



# Meeting of Council

**Monday 7 September 2020**

**Members of Cherwell District Council,**

**A meeting of Council will be held at Virtual meeting on Monday 7 September 2020 at 6.30 pm, and you are hereby summoned to attend.**

**Yvonne Rees  
Chief Executive**

**Thursday 27 August  
2020**

## **AGENDA**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3 Communications**

To receive communications from the Chairman and/or the Leader of the Council.

**4 Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

Addresses may be presented by:

- A Local Government elector for the area,

- A person who is wholly or mainly resident in the area,
- A Council Taxpayer or National Non-Domestic Ratepayer for the area

Addresses must be on an item on the Agenda before the meeting and not exceed 5 minutes. No person may address more than one meeting on any particular issue.

Requests to address the meeting (including the reason for the address and confirming the requirement for an address is met) should be submitted to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) The deadline for petitions and requests to address this meeting is noon on Friday 4 September 2020.

Requests will be heard in the order individuals have registered. Individuals requesting to address the meeting will be provided with details of how they can join the virtual meeting to make their address.

Full details of public participation at meetings is available in the Constitution.

## **5 Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

## **6 Minutes of Council (Pages 7 - 22)**

To confirm as a correct record the Minutes of Council held on 20 July 2020.

## **Council Business Reports**

### **7 Update report from the Leader of the Council following a meeting of Oxfordshire Local Authority leaders and Chair of Oxfordshire LEP with Simon Clarke MP (Minister of State - Housing, Communities and Local Government) on the 7 September**

\*\*\*Please note this report will follow as the meeting is being held on 7 September, after agenda publication\*\*\*

### **8 Appointment of Monitoring Officer**

\*\*\*Please note this report will follow\*\*\*

Report of Chief Executive

#### **Purpose of report**

To appoint a permanent Monitoring Officer following the recruitment process for the vacant Director Law and Governance post.

## 9 **Delegation of enforcement powers from Oxfordshire County Council to Cherwell District Council under Covid-19 legislation** (Pages 23 - 46)

Report of Director of Public Health and Wellbeing

### **Purpose of report**

To accept the delegation of powers granted to Oxfordshire County Council under The Health Protection (Coronavirus, Restriction) (England) (No.3) Regulations 2020 that give local authorities powers relating to the control and prevention of coronavirus.

### **Recommendations**

The Council is recommended to:

- 1.1 **Accept** the delegation of powers to enable Cherwell District Council to carry out enforcement actions detailed by The Health Protection (Coronavirus, Restriction) (England) (No.3) Regulations 2020.
- 1.2 **Authorise** the Assistant Director Regulatory Services, acting in consultation with the Director Law and Governance and the Corporate Director Finance, to enter into all necessary and appropriate contracts and agreements to implement the delivery of the enforcement work on behalf of Oxfordshire County Council (OCC).
- 1.3 **Delegate** authority to the Assistant Director Regulatory Services to perform the enforcement duties of OCC set out in any such agreements referred to above.

## 10 **Revised Budget 2020/21** (Pages 47 - 62)

Report of Director of Finance

### **Purpose of report**

This report proposes a revised budget for 2020/21 to reflect the financial impact of COVID-19 and includes proposed savings required in order to achieve a balanced budget

### **Recommendations**

Council is recommended to:

- 1.1 approve the savings as set out in Appendix 1.
- 1.2 approve a £1.2m use of the reserves as identified in Table 1.
- 1.3 approve the revised budget as set out in Table 1.

11 **Partial Review of the Cherwell Local Plan 2011-2031 - Oxford's Unmet Housing Need: Inspector's Report and Plan Adoption** (Pages 63 - 80)

\*\*\*Please note that the appendices to this report have been published as a supplement to the main agenda pack\*\*\*

Should there be any changes to recommendations following the meeting of Executive taking place immediately prior to full Council, a verbal update will be given during the introduction of this item.

Report of Assistant Director - Planning and Development

**Purpose of report**

To consider the Inspector's Report on the Examination of the Partial Review of the Cherwell Local Plan 2011-2031 - Oxford's Unmet Housing Need (the Partial Review Plan), to consider whether to approve Main Modifications to the Plan as recommended by the Inspector together with minor modifications, and to consider whether to adopt the Plan, as modified.

**Recommendations**

The meeting is recommended:

1. To note the conclusions of the Inspector's Report and endorse the Inspector's recommended Main Modifications (Appendix 1).
2. To endorse the incorporation of the minor modifications set out in Appendix 2.
3. To note the necessary changes to the Housing Trajectory (Appendix 3) and Infrastructure Schedule (Appendix 4) arising from the Inspector's recommendations and Main Modifications.
4. To note the Equalities Impact Assessment at Appendix 5.
5. To note the final Policies Maps at Appendix 6.
6. To adopt the Partial Review of the Cherwell Local Plan as presented at Appendix 7 as part of the statutory development plan.
7. To delegate to the Assistant Director – Planning and Development the publication of an updated Adopted Policies Map to illustrate graphically the application of policies contained in the adopted development plan.
8. To delegate to the Assistant Director – Planning and Development, the correction of minor spelling, grammatical or typographical errors and any minor improvements from a presentational perspective prior to the publication of the Local Plan.
9. To authorise the Assistant Director – Planning and Development to publish the Sustainability Appraisal Adoption Statement (Appendix 8) and Local Plan Adoption Statement (Appendix 9).

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
[democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk), 01295 221589