



Committee: Executive

Date: Monday 7 June 2021

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

Councillor Barry Wood (Chairman)

Councillor Phil Chapman

Councillor Ian Corkin

Councillor Andrew McHugh

Councillor Lynn Pratt

Councillor Lucinda Wing

Councillor Colin Clarke

Councillor Tony Ilott

Councillor Richard Mould

Councillor Dan Sames

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 12)

To confirm as a correct record the Minutes of the meeting held on 6 April 2021.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Car Parking (Pages 13 - 30)

Report of Assistant Director Environment Services

Purpose of report

The purpose of this report is to update the Executive on the Car Parking Strategy & Action Plan and propose new car parking charges to be implemented by August 2021

Recommendations

The meeting is recommended:

- 1.1 To note the progress on delivery of the car parking strategy & action plan.
- 1.2 To approve changing Bolton Road car park to a short stay car park once Cherwell Drive long stay car park is completed.
- 1.3 To approve the change of Chapel Brook car park to a long stay car park.
- 1.4 To increase car park charges by August 2021 (Appendix 1).
- 1.5 To note the progress on the move to Civil Parking Enforcement.

7. Oxfordshire Economic Recovery Plan (Pages 31 - 168)

Report of Assistant Director - Growth and Economy

Purpose of report

The purpose of this report is for the Executive to formally support and endorse the Oxfordshire Economic Recovery Plan (ERP).

Recommendations

The meeting is recommended:

- 1.1 To support and endorse the Oxfordshire Economic Recovery Plan
- 1.2 To ensure that key elements of the Economic Recovery Plan are incorporated into the emerging Recovery and Prosperity Strategy for Cherwell (formerly the Cherwell Industrial Strategy) and will incorporate key projects such as job fairs as part of a comprehensive response to the District's economic recovery from the pandemic.

8. Monthly Performance, Risk and Finance Monitoring Report (Pages 169 - 260)

Report of Director of Finance and Head of Insight and Corporate Programmes

Purpose of report

This report summarises the Council's performance, risk and finance monitoring positions as at the end of March 2021.

Recommendations

The meeting recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring report.
- 1.2 To note the Annual Performance Report 2020/21.

9. Appointments to Outside Bodies and Member Champions 2021/2022 (Pages 261 - 266)

** Please note Appendix 1 to this report will follow as the Leader is currently reviewing appointments **

Report of Director of Law and Governance

Purpose of report

To appoint representatives to Partnerships and Outside Bodies and Member Champions where these are executive functions, for the municipal year 2021/2022.

Recommendations

The meeting is recommended:

- 1.1 To make and cease appointments to partnerships, outside bodies and Member Champions for 2021/2022 as set out in Appendix 1 to this report (to follow).
- 1.2 To delegate authority to the Director of Law and Governance, in consultation with the Leader of the Council, to appoint Members to any outstanding vacancies and make changes to appointments as may be required for the 2021/2022 Municipal Year.
- 1.3 To request the Director of Law and Governance to undertake a review of the Member Champion terms of reference and areas appointed.

10. Appointment of Shareholder Committee for the municipal year 2021/2022

The Shareholder Committee is a sub-committee of Executive comprising three Executive members. The role of the Committee is not operational, it is the means by which the Council shall:

- be the body for approving council nominated non-executive directors, and approving best practice policies in relation to such appointments, considering any reserved shareholder matters within the company articles;
- be responsible for agreeing and approving the framework within which the council interfaces with Council owned/influenced companies;
- exercise strategic functions flowing from the councils ownership of shares.

The membership of the Shareholder Committee in 2020/21 was Councillors Wood, Illott, Donaldson. As Councillor Donaldson is no longer on Executive, it is necessary for Executive to confirm the membership of the Shareholder Committee for 2021/2022.

Recommendation

The meeting is recommended:

- (1) To appoint three Executive members to the Shareholder Committee for 2021/2022.

11. Notification of Decision taken by the Corporate Director - Environment & Place under Urgency Powers: Weston-on-the Green Neighbourhood Plan (Pages 267 - 272)

Report of Assistant Director – Planning & Development

Purpose of report

To inform the Executive of a decision taken under urgency powers by the Corporate Director – Environment & Place regarding the Weston-on-the-Green Neighbourhood Plan.

Recommendations

The meeting is recommended:

- 1.1 To note the urgent decision taken by the Corporate Director – Environment & Place presented at Appendix 1

12. Notification of Decision taken by the Corporate Director - Environment and Place under Urgency Powers - Garden Town Government Grant Programme (Pages 273 - 280)

Report of Corporate Director - Environment and Place

Purpose of report

To inform the Executive of a decision taken under urgency powers by the Corporate Director - Environment and Place regarding the Garden Town Government grant programme.

Recommendations

Recommendations

The meeting is recommended:

- 1.1 To note the urgent decision taken by the Corporate Director - Environment and Place presented at Appendix 1.

13. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

14. Exclusion of the Press and Public

The following reports contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1 and 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

15. Summary of Bad Debt Write Offs (Pages 281 - 304)

Exempt report of Director of Finance & Section 151 Officer

16. Graven Hill Update (Pages 305 - 308)

Exempt report of Corporate Director Commercial Development, Assets and Investment

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Watching Meetings

Please note that Council meetings are currently taking place in person (not virtually) with social distancing at the meeting. Meetings will continue to be webcast and individuals who wish to view meetings are strongly encouraged to watch the webcast to minimise the risk of COVID-19 infection.

Places to watch meetings in person are very limited due to social distancing requirements. If you wish to attend the meeting in person, you must contact the Democratic and Elections Team democracy@cherwell-dc.gov.uk who will advise if your request can be accommodated and of the detailed COVID-19 safety requirements for all attendees.

Please note that in line with Government guidance, all meeting attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221589

Yvonne Rees
Chief Executive

Published on Thursday 27 May 2021