



Annual Meeting of Council

Wednesday 19 May 2021

Members of Cherwell District Council,

The Annual meeting of Council will be held at Spiceball Leisure Centre, Cherwell Drive, Banbury, OX16 2BW on Wednesday 19 May 2021 at 6.30 pm, and you are hereby summoned to attend.

Yvonne Rees
Chief Executive

Tuesday 11 May 2021

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Communications

To receive communications from the Chairman and/or the Leader of the Council.

4 Minutes of Council (Pages 7 - 24)

To confirm as a correct record the Minutes of Council held on 22 February 2021 .

5 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6 Election of Chairman for the Municipal Year 2021/2022

7 Investiture of Chairman

8 Vote of Thanks to Immediate Past Chairman

9 Past Chairman's Response

10 Election of Vice-Chairman for the Municipal Year 2021/2022

11 Investiture of Vice-Chairman

Council Business Reports

12 Annual Business Report (Pages 25 - 34)

Report of Chief Executive

Purpose of report

To note the results of the 6 May 2021 district elections, to note the constitution of Political Groups, to note the appointment of the Deputy Leader and Executive for the Municipal Year 2021/22, and consider and agree the suggested constitution of Committees for the Municipal year 2021/2022 and to appoint representatives to the Oxfordshire County Council Joint Health Overview and Scrutiny Committee, the Police and Crime Commissioner Scrutiny Panel, the Oxfordshire Growth Board, the Oxfordshire Growth Board Scrutiny Panel and Oxfordshire Growth Board advisory sub-groups.

Recommendations

Council is recommended:

- 1.1 To note the results of the District elections held on 6 May 2021.
- 1.2 To note the constitution of Political Groups and notification of Group Leaders (addendum to report to follow).
- 1.3 To note the appointment of Deputy Leader of the Council, the membership of the Executive and the Executive portfolios for 2021/2022.
- 1.4 To agree the allocation of seats on committees that are subject to the political balance requirements as set out in Appendix 2 (to follow).

- 1.5 To agree the allocation of seats on committees not subject to political balance requirements as set in Appendix 2 (to follow).
- 1.6 To appoint members (and where appropriate, substitute members) to serve on each of the committees in accordance with the nominations to be made by political groups (Appendix 3 - to follow).
- 1.7 To appoint a non-Executive representative to the Oxfordshire Joint Health Overview and Scrutiny Committee.
- 1.8 To appoint a representative and named substitute to the Police and Crime Commissioner Scrutiny Panel.
- 1.9 To appoint an Executive member representative and Executive member substitute to the Oxfordshire Growth Board.
- 1.10 To appoint three non-Executive representatives to the Oxfordshire Growth Board Scrutiny Panel.
- 1.11 To appoint an Executive member and Executive member substitute to each of the Oxfordshire Growth Board advisory sub-groups: Housing Advisory Subgroup, Infrastructure Advisory Subgroup, Oxfordshire Plan 2050 Advisory Subgroup and Environment Advisory Group.

13 'Making' (Adoption) of the Weston-on-the-Green Neighbourhood Plan (Pages 35 - 202)

Report of Assistant Director – Planning & Development

Purpose of report

To seek the 'making' of the Weston-on-the-Green Neighbourhood Plan following the successful referendum and the recommendation of the Corporate Director – Environment & Place.

Recommendations

Council is recommended:

- 1.1 To note the referendum result of 6 May 2021 where 91.7% of those who voted were in favour of the Weston-on-the-Green Neighbourhood Plan, which is above the required 50%.
- 1.2 To formally 'make' the Weston-on-the-Green Neighbourhood Plan presented at Appendix 1 to this report so that it continues to have effect as part of the statutory Development Plan for the District.
- 1.3 To authorise the Assistant Director – Planning and Development, in consultation with the Lead Member for Planning to issue and publicise a Decision Statement.

14 Changes to Accounts, Audit and Risk Committee Terms of Reference (Pages 203 - 210)

Report of Report of the Director of Law & Governance and Monitoring Officer

Purpose of report

The report recommends approval of changes to the terms of reference for the Accounts, Audit & Risk Committee.

Recommendations

Council is recommended:

- 1.1 to approve the proposed terms of reference for the Accounts, Audit & Risk Committee, as set out at Appendix 1 to this report.

15 Annual Report of the Accounts, Audit & Risk Committee 2020/21 (Pages 211 - 224)

Report of Director of Finance

Purpose of report

This report presents the annual report of the Accounts, Audit & Risk Committee 2020/21

Recommendations

Council is recommended:

- 1.1 To note the contents of the Annual Report of the Accounts, Audit & Risk Committee 2020/21.

16 Overview and Scrutiny Committee Annual Report 2020/21 (Pages 225 - 242)

Report of Director of Law and Governance

Purpose of report

This report presents the Overview and Scrutiny Annual Report for 2020/21

Recommendations

Council is recommended:

- 1.1 To note the report

FIRST MEETINGS OF COMMITTEES

Appointments of Chairmen and Vice-Chairmen of Committees

At the conclusion of the Council's proceedings all Members are asked to remain in their seats in the Council Chamber while Committees meet for the purpose of electing their Chairmen and Vice-Chairmen.

The Monitoring Officer will ask the members on each committee to stand in turn and the relevant members are asked to stand/sit as appropriate:

- Accounts, Audit and Risk Committee
- Appeals Panel
- Budget Planning Committee
- Licensing Committee
- Overview and Scrutiny Committee
- Personnel Committee
- Planning Committee
- Standards Committee

The Monitoring Officer will seek nominations for Chairman. Once appointed, the Chairman of each Committee will seek nominations for Vice-Chairman.

For information

Please note: Members are advised that written questions and motions for the next Council meeting on Monday 19 July must be submitted to the Director of Law and Governance, democracy@cherwell-dc.gov.uk, by 5pm on Wednesday 7 July.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221589