



Meeting of Council

Monday 22 February 2021

Members of Cherwell District Council,

A meeting of Council will be held as a virtual meeting on Monday 22 February 2021 at 6.30 pm, and you are hereby summoned to attend.

Yvonne Rees
Chief Executive

Friday 12 February 2021

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Communications

To receive communications from the Chairman and/or the Leader of the Council.

4 Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

Addresses may be presented by:

- A Local Government elector for the area,
- A person who is wholly or mainly resident in the area,
- A Council Taxpayer or National Non-Domestic Ratepayer for the area

Addresses must be on an item on the Agenda before the meeting and not exceed 5 minutes. No person may address more than one meeting on any particular issue.

Requests to address the meeting (including the reason for the address) should be submitted to democracy@cherwell-dc.gov.uk The deadline for petitions and requests to address this meeting is noon on Friday 19 February 2021.

Full details of public participation at meetings is available in the Constitution.

5 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6 Minutes of Council (Pages 11 - 26)

To confirm as a correct record the Minutes of Council held on 14 December 2020.

7 Minutes

- a) Minutes of Executive, Lead Member Decisions and Executive Decisions not included in the 28 day notice

The Leader of the Council to formally propose that the minutes of the meetings of the Executive and Lead Member Decisions as set out in the Minute Book (circulated separately) be received and to report that since the last meeting of Council held on 14 December 2020 no key decisions have been taken by the Executive which were not included in the 28 day notice.

- b) Minutes of Committees

The Leader of the Council to formally propose that the minutes of committees as set out in the Minute Book (circulated separately) be received.

8 Questions

- a) Written Questions

No written questions have been received.

- b) Questions to the Leader of the Council

The Chairman to invite questions to the Leader of the Council (including any matters arising from the minutes).

Following a response to their question being provided Members will be entitled to a follow up or supplementary question.

** In line with the virtual meeting procedure rules, any Member wishing to ask a question of the Leader (including on the minutes of Executive) must notify democracy@cherwell-dc.gov.uk by noon on the day of the meeting. It is not required for the topic to be notified. No questions without notice will be permitted **

c) Questions to Committee Chairmen on the Minutes

The Chairman to invite questions to Chairmen of Committees on any matter arising from the minutes of their committee (if any).

** In line with the virtual meeting procedure rules, any Member wishing to ask a question of a Chairman of a Committee on any matter arising from the minutes of their committee must notify democracy@cherwell-dc.gov.uk by noon on the day of the meeting. It is not required for the topic to be notified. No questions without notice will be permitted **

Council Business Reports

9 Members' Allowances 2021/2022

** Please note that this report and appendix (the report of the Independent Remuneration Panel) will follow as it is currently being reviewed and finalised **

Report of Director Law and Governance

Purpose of report

To determine the levels of the allowances to be paid to Members for the forthcoming 2021/2022 financial year following the submission of the report of the Council's Independent Remuneration Panel (IRP).

Recommendations

Council is recommended to:

- 1.1 Consider the levels of allowances to be included in the 2021/2022 Members' Allowances Scheme, and whether the Panel's recommendations should be adopted or modified in any way
- 1.2 Authorise the Director Law and Governance to prepare an amended Members' Allowances Scheme, in accordance with the decisions of Council for implementation with effect from 1 April 2021.
- 1.3 Authorise the Director Law and Governance to take all necessary action to revoke the current (2020/2021) Scheme and to publicise the revised Scheme pursuant to The Local Authorities (Member's Allowances) (England) Regulations 2003 (as amended).

- 1.4 Thank the Independent Remuneration Panel for its report and set a fee of £300 for each Panel Member for the work carried out on this review for 2021/2022 and propose the same level of fee for any reviews carried out in 2021/2022 capped at a maximum of £1200, which can be funded from existing budgets.

10 **Budget Setting for 2021/22 and the Medium-Term Financial Strategy 2025/26** (Pages 27 - 210)

Report of the Director of Finance

Purpose of report

This report is the culmination of the Budget and Business Planning process for 2021/22 to 2025/26 and sets out the Executive's proposed Business Plan and related revenue budget for 2021/22, medium term financial strategy to 2025/26, capital programme to 2025/26 and all supporting policies, strategies and information.

To detail the Calculations for the amounts of Council Tax for 2021/22 and the setting of Council Tax for 2021/22.

Recommendations

Council is recommended to:

- 1.1 In relation to the Business Plan:
 - 1.1.1 Approve the Business Plan at Appendix 1.
- 1.2 Have regard to the statutory report of the Chief Finance Officer (Section 25 report) at Appendix 2 in approving recommendations 1.3 to 1.5.
- 1.3 In relation to the Revenue Budget and Medium-Term Financial Strategy (MTFS):
 - 1.3.1 Approve the net revenue budget for the financial year commencing on 1 April 2021 of £22.374m, including the budget allocations to the Directorates of the Council, as set out in Table 2;
 - 1.3.2 Approve the MTFS and Revenue Budget 2021/22, including the Savings Proposals, Pressures and the Revenue Impacts of Capital Schemes included at Appendices 3, 4 and 5 respectively.
- 1.4 In relation to the Capital Programme and related strategies:
 - 1.4.1 Approve the Capital Bids and Capital Programme at Appendix 15 and 16 respectively;
 - 1.4.2 Approve the Capital and Investment Strategy at Appendix 17;
 - 1.4.3 Approve the Treasury Management Strategy, including the Prudential Indicators, Minimum Revenue Provision (MRP) Policy and Affordable Borrowing Limit for 2021/22 at Appendix 18;

- 1.4.4 Approve the Property Investment Strategy at Appendix 19.
- 1.5 In relation to reserves:
- 1.5.1 Approve the reserves policy at Appendix 12;
- 1.5.2 Approve the planned level of reserves for 2021/22 – 2025/26 at Appendix 14;
- 1.5.3 Approve the Chief Finance Officer's recommended minimum level of General Balances of £5m.
- 1.6 In relation to Council Tax:
- 1.6.1 Approve an increase in the Basic Amount of Council Tax for Cherwell District Council for the financial year beginning on 1 April 2021 of £5, resulting in a Band D charge of £138.50 per annum;
- 1.6.2 Note that on 4 January 2021 Executive approved Cherwell District Council's calculated Council Tax Base for 2021/22:
- a) for the whole Council area as 55,615.9 [item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended by sections 72 to 79 of the Localism Act 2011 ("the 1992 Act")]; and
 - b) for dwellings in those parts of its area to which a Parish Precept relates as in the attached Appendix 22.
- 1.6.3 That the Council Tax requirement for the Council's own purposes for 2021/22 (excluding Parish Precepts and Special Expenses) is £7,702,802.
- 1.6.4 That the following amounts be calculated for the year 2021/22 in accordance with Sections 31 to 36 of the 1992 Act:
- a) £115,532,120 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the 1992 Act, taking into account all precepts issued to it by Parish Councils and any additional special expenses;
 - b) £102,378,407 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the 1992 Act;
 - c) £13,153,713 being the amount by which the aggregate at 1.6.4(a) above exceeds the aggregate at 1.6.4(b) above, calculated by the Council, in accordance with Section 31A(4) of the 1992 Act, as its Council Tax requirement for the year (Item R in the formula in Section 31B of the 1992 Act);
 - d) £236.51 being the amount at 1.6.4(c) above (Item R), all divided by Item T (1.6.2(a) above), calculated by the Council, in accordance with Section 31B of the 1992 Act, as the basic amount of its Council Tax for the year (including Parish Precepts and Special Expenses);

- e) £5,450,911 being the aggregate amount of all special items (Parish Precepts and Special Expenses) referred to in Section 34(1) of the 1992 Act as per the attached Appendix 22;
- f) £138.50 being the amount at 1.6.4(d) above less the result given by dividing the amount at 1.6.4(e) above by Item T(1.6.2(a) above), calculated by the Council, in accordance with Section 34(2) of the 1992 Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept or special item relates.;

1.6.5 It be noted that for the year 2021/22 the Oxfordshire County Council and the Police and Crime Commissioner for Thames Valley have issued precepts to the Council, in accordance with Section 40 of the 1992 Act, for each category of dwellings in the Council's area as indicated below :

<u>Valuation Band</u>	<u>Oxfordshire County Council</u>	<u>Police and Crime Commissioner for Thames Valley</u>
	£	£
A	1,048.74	154.19
B	1,223.53	179.88
C	1,398.32	205.58
D	1,573.11	231.28
E	1,922.69	282.68
F	2,272.27	334.07
G	2,621.85	385.47
H	3,146.22	462.56

1.6.6 The Council, in accordance with Sections 30 and 36 of the 1992 Act, hereby sets the amounts shown in Appendix 23 as the amounts of Council Tax for the year 2021/22 for each part of its area and for each of the categories of dwellings;

1.6.7 That the Council's basic amount of Council Tax for 2021/22 is not excessive in accordance with principles approved under Section 52ZB of the 1992 Act;

1.7 In relation to the Pay Policy Statement:

1.7.1 The in fulfilment of the requirements of Sections 38-43 of the Localism Act 2011, the Pay Policy Statement be approved at Appendix 20.

11 Adjournment of Council Meeting

The Council to adjourn, if necessary, to allow the Executive to meet to consider any proposals which do not accord with the Executive's recommendations.

12 Final Recommendations for the Adderbury Community Governance Review
(Pages 211 - 232)

Report of Chief Executive

Purpose of report

To report the results of the second consultation stage of the Community Governance Review (CGR) for Adderbury.

To consider the final recommendations of the CGR Working Group, that will bring the review to a close.

Recommendations

The meeting is recommended:

- 1.1 To note the results of the second consultation stage of the Adderbury Community Governance Review
- 1.2 To approve the final recommendations that no warding of Adderbury Parish Council take place, and that the number of parish councillors for Adderbury Parish Council should remain as 12.

13 (Draft) Statement of Licensing Policy (Pages 233 - 280)

Report of Assistant Director – Regulatory Services

Purpose of report

This report introduces a final draft of the revised Statement of Licensing Policy (attached as Appendix 1) following consultation. It explains the reason for the review, provides a summary of the main changes to the current policy, and outlines the consultation process followed.

Recommendations

The meeting is recommended:

- 1.1 To approve and adopt the revised Statement of Licensing Policy.

14 Amendment to Outside Body Representative

Councillor Mallon was appointed the council's representative to the to the Oxfordshire Joint Health Overview and Scrutiny Committee at the 14 May 2019 Annual Council meeting. As no Annual Meeting was held in May 2020, the appointment continued.

Councillor Mallon has advised that, due to other commitments, he is no longer able to act as the council's representative.

Councillor Chapman has on occasion substituted for Councillor Mallon at Oxfordshire Joint Health Overview and Scrutiny Committee meetings and has

indicated that he would be willing to be appointed as the council's permanent representative in place of Councillor Mallon.

Recommendation

The meeting is recommended:

- 1.1 To appoint Councillor Phil Chapman as the council's representative to the Oxfordshire Joint Health Overview and Scrutiny Committee.

15 Motions (Pages 281 - 284)

To debate the following motions which have been submitted with advance notice, in accordance with the Constitution (to be debated in the order submitted).

Topic	Proposer	Secunder
Paper Lite	Councillor Ian Corkin	TBC
Twenty is Plenty	Councillor Dan Sames	TBC
Horton General Hospital	Councillor Andrew McHugh	Councillor Kieron Mallon
Flooding	Councillor Ian Middleton	Councillor Katherine Tyson

Please note that the deadline to submit motions has passed. The deadline for Members to submit amendments to motions is noon on Thursday 18 February 2021. No amendments will be permitted after this deadline.

Any amendments submitted will be published as a supplement to the agenda on the afternoon of Friday 19 February 2021. Amendments for motions will be dealt with in the order submitted.

For information

Please note:

The next meeting of Council is Annual Council on Wednesday 19 May 2021. No motions or written questions are permitted at Annual Council.

The next scheduled Council meeting at which motions and written questions are permitted is on Monday 19 July 2021. Members are advised that written questions and motions for the 19 July Council meeting must be submitted to the Director of Law and Governance, democracy@cherwell-dc.gov.uk, by noon on Wednesday 7 July 2021.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221589