	£445.00	£35.00	8.5%	Both Statutory and Discretionary elements
<b>Trade Glass Collection (1 bell)</b>					
Trade Glass Collection (1 bell)	£75.00	£80.00	£5.00	6.7%	Discretionary
<b>Garden Waste Charges - 240L Brown Wheeled Bin</b>					
Sign up before 1st March 2022 (Until 28th February 2023)	£36.00	£36.00	£0.00	0.0%	Both Statutory and Discretionary elements
Sign up after 1st March 2022 (Until 28th February 2023)	£40.00	£40.00	£0.00	0.0%	Both Statutory and Discretionary elements
Additional licences (1st March - 28th February 2023)	£30.00	£30.00	£0.00	0.0%	Both Statutory and Discretionary elements
Bundles of 25 Biodegradable Garden Waste Sacks	£15.00	£45.00	£30.00	200.0%	Discretionary
Roll of 52 Compostable Liners	£3.50	£4.00	£0.50	14.3%	Discretionary
<b>Dog bin emptying charge</b>					
For parishes with more than 20 bins	£1.50	£1.60	£0.10	6.7%	Discretionary
For parishes with more than 5 bins	£1.60	£1.70	£0.10	6.2%	Discretionary
For parishes with less than 5 bins	£1.75	£1.85	£0.10	5.7%	Discretionary
<b>MOT's</b>					
Class IV for Trade, Staff and Account Customers	£45.00	£45.00	£0.00	0.0%	Discretionary
Class IV for General Public	£50.00	£50.00	£0.00	0.0%	Discretionary
Class V for Trade, Staff and Account Customers	£50.00	£50.00	£0.00	0.0%	Discretionary
Class V for General Public	£55.00	£55.00	£0.00	0.0%	Discretionary
Class VII for Trade, Staff and Account Customers	£50.00	£50.00	£0.00	0.0%	Discretionary
Class VII for General Public	£55.00	£55.00	£0.00	0.0%	Discretionary
<b>Other</b>					
Hourly Rate - Workshop (External)	£55.00	£60.00	£5.00	9.1%	Discretionary
Use of Washdown facility at Thorpe Lane Depot	£50.00	£55.00	£5.00	10.0%	Discretionary
Use of Public Conveniences - Bicester	£0.20	£0.20	£0.00	0.0%	Discretionary
Use of Public Conveniences - Banbury and Kidlington	£0.20	£0.20	£0.00	0.0%	Discretionary
Pitch Fees 'Casual'	£30.00	£31.00	£1.00	3.3%	Discretionary
Pitch Fees 'Regular'	£25.00	£25.50	£0.50	2.0%	Discretionary
Pitch Fees 'Charity/Community'	£15.00	£15.00	£0.00	0.0%	Discretionary
Highway Closures	£87.50	£90.00	£2.50	2.9%	Discretionary

<b>Car Parking</b>					
Fees and Charges	Fee 21-22 (excl. VAT)	Proposed Fee 22-23 (excl. VAT)*	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Banbury Short Stay (Charges apply 8am-7pm. Free Parking after 7pm)</b>					
<b>Market Place Monday To Saturday</b>					
0 -30 minutes	£1.00	£1.00	£0.00	0.0%	Discretionary
0 - 1 hour	£1.50	£1.50	£0.00	0.0%	Discretionary
<b>Market Place Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.00	£0.00	0.0%	Discretionary
Over 1 hour £1.50 flat rate	£1.50	£1.50	£0.00	0.0%	Discretionary
<b>Horsefair West Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
<b>Horsefair West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Calthorpe Street West (part) Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
<b>Calthorpe Street West (part) Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Calthorpe Street East Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
<b>Calthorpe Street East Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>South Bar East (part) up to Calthorpe Street Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
<b>South Bar East (part) up to Calthorpe Street Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>North Bar East Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
<b>North Bar East Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>The Mill Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
<b>The Mill Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Chamberlaine Court Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary

\* Changes in car parking fees will come into effect from 01.07.22, and will remain at 2021-22 fees until then.

Appendix 6 - Fees and Charges Schedule

<b>Car Parking</b>					
Fees and Charges	Fee 21-22 (excl. VAT)	Proposed Fee 22-23 (excl. VAT)*	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Chamberlaine Court Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Bridge Street (Blue Badge Holders Only)</b>					
Monday To Saturday	£0.00	£0.00	£0.00	0.0%	Discretionary
Sunday and Bank Holidays	£0.00	£0.00	£0.00	0.0%	Discretionary
Free of charge up to maximum stay permitted					
<b>Banbury Long Stay (charges apply 8am-7pm. Free Parking after 7pm)</b>					
<b>Riverside Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
3 - 4 Hours	£3.50	£3.60	£0.10	2.9%	Discretionary
Day rate up to 7pm	£4.50	£4.60	£0.10	2.2%	Discretionary
<b>Riverside Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>South Bar East and West Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
3 - 4 Hours	£3.50	£3.60	£0.10	2.9%	Discretionary
Day rate up to 7pm	£4.50	£4.60	£0.10	2.2%	Discretionary
<b>South Bar East and West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>North Bar West Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
3 - 4 Hours	£3.50	£3.60	£0.10	2.9%	Discretionary
Day rate up to 7pm	£4.50	£4.60	£0.10	2.2%	Discretionary
<b>North Bar West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Calthorpe Street West Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
3 - 4 Hours	£3.50	£3.60	£0.10	2.9%	Discretionary
Day rate up to 7pm	£4.50	£4.60	£0.10	2.2%	Discretionary
<b>Calthorpe Street West Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Windsor Street Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
3 - 4 Hours	£3.50	£3.60	£0.10	2.9%	Discretionary
Day rate up to 7pm	£4.50	£4.60	£0.10	2.2%	Discretionary
<b>Windsor Street Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.50 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary

\* Changes in car parking fees will come into effect from 01.07.22, and will remain at 2021-22 fees until then.

<b>Car Parking</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (excl. VAT)</b>	<b>Proposed Fee 22-23 (excl. VAT)*</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Bolton Road Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
3 - 4 Hours	£3.50	£3.60	£0.10	2.9%	Discretionary
Day rate up to 7pm	£4.50	£4.60	£0.10	2.2%	Discretionary
<b>Bolton Road Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.50 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Compton Road Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
3 - 4 Hours	£3.50	£3.60	£0.10	2.9%	Discretionary
Day rate up to 7pm	£4.50	£4.60	£0.10	2.2%	Discretionary
<b>Compton Road Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.50 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
Compton Road lay over (Coaches only) - no charge	£0.00	£0.00	£0.00	0.0%	Discretionary
<b><u>Drop Off - Pick Up Points</u></b>					
<b>Bridge Street (all week)</b>					
0 - 15 minutes	£0.40	£0.50	£0.10	25.0%	Discretionary
Horsefair East - Coaches Drop Off/Pick Up - no charge	£0.00	£0.00	£0.00	0.0%	Discretionary
<b><u>Banbury season ticket prices</u></b>					
<b>5 Day Permit Valid Monday - Friday</b>					
Annual	£700.00	£700.00	£0.00	0.0%	Discretionary
Quarterly	£195.00	£195.00	£0.00	0.0%	Discretionary
Monthly	£70.00	£70.00	£0.00	0.0%	Discretionary
<b>7 Day Permit Valid Monday - Sunday</b>					
Annual	£910.00	£910.00	£0.00	0.0%	Discretionary
Quarterly	£250.00	£250.00	£0.00	0.0%	Discretionary
Monthly	£90.00	£90.00	£0.00	0.0%	Discretionary

\* Changes in car parking fees will come into effect from 01.07.22, and will remain at 2021-22 fees until then.



<b>Car Parking</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (excl. VAT)</b>	<b>Proposed Fee 22-23 (excl. VAT)*</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Bicester Short Stay (Charges apply 8am-7pm. Free Parking after 7pm)</b>					
<b>Market Square Monday To Saturday</b>					
0 - 30 Minutes	£1.00	£1.00	£0.00	0.0%	Discretionary
0 - 1 Hour	£1.50	£1.50	£0.00	0.0%	Discretionary
<b>Market Square Sunday and Bank Holidays</b>					
0 - 1 Hour	£1.00	£1.00	£0.00	0.0%	Discretionary
Over 1 hour £1.50 flat rate	£1.50	£1.50	£0.00	0.0%	Discretionary
<b>Claremont Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
<b>Claremont Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Chapel Brook Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
<b>Chapel Brook Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Victoria Road Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
<b>Victoria Road Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Bicester Long Stay</b>					
<b>Cattle Market Monday To Saturday</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
1 - 2 Hours	£2.00	£2.10	£0.10	5.0%	Discretionary
2 - 3 Hours	£2.80	£2.90	£0.10	3.6%	Discretionary
3 - 4 Hours	£3.50	£3.60	£0.10	2.9%	Discretionary
Day rate up to 7pm	£4.50	£4.60	£0.10	2.2%	Discretionary
<b>Cattle Market Sunday and Bank Holidays</b>					
0 - 1 hour	£1.00	£1.10	£0.10	10.0%	Discretionary
Over 1 hour £1.00 flat rate	£1.50	£1.60	£0.10	6.7%	Discretionary
<b>Kidlington</b>					
Curtis Place (all week) - no charge	£0.00	£0.00	£0.00	0.0%	Discretionary

\* Changes in car parking fees will come into effect from 01.07.22, and will remain at 2021-22 fees until then.

## Appendix 6 - Fees and Charges Schedule

<b>Land Charges</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (excl. VAT)</b>	<b>Proposed Fee 22-23 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Full Search Fee (LLC1 & CON29R)	£165.00	£185.00	£0.00	12.1%	Both Statutory and Discretionary elements as combination of LLC1 and CON29
Additional parcel CON29	£18.00	£18.00	£0.00	0.0%	Discretionary
Additional parcel LLC1	£2.00	£2.00	£0.00	0.0%	Statutory
Additional parcel Q22	£1.10	£1.12	£0.00	1.8%	Discretionary - Fee set by OCC
LLC1 Only (Register search )	£65.00	£65.00	£0.00	0.0%	Statutory
CON 29R only (no LLC1)	£100.00	£120.00	£20.00	20.0%	Discretionary
CON290 (Optional enquiries Question 4-21)	£10.00	£10.00	£0.00	0.0%	Discretionary
CON290 Question 22	£35.83	£36.67	£0.84	2.3%	Discretionary - Fee set by OCC
PART 3 Own worded enquiries	£20.00	£20.00	£0.00	0.0%	Discretionary

<b>Parish Elections</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (excl. VAT)</b>	<b>Proposed Fee 22-23 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
Uncontested Election recharge	£40.95	£100.00	£59.05	144.2%	Discretionary

## Public Protection, Environmental Health, Licensing

Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Environmental Health, Environmental Protection and Licensing</b>					
<b>Gambling Act</b>					
Premises	Various	Various			Statutory
<b>Animal Licensing</b>					
Animal Boarding Establishment Licence	£392.50	£402.50	£10.00	2.5%	Discretionary
Pet Shop Licence	£392.50	£402.50	£10.00	2.5%	Discretionary
Riding Establishment Licence	£392.50	£402.50	£10.00	2.5%	Discretionary
Dog Breeding Establishment Licence	£392.50	£402.50	£10.00	2.5%	Discretionary
Dangerous Wild Animals Licence	£392.50	£402.50	£10.00	2.5%	Discretionary
Zoo Licence	£595.00	£610.00	£15.00	2.5%	Discretionary
<b>Skin Piercing, Tattooing, Acupuncture, Electrolysis etc.</b>					
Registration Fee	£107.50	£111.00	£3.50	3.3%	Discretionary
Registration of Premises	£160.00	£165.00	£5.00	3.1%	Discretionary
<b>Scrap Metal</b>					
Variation of scrap metal dealers licence type Collector - Dealer	£213.00	£218.00	£5.00	2.3%	Discretionary
Variation of scrap metal dealers licence - Admin, change of name or replacement	£106.20	£109.00	£2.80	2.6%	Discretionary
Scrap metal dealers site	£487.00	£499.50	£12.50	2.6%	Discretionary
Scrap metal collectors licence	£287.50	£295.00	£7.50	2.6%	Discretionary
<b>Street Trading consent charges</b>					
12 month period	£1,197.00	£1,229.00	£32.00	2.7%	Discretionary
6 month period	£597.00	£613.00	£16.00	2.7%	Discretionary
3 month period	£299.00	£307.00	£8.00	2.7%	Discretionary
1 month period	£168.00	£172.50	£4.50	2.7%	Discretionary
<b>Table and Chairs consent charges</b>					
12 month period	£15.80	£16.20	£0.40	2.5%	Discretionary
Pavement licences (licences cannot extend beyond 30/09/2022)	£15.80	£15.80			Statutory
<b>Private Hire and Hackney Carriage DRIVER Fees and Charges</b>					
Grant of Licence 1 Year	£119.50	£124.50	£5.00	4.2%	Discretionary
Grant of licence 3 Years	£198.00	£203.50	£5.50	2.8%	Discretionary
Renewal of existing licence 1 year	£100.50	£103.50	£3.00	3.0%	Discretionary
Renewal of existing licence 3 years	£174.50	£179.50	£5.00	2.9%	Discretionary
DBS (was CRB) check and DVLA check	£51.00	£51.00	£0.00	0.0%	Discretionary
Knowledge Test	£26.00	£30.00	£4.00	15.4%	Discretionary
Re take of Knowledge test	£26.00	£26.00	£0.00	0.0%	Discretionary
Cost of badge/ replacement badge	£26.00	£32.00	£6.00	23.1%	Discretionary
Cost of replacement paper licence	£11.00	£15.00	£4.00	36.4%	Discretionary
Disability and Safeguarding Awareness Training	£50.00	£50.00	£0.00	0.0%	Fee set by OCC
English Testing	£42.00	£43.75	£1.75	4.2%	Discretionary
<b>Hackney Carriage VEHICLE Fees and Charges</b>					
Grant of licence	£305.50	£313.50	£8.00	2.6%	Discretionary
Renewal of existing licence	£265.00	£272.00	£7.00	2.6%	Discretionary
Replacement licence plate	£21.00	£22.00	£1.00	4.8%	Discretionary
Replacement bracket	£21.00	£22.00	£1.00	4.8%	Discretionary
Change of vehicle only	£115.00	£118.00	£3.00	2.6%	Discretionary
Transfer of licensee only	£58.50	£60.00	£1.50	2.6%	Discretionary
Change of vehicle and licensee	£43.00	£44.20	£1.20	2.8%	Discretionary
<b>Private Hire VEHICLE Fees and Charges</b>					
Grant of new licence	£277.00	£286.00	£9.00	3.2%	Discretionary
Renewal of licence	£256.00	£263.00	£7.00	2.7%	Discretionary
Internal Plate Replacement	£10.50	£11.00	£0.50	4.8%	Discretionary
Plate or bracket replacement	£21.00	£22.00	£1.00	4.8%	Discretionary
Cost of replacement paper licence	£11.00	£15.00	£4.00	36.4%	Discretionary
Change of vehicle only	£104.50	£107.50	£3.00	2.9%	Discretionary
Transfer of licensee only	£57.50	£60.00	£2.50	4.3%	Discretionary
Change of vehicle and licensee	£130.00	£133.00	£3.00	2.3%	Discretionary
<b>Private Hire OPERATOR Fees and Charges</b>					
Operator's Licence (one vehicle only) - 1 year	£147.00	£151.00	£4.00	2.7%	Discretionary
Operator's Licence (one vehicle only) - 5 year	£136.00	£139.50	£3.50	2.6%	Discretionary
For each additional vehicle	£21.00	£21.50	£0.50	2.4%	Discretionary
<b>Sex Establishment Venue</b>					
Application	£1,630.00	£1,675.00	£45.00	2.8%	Discretionary
Renewal	£1,080.00	£1,110.00	£30.00	2.8%	Discretionary
<b>Contaminated land enquiry</b>					
Charge per hour or part thereof	£70.00	£71.50	£1.50	2.1%	Discretionary

Appendix 6 - Fees and Charges Schedule

Public Protection, Environmental Health, Licensing					
Fees and Charges	Fee 21-22 (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
<b>Health Protection</b>					
Food Export/Hygiene Certificates	£115.00	£120.00	£5.00	4.3%	Discretionary
Food Hygiene Rating Scheme Rescore Visit	£285.00	£295.00	£10.00	3.5%	Discretionary
Food Surrender Certificates	£127.00	£130.00	£3.00	2.4%	Discretionary
Copies of Food Premises Register (a) Single Entry	£4.00	£4.50	£0.50	12.5%	Discretionary
Copies of Food Premises Register (b) Full Register	£330.00	£338.00	£8.00	2.4%	Discretionary
Factual Statements for Civil Proceedings	£160.00	£165.00	£5.00	3.1%	Discretionary
Reports provided under the Environmental Information Regulations	£155.00	£160.00	£5.00	3.2%	Statutory
<b>Water Sampling</b>					
Large/Commercial use supplies (each assessment at £68/hour capped at £500)	£500.00	£500.00	£0.00	0.0%	Statutory
Risk assessment (each assessment at £68/hour capped at £500)	£500.00	£500.00	£0.00	0.0%	Statutory
Sampling (each visit)	£100.00	£100.00	£0.00	0.0%	Statutory
Investigation	£100.00	£100.00	£0.00	0.0%	Statutory
Granting an authorisation	£100.00	£100.00	£0.00	0.0%	Statutory
Analysing a sample:					
Taken under regulation 10	£25.00	£25.00	£0.00	0.0%	Statutory
Taken during Check monitoring	£100.00	£100.00	£0.00	0.0%	Statutory
Taken during Audit monitoring	£500.00	£500.00	£0.00	0.0%	Statutory
<b>Water Sampling Fees:</b>					
Lab Fees (Depending on criteria)	£85.50	£87.50	£2.00	2.3%	Discretionary
Pools (basic swimming pool test)	£33.50	£34.50	£1.00	3.0%	Discretionary
Sampling and admin cost recovery hourly rate	£45.00	£47.00	£2.00	4.4%	Discretionary
Courier charge	£33.50	£34.50	£1.00	3.0%	Discretionary
<b>Health Protection - Food Safety</b>					
Level 2 Food Safety in Catering Course					
Taught Course	£76.00	£78.00	£2.00	2.6%	Discretionary
Taught - Voluntary Groups	£44.00	£44.00	£0.00	0.0%	Discretionary
Taught - Unemployed	£44.00	£44.00	£0.00	0.0%	Discretionary
E-learning (all level 2 courses)	£25.00	£26.00	£1.00	4.0%	Discretionary
Level 2 Personal license Holder elearning and invigilated exam	£82.00	£85.00	£3.00	3.7%	Discretionary
Invigilated exam resit	£26.00	£27.00	£1.00	3.8%	Discretionary
Level 3 Food Hygiene Course Taught Course	£295.00	£305.00	£10.00	3.4%	Discretionary
Cost recovery - Commercial & Business Support					
Basic cost recovery (qualified officer)	£71.50	£73.50	£2.00	2.8%	Discretionary
Full cost recovery (qualified officer)	£79.00	£81.00	£2.00	2.5%	Discretionary
Mileage cost per mile	£0.45	£0.45	£0.00	0.0%	Discretionary
Strive for 5	£260.00	£265.50	£5.50	2.1%	Discretionary
SFBB Packs (without diary)	£16.00	£16.50	£0.50	3.1%	Discretionary
SFBB 48 week diary refills	£15.00	£15.50	£0.50	3.3%	Discretionary
SFBB Pack with 48 week diary refill	£25.00	£26.00	£1.00	4.0%	Discretionary
<b>Mobile Home Sites Fees</b>					
New Application					
1 to 10 pitches	£308.00	£316.00	£8.00	2.6%	Discretionary
11 to 30 pitches	£452.00	£464.00	£12.00	2.7%	Discretionary
31 to 99 pitches	£586.00	£602.00	£16.00	2.7%	Discretionary
100 or more pitches	£730.00	£750.00	£20.00	2.7%	Discretionary
Annual Fee					
1 to 10 pitches	£241.00	£247.00	£6.00	2.5%	Discretionary
11 to 30 pitches	£308.00	£316.00	£8.00	2.6%	Discretionary
31 to 99 pitches	£380.00	£390.00	£10.00	2.6%	Discretionary
100 or more pitches	£452.00	£464.00	£12.00	2.7%	Discretionary
Transfer/amendment	£170.00	£174.50	£4.50	2.6%	Discretionary
Replacement paper licence	£11.30	£15.00	£3.70	32.7%	Discretionary
Lodging rules	£58.50	£60.00	£1.50	2.6%	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>Public Protection, Environmental Health, Licensing</b>					
<b>Fees and Charges</b>	<b>Fee 21-22 (Excl. VAT)</b>	<b>Proposed Fee 22-23 (Excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>Environmental Enforcement</b>					
Unwanted vehicle	£33.25	£34.00	£0.75	2.3%	Discretionary
Rats & Mice, Per consultation - 3 visits	£55.00	£56.50	£1.50	2.7%	Discretionary
Fleas, cockroaches ants, carpet beetles, and other household insects	£61.00	£62.50	£1.50	2.5%	Discretionary
Bedbugs	£94.50	£96.50	£2.00	2.1%	Discretionary
Wasps Nests	£55.00	£56.50	£1.50	2.7%	Discretionary
Fine for stray dogs during office hours	£140.00	£140.50	£0.50	0.4%	Both Statutory and Discretionary Elements
Fine for stray dogs outside office hours	£140.00	£140.50	£0.50	0.4%	Both Statutory and Discretionary Elements
Kennel Costs (per day/part of)	£19.95	£22.50	£2.55	12.8%	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>NOA, Cooper School and Stratfield Brake</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed Fee 2022-23 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>NORTH OXFORDSHIRE ACADEMY ATP BANBURY</b>					
<b>ATP/GRASS INNER PITCH</b>					
Senior Match	£65.74	£67.10	£1.36	2.0%	Discretionary
Junior Match	£32.79	£33.45	£0.66	2.0%	Discretionary
Senior Training Whole Pitch	£47.53	£48.50	£0.97	2.0%	Discretionary
Senior Training Half Pitch	£29.53	£30.15	£0.62	2.1%	Discretionary
Junior Training Whole Pitch	£25.40	£25.90	£0.50	2.0%	Discretionary
Junior Training Half Pitch	£14.89	£15.20	£0.31	2.1%	Discretionary
<b>NORTH OXFORDSHIRE ACADEMY ATP FOR KEYHOLDERS</b>					
<b>60 Minutes Hire</b>					
Senior Match	£56.46	£57.60	£1.14	2.0%	Discretionary
Junior Match	£20.71	£21.15	£0.44	2.1%	Discretionary
<b>NORTH OXFORDSHIRE ATHLETICS TRACK BANBURY</b>					
<b>Fixtures</b>					
Non Cherwell Based Clubs Fixtures	£51.51	£52.55	£1.04	2.0%	Discretionary
Cherwell Clubs – Seniors Fixtures	£39.32	£40.10	£0.78	2.0%	Discretionary
Cherwell Clubs – Juniors Fixtures	£31.11	£31.75	£0.64	2.1%	Discretionary
Seniors Training	£40.90	£41.75	£0.85	2.1%	Discretionary
Juniors	£21.11	£21.55	£0.44	2.1%	Discretionary
<b>PAVILION/CHANGING/CLUB ROOM HIRE</b>					
Pavilion/Changing/Club Room Hire	£16.63	£17.00	£0.37	2.2%	Discretionary
<b>NOA Holiday Hubs</b>					
Session 8:45am to 3:00pm	£15.91	£16.23	£0.32	2.0%	Discretionary
Session 8:45am to 5:00pm	£20.20	£20.60	£0.40	2.0%	Discretionary
<b>COOPER SCHOOL, BICESTER</b>					
<b>Sports Hall Hire – 55 Minutes</b>					
Senior	£44.32	£45.20	£0.88	2.0%	Discretionary
Junior	£26.47	£27.00	£0.53	2.0%	Discretionary
<b>Badminton Court - 55 minutes</b>					
Senior	£9.79	£10.00	£0.21	2.1%	Discretionary
Junior	£4.79	£4.90	£0.11	2.2%	Discretionary
<b>ATP – 60 Minutes</b>					
Senior Whole Pitch	£51.61	£52.65	£1.04	2.0%	Discretionary
Senior Half Pitch	£33.92	£34.60	£0.69	2.0%	Discretionary
Senior Quarter Pitch	£28.36	£28.95	£0.59	2.1%	Discretionary
Junior Whole Pitch	£43.50	£44.40	£0.90	2.1%	Discretionary
Junior Half Pitch	£27.08	£27.65	£0.57	2.1%	Discretionary
Junior Quarter Pitch	£18.97	£19.35	£0.38	2.0%	Discretionary
<b>Hockey Club – Whole Pitch</b>					
Senior Match – 90 Minutes	£90.93	£92.75	£1.82	2.0%	Discretionary
Senior Training – 60 Minutes	£51.92	£52.95	£1.03	2.0%	Discretionary
Junior Match – 90 Minutes	£47.43	£48.40	£0.97	2.0%	Discretionary
Junior Training – 60 Minutes	£30.65	£31.30	£0.65	2.1%	Discretionary
<b>Performance Hall</b>					
Hire charge (per hour)	£27.50	£28.05	£0.55	2.0%	Discretionary
Hire charge with tiered seating	£54.95	£56.05	£1.10	2.0%	Discretionary
Events hire including seating/lighting/stage					
<b>Cooper Holiday Hubs</b>					
Session 8:45am to 3:00pm	£15.91	£16.23	£0.32	2.0%	Discretionary
Session 8:45am to 5:00pm	£20.20	£20.60	£0.40	2.0%	Discretionary
Public Liability Insurance re-charge charged at 10% of total hire fee.					
*Block bookings of 10 sessions or more are exempt from VAT					

Appendix 6 - Fees and Charges Schedule

<b>NOA, Cooper School and Stratfield Brake</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed Fee 2022-23 (excl. VAT)</b>	<b>Actual Increase</b>	<b>% Increase</b>	<b>Statutory/ Discretionary?</b>
<b>STRATFIELD BRAKE</b>					
Cricket Pitch Hire (per match)	£98.70	£100.70	2.03%	£2.00	Discretionary
Cricket Pitch Hire (per match) - junior	£48.85	£49.85	2.05%	£1.00	Discretionary
Cricket Nets Hire (per hour)	£15.25	£15.55	1.97%	£0.30	Discretionary
Rugby Pitch Hire - Adult Matches (per match)	£71.25	£72.70	2.04%	£1.45	Discretionary
Rugby Pitch Hire - Adult Training (per hour)	£45.80	£46.75	2.07%	£0.95	Discretionary
Rugby Pitch Hire - Junior Matches (per match)	£38.65	£39.45	2.07%	£0.80	Discretionary
Rugby Pitch Hire - Junior Training (per hour)	£24.40	£24.90	2.05%	£0.50	Discretionary
Rugby Pitch Hire - Mini Matches (per match)	£17.30	£17.65	2.02%	£0.35	Discretionary
Rugby Pitch Hire - Mini Training (per hour)	£10.20	£10.40	1.96%	£0.20	Discretionary
GAB Adult Pitch Hire - Match	£57.00	£58.15	2.02%	£1.15	Discretionary
GAB Adult Pitch Hire - Training	£38.65	£39.45	2.07%	£0.80	Discretionary
GAB Junior Pitch Hire - Match	£31.55	£32.20	2.06%	£0.65	Discretionary
GAB Junior Pitch Hire - Training	£21.35	£21.80	2.11%	£0.45	Discretionary
GAB Mini Pitch Hire - Match	£14.25	£14.55	2.11%	£0.30	Discretionary
GAB Mini Pitch Hire - Training	£10.20	£10.40	1.96%	£0.20	Discretionary
GAB Floodlights (after 7pm - Sept)	£4.05	N/A	N/A	N/A	Discretionary
Football Pitch Hire - Adult Matches (per match)	£71.25	£72.70	2.04%	£1.45	Discretionary
Football Pitch Hire - Adult Training (per hour)	£45.80	£46.75	2.07%	£0.95	Discretionary
Football Pitch Hire - Junior Matches (per match)	£38.65	£39.45	2.07%	£0.80	Discretionary
Football Pitch Hire - Junior Training (per hour)	£25.45	£25.95	1.96%	£0.50	Discretionary
Football Pitch Hire - Mini Matches (per match)	£17.30	£17.65	2.02%	£0.35	Discretionary
Football Pitch Hire - Mini Training (per hour)	£10.20	£10.40	1.96%	£0.20	Discretionary
KYFC Football Pitch Hire - Junior Matches (per match) 9v9 & 11v11	£30.55	£31.20	2.13%	£0.65	Discretionary
KYFC Football Pitch Hire - Junior Training(p.hr) 9v9 & 11v11	£24.45	£24.95	2.04%	£0.50	Discretionary
KYFC Football Pitch Hire - Mini Matches (per match) 5v5 & 7v7	£14.25	£14.55	2.11%	£0.30	Discretionary
KYFC Football Pitch Hire - Mini Training (p.hr) 5v5 & 7v7	£10.20	£10.40	1.96%	£0.20	Discretionary
Function Room Hire - per hour	£27.00	£27.50	1.85%	£0.50	Discretionary
Function Room - half day rate (9am-1pm) or (1pm-5pm)	£122.10	N/A	N/A	N/A	Discretionary
Function Room - full day rate (9am to 5pm)	£244.25	N/A	N/A	N/A	Discretionary
Running Club Showers	£1.30	£1.35	3.85%	£0.05	Discretionary
Changing Room Hire (per hour)	£10.20	£10.40	1.96%	£0.20	Discretionary
Projector & Screen	£20.35	N/A	N/A	N/A	Discretionary
Refreshments	£20.35	N/A	N/A	N/A	Discretionary
Kitchen Hire - hour	£30.55	N/A	N/A	N/A	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>MEMBERSHIP DIRECT DEBITS</b>					
Expressions DD (single)					
Single DD - FIXED	£39.00	£39.00	0.00%	£0.00	Discretionary
Single DD - FLEXI	£44.00	£44.00	0.00%	£0.00	Discretionary
Expressions Family					
Family DD (2 adults + 2 children) - FIXED	£80.00	£80.00	0.00%	£0.00	Discretionary
Family DD (2 adults + 2 children) - FLEXI	£85.00	£85.00	0.00%	£0.00	Discretionary
Family with up to 5 children					
Family DD (2 adults + 5 children) - FIXED	£90.00	£90.00	0.00%	£0.00	Discretionary
Family DD (2 adults + 5 children) - FLEXI	£95.00	£95.00	0.00%	£0.00	Discretionary
One Parent (1 adult + 2 children)					
Single Parent (1 adult + 2 children) - FIXED	£50.00	£50.00	0.00%	£0.00	Discretionary
Single Parent (1 adult + 2 children) - FLEXI	£55.00	£55.00	0.00%	£0.00	Discretionary
One Parent (5 children)					
Single Parent (1 adult + 5 children) - FIXED	£60.00	£60.00	0.00%	£0.00	Discretionary
Single Parent (1 adult + 5 children) - FLEXI	£65.00	£65.00	0.00%	£0.00	Discretionary
Corporate (single)					
Corporate (single) FIXED	£37.00	£37.00	0.00%	£0.00	Discretionary
Corporate (single) FLEXI	£39.00	£39.00	0.00%	£0.00	Discretionary
Swim 23	£23.00	£23.50	2.17%	£0.50	Discretionary
Swim 15	£15.00	£15.50	3.33%	£0.50	Discretionary
GP Referral - one year follow on	£27.00	£27.75	2.78%	£0.75	Discretionary
Expressions Concession	£37.00	£37.00	0.00%	£0.00	Discretionary
Junior	£22.00	£22.00	0.00%	£0.00	Discretionary
Student	£25.00	£25.00	0.00%	£0.00	Discretionary
Aqua Swim, Sauna, Steam	£34.00	£35.00	2.94%	£1.00	Discretionary
1 - month offer	£55.00	£56.00	1.82%	£1.00	Discretionary
Annuals	£421.20	£421.20	0.00%	£0.00	Discretionary



Appendix 6 - Fees and Charges Schedule

<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>FITNESS SUITE</b>					
Casual Peak	£9.85	£10.30	4.57%	£0.45	Discretionary
Senior Peak	£4.05	£4.25	4.94%	£0.20	Discretionary
Casual Off-Peak	£8.15	£8.55	4.91%	£0.40	Discretionary
Senior Off-Peak	£3.70	£3.85	4.05%	£0.15	Discretionary
Induction (for PAYG)	£19.50	£20.45	4.87%	£0.95	Discretionary
Refresher Induction	£9.75	£10.20	4.62%	£0.45	Discretionary
Junior Peak	£4.05	£4.25	4.94%	£0.20	Discretionary
Junior Induction	£4.50	£4.70	4.44%	£0.20	Discretionary
Adult Link Card Peak	£4.90	£5.15	5.10%	£0.25	Discretionary
Senior Link Card Peak	£2.05	£2.15	4.88%	£0.10	Discretionary
Adult Link Card Off-Peak	£4.10	£4.30	4.88%	£0.20	Discretionary
Senior Link Card Off-Peak	£1.85	£1.95	5.41%	£0.10	Discretionary
Link Card Induction	£9.75	£10.20	4.62%	£0.45	Discretionary
GP Referral Session	£4.15	£4.35	4.82%	£0.20	Discretionary
MotorMed Session	£2.50	£2.60	4.00%	£0.10	Discretionary
Fitness Test - non members	£15.45	£16.20	4.85%	£0.75	Discretionary
Replacement Membership Card	£3.30	£3.45	4.55%	£0.15	Discretionary

<b>HEALTH SUITE</b>					
Sauna / Steam / Spa* (* = Swim at KGLC)	£8.10	£8.50	4.94%	£0.40	Discretionary
Sauna / Steam / Spa / Swim	£12.10	£12.70	4.96%	£0.60	Discretionary
Senior Health Suite	£4.15	£4.35	4.82%	£0.20	Discretionary
Link Card Sauna / Steam	£4.05	£4.25	4.94%	£0.20	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>FITNESS CLASSES</b>					
All Classes (incl AquaFit)	£6.70	£7.00	4.48%	£0.30	Discretionary
Body conditioning (1.5 hours)	£8.60	£9.00	4.65%	£0.40	Discretionary
Studio Cycling (Peak)	£9.85	£10.35	5.08%	£0.50	Discretionary
Studio Cycling (Off-Peak)	£8.45	£8.85	4.73%	£0.40	Discretionary
Yoga	£6.70	£7.05	5.22%	£0.35	Discretionary
Yoga (1.5 hours)	£8.65	£9.05	4.62%	£0.40	Discretionary
Junior and Senior - specific classes	£4.05	£4.25	4.94%	£0.20	Discretionary
Senior Classes - Bicester	£3.60	£3.75	4.23%	£0.15	Discretionary
Yoga (1.5 hours)	£8.65	£9.05	4.62%	£0.40	Discretionary
Virtual Classes	£3.30	£3.45	4.55%	£0.15	Discretionary
Core on the Ball (30 mins)	£3.60	£3.75	4.23%	£0.15	Discretionary
Link Card Classes	£3.35	£3.50	4.48%	£0.15	Discretionary
Link Card Classes - Senior / Junior	£2.00	£2.10	5.00%	£0.10	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>SWIMMING SESSIONS</b>					
Adult	£4.30	£4.50	4.65%	£0.20	Discretionary
Junior	£2.80	£2.95	5.36%	£0.15	Discretionary
Seniors	£2.80	£2.95	5.36%	£0.15	Discretionary
Under 3's	£0.00	£0.00	0.00%	£0.00	Discretionary
Block of 10 swims - Adult	£38.85	£40.75	4.88%	£1.90	Discretionary
Block of 10 swims - Juniors	£25.45	£26.70	4.91%	£1.25	Discretionary
Block of 10 swims - Seniors	£25.45	£26.70	4.91%	£1.25	Discretionary
Family Swim ticket	£13.75	£14.40	4.73%	£0.65	Discretionary
Adult Link Card Swim	£2.15	£2.25	4.65%	£0.10	Discretionary
Junior Link Card Swim	£1.45	£1.50	3.45%	£0.05	Discretionary
Senior Link Card Swim	£1.45	£1.50	3.45%	£0.05	Discretionary
Teachers	£3.15	£3.30	4.76%	£0.15	Discretionary
GP Referral Swim (see GP Ref section)	£4.15	£4.35	4.82%	£0.20	Discretionary
Wet & Wacky - junior	£3.35	£3.50	4.48%	£0.15	Discretionary
Wet & Wacky - adult	£4.45	£4.65	4.49%	£0.20	Discretionary
Wet & Wacky - senior	£3.05	£3.20	4.92%	£0.15	Discretionary
AquaFit	£6.65	£6.95	4.51%	£0.30	Discretionary
Scouts and Brownies	£1.90	£2.00	5.17%	£0.10	Discretionary
AquaFit - senior	£4.10	£4.30	4.88%	£0.20	Discretionary
Swim Fit - Adult	£5.50	£5.75	4.56%	£0.25	Discretionary
Swim Fit - Senior	£3.55	£3.70	4.34%	£0.15	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>SWIMMING LESSONS</b>					
Stage 1 - 7, parent & toddler 50 weeks as 3x17 weeks	£6.25	£6.55	4.86%	£0.30	Discretionary
Stage 1 - 7, parent & toddler - Direct Debit	£25.00	£26.20	4.80%	£1.20	Discretionary
1 hour classes (rookie, survival, adults)	£8.75	£9.20	5.14%	£0.45	Discretionary
1 hour classes (rookie, survival, adults) - Direct Debit	£35.00	£36.70	4.86%	£1.70	Discretionary
40 minute intensive lesson	£9.35	£9.80	4.77%	£0.45	Discretionary
Ducklings 10 wk course / 30 min lesson	£5.90	£6.20	5.08%	£0.30	Discretionary
Stage 1 - 3 (with assistants) 10 week course / 30 min lesson	£6.25	£6.55	4.86%	£0.30	Discretionary
Stage 1 - 3 (with assistants) - Direct Debit - 30 min lesson	£25.00	£26.20	4.80%	£1.20	Discretionary
Stage 4 - 7 10 wk course / 30 min lesson	£5.90	£6.20	5.08%	£0.30	Discretionary
Stage 4 - 7 10 wk course - Direct Debit	£25.00	£26.20	4.80%	£1.20	Discretionary
Stage 8 - 10 & Adult 10 wk course - 55mins / 1 hr	£8.95	£9.40	5.03%	£0.45	Discretionary
Stage 8 - 10 & Adult - Direct Debit	£35.00	£36.70	4.86%	£1.70	Discretionary
CHILDREN's lessons 10 weeks course / 30 min lesson	£5.75	£6.05	5.22%	£0.30	Discretionary
CHILDREN's lessons Direct Debit - 30 min lesson - with assistant	£25.00	£26.25	5.00%	£1.25	Discretionary
ADULT lessons 10 wk course / 60 min	£8.75	£9.20	5.14%	£0.45	Discretionary
ADULT lessons Direct Debit - 60 min	£35.00	£36.70	4.86%	£1.70	Discretionary

**Appendix 6 - Fees and Charges Schedule**

<b>CHERWELL</b>					
Fees and Charges	Fees 2021-22 (excl. VAT)	Proposed 2022- 23 Fees (excl. VAT)	increase in %	increase in £	Statutory/ Discretionary?
<b>BIRTHDAY PARTIES</b>					
Sports Hall Party	£113.05	£118.55	4.87%	£5.50	Discretionary
Sports Hall Party & Food for up to 23 children	£163.00	£170.90	4.85%	£7.90	Discretionary
Sports Hall / MegaBounce Party	£113.05	£118.55	4.87%	£5.50	Discretionary
Super Striker / Football (Indoors)	£82.25	£86.25	4.86%	£4.00	Discretionary
Super Striker / Football (Outdoors)	£59.10	£62.00	4.91%	£2.90	Discretionary
Swimming Pool Party (Main Pool) - rafts and inflatables	£123.35	£129.35	4.86%	£6.00	Discretionary
Swimming Pool Party (PnT Pool) - Paddle & Play	£113.05	£118.55	4.87%	£5.50	Discretionary
Swimming Pool - wet & wacky	£143.90	£150.90	4.86%	£7.00	Discretionary
Swimming Pool Party - rafts and inflatables	£123.35	£129.35	4.86%	£6.00	Discretionary
Jump & Jiggle Soft Play Party	£87.35	£91.60	4.87%	£4.25	Discretionary
Sports Party (indoors or outdoors)	£87.35	£91.60	4.87%	£4.25	Discretionary
Mega Bounce & Tots Bounce Party	£128.50	£134.75	4.86%	£6.25	Discretionary

<b>POOL HIRE - also see Birthday Parties</b>					
Main Pool	£97.65	£102.40	4.86%	£4.75	Discretionary
Main Pool Gala	£130.00	£136.30	4.85%	£6.30	Discretionary
Trainer Pool	£70.95	£74.40	4.86%	£3.45	Discretionary
Trainer Pool Gala	£97.65	£102.40	4.86%	£4.75	Discretionary
Play & Teach Pool	£82.25	£86.25	4.86%	£4.00	Discretionary
School Hire (per lesson / teacher)	£18.00	£18.85	4.72%	£0.85	Discretionary
Swim Club - Weekday mornings per 55mins	£41.10	£43.10	4.86%	£2.00	Discretionary
Swim Club - evenings per 55mins	£65.70	£68.90	4.87%	£3.20	Discretionary

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<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>SPORTS HALL HIRE (per hour)</b>					
Badminton Court Peak	£11.90	£12.50	5.04%	£0.60	Discretionary
Badminton Court Peak - Block Booking	£13.10	£13.75	4.96%	£0.65	Discretionary
Badminton Court Off-Peak	£9.55	£10.00	4.71%	£0.45	Discretionary
Badminton Court Off Peak - Block Booking	£10.55	£11.05	4.74%	£0.50	Discretionary
Junior Peak	£5.95	£6.25	5.04%	£0.30	Discretionary
Junior Off-Peak	£4.75	£4.95	4.21%	£0.20	Discretionary
Adult vs Junior Peak	£8.95	£9.35	4.47%	£0.40	Discretionary
Adult vs Junior Off-Peak	£7.20	£7.55	4.93%	£0.35	Discretionary
Hall Hire Peak (5-a-side)	£54.75	£57.40	4.84%	£2.65	Discretionary
Hall Hire Peak (5-a-side) - Block Booking	£60.25	£63.20	4.90%	£2.95	Discretionary
Hall Hire Off-Peak (5-a-side)	£43.80	£45.95	4.91%	£2.15	Discretionary
Hall Hire Off-Peak (5-a-side) - Block Booking	£48.15	£50.50	4.88%	£2.35	Discretionary

<b>SQUASH COURTS HIRE (per 40 mins)</b>					
Squash Court Hire Peak	£8.85	£9.25	4.52%	£0.40	Discretionary
Squash Court Hire Peak - Block Booking	£9.70	£10.15	4.64%	£0.45	Discretionary
Squash Court Hire Off-Peak	£7.50	£7.85	4.62%	£0.35	Discretionary
Squash Court Hire Off Peak - Block Booking	£8.25	£8.65	4.86%	£0.40	Discretionary
Junior Peak	£4.40	£4.60	4.55%	£0.20	Discretionary
Junior Off-Peak	£3.75	£3.90	3.95%	£0.15	Discretionary
Adult vs Junior Peak	£6.65	£6.95	4.51%	£0.30	Discretionary
Adult vs Junior Off-Peak	£5.65	£5.90	4.36%	£0.25	Discretionary

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<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>TABLE TENNIS HIRE (per hour)</b>					
Adult Hire	£7.00	£7.35	5.00%	£0.35	Discretionary
Junior Hire	£3.50	£3.65	4.29%	£0.15	Discretionary
Adult vs Junior	£5.25	£5.50	4.76%	£0.25	Discretionary

<b>ALL WEATHER PITCHES - BLC and KGLC</b>					
Adult Football	£42.15	£44.20	4.86%	£2.05	Discretionary
Adult Football - Block Booking	£45.25	£47.45	4.86%	£2.20	Discretionary
Junior Football (up to 7.15pm)	£31.85	£33.40	4.86%	£1.55	Discretionary
Junior Football (up to 7.15pm) - Block booking	£35.05	£36.75	4.86%	£1.70	Discretionary
Junior individual PAYG	£2.95	£3.10	5.08%	£0.15	Discretionary
Senior individual PAYG	£4.60	£4.80	4.35%	£0.20	Discretionary
Whole Pitch	£80.70	£84.60	4.83%	£3.90	Discretionary
2/3rds Pitch	£58.70	£61.55	4.86%	£2.85	Discretionary
1/3rd Pitch	£36.75	£38.50	4.77%	£1.75	Discretionary
Tennis	£6.70	£7.00	4.48%	£0.30	Discretionary

<b>EQUIPMENT HIRE</b>					
Racquets - badminton, tennis, & table tennis bats	£2.05	£2.00	-2.44%	-£0.05	Discretionary
Bibs	£2.05	£2.00	-2.44%	-£0.05	Discretionary
Deposit (refundable)	£5.15	£5.00	-2.91%	-£0.15	Discretionary
Breakages (take from deposit)	£5.15	£5.00	-2.91%	-£0.15	Discretionary
Football hire	£2.06	£2.00	-2.71%	-£0.06	Discretionary
Football deposit	£10.00	£10.00	0.00%	£0.00	Discretionary

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<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>JUNIOR ACTIVITIES</b>					
Sway Dance	£4.25	£0.00	-100.00%	-£4.25	Discretionary
Parent & Toddler Sessions	£6.15	£6.45	4.88%	£0.30	Discretionary
Adults & Juniors (1 hour)	£8.95	£9.35	4.47%	£0.40	Discretionary
Spice Up Saturday	£5.45	£5.70	4.59%	£0.25	Discretionary
Baby Bounce	£3.10	£3.25	4.84%	£0.15	Discretionary
Baby Bounce - additional sibling	£3.10	£2.65	-14.52%	-£0.45	Discretionary
Strikers / Dribblers	£5.25	£5.50	4.76%	£0.25	Discretionary
Mini Dribblers	£4.20	£4.40	4.76%	£0.20	Discretionary
Soft Play	£1.65	£1.75	6.06%	£0.10	Discretionary
Gymnastics and Trampoline (terms 12-14 weeks)	£7.00	£7.35	5.00%	£0.35	Discretionary
Gymnastics Direct debit (39 weeks spread over 52 weeks) - NEW FOR 2019	£22.70	£23.80	4.85%	£1.10	Discretionary
Trampoline (30 minute class)	£3.80	£4.00	5.26%	£0.20	Discretionary
Tots Bounce	£2.65	£2.75	3.77%	£0.10	Discretionary
Tots Bounce - Family Member 50% off	£1.35	£1.40	3.70%	£0.05	Discretionary
Mega Bounce	£3.25	£3.40	4.62%	£0.15	Discretionary
Jump & Jiggle Area	£1.60	£1.65	3.12%	£0.05	Discretionary
<b>ROOM HIRE</b>					
Activity Hall - Peak	£48.30	£50.55	4.66%	£2.25	Discretionary
Exercise Studio	£21.50	£22.55	4.88%	£1.05	Discretionary
Activity Hall - Peak	£48.30	£50.65	4.87%	£2.35	Discretionary
Studio 1	£64.50	£67.63	4.85%	£3.13	Discretionary
Studio 2	£43.70	£45.80	4.81%	£2.10	Discretionary
Meeting Room - 1 hour	£18.50	£19.40	4.86%	£0.90	Discretionary
Meeting Room - half day	£61.75	£64.75	4.86%	£3.00	Discretionary
Meeting Room - full day	£102.80	£107.80	4.86%	£5.00	Discretionary
Body Therapy Clinic	£42.15	£44.20	4.86%	£2.05	Discretionary



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<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>BOWLING</b>					
Adult 1 game	£4.90	N/A	N/A	N/A	Discretionary
Adult 2 game	£8.35	N/A	N/A	N/A	Discretionary
Adult 3 game	£11.80	N/A	N/A	N/A	Discretionary
child/ concessions 1 games	£4.10	N/A	N/A	N/A	Discretionary
child/ concessions 2 games	£7.00	N/A	N/A	N/A	Discretionary
child/ concessions 3 games	£9.85	N/A	N/A	N/A	Discretionary
Members 1 Game	£3.40	N/A	N/A	N/A	Discretionary
Members 2 Game	£5.75	N/A	N/A	N/A	Discretionary
Members 3 Game	£8.10	N/A	N/A	N/A	Discretionary
Family Ticket	£12.65	N/A	N/A	N/A	Discretionary
Family Ticket 2 Games	£21.35	N/A	N/A	N/A	Discretionary
Family Ticket 3 Games	£29.30	N/A	N/A	N/A	Discretionary
Link Card (any time)	£2.45	N/A	N/A	N/A	Discretionary
Birthday Parties	£8.50	N/A	N/A	N/A	Discretionary
Additional Child	£2.65	N/A	N/A	N/A	Discretionary
Group 1 Booking	£0.00	N/A	N/A	N/A	Discretionary
Group 2 Booking	£0.00	N/A	N/A	N/A	Discretionary
Group 2B Booking	£0.00	N/A	N/A	N/A	Discretionary
Group 3 Booking	£0.00	N/A	N/A	N/A	Discretionary
Late night Special	£6.75	N/A	N/A	N/A	Discretionary
Late night special 2 games	£9.00	N/A	N/A	N/A	Discretionary
Late night special 3 games	£12.00	N/A	N/A	N/A	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>CHERWELL</b>					
Fees and Charges	Fees 2021-22 (excl. VAT)	Proposed 2022- 23 Fees (excl. VAT)	increase in %	increase in £	Statutory/ Discretionary?
<b>CAMP ADVENTURE</b>					
Half Day (am) 8.30-12.30 Half Day (pm) 2.00-6.00	12,75	N/A	N/A	N/A	Discretionary
Half Day Family membership price @ 50% off	£6.35	N/A	N/A	N/A	Discretionary
Lunch 12.30-2.30	£6.50	N/A	N/A	N/A	Discretionary
Lunch 12.30-2.30 Family membership price @ 50% off	£3.25	N/A	N/A	N/A	Discretionary
Full Day 8.30-6.00	£27.75	N/A	N/A	N/A	Discretionary
Full Day 8.30-6.00 Family membership price @ 50% off	£13.90	N/A	N/A	N/A	Discretionary
<b>Full Week Half Day (am) 8.30-12.30</b> <b>Full Week Half Day (pm) 2.30-6.00</b>	£53.45	N/A	N/A	N/A	Discretionary
Full Week Half Day Family membership price @ 50% off	£26.30	N/A	N/A	N/A	Discretionary
<b>Full Week Lunch 12.30-2.30</b>	£22.10	N/A	N/A	N/A	Discretionary
Full Week Lunch 12.30-2.30 Family membership price @ 50% off	£10.90	N/A	N/A	N/A	Discretionary
<b>Full Week Full Day 8.30-6.00</b>	£128.50	N/A	N/A	N/A	Discretionary
Full Week Full Day 8.30-6.00 Family membership price @ 50% off	£64.25	N/A	N/A	N/A	Discretionary
Half Day (am) 10-4 or 9-3	£18.50	N/A	N/A	N/A	Discretionary
Family - 50% off	£9.25	N/A	N/A	N/A	Discretionary
Half day 8.45-3.15	£19.00	N/A	N/A	N/A	Discretionary
Family - 50% off	£9.50	N/A	N/A	N/A	Discretionary
Full Day 8.30-6.00	£27.75	N/A	N/A	N/A	Discretionary
Full Day 8.30-6.00 Family membership price @ 50% off	£13.85	N/A	N/A	N/A	Discretionary
<b>Full Week Half Day (am) 10-4 or 9-3</b>	£82.25	N/A	N/A	N/A	Discretionary
<b>Family - 50% off</b>	£41.10	N/A	N/A	N/A	Discretionary
<b>Half day 8.45-3.15</b>	£84.80	N/A	N/A	N/A	Discretionary
<b>Family - 50% off</b>	£42.40	N/A	N/A	N/A	Discretionary
<b>Full Week Full Day 8.30-6.00</b>	£128.50	N/A	N/A	N/A	Discretionary
<b>Full Week Full Day 8.30-6.00 Family membership price @ 50% off</b>	£64.25	N/A	N/A	N/A	Discretionary
Half Day 10-4 or 9-3	£18.50	N/A	N/A	N/A	Discretionary
Half Day - Family members - 50% off	£9.25	N/A	N/A	N/A	Discretionary
<b>Half Day - Full Week</b>	£82.25	N/A	N/A	N/A	Discretionary
<b>Half Day - Full Week - Family - 50% off</b>	£41.10	N/A	N/A	N/A	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>CHERWELL</b>					
<b>Fees and Charges</b>	<b>Fees 2021-22 (excl. VAT)</b>	<b>Proposed 2022- 23 Fees (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
Full Day 8.30-6.00	£28.75	N/A	N/A	N/A	<b>Discretionary</b>
Full Day - Family membership price @ 50% off	£14.40	N/A	N/A	N/A	<b>Discretionary</b>
<b>Full Week - Full Day</b>	£133.65	N/A	N/A	N/A	<b>Discretionary</b>
<b>Full Week - Full Day Family membership price @ 50% off</b>	£66.80	N/A	N/A	N/A	<b>Discretionary</b>

<b>OVER 50's</b>					
Evergreens (Monday)	£3.05	£3.20	<b>4.92%</b>	<b>£0.15</b>	<b>Discretionary</b>
Evergreens (Tuesday)	£3.25	£3.40	<b>4.62%</b>	<b>£0.15</b>	<b>Discretionary</b>
Evergreens (Wednesday)	£3.85	£4.05	<b>5.19%</b>	<b>£0.20</b>	<b>Discretionary</b>

<b>OTHER</b>					
Parish Card (12 months)	£52.25	N/A	N/A	N/A	<b>Discretionary</b>
Shower	£4.35	£4.55	<b>4.60%</b>	<b>£0.20</b>	<b>Discretionary</b>
Spectator - Adult	£1.05	£1.10	<b>4.76%</b>	<b>£0.05</b>	<b>Discretionary</b>
Spectator - Junior / Senior	£1.05	£1.10	<b>4.76%</b>	<b>£0.05</b>	<b>Discretionary</b>
Mixed Leisure	£4.40	£4.60	<b>4.55%</b>	<b>£0.20</b>	<b>Discretionary</b>
Adult Badminton Course	£43.70	£43.82	<b>0.27%</b>	<b>£0.12</b>	<b>Discretionary</b>
No Strings	£3.80	£5.00	<b>31.58%</b>	<b>£1.20</b>	<b>Discretionary</b>

Appendix 6 - Fees and Charges Schedule

<b>WHITELANDS FARM</b>					
Fees and Charges	Fees 2021-22 (excl. VAT)	Proposed Fees 2022-23 (excl. VAT)	increase in %	increase in £	Statutory/ Discretionary?
<b>WHITELANDS FARM</b>					
3G Pitch - Adult - Full Pitch - per hour	<b>£84.00</b>	<b>£88.00</b>	<b>4.76%</b>	<b>£4.00</b>	Discretionary
3G Pitch - Junior - Full Pitch - per hour	<b>£47.00</b>	<b>£49.25</b>	<b>4.79%</b>	<b>£2.25</b>	Discretionary
3G Pitch - Adult - Half Pitch - per hour	<b>£52.00</b>	<b>£54.50</b>	<b>4.81%</b>	<b>£2.50</b>	Discretionary
3G Pitch - Junior - Half Pitch - per hour	<b>£31.00</b>	<b>£32.50</b>	<b>4.84%</b>	<b>£1.50</b>	Discretionary
3G Pitch - Adult - Quarter Pitch - per hour	<b>£31.00</b>	<b>£32.50</b>	<b>4.84%</b>	<b>£1.50</b>	Discretionary
3G Pitch - Junior - Quarter Pitch - per hour	<b>£21.00</b>	<b>£22.00</b>	<b>4.76%</b>	<b>£1.00</b>	Discretionary
Walking Football - PAYG rate	<b>£3.00</b>	<b>£3.15</b>	<b>5.00%</b>	<b>£0.15</b>	Discretionary
Drop In - Adult - PAYG per player	<b>£5.00</b>	<b>£5.25</b>	<b>5.00%</b>	<b>£0.25</b>	Discretionary
Drop In - Junior - PAYG per player	<b>£3.50</b>	<b>£3.65</b>	<b>4.29%</b>	<b>£0.15</b>	Discretionary
Grass Pitch - Adult - Rugby - per hour	<b>£46.00</b>	<b>£48.25</b>	<b>4.89%</b>	<b>£2.25</b>	Discretionary
Grass Pitch - Junior - Rugby - per hour	<b>£26.00</b>	<b>£27.25</b>	<b>4.81%</b>	<b>£1.25</b>	Discretionary
Grass Pitch - Adult - Football - per hour	<b>£46.00</b>	<b>£48.25</b>	<b>4.89%</b>	<b>£2.25</b>	Discretionary
Grass Pitch - Junior - Football - per hour	<b>£26.00</b>	<b>£27.25</b>	<b>4.81%</b>	<b>£1.25</b>	Discretionary
3G Pitch - Adult - Full Pitch - per match	<b>£125.00</b>	<b>£131.00</b>	<b>4.80%</b>	<b>£6.00</b>	Discretionary
3G Pitch - 9 v 9 - per match	<b>£40.00</b>	<b>£41.95</b>	<b>4.88%</b>	<b>£1.95</b>	Discretionary
3G Pitch - Junior - Full Pitch - per match	<b>£70.00</b>	<b>£73.40</b>	<b>4.86%</b>	<b>£3.40</b>	Discretionary
Grass Pitch - Adult - Rugby - per match	<b>£68.00</b>	<b>£71.30</b>	<b>4.85%</b>	<b>£3.30</b>	Discretionary
Grass Pitch - Junior - Rugby - per match	<b>£37.00</b>	<b>£38.80</b>	<b>4.86%</b>	<b>£1.80</b>	Discretionary
Grass Pitch - Mini - Rugby - per match	<b>£16.00</b>	<b>£16.80</b>	<b>5.00%</b>	<b>£0.80</b>	Discretionary
Grass Pitch - Adult - Football - per match	<b>£47.00</b>	<b>£49.30</b>	<b>4.89%</b>	<b>£2.30</b>	Discretionary
Grass Pitch - Junior - Football - per match	<b>£37.00</b>	<b>£38.80</b>	<b>4.86%</b>	<b>£1.80</b>	Discretionary
Grass Pitch - Mini - Football - per match	<b>£16.00</b>	<b>£16.75</b>	<b>4.69%</b>	<b>£0.75</b>	Discretionary
Cricket Pitch - per match	<b>£97.00</b>	<b>£101.70</b>	<b>4.85%</b>	<b>£4.70</b>	Discretionary
Function Room - per meeting / per hour - one off	<b>£27.00</b>	<b>£28.30</b>	<b>4.81%</b>	<b>£1.30</b>	Discretionary
Function Room - regular bookings	<b>£25.00</b>	<b>£26.20</b>	<b>4.80%</b>	<b>£1.20</b>	Discretionary
Showers	<b>£1.50</b>	<b>£1.60</b>	<b>6.67%</b>	<b>£0.10</b>	Discretionary
Tennis - Adult - per hour	<b>£7.00</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	Discretionary
Tennis - Junior- per hour	<b>£4.00</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	Discretionary

## Appendix 6 - Fees and Charges Schedule

<b>WOODGREEN</b>					
<b>Fees and Charges</b>	<b>Fees 2020/21 (excl. VAT)</b>	<b>Proposed Fees 2022-23 (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>Bowling*</b>					
Member Rink peak (2 hours)	£3.40	£3.50	3.02%	£0.10	Discretionary
Public Play	£2.95	£3.05	3.39%	£0.10	Discretionary
Link Play (per hour)	£1.65	£1.70	3.02%	£0.05	Discretionary
Learners (2 hours)	£3.80	£3.90	2.63%	£0.10	Discretionary
Disabled (per hour)	£1.65	£1.70	3.02%	£0.05	Discretionary
Membership Adult	£49.40	£50.90	3.04%	£1.50	Discretionary
New-to-bowls membership	£24.70	£25.45	3.02%	£0.75	Discretionary
Membership Junior	£15.00	£15.45	3.02%	£0.45	Discretionary
Junior Member peak (2 hours)	£1.85	£1.90	2.70%	£0.05	Discretionary
Junior Non Member peak (2 hours)	£3.70	£3.80	2.70%	£0.10	Discretionary
Bowls area wedding	£1,800.00	£1,855.00	3.06%	£55.00	Discretionary
<b>Classes</b>					
Fit 'N'Fifty block of 10	£24.80	£25.55	3.02%	£0.75	Discretionary
Fit 'N' Fifty	£3.10	£3.20	3.23%	£0.10	Discretionary
Fit 'N' Fifty LINK	£1.55	£1.60	3.02%	£0.05	Discretionary
<b>Room Hire</b>					
Meeting room 1 hour	£16.00	£16.50	3.13%	£0.50	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>WOODGREEN</b>					
<b>Fees and Charges</b>	<b>Fees 2020/21 (excl. VAT)</b>	<b>Proposed Fees 2022-23 (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>Swimming</b>					
Adult session	£4.30	£4.40	2.33%	£0.10	Discretionary
Adult All Day	£8.40	£8.65	3.02%	£0.25	Discretionary
Junior session	£2.80	£2.90	3.57%	£0.10	Discretionary
Junior All Day	£5.20	£5.35	2.88%	£0.15	Discretionary
Senior Citizen	£2.80	£2.90	3.57%	£0.10	Discretionary
Senior All Day	£5.20	£5.35	2.88%	£0.15	Discretionary
Early Bird/Lane swimming	£4.30	£4.40	2.33%	£0.10	Discretionary
Adult Lunchtime	£4.30	£4.40	2.33%	£0.10	Discretionary
Junior/Senior Lunchtime	£2.80	£2.90	3.57%	£0.10	Discretionary
Family Ticket (2 adults, up to 3 children)	£13.35	£13.75	3.02%	£0.40	Discretionary
Block of 10 adult	£38.70	£39.60	2.33%	£0.90	Discretionary
Block of 10 adult all day	£75.60	£77.90	3.04%	£2.30	Discretionary
Block of 10 Junior/senior	£25.20	£25.95	2.98%	£0.75	Discretionary
Block of 10 junior/senior all day	£46.80	£48.20	2.99%	£1.40	Discretionary
<b>Pool Hire (per hour)</b>					
Main Pool	£134.00	£138.05	3.02%	£4.05	Discretionary
Club Hire	£46.50	£47.90	3.02%	£1.40	Discretionary
Gala	£168.00	£173.00	2.98%	£5.00	Discretionary
Party hire	£168.00	£173.00	2.98%	£5.00	Discretionary

Appendix 6 - Fees and Charges Schedule

<b>WOODGREEN</b>					
<b>Fees and Charges</b>	<b>Fees 2020/21 (excl. VAT)</b>	<b>Proposed Fees 2022-23 (excl. VAT)</b>	<b>increase in %</b>	<b>increase in £</b>	<b>Statutory/ Discretionary?</b>
<b>FITNESS / GYM</b>					
Single DD - FIXED	£26.00	£26.80	3.08%	£0.80	Discretionary
Single DD - FLEXI	£31.00	£31.95	3.06%	£0.95	Discretionary
Corporate (single) FIXED	£23.00	£23.70	3.04%	£0.70	Discretionary
Corporate (single) FLEXI	£28.00	£28.85	3.02%	£0.85	Discretionary
Gym casual admission	£6.60	£6.80	3.02%	£0.20	Discretionary
Shower (winter)	£2.00	£2.05	2.50%	£0.05	Discretionary
Junior Gym Session	£3.75	£3.85	2.67%	£0.10	Discretionary
Studio 1 hire per hour	£16.00	£16.45	2.81%	£0.45	Discretionary
Studio 2 hire per hour	£16.00	£16.45	2.81%	£0.45	Discretionary
Seniors Classes	£3.10	£3.20	3.23%	£0.10	Discretionary
Group Cycling	£6.20	£6.40	3.23%	£0.20	Discretionary
Fitness Classes (incl Zumba)	£6.10	£6.25	2.46%	£0.15	Discretionary

## CHERWELL DISTRICT COUNCIL RESERVES POLICY

### 1. Background

- 1.1. The purpose of this policy is to set out how Cherwell District Council (CDC) will determine and review its overall level of reserves and how it uses them.
- 1.2. Sections 31A and 42A of the Local Government Finance Act 1992 require authorities to have regard to the level of balances and reserves needed for meeting estimated future expenditure when calculating the council tax requirement.
- 1.3. CDC has usable reserves and unusable reserves on its Balance Sheet. The unusable reserves are as a result of accounting adjustments and are not therefore available to spend. This policy will concentrate on usable reserves.

### 2. General Policy

- 2.1. Usable reserves can be split into the following categories:
  - General Balances
  - Earmarked Reserves
  - Revenue Grant Related Reserves
  - Capital Reserves
- 2.2. CDC maintains usable reserves primarily for the following reasons:
  - The need to put aside sums in case of unexpected or unplanned events or emergencies.
  - To smooth out the impact of payments on the revenue account
  - To cover timing differences such as grant money received in any given year where expenditure takes place in a later year
  - To provide pump prime funding for projects to deliver changes in working practices on an invest to save basis. Any approved use on this basis must include an agreed repayment plan
  - A means of building up funds to meet known or predicted liabilities
- 2.3. Reserves can only be used on a one-off basis which means that their application does not offer a permanent solution to delivering savings or reductions in the level of expenditure.

### 3. Usable Reserves

#### 3.1. General Balances

- 3.1.1. These are funds that do not have restrictions as to their use. CDC can use them for any purpose within the General Fund. The purpose of general



reserves is to manage the impact of exceptional emergencies and unforeseen events. Without such reserves the potential financial impact of these unforeseen events could cause a financial deficit in the General Fund, which would be severely disruptive to the effective operation of the authority.

### 3.2. Earmarked Reserves

3.2.1. Earmarked Reserves enable CDC to set aside sums to meet specific future anticipated liabilities. Funds could be set aside for items such as (but not limited to):

- cyclical maintenance,
- cyclical events such as elections,
- income generated that must be spent on specific purposes,
- managing market volatility (e.g. commercial rent)
- insurance.

3.2.2. Earmarked reserves should not be held for a sustained period of time as they are held for a specific purpose<sup>1</sup>. Where earmarked reserves are no longer required for their original purpose or are not expected to be spent over the medium term they should be reviewed and a decision made on using for alternative purposes.

3.2.3. In line with financial regulations, where a service has generated a service underspend as part of its day to day running, this should not be requested to be set aside as an earmarked reserve without a specific purpose; it should contribute to the overall benefit of CDC's financial position and the achievement of its corporate objectives.

3.2.4. The request to use earmarked reserves, create new earmarked reserves or contribute to existing earmarked reserves (where not approved as part of the budget) must be approved by the Executive. The allocation of Earmarked Reserves will be made when services can demonstrate that the funding is required for that particular purpose.

### 3.3. Revenue Grant Related Reserves

3.3.1. These reserves relate to the unused element of grant support for which the conditions of the grant are expected to be met. The reserves will be used to meet future years' expenditure for the service for which the grant was awarded. These reserves are managed by Directors.

3.3.2. CDC holds various Section 106 reserves which were contributed by private companies to improve the local community. The fund must be used for the specific scheme and within the agreed timescale. If funds are not used they need to be returned back to the contributors.

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<sup>1</sup> with the exception of insurance reserves held to manage risk for which it is difficult to forecast when they will be called upon

3.3.3. Use of these reserves should be planned as part of the budget setting process. Use of these reserves during the financial year requires approval by the Section 151 Officer.

#### 3.4. Capital Reserves:

3.4.1. These are reserves that have been set aside to finance capital schemes and cannot be used to support revenue expenditure without the consent of the Secretary of State for Local Government. These reserves comprise:

- Capital Receipts Reserve reflects the income received from the disposal of capital assets prior to being used to fund future capital expenditure or for the redemption of debt. Capital receipts cannot be used to fund revenue expenditure except where allowed by statute. CDC will allocate resources from the Capital Receipts Reserve in line with its priorities
- Capital Grants Unapplied reflects the unused element of capital grants or capital contributions awarded to CDC, for which the conditions of the grant support are expected to be met or for which there are no conditions. The reserve will be used to meet future years' capital expenditure in a way which best fits with CDC's priorities.

#### 4. **Determining the Level of General Balances and Earmarked Reserves**

4.1. CDC must maintain sufficient general balances and earmarked reserves to cover the key financial risks and contingencies.

4.2. Section 25 of the Local Government Finance Act 2003 requires that when a local authority is agreeing its annual budget and council tax precept, the Chief Finance Officer must report on the adequacy of the proposed financial reserves

4.3. As part of the budget setting process the Section 151 Officer will consider and assess the level of general balances and earmarked reserves. Consideration will be given to the strategic, operational and financial risks facing CDC.

4.4. Major factors to be considered when evaluating the level of general balances and earmarked reserves, include but are not limited to the following:

<b>Budget Assumptions</b>	<b>Issues to Consider</b>
Inflation and interest rate volatility	The overall financial standing of CDC
Scale of budget gap over the medium term	The trend of CDC's financial management and the robustness of the MTFS – i.e. is it balanced over the medium term and delivered annually?

Savings delivery	Size, scale, complexity and pace of the savings programme and risks around slippage or non-delivery.
The availability of other funds to deal with major contingencies and the adequacy of provisions	The adequacy of CDC's arrangements to cover major unforeseen risks.
Income streams	Volatility in levels of income
Government funding	Political landscape and approach to allocating funding across local government

## 5. Governance and Review

- 5.1. The Council recognises the need to hold and maintain adequate reserves that meet the needs of the organisation. However, there is an opportunity cost as a result of the Council allocating resources away from other potential uses. It is therefore essential for the Section 151 Officer to regularly review the purpose and level of reserves.
- 5.2. All anticipated use of reserves should be understood and recognised as part of the budget setting process and agreed when Council approves the budget.
- 5.3. Any identified use of, or contribution to, reserves after the budget has been set should be approved by the Executive, or the Section 151 Officer in the case of grant reserves, prior to the budget being changed. Uses should be for specific purposes for which reserves have been set aside and not to address savings non-delivery or budget pressures. Contributions to reserves should be for specific costs expected to be incurred in the future.
- 5.4. The reserves position is reported quarterly as part of the revenue monitoring process. The planned usage of reserves is also included as part of the budget setting process. In addition the level and use of reserves is reported and reviewed during the closedown process.
- 5.5. The reserves policy will be reviewed annually as part of the budget setting process.

## 6. Use of Reserves Approval

- 6.1. Table 1 below shows the level of approval required to use or contribute to usable reserves.

Table 1 Level of approval required for requested use of or contribution to reserves

<b>Type of Reserves</b>	<b>Level of Approval Required</b>
General Reserves and Balances	Executive*
Earmarked Reserves	Executive*
Revenue and Capital Grant Related Reserves	Section 151 Officer
Capital Reserves**	Executive*

\* Unless previously approved by Full Council as part of approval of the budget

\*\* Approval required for contribution from reserves only







Category	Description	Owner	Description on record	Actual Closing Balance 31 March 2021	2021/22 Forecast				Expected Use over MTFS Period					Expected Balance 1 April 2027
					Forecast Transfer TO Reserves	Forecast Transfer FROM Reserves	S151 Review of Reserves	Forecast Balance 1 April 2022	2022/23	2023/24	2024/25	2025/26	2026/27	
Capital Reserves	Disabled Facilities Grants	Stephen Chandler	Capital Grant funding for DFG	(0.385)	(0.014)	0.000		(0.399)	0.000	0.000	0.000	0.000	0.000	(0.399)
Capital Reserves	Capital Receipts Reserve	Michael Furness	Capital Receipts available for financing capital expenditure	(0.080)	0.000	0.080		0.000	0.000	0.000	0.000	0.000	0.000	0.000
Capital Reserves	Cherwell Local Lottery - Play Well in Cherwell	Claire Taylor		(0.165)	0.000	0.000		(0.165)	0.000	0.000	0.000	0.000	0.000	(0.165)
Capital Reserves	Capital Grants & Contributions	Michael Furness		(0.126)	0.000	0.000		(0.126)	0.000	0.000	0.000	0.000	0.000	(0.126)
				(59.159)	(14.504)	29.579	0.000	(44.084)	12.967	3.922	(1.779)	(2.330)	1.912	(29.392)