

**Committee:** Overview and Scrutiny Committee  
**Date:** Tuesday 31 May 2016  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Neil Prestidge (Chairman)</b>	<b>Councillor Jolanta Lis (Vice-Chairman)</b>
<b>Councillor Chris Heath</b>	<b>Councillor David Anderson</b>
<b>Councillor Claire Bell</b>	<b>Councillor Mike Bishop</b>
<b>Councillor Hugo Brown</b>	<b>Councillor Mark Cherry</b>
<b>Councillor Nicholas Mawer</b>	<b>Councillor Sandra Rhodes</b>
<b>Councillor Jason Slaymaker</b>	<b>Councillor Bryn Williams</b>

## **AGENDA**

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. **Minutes** (Pages 1 - 6)

To confirm as a correct record the minutes of the meetings held on 5 April and 17 May 2016.

5. **Chairman's Announcements**

To receive communications from the Chairman.

6. **Scrutiny Briefing**

The Democratic and Elections Manager will brief Members on the functions and responsibilities of the Committee.

7. **Performance Management Framework 2015/16 Quarter 4/Year End Report**  
(Pages 7 - 58)

Report of Head of Transformation

**Purpose of report**

This report, together with Appendix 1 & Appendix 2, provides a summary of the Quarter 4/End of Year Performance of the Council's performance in Quarter 4 as measured through the performance management framework. It provides an opportunity for the Committee to reflect upon the performance and determine whether there is a need to review performance in any of the services or to refer any specific points to the Executive for consideration at its next meeting on 6 June 2016.

**Recommendations**

The meeting is recommended to:

- 1.1 Note the achievements referred to in paragraph 3.2 (Table 2) note that despite tough performance targets, a challenging economic environment, and on-going policy and organisational change, Cherwell District Council has met or made satisfactory progress on 96% of all the performance targets outlined in its performance management framework.
- 1.2 Identify any performance related matters which the Overview and Scrutiny Committee may wish to review or refer to Executive.
- 1.3 Note the annual draft report (Appendix 2), summarising and reflecting on the successes of 2015/16

8. **Committee Work Programme** (Pages 59 - 66)

Report of Head of Law and Governance

## **Purpose of report**

To consider the outstanding items from the 2015-2016 Overview and Scrutiny work programme and determine whether they should be carried forward onto the 2016-2017 work programme

## **Recommendations**

The meeting is recommended:

- 1.1 To decide whether to continue with the reviews started during the previous Municipal Year
- 1.2 To review the draft work programme (Appendix 1).
- 1.3 Identify any items from the Executive Work Programme to form part of the Overview and Scrutiny Committee Work Programme for 2016/17.
- 1.4 Identify any other possible future topics for scrutiny and consider whether these topics should have scoping documents produced, based on the considerations of risk and what value scrutiny can add through considering the issue.
- 1.5 To give consideration to the start time of future meetings being changed to 6:45pm, as per the request of the Committee Chairman.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01327 322043 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

## **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

## **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Queries Regarding this Agenda**

Please contact Emma Faulkner, Democratic and Elections  
emma.faulkner@cherwellandsouthnorthants.gov.uk, 01327 322043

**Sue Smith**  
**Chief Executive**

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