

Resources & Performance Scrutiny Board

Overview and Scrutiny Work Programme 2009/2010

22 September 2009

Report of Head of Legal and Democratic Services

PURPOSE OF REPORT

To provide the Board with an update on the overview and scrutiny work programme for 2009/10.

This report is public

Recommendations

The Resources & Performance Scrutiny Board is recommended to:

- (1) Note the current Resources & Performance Scrutiny Board element of the work programme for 2009/10 as set out at Appendix 1.
- (2) Note the update on elements of the 2009/10 budget scrutiny (fees and charges).
- (3) Note the update from the Finance Scrutiny and Performance Scrutiny Working Groups.
- (4) Note the update on the food waste processing initiative.

Details

1 Overview and Scrutiny Work Programme 2009/2010

- 1.1 Appendix 1 sets out the existing work programme for both the Overview and Scrutiny Committee and the Resources and Performance Scrutiny Board, as agreed at the committee meetings in July 2009.
- 1.2 The Overview and Scrutiny Committee discussed the work programme (Appendix 1) on 15 September. The Vice-Chairman or Scrutiny Officer will update the Board of the Committee's comments.

1.3 Future meetings schedule:

Resources & Performance Scrutiny Board	20 October 2009, 7.00pm 24 November 2009, 7.00pm 1 December 2009, 7.00pm 12 January 2010, 7.00pm 16 February 2010, 7.00pm 20 April 2010, 7.00pm
Finance Scrutiny Working Group	29 Sept 2009, 6.30pm 26 November 2009, 6.30pm 27 April 2010, 6.30pm
Performance Scrutiny Working Group	17 November 2009, 6.30pm 10 February 2010, 6.30pm
Overview and Scrutiny Committee	13 October 2009, 6.30pm 10 November 2009, 6.30pm 5 January 2010, 6.30pm 9 February 2010, 6.30pm

2 Fees and Charges Update

2.1 At the last meeting the Board received an update on the fees and charges review and the progress against recommendations from the scrutiny review. The Board asked the Head of Finance to provide some supplementary information on a number of issues.

2.2 Excess Charge Notices

A breakdown of Excess Charge Notice income to show the proportion paid in the initial discount period.

The only Excess Charges issued with a discount available for prompt payment are for Expired tickets. Payment of £40 is required within 14 days, after which the amount increases to £50.

		Discounted rate - No.Paid £40	Full Rate - No.Paid £50
No. of Excess Charge Notices raised for Expired Tickets	1886	1544	342
	Value	£61,760	£17,100
	% Paid	82%	18%

NB - Total Income processed for Excess Charges as at 8/9/09 £169K

2.3 Abandoned vehicles

Incident rates for abandoned vehicles	
From 01/04/09 to 31/07/09	
Reports / Investigations	137
Owner Requests to remove Vehicles	8
Total	145
of which	
Removed by Smiths (8 were owner paid requests see above)	25
Moved onto Private driveways / taxed or gone when second inspection undertaken.	120
Total	145

2.4 The information relating to income from the Ringo and car parking data from neighbouring authorities is at Appendix 2 and 3 respectively.

3 Finance Scrutiny Working Group

3.1 The Finance Scrutiny Working Group met on 30 July 2009 to consider the Quarter 1 Financial Indicators and the status of the Council's Sports Centre Modernisation programme.

3.2 Members of the Group will advise the Board of any issues that arose from the meeting that the Board should consider.

4 Performance Scrutiny Working Group

4.1 The Performance Scrutiny Working Group met on 9 September 2009 to consider the Performance Management Framework 2009/2010 Quarter 1 Performance data.

4.2 Members of the Group will advise the Board of any issues that arose from the meeting that the Board should consider.

5 Food Waste Processing Initiative

5.1 At the meeting on 7 April 2009 the Overview and Scrutiny Committee agreed that the Resources and Performance Scrutiny Board should retain food waste processing on its work programme for monitoring and conduct a review in autumn 2010, six months after the final stage of the roll-out programme.

- 5.2 The Board will wish to note the latest update on plans to extend Cherwell's recycling service so that all food waste can be collected for composting. The council plans to introduce the new food waste collection service to around 17,000 homes in villages around Banbury and in Kidlington before Christmas 2009 and then to roll it out to the remaining 40,000 homes in the district in 2010.
- 5.3 The Council's Environmental Services Team have arranged four presentations for district, town and parish councillors to explain the extended service in more detail and give councillors the chance to ask any questions. The presentations will be held on:

Date	Time	Venue
14 September	6.30 – 8.00 pm	The Garth
16 September	6.30 – 8.00 pm	Bodicote House
17 September	6.30 – 8.00 pm	Bodicote House
18 September	6.30 – 8.00 pm	Exeter Hall

Implications

- Financial:** There are no financial implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.
Comments checked by Denise Westlake, Service Accountant, 01295 221559
- Legal:** There are no legal implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.
- Risk Management:** If too many items are included on the work programme there is a risk that scrutiny agendas become overloaded. This undermines effective scrutiny because Members are unable to concentrate on the key issues and officer resources are over-stretched. It may be necessary to hold further meetings during the year if the risk of not achieving the work programme becomes apparent. The report of the individual scrutiny reviews will address any specific risk issues.
Comments checked by Rosemary Watts, Risk Management and Insurance Officer, 01295 221566

Document Information

Appendix No	Title
Appendix 1	Overview and scrutiny work programme
Appendix 2	CDC Ringo Income
Appendix 3	Car parking data from other Local Authorities
Background Papers	
Fees and Charges Update Report, Report to Resources and Performance Scrutiny Board, 21 July 2009	
Overview and Scrutiny Committee Minutes, 7 April 2009	
Report Author	Natasha Clark, Trainee Democratic and Scrutiny Officer
Contact Information	01295 221589 natasha.clark@Cherwell-dc.gov.uk