

This report is public	
Overview and Scrutiny Committee Annual Report 2024-25	
Committee	Council
Date of Committee	21 July 2025
Portfolio Holder presenting the report	Not applicable as this is a report of the Overview and Scrutiny Committee
Date Portfolio Holder agreed report	N/A
Report of	Assistant Director Law & Governance/Monitoring Officer, Shiraz Sheikh

Purpose of report

For Council to consider and note the Overview and Scrutiny Committee Annual Report for 2024-25.

1. Recommendations

Council resolves:

- 1.1 To note the Overview and Scrutiny Committee Annual Report 2024-25.

2. Executive Summary

- 2.1 The Overview and Scrutiny Committee (OSC) has a constitutional obligation to “report annually to Council on function of their workings and make recommendations for future work programmes and amended working methods if appropriate” (Constitution Part 4a, Committee Terms of Reference, section 5.2 point C).

Implications & Impact Assessments

Implications	Commentary
Finance	There are no financial implications arising directly from this report. Kelly Wheeler, Finance Business partner, 10 July 2025
Legal	There are no legal implications Shiraz Sheikh, Assistant Director Law and Governance/Monitoring Officer, 7 July 2025
Risk Management	There are no risk implications arising directly from this report. However, agreeing the recommendations of this report mitigates

	the risk of not being complaint with the Committee and Council's constitutional obligation. Celia Prado-Teeling, Performance Team Leader, 4 July 2025			
Impact Assessments	Positive	Neutral	Negative	Commentary
Equality Impact				Not applicable.
A Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?		X		
B Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?		X		
Climate & Environmental Impact				Not applicable.
ICT & Digital Impact				Not applicable.
Data Impact				Not applicable.
Procurement & subsidy				Not applicable.
Council Priorities	The work of OSC during 2024-25 covered all of the Council's priorities			
Human Resources	N/A			
Property	N/A			
Consultation & Engagement	The Overview and Scrutiny Committee are considering a draft of the report at their meeting on 15 July.			

Supporting Information

3. Background

- 3.1 The Overview and Scrutiny Committee (OSC) has a constitutional obligation to “report annually to Council on function of their workings and make recommendations for future work programmes and amended working methods if appropriate” (Constitution Part 4a, Committee Terms of Reference, section 5.2 point C).

4. Details

- 4.1 The annual report provides a summary of the subjects covered by OSC during the previous Municipal Year, highlighting key observations and outcomes of discussions.
- 4.2 The report also provides a summary of work undertaken by four working groups during the course of the year.
- 4.3 Councillor Dr Isabel Creed was Chair of the Committee during 2024-25, and has provided the foreword. Councillor Dr Creed will present the report to Council.

5. Alternative Options and Reasons for Rejection

- 5.1 The following alternative options have been identified and rejected for the reasons as set out below.

Option 1: Not to agree the recommendations. This is rejected, as this would lead to the Committee not meeting its constitutional obligation.

6. Conclusion and Reasons for Recommendations

- 6.1 The recommendations as set out are in the best interests of the Council and ensures OSC fulfils its constitutional obligation.

Decision Information

Key Decision	N/A
Subject to Call in	N/A
If not, why not subject to call in	N/A
Ward(s) Affected	All

Document Information

Appendices	
Appendix 1	Overview and Scrutiny Committee Annual Report 2024-25
Background Papers	None
Reference Papers	None
Report Author	Emma Faulkner, Principal Officer – Scrutiny & Democratic Lead
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Corporate Director Approval (unless Corporate Director or Statutory Officer report)	Report of Statutory Officer, Monitoring Officer