

This report is public	
Performance Monitoring Report Quarter 1 2025-2026	
Committee	Overview and Scrutiny Committee
Date of Committee	9 September 2025
Portfolio Holder presenting the report	Portfolio Holder for Corporate Services, Councillor Chris Brant
Date Portfolio Holder agreed report	18 August 2025
Report of	Assistant Director – Customer Focus, Shona Ware

Purpose of report

To report to the committee the council's performance position at the end of Quarter 1 2025-26.

1. Recommendations

The Overview and Scrutiny resolves:

- 1.1 To consider the contents of the council's performance Quarter 1 report and agree comments to the Executive for consideration.

2. Executive Summary

- 2.1 The Performance report presents how the council has performed against its priorities for 2025-26, which are set out in its Outcomes Framework.

Implications & Impact Assessments

Implications	Commentary
Finance	There are no financial and resource implications arising directly from this report. Joanne Kaye, Head of Finance, 11 August 2025
Legal	There are no legal implications arising at this stage. In relation to some of the KPIs which have been missed or not tracked, it is important for the Council to monitor these from a legal perspective to ensure that we are meeting our statutory obligations in relation to these areas. Denzil Turbervill, Head of Legal, 18 July 2025
Risk Management	There are no risk implications arising directly from this report. Celia Prado-Teeling, Performance Team Leader, 18 July 2025

Impact Assessments	Positive	Neutral	Negative	Commentary
Equality Impact		X		There are no direct equalities and inclusion implications as a consequence of this report. Celia Prado-Teeling, Performance Team Leader, 18 August 2025
A Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		X		
B Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		X		
Climate & Environmental Impact				N/A
ICT & Digital Impact				N/A
Data Impact				N/A
Procurement & subsidy				N/A
Council Priorities	This report links to all council's priorities, as it summarises our progress against them during Quarter 1 2025-26			
Human Resources	N/A			
Property	N/A			
Consultation & Engagement	N/A			

Supporting Information

3. Background

- 3.1 The council actively and regularly monitors its performance to ensure it can deliver its corporate priorities and respond effectively to emerging issues.
- 3.2 This monitoring takes place at least quarterly for performance, so the council can identify potential issues at the earliest opportunity and put measures in place to mitigate them.
- 3.3 As requested on 1 August 2025 by the Chair and Vice-Chair of this Committee, section 4.5 and appendix 3 provide a high-level overview on our current KPIS, including how the local targets are determined, how they compare to national targets and who sets national targets.

4. Details

4.1 Performance Summary

- 4.1.1 The council is performing well against its Quarter 1 objectives, which consist of 9 Corporate KPI Measures, and 23 Annual Delivery Plan actions. Reporting as per the table below for this quarter.

Plan	Total number of measures	Red (Behind target)		Amber (Slightly behind target)		Green (Achieved or within tolerance)	
		No	%	No	%	No	%
ADP	23	0	0%	3	13%	20	87%
Corporate KPIs (Targeted)	9	0	0%	4	44%	5	56%
Total	32	0	0%	7	22%	25	78%

4.2 Performance Exceptions

- 4.2.1 Of the 23 milestones set for Quarter 1, 20 were achieved or within the agreed tolerance, and three slightly behind target.

Annual Delivery Plan – Exceptions

Action	Milestone	Status
Strengthen community cohesion	Produce Annual EDI General Duty Compliance	Amber
Deliver Planning Service Improvement	Establish performance improvement indicators, targets and resources needs	Amber

Create Vibrant economic centres and thriving rural villages	Complete asset register and agree future plan for each, with focus on those that are underutilised or suitable for community transfer	Amber
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- 4.2.2 Of the nine targeted corporate key performance indicators, five achieved their Q1 target or reported within the agreed tolerance, and the four below reported slightly behind target

Corporate Key Performance Indicators – Exceptions

Measure	Status
BP1.2.02 No of Homeless Households living in nightly charge (Hotel) Temporary accommodation (TA)	Amber
BP1.2.05 % of Homelessness cases successfully prevented rather than relief/main duty being applied	Amber
BP1.2.10 % of Major Applications overturned at appeal	Amber
BP2.2.03 % Climate Actions Plan delivering to target	Amber

For full details on all ADP milestones and Corporate KPIS, including commentary, please reference Appendices 1 and 2.

4.2 Key Performance Indicators (KPIs) and Targets 2025-26

- 4.3.1 Cherwell District Council's KPIs' setting process combines national benchmarks, local strategic priorities, and historical performance data to establish meaningful and achievable targets. Where national indicators exist, indicators are aligned accordingly, otherwise, local targets are set through collaboration with service teams, using insights from previous years, anticipated activity levels, and local context. This approach ensures that performance measures are both relevant and responsive, supporting continuous improvement across key areas such as housing, planning, environmental sustainability, financial management, and community wellbeing.
- 4.3.2 Appendix 3 outlines the Key Performance Indicators for the 2025–2026 reporting period, providing a comprehensive overview of performance measures across various service areas, detailing the responsible directors, target thresholds, and whether each measure is nationally mandated or internally set. Where applicable, the rationale behind target setting is explained, offering insight into how historical data, benchmarking, and strategic priorities inform performance expectations.

5. Alternative Options and Reasons for Rejection

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: This report summarises the council's financial position up to the end of Quarter 1 2025-26, therefore there are no alternative options to consider.

6 Conclusion and Reasons for Recommendations

- 6.1 To note the contents of the report and approve the recommendations found in section 1.

Decision Information

Key Decision	N/A
Subject to Call in	N/A
If not, why not subject to call in	N/A
Ward(s) Affected	All

Document Information

Appendices	
Appendix 1	Business Plan & Monitoring measures Quarter 1 2025-26.
Appendix 2	Annual Delivery Plan Quarter 1 2025-26
Appendix 3	KPI Targets 2025-26
Background Papers	N/A
Reference Papers	N/A
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Corporate Director Approval (unless Corporate Director or Statutory Officer report)	Stephen Hinds, Corporate Director for Resources & Transformation, 30 July 2025