

2010/11 Work Programme

Topic	Lead	16 th June 2010	23 rd June 2010	22 nd Sept 2010	13 th Dec 2010	19 th Jan 2011	14 th March 2011
1. Apologies for Absence and Notification of Substitute Members	Chairman of AARC	Standing Agenda Item					
2. Declarations of Interest	Chairman of AARC	Standing Agenda Item					
3. Petitions and Requests to Address the Meeting	Chairman of AARC	Standing Agenda Item					
4. Urgent Business	Chairman of AARC	Standing Agenda Item					
5. Minutes of the previous meeting	Chairman of AARC	Standing Agenda Item					
Training Session	Chairman of AARC & Head of Finance				+	+	
Review of Work Programme	Chairman of AARC & Head of Finance	Standing Agenda Item					
Audit Commission Certification of Claims	Audit Commission						✓
Audit Commission Fee Letter	Audit Commission		✓				
Audit Commission Opinion Plan	Audit Commission		✓				
Audit Commission Triennial Review of Internal Audit	Audit Commission		✓				
Annual Audit Letter 2009/10	Audit Commission				✓		
External Audit Annual Governance Report	Audit Commission			✓			
External Audit Update	Audit Commission				✓		✓
External Audit Annual Plan 2010/11	Audit Commission					✓	
External Audit Fees Update	Audit Commission					✓	
Internal Audit Progress Report	Chief Internal Auditor		✓	✓	✓		
Follow up on Internal Audit Report	Chief Internal Auditor	As required					
Internal Audit Annual Plan	Chief Internal Auditor						✓
Internal Audit Annual Report 2009/10	Chief Internal Auditor		✓				
Risk Management Principles and Core Risks	Corporate Strategy and Performance Manger & Head of Finance				✓		
Risk Management Strategy 2011/12	Corporate Strategy and Performance Manger & Head of Finance				✓		
Corporate Risk Register Update	Corporate Strategy and Performance Manger & Head of Finance					✓	✓
Anti Fraud and Corruption Update	Head of Finance & Fraud Manager				✓		
Annual Governance Statement Review	Head of Finance		✓	✓			
Annual Governance Statement Approval	Head of Finance		✓	✓			
Statement of Accounts 2009/10 Review	Head of Finance	✓					
Statement of Accounts 2009/10 Approval	Head of Finance		✓	✓			
Annual Report and Summary of Accounts	Head of Finance		✓	✓			
Treasury Management 2009/10 Outturn Report	Head of Finance		✓				
Treasury Management Budget Monitoring & Compliance	Head of Finance			✓	✓		
Treasury Management Strategy & Practices	Head of Finance						✓
Accountancy Progress Report - 2010/11 Closedown	Technical Accountant					✓	
Accounting Policies	Technical Accountant						✓
Update on International Financial Reporting Standards (IFRS)	Technical Accountant			✓	✓	✓	✓